

**TOWNSHIP COUNCIL MEETING AGENDA**

MONDAY, JULY 27, 2020

7:00 P.M.

**SALUTE TO THE FLAG**

**STATEMENT OF PUBLIC NOTICE** - TAKE NOTICE THAT ADEQUATE NOTICE OF THIS MEETING HAS BEEN PROVIDED IN ACCORDANCE WITH N.J.S.A. 10:4-8 AND N.J.S.A. 10:4-10 AS FOLLOWS: A NOTICE OF THE MEETING WAS PROMINENTLY POSTED ON THE BULLETIN BOARD AT THE MUNICIPAL BUILDING, LOCATED AT 225 MAIN STREET, LITTLE FALLS, N.J. ON JANUARY 9, 2020. A COPY OF THE NOTICE WAS MAILED TO THE NORTH JERSEY HERALD & NEWS AND THE RECORD ON THE SAME DATE. ADDITIONALLY, A COPY OF THE NOTICE WAS FILED IN THE OFFICE OF THE TOWNSHIP CLERK ON SAID DATE. **THIS MEETING IS BEING CONDUCTED UNDER THE CIRCUMSTANCES SURROUNDING THE COVID-19 HEALTH SITUATION. NO PUBLIC WILL BE ALLOWED TO ATTEND THE MEETING IN PERSON. A YOUTUBE LINK TO VIEW THIS MEETING CAN BE ACCESSED ON THE TOWNSHIP WEBSITE AT [WWW.LFNJ.COM](http://WWW.LFNJ.COM). ELECTRONIC PROVISIONS HAVE BEEN ESTABLISHED FOR THE PUBLIC TO PARTICIPATE DURING THE PUBLIC COMMENT PORTION OF THE MEETING.**

**ROLL CALL**

**MINUTES**

APPROVAL OF MINUTES FROM THE REGULAR MEETINGS OF JUNE 22, 2020  
AND THE WORKSHOP MEETING OF JULY 13, 2020

**REMARKS FROM THE CHAIR**

**COUNCIL MEMBER REPORTS**

**MAYOR'S REPORT**

**ATTORNEY'S REPORT**

**PUBLIC COMMENT - ALL MATTERS**

ANYONE WISHING TO ADDRESS THE TOWNSHIP COUNCIL MAY DO SO BY SENDING AN EMAIL TO [CKRAUS@LFNJ.COM](mailto:CKRAUS@LFNJ.COM). THE EMAIL MUST PROVIDE YOUR NAME AND ADDRESS FOR THE RECORD. AT THIS TIME THERE WILL BE A TEN-MINUTE RECESS, WHICH WILL ALLOW THE PUBLIC TO SEND COMMENTS AND QUESTIONS VIA EMAIL. AT THE END OF THE RECESS, THE MEETING WILL RECONVENE AND ALL PROPER EMAILS WILL BE READ INTO THE RECORD. THE COUNCIL PRESIDENT WILL DETERMINE IF A RESPONSE IS NEEDED AND IF SO, SHALL DIRECT SAID RESPONSE. ONCE THE PROCESS IS COMPLETE, WE WILL RETURN TO THE REGULAR ORDER OF BUSINESS.

**CONSENT AGENDA**

ALL ITEMS ON THE CONSENT AGENDA ARE CONSIDERED TO BE ROUTINE AND WILL BE ENACTED WITH A SINGLE MOTION. FOR ANY ITEMS UNDER REQUISITIONS THE TREASURER HAS SUPPLIED A CERTIFICATION OF THE AVAILABILITY OF FUNDS.



