

**REGULAR MEETING
OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF LITTLE FALLS
WAS HELD THIS EVENING IN THE MUNICIPAL BUILDING**

Monday, April 22, 2019

Council President Sgobba called the meeting to order at 7:00 p.m. with the following members present: Maria Cordonnier, Albert Kahwaty, and Christopher Vancheri. Also present were Mayor James Damiano, Township Attorney Joseph Wenzel, Township Engineer John Clemente, Township Administrator Charles Cuccia and Township Clerk Cynthia Kraus.

Absent: Councilmember Tanya Seber and Township Engineer.

Township Employees present: Recreation Director John Pace, Police Chief Steve Post, DPW Superintendent Phillip Simone, and Deputy Registrar Marlene Simone.

SALUTE TO THE FLAG

STATEMENT OF PUBLIC NOTICE: Take notice that adequate notice of this meeting has been provided in accordance with N.J.S.A. 10:4-10 as follows: A notice of the meeting was prominently posted on the bulletin board at the Municipal Building, located at 225 Main Street, Little Falls, N.J. on January 2, 2019. A copy of the notice was faxed to the North Jersey Herald and News and The Record on the same date. Additionally, a copy of the notice was filed in the office of the Township Clerk on said date.

APPROVAL OF MINUTES

It was moved by Councilmember Vancheri, seconded by Councilmember Cordonnier, that the Minutes of the Regular Meeting of March 25, 2019, and the Minutes of the Workshop Meeting of April 8, 2019 be approved as amended.

Poll: Ayes: Cordonnier, Kahwaty, Vancheri, and Council President Sgobba
 Nays: None

The Council President declared the motion passed.

COUNCIL MEMBER REPORTS

Councilmember KAHWATY recognized today as Earth Day. A Town Clean Up will occur on May 5, 2019.

Councilmember VANCHERI announced this past Saturday, the American Legion Post 108 held a 90th Anniversary Gala. Plans for the Memorial Day Parade and for the concert the day prior to the Parade are being finalized.

Councilmember CORDONNIER reported the Senior Advisory Committee will hold its Annual Spring Fling on May 10, 2019. There was a terrific turnout by our senior citizens for the MSU student performance. Another performance may be added in the Fall along with more educational events for seniors. The Little Falls Business Association, in conjunction with the Township, will hold its third annual Block Party on June 13, 2019. Councilmember CORDONNIER thanked Mr. Pace and the Recreation Department on the success of the Easter Egg Hunt.

REMARKS FROM THE CHAIR

Council President SGOBBA discussed the Police Department's successful campaign against texting while driving.

MAYOR'S REPORT

Mayor Damiano commented on the successful campaign against distracted driving and reported the Township has recently submitted a grant for a Click It or Ticket campaign. The installation of speakers has been completed at Wilmore Memorial Park. The Mayor then read an Earth Day Proclamation recognizing April 22, 2019 as Earth Day throughout Little Falls. Mayor Damiano encouraged everyone to join in the Town-wide clean up at the Civic Center at 10:00 a.m. on May 4, 2019.

MAYOR'S APPOINTMENT OF ANNE KAHWATY TO THE LITTLE FALLS LIBRARY BOARD FOR A FIVE YEAR TERM EXPIRING 5/31/24 WITH ADVICE AND CONSENT OF THE COUNCIL

It was moved by Councilmember Cordonnier, seconded by Councilmember Vancheri, to appoint Anne Kahwaty to the Little Falls Library Board for a five year term expiring in 5/31/24.

Poll: Ayes: Cordonnier, Vancheri, and Council President Sgobba
 Nays: None
 Abstain: Kahwaty

The Council President declared the motion passed.

Public Hearing on 2019 Municipal Budget- It was moved by Councilmember Cordonnier, seconded by Councilmember Vancheri, that the public hearing on the Municipal Budget be, and it was opened.

Poll: Ayes: Cordonnier, Kahwaty, Vancheri, and Council President Sgobba
 Nays: None

The Council President declared the motion passed.

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No one having come forward to be heard, it was moved by Councilmember Cordonnier, seconded by Councilmember Kahwaty, that the public hearing on the 2019 Municipal Budget be and it was closed.

Poll: Ayes: Cordonnier, Kahwaty, Vancheri, and Council President Sgobba
Nays: None

The Council President declared the motion passed.

At this time, Council President Sgobba requested a motion and second to approve Resolutions A, B, and C.

Resolution to Amend the 2019 Municipal Budget – Resolution A - It was moved by Councilmember Cordonnier, seconded by Councilmember Vancheri, that the Council amend the 2019 Municipal Budget

Poll: Ayes: Cordonnier, Kahwaty, Vancheri, and Council President Sgobba
Nays: None

The Council President declared the motion passed.

Permission for Dedication by Rider for Developers Fees-It was moved by Councilmember Cordonnier, seconded by Councilmember Vancheri to approve the following:

RESOLUTION [B] 19-04-22 #2

Dedication by Rider

Township of Little Falls, Passaic County

A RESOLUTION REQUESTING PERMISSION FOR THE DEDICATION BY RIDER FOR Developers Fees – Housing Trust Funds REQUIRED BY (PL 1985 c.222 and NJS 52:27D-320)

WHEREAS, permission is required of the Director of the Division of Local Government Services for approval as a dedication by rider of revenues received by a municipality when the revenue is not subject to reasonably accurate estimates in advance; and'

WHEREAS, Developers Fees – Housing Trust Funds REQUIRED BY (PL 1985 c.222 and NJS 52:27D-320) provides for receipt of COIAH Development Fees by the municipality to provide for the operating costs to administer this act; and, **WHEREAS**, N.J.S.A. 40A:4-39 provides the dedicated revenues anticipated from Developers Fees – Housing Trust Funds are hereby anticipated as revenue and are hereby appropriated for the purpose to which said revenue is dedicated by statute or other legal requirement:

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Township Council of Township of Little Falls County of Passaic New Jersey as follows:

1. The Governing Body does hereby request permission of the Director of the Division of Local Government Services to pay expenditures of the Developers Fees – Housing Trust Funds REQUIRED BY (PL 1985 c.222 and NJS 52:27D-320).
2. The Clerk of the Township of Little Falls County of Passaic is hereby directed to forward two certified copies of this Resolution to the Director of the Division of Local Government Services.

