

TOWNSHIP COUNCIL WORKSHOP AGENDA

MONDAY, JUNE 14, 2021

7:00 P.M.

SALUTE TO THE FLAG

STATEMENT OF PUBLIC NOTICE - TAKE NOTICE THAT ADEQUATE NOTICE OF THIS MEETING HAS BEEN PROVIDED IN ACCORDANCE WITH N.J.S.A. 10:4-10 AS FOLLOWS: A NOTICE OF THE MEETING WAS PROMINENTLY POSTED ON THE BULLETIN BOARD AT THE MUNICIPAL BUILDING, LOCATED AT 225 MAIN STREET, LITTLE FALLS, NJ ON FEBRUARY 17, 2021. A COPY OF THE NOTICE WAS FAXED TO THE NORTH JERSEY HERALD & NEWS AND THE RECORD ON THE SAME DATE. ADDITIONALLY, A COPY OF THE NOTICE WAS FILED IN THE OFFICE OF THE TOWNSHIP CLERK ON SAID DATE.

THIS MEETING IS BEING CONDUCTED UNDER THE CIRCUMSTANCES SURROUNDING THE COVID-19 HEALTH SITUATION. NO PUBLIC WILL BE ALLOWED TO ATTEND THE MEETING IN PERSON. A LINK AND A TELEPHONE NUMBER TO JOIN THE MEETING CAN BE ACCESSED ON THE TOWNSHIP WEBSITE AT WWW.LFNJ.COM. ELECTRONIC PROVISIONS HAVE BEEN ESTABLISHED FOR THE PUBLIC TO PARTICIPATE DURING THE PUBLIC COMMENT PORTION OF THE MEETING.

ROLL CALL

LGBTQIA PRIDE MONTH PROCLAMATION

PROCLAMATION RECOGNIZING EMANCIPATION DAY

PUBLIC COMMENT - GENERAL MATTERS

MEMBERS OF THE PUBLIC WHO DESIRE TO PROVIDE COMMENT SHALL RAISE THEIR VIRTUAL HAND IN THE ZOOM APPLICATION. THE MEETING MODERATOR WILL QUEUE THE MEMBERS OF THE PUBLIC THAT WISH TO PROVIDE COMMENT AND THE COUNCIL PRESIDENT WILL RECOGNIZE THEM IN ORDER. MEMBERS OF THE PUBLIC WHO HAVE JOINED THE MEETING BY CALLING IN MUST PRESS *6 TO MUTE AND UNMUTE THEMSELVES AND *9 TO RAISE THEIR HAND. MEMBERS OF THE PUBLIC WHO HAVE JOINED THE MEETING VIA THE ZOOM APPLICATION MUST CLICK THE REACTIONS ICON AND THEN THE RAISE HAND ICON. PLEASE GIVE YOUR NAME AND ADDRESS FOR THE RECORD. ONCE THE PROCESS IS COMPLETE, WE WILL RETURN TO THE REGULAR ORDER OF BUSINESS.

PUBLIC HEARING ON THE SUBMISSION OF A 2021 NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION GREEN ACRES GRANT PROGRAM APPLICATION FOR IMPROVEMENTS TO LOUIS STREET PARK

ITEMS TO BE DISCUSSED:

MAYOR/ADMINISTRATOR:

1. RESOLUTION AUTHORIZING GRANT APPLICATION FOR MAIN STREET STREETScape PROJECT
2. RESOLUTION AUTHORIZING GRANT APPLICATION FOR IMPROVEMENTS TO STEVENS AVENUE PROJECT
3. NJDEP GREEN ACRES ENABLING RESOLUTION
4. ESTIMATED TAX BILL RESOLUTION
5. RESOLUTION AUTHORIZING SHARED SERVICE AGREEMENT WITH ELMWOOD PARK
6. INTRODUCTION OF ORDINANCE NO. 1413, RESCINDING CHAPTER 240-1
7. INTRODUCTION OF ORDINANCE NO. 1414, AMENDING CODE SECTION 3-7.8.1

ACTION ITEMS:

RESOLUTION AUTHORIZING EXECUTION OF A GRANT AGREEMENT WITH THE NJDOT FOR THE MAIN STREET STREETScape PROJECT [A]

RESOLUTION AUTHORIZING EXECUTION OF A GRANT AGREEMENT WITH THE NJDOT FOR THE IMPROVEMENTS OF STEVENS AVENUE PROJECT [B]

NJDEP GREEN ACRES ENABLING RESOLUTION [C]

RESOLUTION AUTHORIZING TAX COLLECTOR TO ISSUE ESTIMATED TAX BILLS FOR THIRD QUARTER 2021 [D]

RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT WITH THE BOROUGH OF ELMWOOD PARK FOR EMERGENCY MEDICAL SERVICES AND THE LEASING OF TWO AMBULANCES [E]

BILL LIST [F]

CORRESPONDENCE

REQUEST FROM LITTLE FALLS EAGLE HOSE COMPANY NO. 1 FOR PERMISSION TO CONDUCT A BOOT DRIVE AT THE INTERSECTIONS OF MAIN STREET UNION AVENUE AND BROWERTOWN ROAD AND ROSE STREET ON FRIDAY, OCTOBER 8, 2021 FROM 7:00 A.M. - 6:00 P.M. AND SATURDAY, OCTOBER 9, 2021 FROM 8:00 A.M. - 5:00 P.M.

RAFFLE, SONS OF THE AMERICAN LEGION POST #108, TRICKY TRAY, 9/5/2021, 1:00 P.M. - 5:00 P.M., 591 MAIN STREET, LITTLE FALLS

NEW BUSINESS

SECOND READING AND PUBLIC HEARING OF ORDINANCE NO. 1406, AN ORDINANCE ENTITLED, "AN ORDINANCE OF THE TOWNSHIP OF LITTLE FALLS ADOPTING A REDEVELOPMENT PLAN FOR THE DOWNTOWN REDEVELOPMENT AREA".

