

2017 TOWNSHIP COUNCIL ORGANIZATION

January 2, 2017

4:00 p.m.

Passaic Valley High School Auditorium

CALL TO ORDER – Kevin Barry

SALUTE TO THE FLAG

STATEMENT OF PUBLIC NOTICE - TAKE NOTICE that adequate notice of this meeting has been provided in accordance with N.J.S.A. 10:4-8 and N.J.S.A. 10:4-10 as follows: A notice of the meeting was prominently posted on the bulletin board at the Municipal Building, located at 225 Main Street, Little Falls, N.J. on December 14, 2016 a copy of the notice was faxed to the North Jersey Herald & News and The Record on the same date; additionally, a copy of the notice was filed in the office of the Township Clerk on said date.

BENADICTION- PASTOR EMLY RATERING -YOUNGBERG

COMMAENTS FROM DIGNITARIES

OATH OF OFFICE administered by MUNICIPAL COURT JUDGE TONI BELFORD DAMIANO to MAYOR-ELECT JAMES DAMIANO

OATH OF OFFICE administered by MUNICIPAL COURT JUDGE TONI BELFORD DAMIANO to TOWNSHIP COUNCIL MEMBER-ELECT MARIA MARTINI CORDONNIER

OATH OF OFFICE administered by MUNICIPAL COURT JUDGE TONI BELFORD DAMIANO to COUNCIL MEMBER-ELECT ANTHONY SGOBBA

PRESENTATIONS

15 MINUTE RECESS

MAYOR DAMIANO TAKES THE CHAIR

ROLL CALL OF COUNCIL MEMBERS

NOMINATION AND ELECTION OF COUNCIL PRESIDENT FOR 2017
Roll Call

OATH OF OFFICE administered to Council President _____
administered by MAYOR JAMES BELFORD DAMIANO

REMARKS OF COUNCIL PRESIDENT

REMARKS OF COUNCIL MEMBERS

APPOINTMENTS by MAYOR of persons to fill the following positions:
Municipal Engineer *H2M Architects & Engineers/
Dennis Lindsay*
Township Physician *Joseph Farnese*

APPOINTMENTS by Mayor of Township Employees:

Township Clerk/Assessment Search Officer/Reg. of Vital Statistics (Tenured)	Cynthia Kraus
Township Clerk's Office/ Deputy Registrar/Bd. Of Health Secretary	Marlene Simone
Administrator/QPA/Deputy Clerk	Charles S. Cuccia
Certified Municipal Finance Officer /Treasurer	Charles S. Cuccia
Assistant to the Chief Financial Officer	Pamela Cannataro
Tax Collector /Tax Search Officer (Tenured)	Denise Whiteside
Tax Assessor/Clerk Assessor Office	Deborah Liscio
Clerk, Fire Prevention Bureau	Antonina Bertino
Construction Code Official/Building Sub-code Official (Tenured)	Joseph Macones
Code Enforcement Officer	Ronnie Cordero

Clerk, General-Construction Office/Control Person
Court Administrator/Deputy Violations Clerk (Tenured)
Violations Clerk/Dep. Court Administrator
Public Works Manager/Superintendent, DPW/Recycling Coordinator (Tenured)
DPW Secretary/Assistant to Recycling Coordinator
Police Chief
Police Records Clerk
Recreation Director
Assistant to Recreation Director

Deborah Liscio
Andrea Trombino
Wilma DeFrancisci
Phillip H. Simone
Joyce Swartz
Steven Post
Robert Scalera
John Pace
Nadine Heinis

Police Dispatchers:

Paul H. Wendling
Kevin Sayad
Robert W. Vita
Robert Scalera
Christina Ihle
Vanessa Pagen
John R. Conti
Jonathan P. Hagen

Fire Dispatchers:

Permanent Part Time Employees:

Emergency Medical Technicians:

Daniel Alcal
Jerry Boucicaut
Michael D'arco
Paul E Holzack
Mathew Englehardt
Edward Farnon
Michael Bandurski
James Derkin
Ariane Hertenstein
Brian Hirschmanner
Paul M Holzack
Scott Fogelman
Thomas Jacobus
Trevor Messina
Orlando Lopez
Emily Manella
Karen D Garcia
Conner Mc Cormick
Devin McGowan
Brian Mistrette
Robert Tierney
Ricky Toledo
Craig Stewart
Gabrielle Pereria
Anthony Posyton
Jesus Garcia
Lauren Vanderkooy
Thomas Trommelen
Robert Velardi

Fire Official, Bureau of Fire Prevention
Emergency Management Coordinator
Deputy Emergency Management Coordinator
EMS Coordinator
Tax Assessor
Electrical Sub-Code Official (Tenured)
Plumbing Sub-Code Official (Tenured)
Director, Public Assistance
Secretary to Shade Tree Commission
Secretary, Planning Board
Senior Citizen Bus Driver/Coordinator
Administrative Assistant/Payroll Supervisor
Police Department Administrative Clerk

James DiMaria
Daniel Gianduso
James Hearney
Joseph Murray
Richard Hamilton
Tom Atry
Bruce Celenza
Robert D'Antonio
Patricia Toomey
Valerie Laky
Kevin Nendze
Melissa DePiro
Cody Digangi

HOURLY EMPLOYEES

P/T Fire Prevention Inspector, Bureau of Fire Prevention

Leo Loder, Joe Statuto,
Don Warnett
Susan Fett

P/T Clerical and Secretarial

P/T School Crossing Guard:

Joanne Casper
Daniel A. Davis
Janine M. Hand
John Haynes
Joan E. Imandt
Linda K. Knauer

Raymond E. Mardo
Josephine Maroun
Maryann Mc Cormick
Victor J. Pellechia
Michael L. Solimene
Eileen Zaneski
Gerald A. Ziccardi
Steve Maye
Leonard Perri

Assistant to Recreation Director – Part Time
P/T Building Sub Code Inspector

APPOINTMENTS by MAYOR of persons to fill the following positions with ADVICE and CONSENT of COUNCIL for a one-year term

Municipal Attorney	<i>Joseph Wenzel, Esq.</i>
Bond Counsel	<i>Steve Rogut, Rogut McCarthy</i>
Special Counsel	<i>Fred Semrau, Dorsey & Semrau</i>
Tax Appeal Attorney	<i>Fred Semrau, Dorsey & Semrau</i>
Certified List of Special Project(s) Engineers	<i>Boswell Engineering– South Hackensack, NJ</i> <i>Alaimo Group Consulting Engineers – Paterson, NJ</i>
<i>Township Planner</i>	<i>Kathrine Gregory</i>
COAH Planner	<i>Jeff Janota, Planner/H2M</i>
Risk Manager	<i>Frank Covelli/Professional Insurance Associates</i>
Financial Advisor	<i>Dan Marienello/NW Financial</i>
Prosecutor	<i>Anthony DiAntonio, Esq.</i>
Public Defender	<i>Alissa Hascup</i>
Assistant Public Defender	<i>Travis Tromey</i>
Municipal Alliance Coordinator	<i>John Vanak</i>
Tax Search Officer	<i>Denise Whiteside</i>
Unconfirmed Assessment Search Officer	<i>Cynthia Kraus</i>
OEM Coordinator	<i>Daniel Gianduso</i>
Deputy OEM Coordinator	<i>James Hearney</i>
Fire Official	<i>James DiMaria</i>

APPOINTMENTS by MAYOR of persons to fill the following positions with ADVICE and CONSENT of COUNCIL for a three-year term

Local Historian	<i>Clifford Swisher</i>
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MAYOR’S APPOINTMENTS TO BOARDS AND COMMISSIONS (ONE motion/second/poll at the end for Advice and Consent Items)