Poll: Ayes: Cordonnier, Kahwaty, Vancheri, and Council President Sgobba
Nays: None

The Council President declared the motion passed.

Resolution to Adopt the 2018 Municipal Budget – Resolution C- It was moved by Councilmember Cordonnier, seconded by Councilmember Vancheri, that the Council approve the 2019 Municipal Budget.

Poll: Ayes: Cordonnier, Kahwaty, Vancheri, and Council President Sgobba
Nays: None

The Council President declared the motion passed.

Ordinance No. 1348- It was moved by Councilmember Cordonnier, seconded by Councilmember Kahwaty, that the public hearing on Ordinance No. 1348, “**CALENDAR YEAR 2019 ORDINANCE TO EXCEED THE MUNICIPAL BUDGET COST OF LIVING ALLOWANCE TO ESTABLISH A CAP BANK,**” be and it was opened.

Poll: Ayes: Cordonnier, Kahwaty, Vancheri, and Council President Sgobba
Nays: None

The Council President declared the motion passed.

No one having come forward to be heard, it was moved by Councilmember Cordonnier, seconded by Councilmember Vancheri, that the public hearing on Ordinance No. 1348 be and it was closed.

Poll: Ayes: Cordonnier, Kahwaty, Vancheri, and Council President Sgobba
Nays: None

The Council President declared the motion passed.

It was moved by Councilmember Cordonnier, seconded by Councilmember Vancheri, that the Ordinance No. 1348 be and it was adopted.

Poll: Ayes: Cordonnier, Kahwaty, Vancheri, and Council President Sgobba
Nays: None

The Council President declared the motion passed.

ATTORNEY’S REPORT

Mr. Wenzel had nothing to report.

PUBLIC COMMENT

It was moved by Councilmember Cordonnier, seconded by Councilmember Kahwaty, that the meeting be and it was opened to the public.

Meeting of April 22, 2019

Poll: Ayes: Cordonnier, Kahwaty, Vancheri, and Council President Sgobba
 Nays: None

The Council President declared the motion passed.

No one coming forward to be heard, it was moved by Councilmember Cordonnier, seconded by Councilmember Kahwaty, that the meeting be and it was closed to the public.

Poll: Ayes: Cordonnier, Kahwaty, Vancheri, and Council President Sgobba
 Nays: None

The Council President declared the motion passed.

C O N S E N T A G E N D A

All items on the Consent Agenda were considered to be routine and were enacted with a single motion. Any items under REQUISITIONS carried a Treasurer’s certification as to sufficiency of funds.

REPORTS

Municipal Clerk’s Report – Month of March, 2019

MUNICIPAL CLERKS REPORT Month of March 2019		
ABC LICENSES		
OTHER LICENSES		
Business Licenses	\$1,805.00	
Pre-paid Business Licenses		
Raffle Licenses	20.00	
		\$1,825.00
REGISTRAR OF VITAL STATISTICS		
Fees & Permits	\$624.00	
Marriage Licenses-LF	\$12.00	
Marriage Licenses-NJ	\$100.00	
		\$736.00
MRNA		
Street Maps		
Zoning Maps		
Zoning Ordinances		
Document Copies	\$30.46	
Garage Sales	\$10.00	
Misc. Fees & Refunds:	\$85.00	
TOTAL MRNA		<u>\$125.46</u>
TOTAL CURRENT ACCOUNT		<u>\$2,686.46</u>
TOTAL TO TREASURER		<u>\$2,686.46</u>

Municipal Clerks Dog/Cat License Report - Month of March, 2019

MUNICIPAL CLERK'S DOG/CAT LICENSE REPORT Month of March 2019		
Dog Licenses issued 03/01/2019 thru 03/31/2019		
Nos. 343 to 346 = 4 Licenses		
Amount due Little Falls		\$27.20
Amount due State		\$10.80
Total Cash Received		\$38.00
Cat Licenses issued 03/01/2019 thru 03/31/2019		
Nos.27 to 27		
Licenses Issued 1		
Total Cash Received		8.00
Total to Treas.		<u>\$46.00</u>

Tax Collector’s Report –March, 2019

MONTHLY REPORT

Municipality of Township of Little Falls
 Office of the Tax Collector
 Township of Little Falls Current Account, Lakeland Bank
 Revenues Collector for the Month of March 2019

Categories 01-	March 1-29, 2019	2019 Year to Date
2019 Taxes	\$210,910.80	\$11,576,768.47
2018, 2017, 2016 Taxes	24,465.74	191,747.47
Interest	3,573.73	14,211.99
Township Tax Title Lien	0.00	93,999.28
Duplicate Tax Bills	5.00	40.00
Insufficient Check Fee	80.00	220.00
Municipal Copy Fee	0.00	0.30
6% Penalty Fee	0.00	1,913.05
GRAND TOTALS	\$239,035.27	\$11,878,900.56

Delinquent 2016 Taxes	\$892,492.19 (inc. 6% YE-PE/PI)
Delinquent 2018 Taxes	207,555.67
Delinquent 2019 Taxes	<u>359,730.82</u>
Total Delinquent Taxes	\$1,459,778.68

2019 Refunds this month =	-\$2,014.41
2019 Year to date refunds =	-\$2014.41

Breakdown of refunds for years 2014-2019 completed in 2019(see attached).

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REFUNDS IN THE YEAR 2019

Months	2014 STCJ	2015 STCJ	2016 STCJ	2017 STCJ	2018 STCJ	2019 CBJ	2018 Regular	2019 Regular	2019 Senior/ Disabled	Exempt 2019	Total by Months
January	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$864.19	\$0.00	\$0.00	\$0.00	\$864.19
February	\$0.00	\$0.00	\$3,767.05	\$4,608.49	\$2,085.60	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	10,461.14
March	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,014.41	\$750.00	\$0.00	\$2,764.41
Totals	\$0.00	\$0.00	\$3,767.05	\$4,608.49	\$2,085.60	\$0.00	\$864.19	\$2,014.41	\$750.00	\$0.00	\$14,089.74

Note: The above figures represent the months that the Tax Collector did the adjustments in the computer; the Resolution(s) may have been adopted in the next month.