INTRODUCTION OF ORDINANCE NO. 1413, AN ORDINANCE ENTITLED, "AN ORDINANCE OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF LITTLE FALLS, IN THE COUNTY OF PASSAIC, STATE OF NEW JERSEY, TO RESCIND CHAPTER 240-1, PUBLICATION OF DELINQUENT TAXPAYER LIST, OF THE CODE OF THE TOWNSHIP OF LITTLE FALLS", WITH A SECOND READING AND PUBLIC HEARING SCHEDULED FOR JULY 12, 2021.

INTRODUCTION OF ORDINANCE NO. 1414, AN ORDINANCE ENTITLED, "AN ORDINANCE AMENDING THE LITTLE FALLS FIRE DIVISION IN THE CODE OF THE TOWNSHIP OF LITTLE FALLS CODE SECTION 3-7.8.1 ENTITLED, EMERGENCY MEDICAL SERVICE, AND CREATING THE DIVISION OF EMERGENCY MEDICAL SERVICE", WITH A SECOND READING AND PUBLIC HEARING SCHEDULED FOR JULY 12, 2021.

COUNCIL TOPICS FOR DISCUSSION

PUBLIC COMMENT – AGENDA ITEMS ONLY

MEMBERS OF THE PUBLIC WHO DESIRE TO PROVIDE COMMENT SHALL RAISE THEIR VIRTUAL HAND IN THE ZOOM APPLICATION. THE MEETING MODERATOR WILL QUEUE THE MEMBERS OF THE PUBLIC THAT WISH TO PROVIDE COMMENT AND THE COUNCIL PRESIDENT WILL RECOGNIZE THEM IN ORDER. MEMBERS OF THE PUBLIC WHO HAVE JOINED THE MEETING BY CALLING IN MUST PRESS *6 TO MUTE AND UNMUTE THEMSELVES AND *9 TO RAISE THEIR HAND. MEMBERS OF THE PUBLIC WHO HAVE JOINED THE MEETING VIA THE ZOOM APPLICATION MUST CLICK THE REACTIONS ICON AND THEN THE RAISE HAND ICON. PLEASE GIVE YOUR NAME AND ADDRESS FOR THE RECORD. ONCE THE PROCESS IS COMPLETE, WE WILL RETURN TO THE REGULAR ORDER OF BUSINESS.

ADJOURN

Township of Little Falls
Resolution No. [A] 21-06-14 - # _____

Resolution: Approval to submit a grant application and execute a grant contract with the New Jersey Department of Transportation for the Main Street Streetscape Project.

NOW, THEREFORE, BE IT RESOLVED that the Municipal Council of Little Falls formally approves the grant application for the above stated project.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as *MA-2021-Main Street Streetscape Project-00396* to the New Jersey Department of Transportation on behalf of the Township of Little Falls.

BE IT FURTHER RESOLVED that Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Township of Little Falls and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

Certified as a true copy of the Resolution adopted by the Council
On this 14th day of June, 2021.

Clerk

My signature and the Clerk's seal serve to acknowledge the above resolution and constitute acceptance of the terms and conditions of the grant agreement and approve the execution of the grant agreement as authorized by the resolution above.

ATTEST and AFFIX SEAL

(Clerk)

(Mayor)

Township of Little Falls
Resolution [B] 21-06-14 - # _____

Resolution: Approval to submit a grant application and execute a grant contract with the New Jersey Department of Transportation for the Improvement of Stevens Avenue Project.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Little Falls formally approves the grant application for the above stated project.

BE IT FURTHER RESOLVED that the Mayor and Clerk of Little Falls are hereby authorized to submit an electronic grant application identified as *SST-2022-Improvements to Stevens Avenue-00012* to the New Jersey Department of Transportation on behalf of the Township of Little Falls.

BE IT FURTHER RESOLVED that the Mayor and Clerk of Little Falls are hereby authorized to sign the grant agreement on behalf of the Township of Little Falls and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

Certified as a true copy of the Resolution adopted by the Township Committee of the Township of Little Falls on this 14th day of June, 2021.

Clerk

My signature and the Clerk's seal serve to acknowledge the above resolution and constitute acceptance of the terms and conditions of the grant agreement and approve the execution of the grant agreement as authorized by the resolution above.

ATTEST and AFFIX SEAL _____
Clerk

Mayor

RESOLUTION [C] 21-06-14 - #_____

**STATE OF NEW JERSEY
DEPARTMENT OF ENVIRONMENTAL PROTECTION
GREEN ACRES ENABLING RESOLUTION**

WHEREAS, the New Jersey Department of Environmental Protection, Green Acres Program ("State"), provides loans and/or grants to municipal and county governments and grants to nonprofit organizations for assistance in the acquisition, development, and stewardship of lands for outdoor recreation and conservation purposes; and

WHEREAS, the Township of Little Falls desires to further the public interest by obtaining funding in the amount of \$X, in the form of a \$X matching grant, from the State to fund the following project(s): the Louis Street Park Improvement Project at a cost of \$X;

NOW, THEREFORE, the governing body/board resolves that Township Administrator and Council of Little Falls or the successor to the Township Administrator is hereby authorized to:

- (a) make application for such a loan and/or such a grant,
- (b) provide additional application information and furnish such documents as may be required,
- and
- (c) act as the authorized correspondent of the above-named applicant; and

WHEREAS, the State shall determine if the application is complete and in conformance with the scope and intent of the Green Acres Program, and notify the applicant of the amount of the funding award; and

WHEREAS, the applicant is willing to use the State's funds in accordance with such rules, regulations and applicable statutes, and is willing to enter into an agreement with the State for the above-named project;

NOW, THEREFORE, BE IT FURTHER RESOLVED BY THE TOWNSHIP OF BLOOMFIELD

1. That the Township Administrator of the above-named body or board is hereby authorized to execute an agreement and any amendment thereto with the State known as the Louis Street Park Improvement Project;
2. That the applicant has its matching share of the project, if a match is required, in the amount of \$X;
3. That, in the event the State's funds are less than the total project cost specified above, the applicant has the balance of funding necessary to complete the project;
4. That the applicant agrees to comply with all applicable federal, state, and local laws, rules, and regulations in its performance of the project; and
5. That this resolution shall take effect immediately.