Planning Board

Class II – Environmental Commission member MAYOR appoints (1) member: one-year term – Kevin Barry

Class IV – Walter Kilpatrick, Carmen Gaita,
Class IV - 2-year unexpired term – Louis Dearani

Planning Board Alternates

1st Alternate – MAYOR appoints: 1-year term – Michael Fojut
2nd Alternate – MAYOR appoints: 1-year term – AJ Alvarez
3rd Alternate – MAYOR appoints: 2-year term – John Reilly
4th Alternate – MAYOR appoints: 2-year term – Rocco Corrage

Library Board

Automatic Member: - Mayor
Alternate for MAYOR – Anthony Sgobba

Regular Members – Bonnie Nolan, President (5/31/16), Carol Miller, Vice President/Secretary (5/31/18), Marianne De Lorenzo (5/31/19), Joyce Frommer (5/31/19), Matt Ratering-Youngberg (5/31/20), Patricia Ross (5/31/19), Patricia Toomey, Treasurer (5/31/17), Tracey Marinelli

Historic Preservation Commission - MAYOR appoints with ADVICE and CONSENT of COUNCIL – One-Year term

Regular Members (5) – *George Dassinger, Peggy Olivi, William Liess, John Veteri and Maria Martini Cordonnier*

Municipal Alliance - MAYOR appoints – One-Year term

Regular Members (9) –*James Belford Damiano, Bethanne Youngster-Strippoli, Elizabeth Gobeille, Marie Sgobba, Tricia Czornomor, Councilmember Maria Cordonnier, Julie Aboud, Vanesa Apaza, Grace Hosri, Selena Pickney, Catherine Sokalski and John Vanak, Coordinator*

Environmental Commission – MAYOR appoints – Three-Year term

Regular Members (5) – Kevin Barry, Chariman, Susan McGoldrick, Claude Diltz, Lou Tortola, John Reilly

Regular Member (1) – Anthony Sgobba – to fill unexpired term expiring 12/31/16

Shade Tree Commission – Five-year term

Regular Members (7) – MAYOR appoints: *Phillip Simone, (Chairman)*

Emergency Management Council – one-year term – MAYOR appoints (NO MORE THAN 15 MEMBERS)

Automatic member (2): Mayor and OEM Coordinator

Township Council member (2): *Anthony Sgobba, Maria Cordonnier*

Regular Members: MAYOR appoints: *Steven Post, Phillip Simone, Joseph Macones, Daniel Gianduso, Jack Sweezy, Ronnie Cordero, Robert McFarlane, Mike Bolchune, Robert Scalera, Dave Capalbo, Ken Huber, Rosemary Watkins*

Local Assistance Board – Four-year term

Regular Members (3) – MAYOR appoints with ADVICE and CONSENT of COUNCIL: Jaclyn Doell, Ed Hawkins and Robert Borbeck

(motion/second/poll)

APPOINTMENTS by Township Council:

Municipal Auditor

Lerch, Vinci and Higgins/Gary Higgins RMA

(need motion,second,poll)

Planning Board

Class III – COUNCIL appoints (1) member of the Council: one-year term – Anthony Sgobba (motion,second,poll)

Regional Flood Control Board - COUNCIL appoints – Three-Year term

Regular Member (1) – *Dorothy O’Haire*

(motion,second,poll)

SUBCOMMITTEES – COUNCIL PRESIDENT appoints the following Committees:

Finance (3) – Council President and 2 Council members – William Liess, Anthony Sgobba and Maria Cordonnier

School Liaison (K-12) Maria Martini Cordonnier

Council Ad-Hoc Committees:

Senior Citizen Advisory Committee (1) – Wiliam Liess (Chair) and Maria Cordonnier (Vice Chair)

Community Representatives (7) Janet Cohen, Jean Giancola, Wendy A. Madonia, Paul Huggins, Helen Lewis, Dr. Rico Visperas, and Phyllis Dillon, Secretary