STCJ = State Tax Court Judgments.

CBJ= County Board Judgments.

Municipality of Township of Little Falls
 Office of the Tax Collector
 Township of Little Falls Tax Collector Trust 1 (Lien Monies), Lakeland Bank
 Revenues for the Month of March 2019

	2019 Deposit	2019 Year-to-Date
January 2019	\$ 0.00	\$ 0.00
February 2019	\$236,465.84	236,465.84
March 2019	\$ 49,655.88	286,121.72
Total Collected as of March 29, 2019		\$286,121.72

Municipality of Township of Little Falls
 Office of the Tax Collector
 Township of Little Falls Tax Collector Trust 2 (Lien Premium Monies), Lakeland Bank
 Revenues for the Month of March 2019

	Liens with Premiums Redeemed/ (-)	Bal. /Dep. (+)
Balance Brought Forward (January 1, 2019)		\$235,800.00
January 2019	\$ 0.00	0.00
February 2019	-14,000.00	221,800.00
March 2019	-60,500.00	161,300.00
Ending Balance as of March 29, 2019		\$161,300.00

Actual Balance @ \$138,100.00; township keeps these premiums:

Transfer out - \$8,100.00 (186/27 foreclosed)

Transfer out- \$15,100.00 (164/15.01 redemption not within five years).

Recreation Report – Month of March, 2019

The following is a condensed version of our Excel work spread sheet providing the data on an ongoing basis for the Recreations Center.

Participants: indicates only those who participated in the various programs held here during the each month, it is not reflective of any spectators who might have attended these events.

Session: indicates the number of events held during each month.

Hours: indicates the total number of hours which were used to hold the session during each month and is not reflective of the total number hours the facility was open. It should be noted that the utilized number of hours may exceed the total number of hours of operation due to multiple events occurring at the same time.

Recreation Center Usage Report

Month	Participants	Sessions	Hours Utilized
January 2019	3,800	190	350
February 2019	3,245	151	275
March 2019	2,627	165	195

Civic Center Report - Month of March, 2019

The following is a condensed version of our Excel work spread sheet providing the data on an ongoing basis for the Civic Center.

Month	Participants
January 2019	437
February 2019	341
March 2019	840

Police Department Report - Month of March, 2019

PATROL DIVISION MONTHLY REPORT – March, 2019

This agency handled **7,648** details between January 1, 2019 and March 31, 2019.

This agency completed **1,461** reports between January 1, 2019 and March 31, 2019.

This agency had **1,269** inbound telephone calls and **XXXXX** outbound calls during the month of March, 2019.

This agency received **543** 911 calls during the month of March, 2019.

The Little Falls Police Department handled **2,756** details and wrote **489** Operation/Investigation reports between March 1, 2019 and March 31, 2019.

The patrol division patrolled **13,971** miles during the month of March, 2019.

Calls for Service

Call Type	Total
Medical emergency	49
Fire Department incident	7
Narcans deployment	1
Burglar alarms/false	36
Burglar alarms/valid	13
Domestic violence incidents	3
Burglary	2
Criminal mischief	6
Theft	4
Suspicious person/vehicle/incident	14
General investigation	24
Noise complaint	3
All others not listed	327

Traffic Summary

Crashes	Total
Motor vehicle crashes	66
Motor vehicle crash injuries	8
Motor vehicle crash fatalities	0
Enforcement	Total
Motor vehicle stops	574
Speeding summonses	31
DWI summonses	8
Driving while suspended summonses	14
Uninsured vehicle summonses	12
Moving violations	305
Parking violations	202
Total summonses issued	507

Arrest Summary

Total Arrests - 27

Type of Arrest	Total
CDS	12
DWI	8
Warrant	1
Domestic Violence	4
Theft	1
All others	1

Directed Patrol Summary

Detail Type	Total
School arrival	61
School dismissal	45
School walk through	41
Radar post	127
Park check	80
Vacant house check	67
Extra attention check	22
DWI/Aggressive driving patrol	5
Foot patrol	16

Patrol Division Time & Attendance

Type of Hours	Total
Vacation	54
Holiday	60
Compensatory	245.50
Sick	72
Personal time	2.50
Credit time	286.50
Administrative	0
PBA day	60
Schedule transition	48
Bereavement	0
Overtime due to Training	0
Overtime hours to maintain minimum staffing level	78.50
Overtime due to incident/weather/other event	42.50

7 out of a total of 62 shifts during the month of March were below minimum staffing.

Patrol staffing level during month: 3.61

Major incident/Notable achievement

March 6- Officers needed to watch prisoner at St. Joe's for approximately 12 hours
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COMMUNITY POLICING

Detail Type	Total
Cell block inspection	16
School arrivals	6
School dismissals	6
School walk thru	1
Vacant house checks	11
Child car seat installations	0
Headquarters safety inspections	0
Project medicine box emptied	2 (71 lbs)
Trips to Covanta for prescription drug destruction	0
Community function appearances	0
School function appearances	7 (LEAD)

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Special projects/details

<p>On Light Duty for 12 Days due to injury</p> <ul style="list-style-type: none"> • 3/1 Worked Girls Show • 3/6 Assisted with Funeral escort in Wayne. • 3/11 Assisted with drill at School #3 • 3/11 Assisted with drill at School #2 • 3/12 Assisted with drill at School #1 • 3/12 Attended School #3 safety meeting • Attended L.E.A.D. Training in Atlantic City • 3/21 Court Officer • 3/25 Spring Qualification • Completed quarterly drop box report for State Police • Generated multiple purchase orders for Jr. Police Academy and National Night out items • Also in the process of scheduling Jr. Police Academy and National Night Out. (20 recruits are signed up for the 2019 academy) • Planned L.E.A.D. graduation, scheduled for April 8th.
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TRAFFIC DIVISION

Detail Type	Total
Traffic details	18
Radar posts	11
Crashes investigated	7
Speedometer calibrations	0
Alcotest maintenance assignments	1
Traffic meetings attended	2
Traffic complaints received	3
Road job safety checks	6
Assisted patrol	32
Enforcement	Total
Motor vehicle stops	48
Moving summonses	42
Parking summonses	3
Total summonses issued	45

Special projects/details

<p>Assigned to patrol on March 1, 2, 3, 6, 7, 20, 21, 25, and 26 Conducted DWI roving patrol for (8) hours March 16 and March 17 Deployed digital speed sign on Jackson Avenue due to speed complaint Coordinated Bicycle safety program with School #3</p>
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Investigative Division Monthly Division Report

Month: March, 2019

Case Management

13 Cases were assigned during the month of March, currently 10 of 12 remain open/active. 7 cases were closed from the previous months. 6 cases remain open/inactive, until further information is gained.