**REPORTS**

MUNICIPAL CLERK'S REPORT FOR THE MONTH OF JUNE 2020

MUNICIPAL CLERK'S DOG/CAT LICENSE REPORT FOR THE MONTH OF JUNE 2020

TAX COLLECTOR'S REPORT FOR THE MONTH OF JUNE 2020

RECREATION CENTER REPORT FOR THE MONTH OF JUNE 2020

CIVIC CENTER REPORT FOR THE MONTH OF JUNE 2020

POLICE DEPARTMENT REPORT FOR THE MONTH OF JUNE 2020

CONSTRUCTION REPORT FOR THE MONTH OF JUNE 2020

**RESOLUTIONS**

RESOLUTION AUTHORIZING THE TREASURER TO ISSUE A CHECK IN THE AMOUNT OF \$1,805.29 TO REFUND OVERPAID 2016 REAL ESTATE TAXES FOR THE PROPERTY COMMONLY KNOWN AS BLOCK 56, LOT 5 DUE TO A STATE TAX COURT JUDGMENT [A]

RESOLUTION AUTHORIZING THE TREASURER TO ISSUE A CHECK IN THE AMOUNT OF \$8,965.23 TO REFUND OVERPAID 2019 AND 2020 REAL ESTATE TAXES FOR THE PROPERTY COMMONLY KNOWN AS BLOCK 89, LOT 6 DUE TO A STATE TAX APPEAL AND REDUCTION IN YEAR 2020 ASSESSED VALUE [B]

RESOLUTION AUTHORIZING THE EXECUTION OF A SHARED SERVICES AGREEMENT WITH THE BOROUGH OF WOODLAND PARK FOR QUALIFIED PURCHASING AGENT SERVICES [C]

RESOLUTION AUTHORIZING CHANGE ORDER IN EXCESS OF \$17,739.00 OF CONTRACT PRICE FOR THE RECREATION CENTER HVAC UPGRADES PROJECT [D]

RESOLUTION AUTHORIZING CHANGE ORDER IN EXCESS OF \$344,932.20 OF CONTRACT PRICE FOR THE DUVA FIELD TURF PROJECT [E]

RESOLUTION AUTHORIZING CHANGE ORDER IN EXCESS OF \$8,978.70 OF CONTRACT PRICE FOR THE IMPROVEMENTS TO RIDGE AVENUE PROJECT [F]

RESOLUTION AUTHORIZING AN EXTENSION OF THE MUNICIPAL ALLIANCE PROGRAM FUNDING FISCAL YEAR 2021 [G]

RESOLUTION AUTHORIZING THE MUNICIPAL ALLIANCE PROGRAM FUNDING FISCAL YEAR 2021 [H]

BILL LIST [I]

**ADJOURN**



RESOLUTION (A) 20-07-27# \_\_\_\_\_

**WHEREAS**, the following property in the Township of Little Falls, New Jersey has overpaid real estate taxes in the Year 2016 due to State Tax Court Judgment; and

**WHEREAS**, the Judgment was entered on June 18, 2020; and Stipulation of Settlement does not waive interest. The base amount of the tax appeal refund is in the amount of \$1,523.05, and the statutory interest is in the amount \$282.24 for a total refund in the amount of \$1,805.29; and

**WHEREAS**, the Tax Collector is requesting that the Township Council direct the Treasurer to refund said amount overpaid listed below;

**NOW, THEREFORE BE IT RESOLVED**, by the Township Council of the Township of Little Falls, County of Passaic, State of New Jersey that the following listed tax refund be made by the Treasurer:

<u>Tax Year &amp; Qtr.</u>	<u>Block Lot</u>	<u>Taxpayer/ Location</u>	<u>Payee</u>	<u>Reason</u>	<u>Amount</u>
2016/4	56/5	Gargus Assoc LLC 86 Nwk Pompton Tpk	Valerie Hofer Esq Trust Account 241 Radcliffe St, 1 <sup>st</sup> Floor Bristol, PA 19007	OP/ STCJ	\$1,805.29
<b>Total Refund =</b>					<b>\$1,805.29</b>

APPROVED: \_\_\_\_\_

cc: Finance Dept.  
Tax Collector  
Dept.



