

**REGULAR MEETING
OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF LITTLE FALLS
WAS HELD THIS EVENING IN THE MUNICIPAL BUILDING**

Monday, April 27, 2020

Council President Sgobba called the meeting to order at 7:00 p.m. with the following members present: Maria Cordonnier, Albert Kahwaty, Tanya Seber, and Christopher Vancheri. Also present were Mayor James Damiano, Township Attorney Joseph Wenzel, Township Administrator Charles Cuccia, and Township Clerk Cynthia Kraus.

Absent: Township Engineer.

Township Employees present: Police Chief Steve Post and Municipal Auditor Steve Wielkotz

SALUTE TO THE FLAG – Following the salute to the flag, everyone was asked to stand in a moment of silence to recognize the passing of Ron Cordero.

STATEMENT OF PUBLIC NOTICE: Take notice that adequate notice of this meeting has been provided in accordance with N.J.S.A. 10:4-8 and N.J.S.A. 10:4-10 as follows: A notice of the meeting was prominently posted on the bulletin board at the Municipal Building, located at 225 Main Street, Little Falls, N.J. on January 9, 2020. A copy of the notice was mailed to the North Jersey Herald and News and The Record on the same date. Additionally, a copy of the notice was filed in the office of the Township Clerk on said date. **This meeting is being conducted under the circumstances surrounding the COVID-19 health situation. No public will be allowed to attend the meeting in person. A Youtube link to view this meeting can be accessed on the Township website at www.lfnj.com. Electronic provisions have been established for the public to participate during the public comment portion of the meeting.**

ROLL CALL – Council President Sgobba, Mayor Damiano and Township Administrator Charles Cuccia were present in person. Councilmember Maria Cordonnier, Councilmember Albert Kahwaty, Councilmember Tanya Seber, Councilmember Christopher Vancheri, Attorney Joseph Wenzel, Municipal Clerk Cynthia Kraus, and Police Chief Steve Post attended the meeting remotely.

APPROVAL OF MINUTES

It was moved by Councilmember Cordonnier, seconded by Councilmember Vancheri, that the Minutes of the March 23, 2020 Regular Meeting and the Minutes of the April 13, 2020 Workshop Meeting be and they were approved.

Poll: Ayes: Cordonnier, Kahwaty, Seber, Vancheri, and Council President Sgobba
 Nays: None

The Council President declared the motion passed.

COUNCIL MEMBER REPORTS

Councilmember KAHWATY reviewed the efforts of the Domestic Violence Prevention Committee to reach out to public with email blasts. He emphasized ways to keep the Township free of litter and encouraged residents to refrain from flushing wipes. He remarked on the passing of Ronnie Cordero and offered his condolences. He also highlighted some of the extraordinary efforts of how individuals have come together during this time of crisis to help those in need.

Councilmember VANCHERI expressed his sympathy to the Cordero family and that he will be greatly missed. While the Memorial Day parade and activities have been postponed, he is working with the American Legion to determine if a memorial service can be organized through social media. The Mayor, Council President and Councilmember VANCHERI plan to meet with the Recreation Department and LFAC as sports registration begin to transition. He also commented on the volunteerism of our residents and encouraged everyone to continue social distancing.

Councilmember CORDONNIER echoed the sentiments of Councilmembers KAHWATY and VANCHERI. She expressed her condolences to Ronnie Cordero's family. She reiterated the accolades given to the acts of volunteerism and support in the community.

Councilmember SEBER expressed her condolences to the families of Ron Cordero and Mike Burke. She encouraged residents to subscribe on the Library's social media platforms as events have been made available online. The Little Falls Farmers Market is slated for May 31, 2020 from 9 am to 2pm and going every Sunday until October 18, 2020 in the Municipal Building parking lot. Social distancing per the Governor's guidelines will be followed.

REMARKS FROM THE CHAIR

Council President SGOBBA discussed his hope to return to having the public and all participants at the Council Meetings. He commented on the passing of Ronnie Cordero and expressed his condolences to his family.