Off-Hour Call-outs

2 incidents required a detective to respond during off hours, for the month of March.

Monthly Staffing

Hours Off 39 Overtime Hours 6.5 Division Strength __

Vehicles

D-1 (GMC Envoy): Mileage 109 Repairs Needed _____
 D-2 (Chevy Tahoe) Mileage n/a----- Repairs Needed _____
 D-3 (Ford Explorer)Mileage 88,743 Repairs Needed _____
 Undercover vehicles, repairs needed N/A

Complaints Issued

2 Criminal complaints (Warrants/Summonses) was signed by the investigative division during the month of March.

Narcotics

0 arrests were made by the investigative division for drug related offenses. There is 1 open/active drug investigations, during the month of March.

0 Confidential Informants were registered.

0 Controlled buys were made.

71 pounds of prescription medication were deposited in the Prescription Drug Box. 0 trips were made to Cavanta Essex Co. in Newark for disposal, during the month of March.

Grand Jury/Superior Court Appearances

Detectives were required to appear in Superior court or Grand Jury for 3 cases during the month of March.

Search Warrants

0 Search Warrants and 0 Communication Data Warrants (CDW's) were executed during the month of March.

Internal Affairs

1 Internal Affairs complaint was indexed during the month of March. 0 Internal Affairs complaints were investigated and closed. 4 cases remain open and under investigation. 0 cases resulted in disciplinary action, requiring a suspension of ten (10) or more days.

Background Investigations

The investigative division conducted 0 Police Applicant investigations, 0 Dispatcher Applicant investigations and 0 Crossing Guard Applicant investigations in the month of March.

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Megan’s Law Restrictions

There were 0 New Registrations, 0 re-registrations and address verifications. 0 moved out of our jurisdiction during the month of March. There are currently 10 registered Sex Offenders residing in the Township.

Property and Evidence

During the month of March, 3 pieces of Property were entered into the Beast Evidence System and secured. (includes found property, recovered stolen property and items left for safekeeping)

0 Firearms/weapons were entered into the Beast Evidence System and secured.

26 pieces of Evidence were entered into the Beast Evidence System and secured.

4 pieces of Drug Evidence were transported to the N.J. State Police Lab.

0 piece of Forensic Evidence were transported to the N.J. State Police Labs at Hamilton or Holmdel, N.J.

0 Drug Screens were transported to the N.J. State Medical Examiner’s Office.

\$229.00 Dollars in seized currency were turned over to the Passaic County Prosecutor’s Office for forfeiture proceedings.

Notable Cases

Case Number	Charges	Detective/s Assigned	Length of Investigation
19-00807	Burglary, Theft, Identity, Fraud	Gilchrist	2 months
19-01184	No Charges P.V.H.S.	Minnella	1 month
19-00676	No Charges P.V.H.S.	Minnella	2 months

Notes

The Detective Bureau conducted investigations into two reports of inappropriate behavior of two teachers at Passaic Valley High School. In both cases the investigation revealed that there was no criminality to the said behavior.

SUPPORT SERVICES DIVISION – Administrative Monthly Report – MARCH, 2019

RECORDS BUREAU

Discovery and OPRA

23 Discovery Packages were prepared for defense attorneys, the public defender, and the public during the month of *March*.

19 Discovery Cases involving Digital (Audio/Video) files were processed and uploaded to Dropbox for defense attorneys, the public defender and prosecutors during the month of *March*.

23 OPRA requests were processed for the month of *March*.

542 Pages of reports were facilitated and forwarded to the Township Clerk’s Office for OPRA requests during the month of *March*.

\$532.70 was collected by the Records Bureau during the month of *March*.

Discover **\$3.70**/Firearms **\$74.00**/Accidents **\$455.00**/Fingerprints **\$XX.XX**/Solicitor **\$XX.XX**

14 Expungement Orders were received and processed for the month of *March*.

Firearms

7 Applications for Firearms Permits/ID cards were received from residents during the month of *March*.

21 Firearms Purchaser Permits and **7** Firearm ID cards were prepared, finalized, and provided to residents during the month of *March*.

Background Investigations

Firearms – **12** firearms background investigations/permits were processed during the month of *March*.

Permit to Carry – **0** permit to carry applications were completed during the month of *March*.

Solicitor(s) – **0** solicitor’s permit backgrounds were processed during the month of *March*.

CAD Search – **0** CAD inquiries were conducted for the hiring process of other agencies in *March*.

TRAINING

Overdose Mapping Initiative – Sgt. Romaine

Detecting Misleading Behaviors – Lt. Minnella, Det. Gilchrist

OC Instructor Training – Sgt. B. Prall

Bomb Threat Management – Lt. Briggs

Firearm Qualifications: Spring Qualifications were scheduled for March for handguns and 1st quarter rifle training on the following dates: 3/4, 3/11, 3/12, 3/18 and 3/2

Handgun Qualifications

- Spring handgun qualifications were completed by the following Officers for the month of March:
Chief Post, Lt. Minnella, Lt. Briggs, Sgt, Romaine, Sgt. R. Prall, Sgt, B. Prall, Sgt, Presing, Cpl. Strothers, Cpl. Post, Cpl. Vanak, Cpl. Moncato, Det. Gilchrist, Ptlm. Shaplo, Ptlm. Pinnola, Ptlm. Hoyt, Ptlm. Isshak, Ptlm. Fleck, Ptlm. O’Brien, Ptlm. Emperio, Ptlm. Tulling, Ptlm. Kania, Ptlm. Cespedes, Ptlm. Timmerman, Ptlm. Conti and Ptlm. Racannelli