RESOLUTION (B) 20-07-27 # \_\_\_\_\_

**WHEREAS**, the following property in the Township of Little Falls, New Jersey has overpaid real estate taxes in 2020 due to 2019 State Tax Appeal and reduction in Year 2020 assessed value; and

**WHEREAS**, the Tax Collector is requesting that the Township Council direct the Treasurer to refund said amount overpaid listed below;

**NOW, THEREFORE BE IT RESOLVED**, by the Township Council of the Township of Little Falls, County of Passaic, State of New Jersey that the following listed tax refund be made by the Township Treasurer:

<u>Tax Year &amp; Qtr.</u>	<u>Block Lot/Q</u>	<u>Taxpayer/ Location</u>	<u>Payee</u>	<u>Reason</u>	<u>Amount</u>
2020/3	89/6	North Jersey Dist Water Supply Com 115 Paterson Av	North Jersey Dist Water Supply Com 1 F.A. Orechio Dr Wanaque, NJ 07465	O/P	\$8,965.23
<b>Total Refund</b>					<b>\$8,965.23</b>

**APPROVED:** \_\_\_\_\_

cc: Finance Dept.  
Tax Collector  
Dept.





RESOLUTION AUTHORIZING A SHARED SERVICE AGREEMENT BETWEEN THE TOWNSHIP OF LITTLE FALLS AND THE BOROUGH OF WOODLAND PARK FOR THE SERVICE OF QUALIFIED PURCHASING AGENT

WHEREAS, the Township of Little Falls (Township) desires to contract with the Borough of Woodland Park (Borough) to provide for the services of Qualified Purchasing Agent for the term expiring December 31, 2020; and

WHEREAS the Township of Little Falls has the resources to provide all of the stated services; and

WHEREAS, the Township and Woodland Park reached an agreement in accordance with N.J.S.A. 40A:65-1, *et seq.* ("Uniform Shared Services and Consolidation Act"), whereby the Township of Little Falls would provide services subject to this agreement; and

WHEREAS the Township shall charge Woodland Park \$2,500.00 for the first term; and

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Township of Little Falls, County of Passaic, State of New Jersey, do hereby authorize the Mayor to execute the Shared Services Agreement on behalf of the Township with the Borough of Woodland Park for the services of a licensed Qualified Purchasing Agent, for the term expiring on December 31, 2020, in an amount of \$2,500.00 for the first term.

APPROVED: \_\_\_\_\_



RESOLUTION [D] 20-07-27 - # \_\_\_\_\_

RESOLUTION AWARDING CHANGE ORDER TO TEO TECHNOLOGIES, INC.  
FOR THE LITTLE FALLS RECREATION CENTER HVAC UPGRADES CONTRACT

WHEREAS, the Township Council has received a recommendation from the Township Special Project Engineer, Boswell Engineering, regarding the contract for the Little Falls Recreation Center HVAC Upgrades to change contract items as listed in the original specification; and

WHEREAS, the Township Council has considered this recommendation in accordance with N.J.A.C. 5:30-1 et seq. and the Local Public Contracts Law; and

WHEREAS, the Township Council has a contract with TEO Technologies, Inc. for the Little Falls Recreation Center HVAC Upgrades, which was awarded by public bidding under the Local Public Contracts Law.

NOW, THEREFORE, BE IT RESOLVED, that the Township Council authorizes a change order to TEO Technologies, Inc. in the amount of \$17,739.00, making the revised contract amount \$321,739.00.

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APPROVED: \_\_\_\_\_

cc: Finance Dept.  
Engineer  
TEO Technologies  
Project File  
Dept.



**RESOLUTION E 20-07-27 - #\_\_\_\_\_**  
**AUTHORIZING CHANGE ORDER #1 FOR THE DUVA FIELD TURF PROJECT**

**WHEREAS**, the Township of Little Falls, pursuant to a cooperative purchasing contract, (#060518-SII) awarded a contract to Athletic Fields of America for the installation of a Turf Field at Duva Field 160 Paterson Avenue, Little Falls New Jersey for the original sum of \$3,631,907.00; and

**WHEREAS**, by memorandum dated July 13, 2020, the Township Engineer recommended that the contract be amended to change bid items in the base bid as follows; and