MAYOR'S REPORT

Mayor Damiano provided a COVID-19 status report and encouraged residents to visit the Township website for updates. At this time, the Mayor remembered Ronnie Cordero. A former marine, Ronnie Cordero joined the Fire Department in 1980 and transferred to Eagle Hose Co. 1 in 1982. He was Assistant Chief from 2007 to 2019. Ronnie worked for the Township part time in 1986 and became full time in 1998. He was the Township's Zoning

Meeting of April 27, 2020

Inspector from 2002 until present. His presence will be missed by the Township. Mayor Damiano extended his thoughts and prayers to his family.

MAYOR'S APPOINTMENT OF ADAM ZURBRUEGG TO THE LITTLE FALLS LIBRARY BOARD FOR A FIVE-YEAR TERM EXPIRING 5/31/25 WITH ADVICE AND CONSENT OF THE COUNCIL – Mayor Damiano discussed his nomination for the Library Board.

PROCLAMATION RECOGNIZING MARY RIKER – At this time, Mayor Damiano recognized resident Mary Riker as she will turn 100 on April 30, 2020. The Mayor then read the Proclamation and declared April 30, 2020 as Mary Riker Day in the Township of Little Falls.

Public Hearing on 2020 Municipal Budget- It was moved by Councilmember Vancheri, seconded by Councilmember Cordonnier, that the public hearing on the Municipal Budget be, and it was opened.

Poll: Ayes: Cordonnier, Kahwaty, Seber, Vancheri, and Council President Sgobba
Nays: None

The Council President declared the motion passed.

At this time, Council President SGOBBA announced the Council will recess for ten minutes such that residents can email their comments or concerns regarding the 2020 Budget to be addressed by the Council. The Council recessed at 7:22pm and returned to session at 7:32 pm.

As no emails were received for comment, it was moved by Councilmember Cordonnier, seconded by Councilmember Vancheri, that the public hearing on the 2020 Municipal Budget be and it was closed.

Poll: Ayes: Cordonnier, Kahwaty, Seber, Vancheri, and Council President Sgobba
Nays: None

The Council President declared the motion passed.

Adoption of 2020 Municipal Budget

RESOLUTION [A] 20-04-27- #1

It was moved by Councilmember Cordonnier, seconded by Councilmember Kahwaty, that the Council approve the 2020 Municipal Budget.

Poll: Ayes: Cordonnier, Kahwaty, Seber, Vancheri, and Council President Sgobba
Nays: None

The Council President declared the motion passed.

Ordinance No. 1382 - It was moved by Councilmember Seber, seconded by Councilmember Cordonnier, that the public hearing on Ordinance No. 1382, "**CALENDAR YEAR 2020 ORDINANCE TO EXCEED THE MUNICIPAL BUDGET COST OF LIVING ALLOWANCE AND TO ESTABLISH A CAP BANK,**" be and it was opened.

Poll: Ayes: Cordonnier, Kahwaty, Seber, Vancheri, and Council President Sgobba
Nays: None

The Council President declared the motion passed.

Luis Fernandez, 54 Harrison Street, requested an explanation of Ordinance No. 1382. Mayor responded that Ordinance No. 1382 is an ordinance that is passed every year that sets the cap limit. It does not in any way increase taxes.

Having received no further comments via email to be heard, it was moved by Councilmember Cordonnier, seconded by Councilmember Kahwaty, that the public hearing on Ordinance No. 1382 be and it was closed.

Poll: Ayes: Cordonnier, Kahwaty, Seber, Vancheri, and Council President Sgobba
Nays: None

The Council President declared the motion passed.

It was moved by Councilmember Cordonnier, seconded by Councilmember Kahwaty, that the Ordinance No. 1382 be and it was adopted.

Poll: Ayes: Cordonnier, Kahwaty, Seber, Vancheri, and Council President Sgobba
Nays: None

The Council President declared the motion passed.

ATTORNEY'S REPORT

Mr. Wenzel had nothing to report. Mr. Wenzel expressed his sorrow for the loss of Ronnie Cordero.

PUBLIC COMMENT

Anyone wishing to address the Township Council may do so by sending an email to CKRAUS@LFNJ.COM. The email must provide your name and address for the record. At this time there will be a ten-minute recess, which will allow the public to send comments and questions via email. At the end of the recess, the Meeting will reconvene and all proper emails will be read into the record. The Council President will determine if a response is needed and if so, shall direct said response. Once the process is complete, we will return to the regular order of business.