Shotgun Training

- Spring shotgun qualificataions were completed by the following Officers for the month of March:
Chief Post, Lt. Minnella, Lt. Briggs, Sgt, Romaine, Sgt. R. Prall, Sgt, B. Prall, Sgt, Presing, Cpl. Strothers, Cpl. Post, Cpl. Vanak, Cpl. Moncato, Det. Gilchrist, Ptlm. Shaplo, Ptlm. Pinnola, Ptlm. Hoyt, Ptlm. Isshak, Ptlm. Fleck, Ptlm. O’Brien, Ptlm. Emperio, Ptlm. Tulling, Ptlm. Kania, Ptlm. Cespedes, Ptlm. Timmerman, Ptlm. Conti and Ptlm. Racannelli

Rifle Training

- Spring Rifle Familiarization qualifications were completed by the following Officers for the month of March:
Chief Post, Lt. Minnella, Lt. Briggs, Sgt, Romaine, Sgt. R. Prall, Sgt, B. Prall, Sgt, Presing, Cpl. Strothers, Cpl. Post, Cpl. Moncato, Det. Gilchrist, Ptlm. Shaplo, Ptlm. Pinnola, Ptlm. Hoyt, Ptlm. Isshak, Ptlm. Fleck, Ptlm. O’Brien, Ptlm. Emperio, Ptlm. Tulling, Ptlm. Kania, Ptlm. Cespedes, Ptlm. Timmerman, Ptlm. Conti and Ptlm. Racannelli

Taser Training

- None currently.

Online Training

Power DMS:

- Training courses **scheduled and/or in-progress:** 2019 Use of Force- Spring
- Training Courses **completed:** 2019 Right to Know

NJ Learn Training:

- None currently.

Other:

- None currently.

Field Training

- None currently.

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SYNOPSIS OF TRAINING

On 3/7, **Sergeant Matthew Romaine** attended overdose mapping training hosted by Passaic County Prosecutor's Office. The Opioid Mapping Initiative is a community of practice that includes leading local government health and law enforcement agencies, technologists, and researchers committed to engaging their communities in partnerships to improve awareness of the opioid epidemic and make better decisions with government resources. The purpose of the initiative and this site is to provide a list of applications and open data sets that local health and law enforcement agencies have identified as important in their communities. It also provides critical and timely resources, including: technical guidance and best practices, success stories; how-to-articles; and links to related efforts. Agencies that lead the way in mapping the epidemic can be instrumental in helping others learn as additional governments embrace technology fighting the epidemic.

On 3/18, **Lieutenant James Minnella and Detective Dawn Gilchrist** attended Detecting Misleading Behaviors in Narcotics Investigations hosted by NE Counterdrug Training Center at Picatinny Arsenal. This course focuses on identifying and developing confidence in understanding the various ways and methods persons use to deceive police officers. Through practical application, students use various methods to develop skills necessary for detecting verbal, nonverbal, and written modes of deception. Through a series of lecture and practical-based programs, students learn to detect deception and avoid common pitfalls. This interactive class is superbly suited for the new investigator or patrol officer. By learning to professionally identify deceptive words, phrases, and non-verbal behaviors, the student gains confidence and skill in redirecting a person's words to obtain a confession. Confidence is further gained when students practice their new-gained skills during actual interrogations in a class setting. The experienced law enforcement instructor uses actual case investigations and scenarios to reinforce the skills necessary to prepare for a successful criminal prosecution. Through this unique interactive class, the officer and investigator learn that being deceptive isn't easy at all.

On 3/18, **Sergeant Bryan Prall** attended OC Aerosol Instructor Training hosted by Safariland Training Academy at Morris County Public Safety Academy. This 8-hour course covers all aspects involved in the selection, preparation, deployment, storage, and legal ramifications regarding the use of all OC products. The student will also acquire specific information in Defense Technology® OC products, including all formulations, blends, and spray patterns, along with the skills necessary to return to their agency and conduct in-service training.

On 3/27, **Lieutenant James Briggs** attended Bomb Threat Management Training at Picatinny Arsenal. The Bomb Threat Management (BTM) Planning course introduces students to the Department of Homeland Security (DHS) risk-management process and the development of the BTM plan. The one-day course includes activities that allow responders to apply specific portions of the risk-management process and their newly acquired knowledge about bomb-threat management procedures to critique mock BTM plans. The course culminates in an experiential learning activity in which learners revise a BTM plan using the findings of the individual module learning activities and the knowledge gained throughout the course.

Below are some, but not all, of the critical skill sets learned during this training program:

- Correctly identify the key concepts from the prerequisite courses.
- Apply the DHS risk-management process
- Describe the roles and responsibilities of each member of the bomb threat management (BTM) team
- Evaluate and revise a BTM plan for a given venue.

DISPATCHER TIME OFF AND COVERAGE

Dispatcher Time Off

COMP – 0 Hours	HOL – 60 Hours	VAC – 1 Hour	PER –12 Hours
C/T –50 Hours	SICK – 24 Hours	FML - 0 Hours	

Dispatcher Coverage – Overtime

Part-time Dispatcher Hours Worked – 102 hours	Full-time Dispatcher OT Comp – 0 hours
Part-time Dispatcher Training (Norton) – 180 hours	Dispatch OT Covered by Patrol – 12 hours
	Full-time Dispatcher OT CASH – 8 hours

Accreditation, IT Projects, Technical Issues, Discovery Recordings

Discovery recordings prepared by Sgt. R. Prall for PCPO/OPRA requests on Little Falls PD Cases #18-06808, 19-00944 and 19-00807. These time sensitive requests were made for various court proceedings and detention hearings and including Evidentiary photo/video files, MVR cameras, surveillance video and Detective Bureau interviews.

Accreditation meeting held with Tim Rodgers to begin collecting the necessary proofs toward the new 2018/2019 audit.