CERTIFICATION

I, Cynthia Kraus, Clerk of the Township of Little Falls, do hereby certify that the foregoing is a true copy of a resolution adopted by Township of Little Falls at a meeting held on the 14th day of June 2021.

IN WITNESS WHEREOF, I have hereunder set my hand and the official seal of this body this 14th day of June 2021.

(name and title)

RESOLUTION [D] 20-05-04-#_____

WHEREAS, N.J.S.A. 54:4-66.3, pursuant to Section 3 of P.L. 1994 c.72 and 54:4-66.2 the Township Council of the Township of Little Falls has determined that the Tax Collector will be unable to complete the mailing and delivery of the tax bills by June 14, 2021 due to the absence of a certified tax rate; and

WHEREAS, the Little Falls Tax Collector in consultation with the Little Falls Chief Financial Officer has computed an estimated tax levy in accordance with N.J.S.A. 54:4-66.3, and they have both signed a certification showing the tax levies for the previous year, and the range of permitted estimated tax levies;

WHEREAS, in accordance with Chapter 72, P.L. 1994, the Tax Collector requests the Council to approve the estimated tax levy of \$49,592,326.25 at a tax rate of \$3.230; which is between the mandated estimated range proposed by the Local Government Services. Approval will enable the Township to meet its financial obligations, maintain the tax collection rate, and provide uniformity for tax payments and save the unnecessary cost of interest expenses in borrowing;

NOW, THEREFORE BE IT RESOLVED that the Township Council of the Township of Little Falls, County of Passaic, State of New Jersey, hereby authorizes that:

1. The Tax Collector of the Township of Little Falls is hereby authorized and directed to prepare, and issue estimated tax bills for the Township of Little Falls for the third quarter installment of 2021.
2. The entire estimated tax levy for 2021 is hereby set at \$49,592,326.25. The estimated tax rate for 2021 is hereby set at \$3.230.
3. In accordance with law, the third quarter installment of 2021 taxes shall not be subject to interest until the later of August 10th or the twenty-fifth calendar day after the date the estimated bills were mailed. The estimated tax bills shall contain a notice specifying the date on which interest may begin to accrue.

BE IT FURTHER RESOLVED, that a copy of this resolution shall be forwarded to the Tax Collector and Chief Financial Officer of the Township of Little Falls for their records.

ADOPTED at a Workshop meeting of the Township Council on June 14, 2021.

ATTEST:

TOWNSHIP OF LITTLE FALLS

Cynthia Kraus, Clerk

James Belford Damiano, Mayor

APPROVED: _____

cc: Finance Dept.
Tax Collector
Dept.

RESOLUTION [E] 21-06-14 - # _____

**AUTHORIZING A SHARED SERVICES AGREEMENT WITH THE
TOWNSHIP OF ELMWOOD PARK FOR EMS SERVICES AND
THE LEASING OF TWO AMBULANCES**

WHEREAS, the Township of Little Falls and the Township of Elmwood Park entered into a shared service agreement for EMS services operated and administered by the Township of Little Falls for EMS coverage in the Township of Elmwood Park on December 1, 2019; and

WHEREAS, said agreement is due to be renewed and both parties wish to extend the contract until December 31, 2022; and

WHEREAS, the terms of the contract shall remain the same, wherein the Township will bill and collect for services rendered to operate the EMS program in the Township of Elmwood Park;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Little Falls that the Mayor be and is hereby authorized to execute a shared services agreement with the Township of Elmwood Park for EMS services and for the leasing of two ambulances.

APPROVED: _____

cc: Finance Dept.
EMS Coordinator
Township of Elmwood Park
Contract File

ORDINANCE NO. 1406

**AN ORDINANCE OF THE TOWNSHIP OF LITTLE FALLS ADOPTING
A REDEVELOPMENT PLAN FOR THE DOWNTOWN REDEVELOPMENT AREA**

WHEREAS, on October 17, 2016, the Township Council of the Township of Little Falls, in the County of Passaic, New Jersey (the "Township") adopted Resolution No. [H] 16-10-17-#8 and later amended by Resolution No. [C] 18-07-23-#3 (known collectively as the "Redevelopment Area Designation Resolution"), designating Block 89, Lots 4 & 5, Block 111, Lots 1, 1.01, 2, 2.01, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 12.01, 12.02, 13, & 14, Block 112, Lots 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 12, 13, 14, 15, 16 (containing former lots 16, 17, 18, 19, 20, 21 & 25), 22, 23 & 24, and Block 113, Lots 2, 3, 4, 4.01, 5, 6, 7 & 8 as an Area in Need of Redevelopment (the "Downtown Redevelopment Area"); and

WHEREAS, more than 45 days have passed since the Redevelopment Area Designation Resolution was adopted and no actions have been filed challenging such action; and

WHEREAS, the Local Redevelopment and Housing Law (N.J.S.A. 40A:12-A-1, et seq.) provides for a procedure for the adoption of a redevelopment plan for all or a portion of a duly designated redevelopment area; and

WHEREAS, the Township Council adopted the Redevelopment Area Designation Resolution directing that a redevelopment plan be created for the Downtown Redevelopment Area and commissioned H2M engineers and architects (the "Professional Planner") to prepare same; and

WHEREAS, the Township Council adopted the Redevelopment Area Designation Resolution referring the proposed redevelopment plan to the Township Planning Board for its preparation of a report containing its recommendations concerning the plan as provided in N.J.S.A. 40A:12-7(e); and

WHEREAS, on May 6th, 2021 the Township Planning Board will have a public presentation and opportunity to comment for the proposed redevelopment plan entitled "Downtown Redevelopment Plan", dated April 2021, prepared by H2M Associates (the "Proposed Redevelopment Plan"); and

WHEREAS, the Planning Board will complete a Master Plan Consistency review the Professional Planner issued a letter report, a copy of which is attached hereto as Exhibit A, containing the Planning Board's recommendations concerning the Proposed Redevelopment Plan; and

WHEREAS, a copy of the Proposed Redevelopment Plan, as updated, finalized and dated April 2021, as reviewed and recommended by the Planning Board is attached hereto as Exhibit B (the "Redevelopment Plan"); and

WHEREAS, the Township Council desires to approve the Redevelopment Plan in the form set forth in Exhibit B attached hereto, and direct the Township's Zoning Map be amended and superseded to reflect the provision of the Redevelopment Plan.