Meeting of April 27, 2020

It was moved by Councilmember Cordonnier, seconded by Councilmember Kahwaty, that the meeting be and it was opened to the public.

Poll: Ayes: Cordonnier, Kahwaty, Seber, Vancheri, and Council President Sgobba
Nays: None

The Council President declared the motion passed.

Luis Fernandez, 54 Harrison Street, posed a question regarding bid amounts for pickleball. In addition to the Mayor’s clarification, Mr. Wenzel noted that the Township reviewed the bids and elaborated on the basis for the award.

At this time, Council President SGOBBA announced there will be a ten-minute recess such that questions from the public can be emailed to the Clerk. The Council recessed at 7:42 PM and returned to session at 7:52pm.

Peggy Olivi- 181 Long Hill Road thanked the Mayor, Council, Administrators, Police, Fire Department, and DPW for their dedication to their jobs on behalf of all residents.

As no further emails were received for comment, it was moved by Councilmember Cordonnier, seconded by Councilmember Kahwaty, that the meeting be and it was closed to the public.

Poll: Ayes: Cordonnier, Kahwaty, Seber, Vancheri, and Council President Sgobba
Nays: None

The Council President declared the motion passed.

C O N S E N T A G E N D A

All items on the Consent Agenda were considered to be routine and were enacted with a single motion. Any items under REQUISITIONS carried a Treasurer’s certification as to sufficiency of funds.

REPORTS

Municipal Clerk’s Report – Month of March 2020

MUNICIPAL CLERKS REPORT

Month of March 2020

| | | |
|-------------------------------|------------|-------------------|
| ABC LICENSES | | |
| OTHER LICENSES | | |
| Business Licenses | \$1,016.00 | |
| Pre-paid Business Licenses | | |
| Raffle Licenses | | |
| | | \$1,016.00 |
| REGISTRAR OF VITAL STATISTICS | | |
| Fees & Permits | \$264.00 | |
| Marriage Licenses-LF | \$3.00 | |
| Marriage Licenses-NJ | \$25.00 | |
| | | \$292.00 |
| MRNA | | |
| Street Maps | | |
| Zoning Maps | | |
| Zoning Ordinances | | |
| Document Copies | | |
| Garage Sales | | |
| Misc. Fees & Refunds: | | |
| TOTAL MRNA | | |
| TOTAL CURRENT ACCOUNT | | <u>\$1,308.00</u> |
| TOTAL TO TREASURER | | <u>\$1,308.00</u> |

Municipal Clerks Dog/Cat License Report - Month of March 2020

MUNICIPAL CLERK'S DOG/CAT LICENSE REPORT

Month of March 2020

| | |
|---|----------------|
| Dog Licenses issued 03/01/2020 thru 03/31/2020 | |
| Nos. 326 to 327 = 2 Licenses | |
| Amount due Little Falls | \$13.60 |
| Amount due State | \$2.40 |
| Total Cash Received | \$16.00 |
| | |
| Cat Licenses issued 03/01/2020 thru 03/31/2020 | |
| Nos. 0 to 0 | |
| Licenses Issued 0 | |
| Total Cash Received | 0.00 |
| | |
| Total to Treas. | <u>\$16.00</u> |

Meeting of April 27, 2020

Tax Collector's Report – Month of March, 2020

MONTHLY REPORT

Municipality of Township of Little Falls

Office of the Tax Collector

Township of Little Falls Current Account, Lakeland Bank

Revenues Collector for the Month of March 2020

| Categories 01- | March 1- 31, 2020 | 2020 Year to Date |
|------------------------------|---------------------|------------------------|
| 2020 Taxes | \$229,297.38 | \$11,685,067.76 |
| 2019, 2016 Taxes | 14,854.76 | 130,369.29 |
| Interest | 3,070.07 | 10,979.56 |
| Township Tax Title Lien | 0.00 | 45,589.36 |
| Township Tax Title Lien Int. | 0.00 | 13,738.71 |
| Duplicate Tax Bills | 5.00 | 35.00 |
| Insufficient Check Fee | 0.00 | 80.00 |
| 6% Penalty Fee | 0.00 | 1,228.09 |
| GRAND TOTALS | \$247,227.21 | \$11,887,087.77 |

| | |
|-------------------------------|--|
| Delinquent 2016 Taxes | \$892,492.19 (inc. 6% ye-pe+int) |
| Delinquent 2019 Taxes | 219,135.10 (Subject to tax sale this year/+int.) |
| Delinquent 2020 Taxes | 241,588.59 (+int). |
| Total Delinquent Taxes | \$1,353,215.88 |