<u>PCO-1 – RPL Credit</u>	
□ RPL Credit	\$(6,555.82)
<u>PCO-2 – Move shed and demo 12x16 slab</u>	
□ Move shed at concession stand to pickle ball location.	
□ Debris removal from site by others	
□ Demo 12x16 Shed concrete slab, dispose materials	\$1,323.36
<u>PCO-3 – Additional Tree Removal</u>	
□ Removal of (5) additional trees	\$6,014.37
<u>PCO-4 – Rec. Center S/D Concrete, Fence and Turf</u>	
□ Remove existing 4’H galv. CL fence south side of field along rec center per marked-up drawings 190LF	
□ Demo concrete sidewalk	
□ Dispose concrete	
□ Demo and dispose pavers	
□ Install new 4’H fence black vinyl coated w/ corrugated fence topper and curb 190 LF	
□ Prep base for new concrete, DGA, grade	
□ Pour colored, stamped concrete sidewalks	
□ Add detectable warning surface (2)	
□ Credit for sports turf behind fence	
□ Add landscape turf rec. center parking lot side fence	\$125,733.35
<u>PCO-5 – Paver Demo and New Slab Behind Concession</u>	
□ Demo paver, stack and save	
□ Pour new 6” thick slab were pavers were removed	\$6,833.77
<u>PCO-6 – Rear Fence</u>	
□ Demo existing rear perimeter galv. fence and replace with new 6’H black vinyl coated CL (610LF)	\$62,239.49
<u>PCO-7 – Paterson Ave. Fence Credit</u>	
□ Credit for proposed fence along Paterson Ave. (562 LF – 4’H CL galv.)	\$(25,430.50)
<u>PCO-8 – Concrete at Concession Area</u>	
□ Demo existing concrete and pavers, dispose. Center monument to remain, named pavers to be removed and saved for town.	



- o Prep for concrete, place DGA, set forms
- o Pour 4”T and 6”T concrete slabs per marked up drawing. \$66,971.01

**PCO-9 – SB Field Fence**

- o Demo softball outfield glav. fence and plastic fence
- o Replace with new 6’H black vinyl coated w/ corrugated fence topper
- o Install semi-perm. Fence (170LF) in lieu of plastic fence
- o Add alternates include padding and windscreen options.
- o Curb at outfield CL fence. \$64,095.62

**PCO-10 – Demo inlets and fence demo credit**

- o demo inlets behind backstop, save for DPW
- o Credit for fence demo along Paterson Ave. \$34.08

**PCO-11 – Remove and re-install existing fence fabric**

- o In lieu of raising grade 4-5”, we propose removing existing fabric from backstops, dugouts and sideline fence and re-install after curbs are poured.
- Trim bottom of fabric. Feather in grade to new curb. \$17,121.72

**PCO-12 – Underdrain connection to existing inlet**

- o +/- 25LF under drain added and connected to existing inlet \$765.68

**PCO-14 – Replace Grass Strip Along Paterson Ave. with Concrete**

- o Excavate and remove topsoil, spoils to be spread on site.
- o Place DGA and Prep. for concrete.
- o Pour 4” concrete slab \$25,786.07

**Total Project Change Orders \$344,932.20**

**PCO-13 – Relocate Electrical Conduit – Pending**

**PCO-15 – Foul poles and Spots Equipment – Pending**

**PCO-16 – T/D Contaminated Soils – Pending**

**WHEREAS**, the change orders total \$344,932.20.00, and will be used for the improvements to Duva Field Turf Project; and

**WHEREAS**, funds for the above referenced Change Orders #1 thru #12 and #14 have been provided for as part of the Townships Capital ordinances; and

**WHEREAS**, based on the forgoing the Township Council has determined that it is necessary and appropriate to approve Change orders #1 through #12 and change order #14 in the amount of \$344,932.20 which represents a change of 9.49% on the original Contract amount;

**NOW THEREFORE BE IT RESOLVED** by the Council of the Township of Little Falls, in the County of Passaic, that the Mayor and the Township Clerk be, and they are authorized to execute Change Orders #1 through #12 and Change Order #14 to the contract with Athletic Fields of America. Funds for the Change Orders are to be charged to the accounts in the Capital Program or as otherwise determined by the Chief Financial Officer’s pending certification of funds.