NOW, THEREFORE, BE IT ORDAINED by the Township Council of the Township of Little

Falls, County of Passaic and State of New Jersey as follows:

Section 1. The Redevelopment Plan, as filed in the Office of the Township Clerk and attached hereto as Exhibit B is hereby approved with consideration given to the recommendations in the Planning Board's letter report attached hereto as Exhibit A.

Section 2. The Zoning Map of the Township of Little Falls is hereby amended to incorporate the provisions of the Redevelopment Plan and delineate the boundaries of the property.

Section 3. This ordinance shall take effect 20 days after final passage and publication according to law.

James Damiano, Mayor

ATTEST:

Cynthia Kraus, Township Clerk

**RESOLUTION
TOWNSHIP OF LITTLE FALLS PLANNING BOARD
CONSISTENCY DETERMINATION FOR ORDINANCE NO. 1406
AN ORDINANCE OF THE TOWNSHIP OF LITTLE FALLS
ADOPTING A REDEVELOPMENT PLAN FOR THE
DOWNTOWN REDEVELOPMENT AREA
DECIDED ON MAY 20, 2021
MEMORIALIZED ON JUNE 3, 2021**

WHEREAS, under the Municipal Land Use Law pursuant to N.J.S.A. 40:55D-26a, prior to the adoption of a Development Regulation, revision or amendment thereto, the Planning Board, shall make and transmit to the Governing Body, within 35 days after referral, a report including identification of any provisions of the proposed development regulation, revision or amendment which are inconsistent with the Master Plan and Recommendations concerning these inconsistencies and any other matters as the Board deems appropriate; and

WHEREAS, the Township of Little Falls Mayor and Council introduced Ordinance No. 1406 entitled "An Ordinance of the Township of Little Falls Adopting a Redevelopment Plan for the Downtown Redevelopment Area"; and

WHEREAS, the Mayor and Council of the Township of Little Falls referred this matter to the Planning Board under the Municipal Land Use Law pursuant to N.J.S.A. 40:55D-26a; and

WHEREAS, the Planning Board has considered this matter at a public meeting conducted on May 20, 2021; and

NOW, THEREFORE, the Township of Little Falls Planning Board makes the following findings of fact and conclusions of law in regard to the proposed amendments to the Code of the Township of Little Falls in connection therewith:

1. Ryan Conklin, P.P., AICP, GISP from H2M Associates, Inc. testified under oath and provided an overview of the Downtown Redevelopment Plan for the Township of Little Falls.

2. Mr. Conklin prepared a memorandum dated May 20, 2021 entitled "Master Plan Consistency Review of the Downtown Redevelopment Plan."

3. Mr. Conklin's memorandum identifies the various goals and objectives of the Township's 2002 Master Plan and 2013 Master Plan Re-Examination Report with which the proposed Downtown Redevelopment Plan is consistent. The Planning Board adopts the May 20, 2021 memorandum of Ryan Conklin, P.P., AICP, GISP which memorandum is incorporated herein by reference, made a part hereof and attached hereto as Exhibit A.

4. The Board finds that Ordinance No. 1406 would provide for greater flexibility and development options in regard to the Downtown Redevelopment Area.

5. The Planning Board recommends that Ordinance No. 1406 should be adopted by the Mayor and Council of the Township of Little Falls.

6. The Planning Board finds that the adoption of Ordinance No. 1406 is substantially consistent with the land use plan element and the housing plan element of the master plan or is designed to effectuate such plan element for the reasons expressed on the record as well as the reasons incorporated in the memorandum of May 20, 2021 of Ryan Conklin, P.P., AICP, GISP.

NOW, THEREFORE, BE IT RESOLVED, BY the Township of Little Falls Planning Board that Ordinance No. 1406 entitled "An Ordinance of the Township of Little Falls Adopting a Redevelopment Plan for the Downtown Redevelopment Area" has been determined by the Planning Board to be substantially consistent with the land use plan element and the housing plan element of the master plan or is designed to effectuate such plan element for the Township of Little Falls 2002 Master Plan and 2013 Master Plan Re-Examination Report and any amendments thereto.

VOTE ON APPLICATION

Motion Introduced By: Vice-Chairman Greco

Motion Seconded By: Commissioner Barry

In Favor: Mayor Damiano, Chairman Kilpatrick, Vice-Chairman Greco,
Commissioners Gaita, Cataldo, D. Damiano, Corage, Barry and Pocius

Opposed:

VOTE ON MEMORIALIZATION OF RESOLUTION

Motion Introduced By: *Greco*

Motion Seconded By: *Barry*

In Favor: *Greco, Barry, L. Damiano, Kilpatrick*

Opposed: *None*

Township of Little Falls Planning Board



Valerie Laky, Board Secretary



Walter Kilpatrick, Chairman

The undersigned secretary certifies that the within Resolution was adopted by the Township of Little Falls Planning Board on May 20, 2021 and memorialized herein pursuant to N.J.S.A 40:55D-10(g) on June 3, 2021.