2020 Refunds this month = -\$0.00

2020 Year to date refunds = -\$3,745.75

Breakdown of refunds for years 2015-2020 completed in 2020(see attached).

REFUNDS IN THE YEAR 2020

| Months | 2015 STCJ | 2016 STCJ | 2017 STCJ | 2018 STCJ | 2019 STCJ | 2020 CBJ | 2019 Regular | 2020 Regular | 2020 Senior /Disabled | Exempt 2020 | Total by Months |
|---------------|---------------|---------------|---------------|---------------|---------------|---------------|-------------------|-------------------|-----------------------|---------------|-------------------|
| January | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$1,005.54 | \$0.00 | \$0.00 | \$0.00 | \$1,005.54 |
| February | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 3,475.75 | 0.00 | 0.00 | 3,475.75 |
| March | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Totals | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$1,005.54 | \$3,745.75 | \$0.00 | \$0.00 | \$4,751.29 |

Note: The above figures represent the months that the Tax Collector did the adjustments in the computer; the Resolution(s) may have been adopted in the next month.
STCJ = State Tax Court Judgments. CBJ= County Board Judgments.

Municipality of Township of Little Falls

Office of the Tax Collector

Township of Little Falls Tax Collector Trust 1 (Lien Monies), Lakeland Bank

Revenues for the Month of March 2020

| | Deposit | 2020 Year-to-Date |
|---|--------------|--------------------|
| January 2020 | \$ 57,676.70 | \$ 57,676.70 |
| February 2020 | 0.00 | 57,676.70 |
| March 2020 | 0.00 | 57,676.70 |
| Total Collected as of March 31, 2020 | | \$57,676.70 |

Municipality of Township of Little Falls

Office of the Tax Collector

Township of Little Falls Tax Collector Trust 2 (Lien Premium Monies), Lakeland Bank

Revenues for the Month of March 2020

| | Liens with Premiums Redeemed/ (-) | Bal. /Dep. (+) |
|--|-----------------------------------|---------------------|
| Balance Brought Forward (January 1, 2020) | | \$196,300.00 |
| January 2020 | -\$46,500.00 | 149,800.00 |
| February 2020 | 0.00 | 149,800.00 |
| March 2020 | 0.00 | 149,800.00 |
| Ending Balance as of March 31, 2020 | | \$149,800.00 |