Construction Report – Month March, 2019

Uniform Construction Code

Permits Issued – 53
Total Value of Construction - \$1,084,301.00
Certificate of Occupancy - \$912.00
Permit Fees Collected - \$28,063.00
Permit Fees Waived - \$2,263.00
Total Fees Collected - \$29,975.00

Zoning

Fence Permits – 3@ \$50.00
Zoning Fees – \$230.00
Total Fees Collected - \$380.00

Property Maintenance

Certificates of Compliance Fees – \$1,380.00
Zoning Inspections – 24
Complaints – 12
Violations Issued - 1
Roll-off permits – \$110.00
Total Fees Collected - \$1,490.00
Monthly Revenue \$30,845.00
YTD Revenue \$89,273.50

APPLICATIONS

RAFFLE, NJ SOUTH HILLS PET RESCUE, INC., TRICKY TRAY, 10/19/19, 5:00 PM – 11:00 PM, 245 PATERSON AVENUE, LITTLE FALLS

RAFFLE, NJ SOUTH HILLS PET RESCUE, INC., ON-PREMISE 50/50, 10/19/19, 5:00 PM – 11:00 PM, 245 PATERSON AVENUE, LITTLE FALLS

Meeting of April 22, 2019

RAFFLE, ST. GEORGE ANTIOCHIAN ORTHODOX CHRISTIAN CHURCH, OFF-PREMISE 50/50, 6/16/19, 6:00 PM, 237 LONG HILL ROAD, LITTLE FALLS

RAFFLE, ST. GEORGE ANTIOCHIAN ORTHODOX CHRISTIAN CHURCH, WHEELS OF CHANCE, VARIOUS DATES AND TIMES, 237 LONG HILL ROAD, LITTLE FALLS

RAFFLE, ST. GEORGE ANTIOCHIAN ORTHODOX CHRISTIAN CHURCH, ON-PREMISE 50/50, VARIOUS DATES AND TIMES, 237 LONG HILL ROAD, LITTLE FALLS

RESOLUTIONS

Professional Insurance Associates, Inc. and PIA Security Programs Consulting Services

RESOLUTION [D] 19-04-22 - #4

A RESOLUTION TO ACKNOWLEDGE THE ACQUISITION OF PROFESSIONAL INSURANCE ASSOCIATES, INC. AND PIA SECURITY PROGRAMS, INC. IN ACCORDANCE WITH THE PUBLIC CONTRACT FOR INSURANCE CONSULTING SERVICES FOR 2019.

WHEREAS, the Township of Little Falls (hereinafter, the Municipality), in accordance with the By-Laws of the respective Joint Insurance Fund(s) for which the Municipality is a Member, requires the appointment of a licensed insurance professional to consultant and advise on all insurance-related matters; and

WHEREAS, the Municipality appointed Professional Insurance Associates, Inc. and PIA Security Programs, Inc. (hereinafter, collectively PIA) to perform such services for the 2019 contract period and further, the Municipality recently received notification of the merger/acquisition of PIA by World Insurance Associates, LLC, (hereinafter, World) based in Tinton Falls New Jersey; and

WHEREAS, the Municipality has been informed, that PIA will operate as an independent division of World and as such, the existing staff management and physical location will continue to serve the Municipality and specifically, meet all the contractual requirements and obligations set forth in the existing PIA contract(s).

NOW, THEREFORE BE IT RESOLVED, the Mayor and Council of the Township of Little Falls, County of Passaic, State of New Jersey hereby acknowledges receipt of notification of the acquisition/merger of PIA and World Insurance Associates, Inc.; and

BE IT FURTHER RESOLVED, the Municipality accepts the representations made by both PIA and World to honor and deliver the insurance and consultation services the Municipality has known and expects and specifically, meets the contractual obligations set forth and agreed through the existing contract(s). All terms conditions and representations remain unchanged.

BE IT FURTHER RESOLVED, a certified copy of this Resolution shall be forwarded to the Certified Municipal Finance Officer, Municipal Auditor and the Municipal Risk Management Consultant, Professional Insurance Associates, a division of World Insurance Associates, LLC, located at 429 Hackensack Street, Carlstadt, NJ 07072.

Improvements to Duva Field

RESOLUTION [E] 19-04-22 - #5

WHEREAS, the Mayor and Council of the Township of Little Falls are requesting funding through the Passaic County Open Space and Farmland Preservation Trust Fund for improvements to Duva Field; and

WHEREAS, pursuant to the State Shared Services Act, such funds may not be spent in a municipality without authorization by the Governing Body; and

WHEREAS, the aforesaid project is in the best interest of the Township of Little Falls; and

NOW, THEREFORE BE IT RESOLVED the Mayor and Council of the Township of Little Falls do hereby confirm endorsement of the aforesaid project; and

BE IT FURTHER RESOLVED, the Mayor and Council certify the resolution for the application to be presented to the Passaic County Department of Planning.

Bill List

RESOLUTION [F] 19-04-22 - #6

BE IT RESOLVED by the Township Council of the Township of Little Falls the Council having received the Treasurer’s certification of the availability of funds for payment of all bills presented, that payment of all bills approved by the Finance Committee be and is hereby authorized, subject to the availability of funds and subject to the appropriate and available appropriation in the line item.

It was moved by Councilmember Cordonnier, seconded by Councilmember Kahwaty, that the Consent Agenda be approved as printed.

Poll: Ayes: Cordonnier, Kahwaty, Vancheri, and Council President Sgobba
Nays: None

The Council President declared the motion passed.

REGULAR AGENDA

NEW BUSINESS

Ordinance No. 1349- It was moved by Councilmember Cordonnier, seconded by Councilmember Kahwaty, that the public hearing on Ordinance No. 1349, “**ORDINANCE OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF LITTLE FALLS IN THE COUNTY OF PASSAIC, STATE OF NEW JERSEY, AMENDING THE TOWNSHIP CODE CHAPTER 143 PARKS AND RECREATION FACILITIES,**” be and it was opened.

Poll: Ayes: Cordonnier, Kahwaty, Vancheri, and Council President Sgobba
Nays: None

The Council President declared the motion passed.

No one having come forward to be heard, it was moved by Councilmember Cordonnier, seconded by Councilmember Vancheri, that the public hearing on Ordinance No. 1349 be and it was closed.

Poll: Ayes: Cordonnier, Kahwaty, Vancheri, and Council President Sgobba
Nays: None

The Council President declared the motion passed.

Meeting of April 22, 2019

It was moved by Councilmember Cordonnier, seconded by Councilmember Kahwaty, that the Ordinance No. 1349 be and it was adopted.

Poll: Ayes: Cordonnier, Kahwaty, Vancheri, and Council President Sgobba
Nays: None

The Council President declared the motion passed.