Valerie Laky, Board Secretary



Memorandum

TO: TOWNSHIP OF LITTLE FALLS PLANNING BOARD

FROM: RYAN CONKLIN, PP, AICP, GISP

DATE: 5/20/2021

RE: MASTER PLAN CONSISTENCY REVIEW OF THE DOWNTOWN REDEVELOPMENT PLAN

The Township of Little Falls is proposing to adopt Ordinance No. 1406 for the Downtown Redevelopment Plan. On September 3, 2020 and on May 20, 2021 the Little Falls Planning Board heard a presentation on the Downtown Redevelopment Plan prepared by H2M Associates in order to conduct a review and a consistency determination with the Townships 2002 Master Plan and the 2013 Master Plan Re-examination Report documents. The Redevelopment Plan is consistent with the master plan as it meets the following Comprehensive Goals and Recommendations of the plan in the following ways:

Comprehensive Goals & Objectives

Goals

- Encourage the promotion of practical and appropriate development controls in order to promote and be consistent with the goals of the MLUL (N.J.A.C. 40:55D-2), which advocates the protection of the general health, safety and general welfare of the residents.
- Continue to be a stable and diverse suburban community through the provision of a balanced land use pattern.
- To encourage the site specific appropriate production of a range of housing types and densities to meet the housing needs of the residents of Little Falls.
- Upgrade, preserve and increase the economic and aesthetic vitality of the existing commercial areas (US-46, Signac and Main Street), while being sensitive to adjacent and existing uses.
- Balance redevelopment initiatives in a manner that considers the fiscal impacts to the Township while not adversely impacting traffic, population, safety and environment, character and privacy of existing residential area or placing increased demands on municipal services.

Objectives

Circulation Objectives:

- Create pedestrian and bike connections within the Township between and among residential neighborhoods, community resources, commercial areas and transit facilities.

Economic Development Objectives:

- Facilitate the redevelopment or upgrade of existing non-residential properties where appropriate.

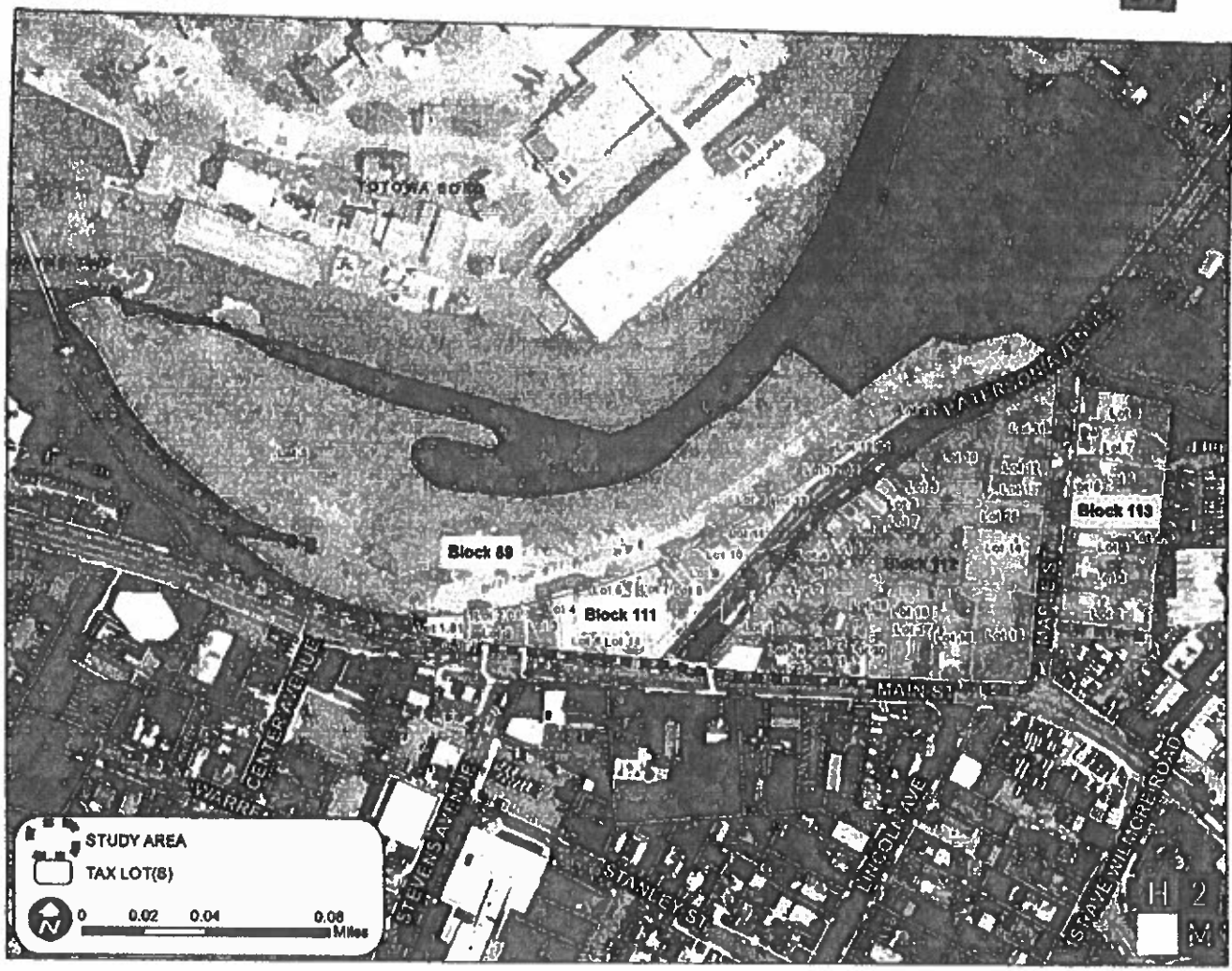
Recommendations of the Master Plan

- Plan for the transformation of Little Falls' underutilized industrial and commercial areas through redevelopment, which will ultimately allow Little Falls to increase rateables and the residential tax burden and to provide different residential living and shopping options.
- The downtown should support a mixed use, pedestrian-oriented "main street" environment, to be achieved through zoning change.
- Provide ground-floor retail should be provided at the front property line.
- Develop design guidelines.
- Encourage a reduction in parking requirements.
- Provide better sign regulations and consistent street/alley lighting.
- The Township should explore developing a roundabout at the intersection of Paterson Avenue and Maple Street in order to reduce conflicts in turning onto Main Street.
- Redevelopment of the downtown to support the Transit Village Designation.