RESOLUTION [F] 20-07-27 - # \_\_\_\_\_

RESOLUTION AWARDING CHANGE ORDER TO 4 CLEAN-UP, INC.  
FOR THE IMPROVEMENTS TO RIDGE AVENUE CONTRACT

WHEREAS, the Township Council has received a recommendation from the Township Engineer, Alaimo Group, regarding the contract for the Improvements to Ridge Avenue to change contract items as listed in the original specification; and

WHEREAS, the Township Council has considered this recommendation in accordance with N.J.A.C. 5:30-1 et seq. and the Local Public Contracts Law; and

WHEREAS, the Township Council has a contract with 4 Clean-Up, Inc. for Improvements to Ridge Avenue, which were awarded by public bidding under the Local Public Contracts Law.

NOW, THEREFORE, BE IT RESOLVED, that the Township Council authorizes a change order to 4 Clean-Up, Inc. in the amount of \$8,978.70, making the revised contract amount \$126,382.30.

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APPROVED: \_\_\_\_\_

cc: Finance Dept.  
Engineer  
4 Clean-Up  
Project File  
Dept.



GOVERNOR'S COUNCIL ON ALCOHOLISM AND DRUG ABUSE  
FISCAL GRANT CYCLE JULY 2014-JUNE 2020

WHEREAS, the Governor's Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey.

WHEREAS, the Township Council of the Township of Little Falls, County of Passaic, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore, has an established Municipal Alliance Committee; and,

WHEREAS, the Township Council further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and

WHEREAS, the Township Council has applied for funding to the Governor's Council on Alcoholism and Drug Abuse through the County of Passaic;

NOW, THEREFORE, BE IT RESOLVED by the Township of Little Falls, County of Passaic, State of New Jersey hereby recognizes the following:

- 1 The Township Council previously authorized the submission of a strategic plan for the Little Falls Municipal Alliance grant for the period of July 1, 2019 to June 30, 2020 (FY2020) in the amount of:

DEDR	\$21,035.00
Cash Match	\$ 5,259.00
In-Kind	\$15,776.00

- 2 The Township hereby approves an extension of the original award as follows:

DEDR	\$ 1,500.00
Cash Match	\$ 375.00
In-Kind	\$ 1,125.00

- 3 The Township Council acknowledges the terms and conditions for administering the Municipal Alliance grant, including administrative compliance and audit requirements.

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James Belford Damiano, Mayor

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Cynthia Kraus, Municipal Clerk

APPROVED: \_\_\_\_\_

cc: Finance Dept.; Municipal Alliance Coordinator; Dept.



GOVERNOR'S COUNCIL ON ALCOHOLISM AND DRUG ABUSE  
FISCAL GRANT CYCLE JULY 2020-JUNE 2025

WHEREAS, the Governor's Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey.

WHEREAS, the Township Council of the Township of Little Falls, County of Passaic, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore, has an established Municipal Alliance Committee; and,

WHEREAS, the Township Council further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and

WHEREAS, the Township Council has applied for funding to the Governor's Council on Alcoholism and Drug Abuse through the County of Passaic;

NOW, THEREFORE, BE IT RESOLVED by the Township of Little Falls, County of Passaic, State of New Jersey hereby recognizes the following:

1. The Township Council does hereby authorize submission of a strategic plan for the Little Falls Municipal Alliance grant for the period of October 1, 2020 to June 30, 2021 (FY2021) in the amount of:
2.

DEDR	\$6,207.36
Cash Match	\$1,551.84
In-Kind	\$4,655.51
3. The Township Council acknowledges the terms and conditions for administering the Municipal Alliance grant, including administrative compliance and audit requirements.

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James Belford Damiano, Mayor

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Cynthia Kraus, Municipal Clerk

APPROVED: \_\_\_\_\_

cc: Finance Dept.  
Municipal Alliance Coordinator  
Dept.