Technology Committee (1) Joseph Maceri

Community Representatives (12) Scott Miller, Tom Keenan, Ali H. Aljarrah, Steve

Martin, Lauren Hout, Cindy Ballardo, Helen Lewis, William Organisciak, Scott Smith, John Boylan, George Dassinger, Nicholas Doell

Open Space Committee (2) Maria Martini Cordonnier (chair), John Pace
Community Representatives (5) Mark Seber, Tom Kazmark, Hans Prell, Renea Shapiro, Kristi Burbano

Domestic Violence Prevention Committee (2) Joseph Maceri (chair), Maria Martini Cordonnier, Alternate
Community Representatives (14) Rosemarie Bello-Truland, Janet Clark, Marianne Holzach, Marybeth Fanelli, Susanne Switlyk, Sara Goldstein, Lauren Hout, Jayme Vieira, Wendy A. Madonia, Barbara Carrig, Stacy Albanese, Maripat Alger-Cottone James Belford Damiano (Mayor), Steve Post (Chief of Police)

Transportation Committee – Maria Martini Cordonnier
Community Representatives (10) – Arnold Korotkin, Thomas Paulhus, Steve Martin, Kenneth Kimmel, Renea Shapiro, Tom Keenan, Wendy A. Madonia, George Dassinger, Ron Crawford, John Healy and Karen Crawford

Grant Committee- Maria Martini Cordonnier
Community Representatives (5) -Arnold Korotkin, Renea Shapiro, Mary Ann Kilpatrick, Rocco Corrage, Thomas Paulhus

Wildlife Management Committee –
Community Representatives (8) – Janet Cohen, Catherine Brown, Paul Holzach, Cindy Chananie, Stacy Albanese, Christine MacMurray, Glen Marmo and Wendy Madonia

Passaic River Advisory Committee (5) –
Community Representatives – Kevin Barry, Brett Thomas, Phyllis Dillon, Hans Prell, Jill Harland

RESOLUTIONS BY CONSENT

ALL ITEMS ON THE CONSENT AGENDA ARE CONSIDERED TO BE STANDARD REORGANIZATION RESOLUTIONS AND WILL BE ENACTED WITH A SINGLE MOTION. ANY COUNCIL MEMBER MAY REMOVE ANY RESOLUTION AND HAVE IT VOTED ON SEPARATELY.

- A. Adopting Temporary Budget for 2017
- B. Awarding Fair and Open Contract for Provision of Municipal Auditor Services for 2017 and Appointing Gary Higgins, RMA/Lerch, Vinci and Higgins
- C. Awarding Fair and Open Contract for Provision of Services of Municipal Attorney for 2017 to Joseph Wenzel, Esq.
- D. Awarding Fair and Open Contract for Provision of Services of Bond Counsel for 2017 to Steve Rogut/Rogut McCarthy
- E. Awarding Fair and Open Contract for Provision of Municipal Planner Services for 2017 and Appointing Municipal Planner Katherine Gregory, Planner/Gregory Associates
- F. Awarding Fair and Open Contract for Provision of Municipal Engineering Services for 2017 and Appointing Municipal Engineer Dennis Lindsay, P.E./H2M Architects & Engineers
- G. Awarding Fair and Open Contract for Services of COAH Planner Services for 2017 and Appointing Jeff Janota, COAH Planner/H2M
- H. Awarding Fair and Open Contract for Services of Risk Management Consultant for 2017 and Appointing Risk Management Consultant Frank Covelli/Professional Insurance Associates
- I. Awarding Fair and Open Contract for Services of Tax Appeal Attorney and Special Counsel for 2017 and Appointing Tax Appeal Attorney and Special Counsel Fred Semrau/Dorsey & Semrau
- J. Awarding Fair and Open Contract for Services of Financial Advisor for 2017 and Appointing Financial Advisor Daniel Marinello/NW Financial
- K. Awarding Fair and Open Contract for Provision of Municipal Consulting Engineer for 2017 and Appointing Boswell Engineering
- L. Awarding Fair and Open Contract for Provision of Municipal Consulting Engineer for 2017 and Appointing Alaimo Group Consulting Engineers