Maps

Map 1: Redevelopment Plan Area

H 2
M



Map 1: Redevelopment Plan Area

**TOWNSHIP OF LITTLE FALLS
ORDINANCE NO. 1413**

AN ORDINANCE OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF LITTLE FALLS, IN THE COUNTY OF PASSAIC, STATE OF NEW JERSEY, TO RECIND CHAPTER 240-1 PUBLICATION OF DELINQUENT TAXPAYER LIST OF THE CODE OF THE TOWNSHIP OF LITTLE FALLS

WHEREAS, the current Municipal Code under Chapter 240-1 contains certain provisions for the Publish the names of delinquent taxpayers in the Township of Little Falls; and

WHEREAS, it has been determined that this procedure serves no purpose in generating tax payments; and

WHEREAS, the Township Council has found this practice to be burdensome on certain taxpayers;

NOW THEREFORE BE IT ORDAINED by the Township Council of the Township of Little Falls, that Chapter 240-1 Taxpayer List, of the Code of the Township of Little Falls, is hereby rescinded in full:

NOW, THEREFORE, BE IT FURTHER ORDAINED that:

1. Ordinances, resolutions and regulations or parts of ordinances, resolutions and regulations inconsistent herewith are hereby repealed to the extent of such inconsistency; and
2. If any section, subsection, clause or phrase of this Ordinance is for any reason held to be unconstitutional or invalid by a court of competent jurisdiction, such a decision shall not affect the remaining portion of the Ordinance; and
3. Except as hereby amended, the Code of the Township of Little Falls shall remain in full force and effect.
4. This Ordinance shall take effect twenty days after final passage and publication in accordance with law.

PASSED: _____

ATTEST:

APPROVE:

Cynthia Kraus
Municipal Clerk

James Belford Damiano
Mayor

ORDINANCE NO. 1414

**AN ORDINANCE AMENDING THE LITTLE FALLS
FIRE DIVISION IN THE CODE OF THE
TOWNSHIP OF LITTLE FALLS CODE SECTION 3.7.8.1 ENTITLED: EMERGENCY
MEDICAL SERVICE AND CREATING THE DIVISION OF EMERGENCY MEDICAL
SERVICE**

The Township of Little Falls is repealing Code section 3.7.8.1 in its entirety and replacing code section 3.7.8.1 as follows:

§ 3-7.8.1. Emergency Medical Service. Establishment and organization; definitions.

- (1) Township of Little Falls Emergency Medical Service. The Township of Little Falls Emergency Medical Service is hereby created and established as a Division of the Township.
- (2) Definitions. As used in this section, the following terms shall have the meanings indicated:

AUTHORITY — The right to issue orders, give commands, enforce obedience, initiate actions, and make necessary decisions commensurate with rank or assignments as provided for in the Emergency Medical Service rules, policies and procedures. Authority may be delegated by those designated. Acts performed without proper authority or authorization shall be considered to be in violation of the rules.

CHAIN OF COMMAND — Vertical lines of communication, authority and responsibility within the organizational structure of the Emergency Medical Service:

DIRECTIVE — A document detailing the performance of a specific activity or method of operation. "Directive" includes:

- (a) **GENERAL ORDER** — Broadly based directive dealing with policy and procedure and affecting one or more organizational subdivisions of the Emergency Medical Service.
- (b) **PERSONNEL ORDER** — A directive initiating and announcing a change in the assignment, rank, or status of personnel.
- (c) **SPECIAL ORDER** — A directive dealing with a specific circumstance or event that is usually self-canceling.

EMERGENCY MEDICAL SERVICE COORDINATOR

(EMS Coordinator) is required at minimum to hold valid
Emergency Medical Technician-Basic certification as set forth at
N.J.A.C.8:40A

Classification Responsibilities: An Emergency Medical Services (EMS)

Coordinator is responsible for analyzing, planning, designing,
implementing, and administering EMS programs as well as billing for
care and other department-wide and community-oriented programs.
EMS Coordinators research and analyze current and future medical and
EMS issues and trends to ensure the provision of quality medical services
in the Township of Little Falls. The EMS coordinator is responsible to
review patient care charts to ensure proper care and procedures have
been followed by the assigned EMT.

EMERGENCY MEDICAL SERVICE DIVISION — Herein to be
known as the "Little Falls Emergency Medical Service
(EMS)."

EMERGENCY MEDICAL SERVICES — Any service,
including transportation, provided by the Emergency
Medical Service to a potentially ill or injured person in
response to a call for service.

EMERGENCY MEDICAL TECHNICIAN

Emergency Medical Technician-Basic" or "**EMT-Basic**" means a person
trained in basic life support care and validly certified or recognized by the
Commissioner in accordance with the standards for Emergency Medical
Technician-Basic certification as set forth at N.J.A.C.8:40A

EMT EMPLOYEE — A person who performs in the capacity
of an emergency medical technician not more than 24
hours per week. "Basic life support" or "BLS" means a basic level of
pre-hospital care that includes patient stabilization, airway clearance
and maintenance, cardiopulmonary resuscitation (CPR) (to the level of
the Professional Rescuer or Health Care Provider as issued by either the
American Heart Association, the American Red Cross, the National Safety
Council or other entity determined by the Department to comply with
AHA CPR Guidelines), hemorrhage control, initial wound care, fracture
stabilization, victim extrication and other techniques and procedures as
defined in the United States Department of Transportation (U.S.D.O.T.)
EMT-Basic National Standards Curriculum Obtainable from

MAY/SHOULD — The action indicated is permitted.