Ordinance No. 1350- It was moved by Councilmember Cordonnier, seconded by Councilmember Vancheri, that the public hearing on Ordinance No. 1350, **“BOND ORDINANCE TO AUTHORIZE THE UNDERTAKING OF SANITARY SEWER IMPROVEMENTS AT VARIOUS LOCATIONS IN, BY AND FOR THE TOWNSHIP OF LITTLE FALLS, IN THE COUNTY OF PASSAIC, STATE OF NEW JERSEY, TO APPROPRIATE THE SUM OF \$300,000 TO PAY THE COST THEREOF, TO APPROPRIATE TOWNSHIP INFILTRATION AND INFLOW RESERVE FUNDS, TO MAKE A DOWN PAYMENT, TO AUTHORIZE THE ISSUANCE OF BONDS TO FINANCE SUCH APPROPRIATION AND TO PROVIDE FOR THE ISSUANCE OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE ISSUANCE OF SUCH BONDS.”** be and it was opened.

Poll: Ayes: Cordonnier, Kahwaty, Vancheri, and Council President Sgobba
Nays: None

The Council President declared the motion passed.

No one having come forward to be heard, it was moved by Councilmember Cordonnier, seconded by Councilmember Kahwaty, that the public hearing on Ordinance No. 1350 be and it was closed.

Poll: Ayes: Cordonnier, Kahwaty, Vancheri, and Council President Sgobba
Nays: None

The Council President declared the motion passed.

It was moved by Councilmember Kahwaty, seconded by Councilmember Vancheri, that the Ordinance No. 1350 be and it was adopted.

Poll: Ayes: Cordonnier, Kahwaty, Vancheri, and Council President Sgobba
Nays: None

The Council President declared the motion passed.

Ordinance No. 1351- It was moved by Councilmember Cordonnier, seconded by Councilmember Kahwaty, that the public hearing on Ordinance No. 1351, **“BOND ORDINANCE TO AUTHORIZE THE RECONSTRUCTION OF CONEY ROAD AND VERANDA STREET IN, BY AND FOR THE TOWNSHIP OF LITTLE FALLS, IN THE COUNTY OF PASSAIC, STATE OF NEW JERSEY, TO APPROPRIATE THE SUM OF \$325,000 TO PAY THE COST THEREOF, TO APPROPRIATE A FEDERAL GRANT, TO MAKE A DOWN PAYMENT, TO AUTHORIZE THE ISSUANCE OF BONDS TO FINANCE SUCH APPROPRIATION AND TO PROVIDE FOR THE ISSUANCE OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE ISSUANCE OF SUCH BONDS.”** be and it was opened.

Poll: Ayes: Cordonnier, Kahwaty, Vancheri, and Council President Sgobba
Nays: None

The Council President declared the motion passed.

No one having come forward to be heard, it was moved by Councilmember Cordonnier, seconded by Councilmember Vancheri, that the public hearing on Ordinance No. 1351 be and it was closed.

Poll: Ayes: Cordonnier, Kahwaty, Vancheri, and Council President Sgobba
Nays: None

The Council President declared the motion passed.

It was moved by Councilmember Cordonnier, seconded by Councilmember Kahwaty, that the Ordinance No. 1351 be and it was adopted.

Poll: Ayes: Cordonnier, Kahwaty, Vancheri, and Council President Sgobba
Nays: None

The Council President declared the motion passed.

Ordinance No. 1352- It was moved by Councilmember Cordonnier, seconded by Councilmember Vancheri, that the public hearing on Ordinance No. 1352, **“BOND ORDINANCE TO AUTHORIZE THE UNDERTAKING OF THE 2019 ROAD IMPROVEMENT PROGRAM IN, BY AND FOR THE TOWNSHIP OF LITTLE FALLS, IN THE COUNTY OF PASSAIC, STATE OF NEW JERSEY, TO APPROPRIATE THE SUM OF \$675,000 TO PAY THE COST THEREOF, TO MAKE A DOWN PAYMENT, TO AUTHORIZE THE ISSUANCE OF BONDS TO FINANCE SUCH APPROPRIATION AND TO PROVIDE FOR THE ISSUANCE OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE ISSUANCE OF SUCH BONDS.”** be and it was opened.

Poll: Ayes: Cordonnier, Kahwaty, Vancheri, and Council President Sgobba
Nays: None

The Council President declared the motion passed.

Meeting of April 22, 2019

No one having come forward to be heard, it was moved by Councilmember Cordonnier, seconded by Councilmember Vancheri, that the public hearing on Ordinance No. 1352 be and it was closed.

Poll: Ayes: Cordonnier, Kahwaty, Vancheri, and Council President Sgobba
Nays: None

The Council President declared the motion passed.

It was moved by Councilmember Cordonnier, seconded by Councilmember Kahwaty, that the Ordinance No. 1352 be and it was adopted.

Poll: Ayes: Cordonnier, Kahwaty, Vancheri, and Council President Sgobba
Nays: None

The Council President declared the motion passed.

Ordinance No. 1353- It was moved by Councilmember Cordonnier, seconded by Councilmember Kahwaty, that the public hearing on Ordinance No. 1353, **“BOND ORDINANCE TO AUTHORIZE THE UNDERTAKING OF VARIOUS PUBLIC IMPROVEMENTS AND THE ACQUISITION OF NEW ADDITIONAL OR REPLACEMENT EQUIPMENT AND MACHINERY AND NEW AUTOMOTIVE VEHICLES, INCLUDING ORIGINAL APPARATUS AND EQUIPMENT, IN, BY AND FOR THE TOWNSHIP OF LITTLE FALLS, IN THE COUNTY OF PASSAIC, STATE OF NEW JERSEY, TO APPROPRIATE THE SUM OF \$838,000 TO PAY THE COST THEREOF, TO APPROPRIATE A STATE GRANT, TO MAKE A DOWN PAYMENT, TO AUTHORIZE THE ISSUANCE OF BONDS TO FINANCE SUCH APPROPRIATION AND TO PROVIDE FOR THE ISSUANCE OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE ISSUANCE OF SUCH BONDS,”** be and it was opened.

Poll: Ayes: Cordonnier, Kahwaty, Vancheri, and Council President Sgobba
Nays: None

The Council President declared the motion passed.