- M. Authorizing Payroll Transfers and Payment of Certain Bills
- N. Designate Bank Depositories for 2017
- O. Authorizing payroll check signatures
- P. Fixing Meeting dates for current year
- Q. Re-establishing Four (4) Petty Cash Funds for Current Year
- R. Fixing 2017 Holidays
- S. Fixing interest rates for nonpayment of taxes or assessments
- T. Authorizing sale of tax liens in 2017 on property in arrears as of 11/11/16 & authorize notice by mail in lieu of two publications thereof
- U. Requiring Bank Certified Check for redemption of tax liens
- V. Fixing service charges for returned checks on any municipal account
- W. Fixing Public Office Hours of Tax Collector's Office
- X. Requiring Physical Examination for All Newly Hired Employees
- Y. Appointing Recycling Coordinator, authorizing Tonnage Grant application
- Z. Appointing Public Agency Compliance Office (PACO)
- AA. Appointing Tax Search Officer
- BB. Appointing Certifying Officer and Supervisor to the Certifying Officer for Pension Funds
- CC. Designating Herald & News as Official Newspaper
- DD. Appointing Fund Commissioner and Safety Delegate for the Suburban Essex Joint Insurance Fund
- EE. Appointing VALIC as a Deferred Compensation Plan for the Township
- FF. Appointing Nationwide Retirement Solutions as a Deferred Compensation Plan for the Township
- GG. Re-fix policy re positive drug/alcohol results on CDL driver tests
- HH. Establishing policy for public-portion, public-hearing speakers
- II. Establishing Televised Township Council Meetings
- JJ. Authorizing Administrator/QPA to execute Purchase Orders with Vendors who have been awarded Contracts through Cooperative Purchasing
- KK. Authorizing Contracts with Certain Approved State Contract Vendors for Contracting Unit Pursuant to N.J.S.A. 40A:11-12a
- LL. Increasing the Bid Threshold with a Qualified Purchasing Agent, Pursuant to N.J.S.A. 40A:11-3a and N.J.S.C. 5:34-5 et seq.
- MM. Establishing Rules of Conduct for Council Meetings
- NN. Adopting the 2017 Employee Manual, an Accounting Policy and a Fund Balance Policy for the Township
- OO. Resolution Authorizing Mandatory Direct Deposit of Net Pay for All Employees
- PP. Resolution Appointing Community Emergency Response Team Members

(motion,second,poll)

PUBLIC COMMENT

ANYONE WISHING TO ADDRESS THE TOWNSHIP COUNCIL MAY DO SO THROUGH THE COUNCIL PRESIDENT. PLEASE GIVE YOUR NAME AND ADDRESS FOR THE RECORD. COMMENTS ARE TO BE LIMITED TO TWO MINUTES, HOWEVER, IF APPROPRIATE, YOU MAY BE GRANTED ADDITIONAL TIME IN THE SOLE DISCRETION OF THE COUNCIL PRESIDENT. THE TOTAL TIME FOR THIS PUBLIC COMMENT SHALL NOT EXCEED FIFTEEN (15) MINUTES.

TIME CAPSULE: 51 years and three months remain until the opening of the Time Capsule on April 2, 2068. The Time Capsule was buried in Memorial Park on Wilmore Road on April 2, 1968, in connection with the Centennial Celebration, the 100th Anniversary of the Township of Little Falls; and the then Township Committee directed that the Township Clerk shall, at each Organization Meeting of the Township's governing body, insert in the Minutes a notation of the time remaining until it shall be opened.

MOTION TO ADJOURN

H A P P Y N E W Y E A R