MEDICAL DIRECTOR — Within the Emergency Medical Service, a Medical Director is a physician who provides guidance, leadership, oversight and quality assurance for the practice of local paramedics and EMTs within a predefined area. In North America, Medical Directors are typically board-certified in emergency medicine.

ORDER — Any written or oral directive issued by a supervisor to any subordinate or group of subordinates in the course of duty.

PATIENT — Any person who receives emergency medical services from the Emergency Medical Service.

POLICY — A statement of emergency medical service principles that provides the basis for the development of procedures and directives.

PROCEDURE — A written statement providing specific direction of performing emergency medical service activities. Procedures are implemented through policies and directives.

SHALL/WILL — The action indicated is mandatory.

SUPERVISOR (Crew Chief) — An employee assigned to a position requiring the exercise of immediate supervision over the activities of other employees.

THIRD-PARTY BILLING AGENCY — A business entity engaged by the Township of Little Falls for the purpose of effecting the billing of patients and collecting payments therefrom, which payment shall be remitted to the Township of Little Falls.

(3) Division created. Within the Department of Administration, there is hereby created a Division of Emergency Medical Service.

(a) Chief of the Division of Emergency Medical Services.

[1] Position created. The position of EMS Coordinator is hereby created. The EMS Coordinator shall head the Division of Emergency Medical Service and serve under the direction and supervision of the Township Administrator and the Medical Director.

[2] The EMS Coordinator will be an employee subject to all requirements, allowances and regulations of such employees set forth in the Township Personnel Policy Manual and Township Code.

(3) The appointee shall serve a probationary period of six months.

(4) Compensation. The EMS Program Coordinator will be compensated at a yearly rate established by the Mayor.

Medical Director.

[1] Position created. The position of Medical Director will provide guidance, leadership, oversight and quality assurance for the practice of local paramedics and EMTs within the Township of Little Falls. The Medical Director shall be board-certified in emergency medicine and serve under the direction and supervision of the Township Administrator.

[2] Appointment. The Medical Director shall be appointed by the Mayor.

[c] Employees: The Little Falls Emergency Medical Service shall consist of an EMS Coordinator and as many other EMT members as are or may be appointed and approved by Township Administrator with authority of the Mayor. The EMS Coordinator and all EMT's must hold a valid New Jersey or National EMT certification.

- (4) Qualifications for employees. No person shall be eligible to become an employee of the Little Falls Emergency Medical Service unless such person possesses and provides proof of the following qualifications:
 - (a) All applicants for membership shall be between the age of 18 and the state maximum permitted. Be physically fit to perform the duties of an emergency medical technician. The applicant shall submit to a medical evaluation by a licensed physician designated by the Township.
 - (b) Be subject to a criminal background check and have no prior convictions for any offense or crime.
 - (c) Be subject to a motor vehicle background check with no prior record of careless or reckless driving, driving under the influence of drugs or alcohol or any other serious moving violation.
 - (d) Be subject to pre-employment and random drug testing.
 - (e) Be a certified emergency medical technician of the State of New Jersey or National certification. Any lapse in certification will be cause for immediate suspension of duties. Reinstatement may occur upon certification being reinstated.
 - (f) Possess a valid New Jersey driver's license.
 - (g) Compensation. All EMS employees will be compensated at a hourly rate of pay established by the Mayor.

(5) Application and approval for employment.

- (a) Employees shall comply with and follow the Township of Little Falls Personnel Policy Manual and make application to the Township as directed by said Manual. Appointments as employees will follow the provisions of the Optional Municipal Charter Law, N.J.S.A. 40:69A-1 et seq.

(6) Emergency Medical Service composition. The active roster of the Emergency Medical Service shall be comprised of as many EMT's as needed to meet the scheduling requirement and maintain the operations of the Emergency Medical Service.

B. Executive Board.

(1) Composition of Board; control of the Emergency Medical Service.

- (a) The EMS Coordinator, the Medical Director, and the Mayor or his designee shall constitute the Executive Board. The Board shall meet as needed for the transaction of Emergency Medical Service business.
- (b) The EMS Board will be primarily responsible for framing the ongoing vision of the Township's EMS system. The Board will serve to ensure transparency and coordinate with EMS Administration to develop recommendations for a plan to maintain the EMS system in the Township of Little Falls.

C. Operations

(1) The EMS Coordinator will function as the head of the Division of Emergency Medical Service. Pursuant to municipal ordinance, the EMS Coordinator shall be the head of the Emergency Medical Service and shall be directly responsible to the Township Administrator for the efficiency and day-to-day operations of the Emergency Medical Service. Pursuant to policies established by the Township of Little Falls:

- (a) Report at least monthly to the Township Administrator, in such form as shall be prescribed, on the operation of the Emergency Medical Service during the preceding month and make such other reports as may be requested by the Township Administrator.
 - (b) Prepare and submit the annual budget and proposed expenditure programs to the Township Administrator.
- (2) Records maintained. The EMS Coordinator shall see that timely and accurate records are kept of all responses to calls for service, training, attendance, certifications, and any other records required by the state, Township, or other authorized agency.

D. Appointment of Crew Chiefs. Members who meet the qualifications for the position of EMS Crew Chief may submit their names for consideration. These names shall be presented to the EMS Coordinator and Township Administrator for review. The EMS Coordinator and Township Administrator will review the qualifications of all interested members. The EMS Coordinator and Township Administrator may conduct interviews to establish facts, such as available time and management skills. The EMS Coordinator and Township Administrator shall make recommendations to the Mayor. The Mayor will appoint the EMS Crew Chiefs.

E. Policy for Emergency Medical Services billing.

(1) Purpose.

- (a) The Township of Little Falls recognizes the need to bill for the provision of emergency medical services to aid in the provision of those services.
- (b) No person requiring emergency medical services shall be denied services due to a lack of insurance or ability to pay.
- (c) Whereas the Little Falls Emergency Medical Service is funded by local taxes, it is in the best interest of the residents of Little Falls to establish the payment plan in accordance with the Health Care Finance Administration (HCFA) guidelines so that residents will not be responsible for any out-of-pocket expenses.