No one having come forward to be heard, it was moved by Councilmember Cordonnier, seconded by Councilmember Kahwaty, that the public hearing on Ordinance No. 1353 be and it was closed.

Poll: Ayes: Cordonnier, Kahwaty, Vancheri, and Council President Sgobba
Nays: None

The Council President declared the motion passed.

It was moved by Councilmember Cordonnier, seconded by Councilmember Kahwaty, that the Ordinance No. 1353 be and it was adopted.

Poll: Ayes: Cordonnier, Kahwaty, Vancheri, and Council President Sgobba
Nays: None

The Council President declared the motion passed.

Ordinance No. 1354- It was moved by Councilmember Cordonnier, seconded by Councilmember Vancheri, that the public hearing on Ordinance No. 1354, **“BOND ORDINANCE TO AUTHORIZE THE UNDERTAKING OF VARIOUS PUBLIC IMPROVEMENTS AND THE ACQUISITION OF NEW ADDITIONAL OR REPLACEMENT EQUIPMENT AND MACHINERY IN, BY AND FOR THE TOWNSHIP OF LITTLE FALLS, IN THE COUNTY OF PASSAIC, STATE OF NEW JERSEY, TO APPROPRIATE THE SUM OF \$930,000 TO PAY THE COST THEREOF, TO APPROPRIATE TOWNSHIP OPEN SPACE TRUST ACCOUNT FUNDS AND A FEDERAL GRANT, TO MAKE A DOWN PAYMENT, TO AUTHORIZE THE ISSUANCE OF BONDS TO FINANCE SUCH APPROPRIATION AND TO PROVIDE FOR THE ISSUANCE OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE ISSUANCE OF SUCH BONDS,”** be and it was opened.

Poll: Ayes: Cordonnier, Kahwaty, Vancheri, and Council President Sgobba
Nays: None

The Council President declared the motion passed.

No one having come forward to be heard, it was moved by Councilmember Cordonnier, seconded by Councilmember Vancheri, that the public hearing on Ordinance No. 1354 be and it was closed.

Poll: Ayes: Cordonnier, Kahwaty, Vancheri, and Council President Sgobba
Nays: None

The Council President declared the motion passed.

It was moved by Councilmember Cordonnier, seconded by Councilmember Kahwaty, that the Ordinance No. 1354 be and it was adopted.

Poll: Ayes: Cordonnier, Kahwaty, Vancheri, and Council President Sgobba
Nays: None

The Council President declared the motion passed.

Meeting of April 22, 2019

Ordinance No. 1356- It was moved by Councilmember Cordonnier, seconded by Councilmember Vancheri, that there be introduced and the meeting of May 20, 2019 set as the date for the public hearing of the following:

**ORDINANCE NO. 1356
CAPITAL ORDINANCE OF THE TOWNSHIP OF LITTLE FALLS, IN THE COUNTY OF PASSAIC, NEW JERSEY
AUTHORIZING THE UNDERTAKING OF THE DOWNTOWN LITTLE FALLS STREETScape IMPROVEMENTS PROJECT
(PHASE I) IN, BY AND FOR THE TOWNSHIP, APPROPRIATING THEREFOR THE SUM OF \$700,000 AND PROVIDING THAT
SUCH SUM SO APPROPRIATED SHALL BE RAISED FROM A STATE GRANT.**

BE IT ORDAINED by the Township Council of the Township of Little Falls, in the County of Passaic, New Jersey, as follows:

Section 1. The Township of Little Falls, in the County of Passaic, New Jersey (the "Township") is hereby authorized to undertake the Downtown Little Falls Streetscape Improvements Project (Phase I) in, by and for the Township. Said improvements shall include all work, materials and appurtenances necessary and suitable therefor.

Section 2. The sum of \$700,000 is hereby appropriated to the payment of the cost of the improvements authorized and described in Section 1 hereof (hereinafter referred to as "purpose"). Said appropriation shall be raised from a State grant, as hereinafter provided. The sum of \$700,000 received or to be received as a grant from the New Jersey Department of Transportation is hereby appropriated to the payment of the cost of said purpose.

Section 3. Said improvements are lawful capital improvements of the Township having a period of usefulness of at least five (5) years. Said improvements shall be made as general improvements, no part of the cost of which shall be assessed against property specially benefited.

Section 4. The capital budget is hereby amended to conform with the provisions of this capital ordinance to the extent of any inconsistency therewith and the resolutions promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director, Division of Local Government Services, is on file with the Township Clerk and is available for public inspection.

Section 5. This ordinance shall take effect at the time and in the manner provided by law.

Poll: Ayes: Cordonnier, Kahwaty, Vancheri, and Council President Sgobba
 Nays: None

The Council President declared the motion passed.

PUBLIC COMMENT –GENERAL MATTERS

It was moved by Councilmember Cordonnier, seconded by Councilmember Vancheri, that the meeting be and it was opened to the public.

Poll: Ayes: Cordonnier, Kahwaty, Vancheri, and Council President Sgobba
 Nays: None

The Council President declared the motion passed.

Jim Cestone, 23 Jackson Street, expressed concern regarding water drainage at Duva field. Mayor Damiano discussed turf improvements to Duva field have been recommended in consideration of poor drainage issues. He explained that the turf upgrade will have substantial infrastructure upgrades including drainage. As the addition of pickle ball courts will increase the amount of impervious surface, methods to address the need for additional drainage will include underground storage tanks in addition to infrastructure upgrades. Mayor Damiano further addressed Mr. Cestone’s query regarding underground draining and redirection of water. Council President SGOBBA directed Mr. Cestone to provide pictures of water accumulation near his home to Mr. Cuccia.

No one further having come forward to be heard, it was moved by Councilmember Cordonnier, seconded by Councilmember Kahwaty, that the meeting be and it was closed to the public.

Poll: Ayes: Cordonnier, Kahwaty, Vancheri, and Council President Sgobba
 Nays: None

The Council President declared the motion passed.

There being no further business to come before the meeting, it was moved by Councilmember Cordonnier, seconded by Councilmember Kahwaty, that the meeting be and it was adjourned at 7:33 p.m.

Cynthia Kraus
Municipal Clerk