(2) Billing for service.

- (d) The Little Falls Emergency Medical Service (the "program") shall obtain licensure from the New Jersey State Department of Health. The Little Falls Emergency Medical Service.
- (e) The Township of Little Falls shall apply for a provider number from the federal and state Medicare/Medicaid programs enabling the municipality to institute a third-party payment plan (the "payment plan").

- (f) All patients, whether or not residents of the Township of Little Falls, and/or their financially responsible parties, insurers or carriers, will be billed for emergency medical services provided by the Little Falls Emergency Medical Service according to the fee schedule established herein or at rates established by the Township of Little Falls from time to time.
- (g) A patient who receives emergency medical services from the Emergency Medical Service is obligated at the time of service, or as soon as practicable thereafter, to provide the Emergency Medical Service with all pertinent insurance and payment information to facilitate the Township's billing of third-party payment sources for services rendered. The Township may, at its option, and shall, where required by law, bill insurers or carriers on a patient's behalf and may accept payment on an assignment basis.
- (h) All patients shall be liable for any co-payment or deductible amounts not satisfied by public or private insurance, and the Township shall make reasonable collection efforts for all such balances according to the most-current rules or regulations set forth by applicable Health Care Financing Administration federal policies and regulations. The Township may bill any applicable coinsurance carriers for such amounts. Exceptions include only those instances where the Township has knowledge of a particular patient's indigence or where the Township has made a determination that the cost of billing and collecting such co-payments or deductibles exceeds or is disproportionate to the amounts to be collected.
- (i) The Township shall not bill any Little Falls resident for any fee, balance, deductible, or co-payments not satisfied by public or private insurance, including Medicare/Medicaid, nor will the Township bill a Little Falls resident for emergency medical services provided if the resident is not covered by private or public insurance.

- (j) The Township of Little Falls may, either directly or through any third-party billing agency with which it has contracted for billing and/or collections for emergency medical services, make arrangements with patients and/or their financially responsible party for installment payments of bills or forgive any bill or portion thereof so long as the Township determines that:
 - [1] The financial condition of the patient requires such an arrangement; and
 - [2] The patient and/or financially responsible party has demonstrated a willingness to make good-faith efforts towards payment of the bill.
- (k) A patient for whom the Township of Little Falls has not received payment from a third-party payer on assignment and who receives payment directly from a third-party payer for emergency medical services rendered by the Emergency Medical Service is obligated to remit such monies to the Township in the event the Township has not been paid for services rendered. Patients who do not remit such monies may be held liable for costs of collection in addition to the charges for emergency medical services rendered.
- (l) The Township of Little Falls shall be authorized to enter into contracts with area hospitals that provide advanced life support (ALS) services to patients that are transported by the Little Falls Emergency Medical Service. This will allow the hospitals to bill for emergency medical services and reimburse the Township for its transportation costs within 45 days of receiving payment.
- (3) Procedure for third-party emergency medical services billing.
 - (a) The Township of Little Falls is hereby authorized to enter into a contract with a third-party billing agency for the performance of EMS billing and collection services; provided, however, that the following standards for such third-party billing contracts are met:
 - [1] The third-party billing agency has in place a compliance program conforming to standards set forth in the Office of Inspector General's Compliance Program Guidance for Third Party Medical Billing Companies, 63 Federal Register 70138, as amended.

[2] Neither the billing agency nor any of its employees are subject to exclusion from any state or federal health care program.

[3] The billing agency is bonded and/or insured in amounts satisfactory to the Township of Little Falls.

(b) A detailed listing of patients who utilize emergency medical services provided by the Little Falls Emergency Medical Service will be compiled by the Township of Little Falls. This information will be transmitted to the third-party billing agency. The information will be subjected to the confidentiality requirements of applicable law. This information will include, at a minimum, the following:

[1] Name, address and telephone number of patients.

[2] Name, address and claim number of insurance carrier, if applicable.

[3] Date, time and EMS chart number.

[4] Point of origin and destination.

[5] Odometer reading at point of pick up and destination.

[6] Reason for transport/patient's complaint/current condition.

[7] Itemization and description of services provided and charges.

[8] Signature of the patient, when possible, or authorized decision maker.

[9] Name of receiving physician.

[10] Names, titles and signatures of ambulance personnel, when possible.

(c) The third-party billing agency shall obtain the information from the Emergency Medical Service and will bill the patient and/or their financial representative parties, insurers or carriers according to the fee schedule established herein; provided, however, that the third-party billing agency shall not bill any Little Falls resident for any fee, balance, deductible, or co-payment not satisfied by public or private insurance, including Medicare/Medicaid, nor will the Township bill a Little Falls resident for emergency medical services provided if the resident is not covered by private or public insurance.

- (d) The fees for emergency medical services shall be Authorized by the Mayor annually and kept on file in the office of the Township Clerk and the EMS Coordinator.
- (e) The Mayor shall review the fees for services listed in Subsection E(3)(d) above annually and adjust said fees based on the recommendation of the Township Administrator, the EMS Program Coordinator and the Township Financial Officer and in accordance with the federally approved Medicare fee schedule.
- (f) The Township of Little Falls may, at its discretion, bill additionally for materials, vehicle and/or personnel costs in the case of major or unique incidents.

Severability.

If any section, paragraph, subdivision, clause, sentence, phrase or provision of this ordinance is declared unconstitutional or invalid by a court of competent jurisdiction, such decision shall not affect the remaining portions of this ordinance.

Repealer and Merger.

All Township ordinances and parts or ordinances inconsistent with this ordinance are hereby repealed.

Section 7 - Effective Date.

This ordinance shall take effect upon its final passage by the Township Council.

DATE INTRODUCED: _____

DATE ADOPTED: _____

APPROVE:

James Belford Damiano, MAYOR

ATTEST:

Cynthia Kraus, TOWNSHIP CLERK