Recreation Report – Month of March, 2020

| Recreation Center | | 03/01-03/07 | | | 03/08-03/14 | | | 3/15-3/21 | | | 3/22-3/28 | | | 3/29-3/31 | | |
|-----------------------|----------|-------------|-----------|--------------|-------------|-----------|------------|-----------|-----|----------|-----------|-----|----------|-----------|-----|----------|
| Program | Facility | # Classes | Hrs | Particip | # Classes | Hrs | Particip | # Classes | Hrs | Particip | # Classes | Hrs | Particip | # Classes | Hrs | Particip |
| Pickleball Open Court | Gym | 2 | 4 | 28 | 2 | 4 | 30 | | | | | | | | | |
| LFPPA Cheer | Gym | * | * | * | * | * | * | | | | | | | | | |
| Zumba Tone | Multi | 3 | 3 | 68 | 3 | 3 | 35 | | | | | | | | | |
| Zumba Gold | Gym | 2 | 2 | 49 | 2 | 2 | 28 | | | | | | | | | |
| Tai Chi | Gym | 1 | 1 | 12 | 1 | 1 | 13 | | | | | | | | | |
| QiGong | Gym | 2 | 2 | 35 | 2 | 2 | 27 | | | | | | | | | |
| Yoga | Multi | 2 | 2 | 17 | 2 | 2 | 10 | | | | | | | | | |
| Chair Yoga | Gym | 1 | 1 | 11 | 1 | 1 | 9 | | | | | | | | | |
| Fencing | Gym | 2 | 2 | 6 | 2 | 2 | 6 | | | | | | | | | |
| Tiger Basketball | Gym | * | * | * | * | * | * | | | | | | | | | |
| LFAC Basketball | Gym | * | * | 448 | * | * | 144 | | | | | | | | | |
| Indoor Soccer | Gym | 1 | 4 | 113 | 1 | 4 | 113 | | | | | | | | | |
| Fit 4 U | Gym | * | * | * | 1 | 1 | 8 | | | | | | | | | |
| Karate | Multi | 2 | 2 | 9 | 2 | 2 | 6 | | | | | | | | | |
| Body Dynamics | Multi | 1 | 1 | 1 | 1 | 1 | 10 | | | | | | | | | |
| Mens Open Gym | Gym | 1 | 3 | 60 | 1 | 3 | 60 | | | | | | | | | |
| LFAC Baseball | Fields | * | * | 100 | * | * | * | | | | | | | | | |
| LFAC Softball | Fields | * | * | 110 | * | * | * | | | | | | | | | |
| Weekly Totals | | 20 | 27 | 1,067 | 21 | 28 | 499 | | | | | | | | | |

Meeting of April 27, 2020

Civic Center Report – Month of March, 2020

| Month of March 2020 | | | |
|------------------------|---------------|-----------|--------------|
| Meeting Group | # of Meetings | Hours | Participants |
| Golden Agers | 2 | 6 | 77 |
| Jolly Seniors | 2 | 6 | 59 |
| Senior Advisory | 1 | 1 | 6 |
| OEM | Cancelled | Cancelled | Cancelled |
| LFAC | 1 | 2 | 15 |
| Stamp Club | 1 | 2 | 12 |
| ABC | Cancelled | Cancelled | Cancelled |
| Abbe Condo Association | 1 | 2 | 20 |
| Totals | 8 | 19 | 189 |

Police Department Report - Month of March 2020

PATROL DIVISION MONTHLY REPORT – March 2020

This agency handled **6,638** details between January 1, 2020 and March 31, 2020.

This agency completed **1,363** reports between January 1, 2020 and March 31, 2020.

This agency had **XXXXXX** inbound telephone calls and **XXXXXX** outbound calls during the month of March, 2020.

This agency received **XXX** 911 calls during the month of March, 2020.

The Little Falls Police Department handled **1,861** details and wrote **431** Operation/Investigation reports between March 1, 2020 and March 31, 2020.

The patrol division patrolled **12,278** miles during the month of March, 2020.

Calls for Service

| Call Type | Total |
|------------------------------------|-------|
| Medical emergency | 63 |
| Fire Department incident | 8 |
| Narcan deployment | 0 |
| Burglar alarms/false | 16 |
| Burglar alarms/valid | 7 |
| Domestic violence incidents | 5 |
| Burglary | 0 |
| Criminal mischief | 2 |
| Theft | 4 |
| Suspicious person/vehicle/incident | 25 |
| General investigation | 27 |
| Noise complaint | 3 |
| All others not listed | 271 |

Traffic Summary

| Crashes | Total |
|-----------------------------------|-------|
| Motor vehicle crashes | 48 |
| Motor vehicle crash injuries | 10 |
| Motor vehicle crash fatalities | 0 |
| Enforcement | Total |
| Motor vehicle stops | 399 |
| Speeding summonses | 13 |
| DWI summonses | 1 |
| Driving while suspended summonses | 9 |
| Uninsured vehicle summonses | 5 |
| Moving violations | 142 |
| Parking violations | 12 |
| Total summonses issued | 154 |

Arrest Summary

Total Arrests - **8**

| Type of Arrest | Total |
|-------------------|-------|
| CDS | 3 |
| DWI | 1 |
| Warrant | 4 |
| Domestic Violence | 0 |
| Theft | 0 |
| All others | 0 |

Directed Patrol Summary

| Detail Type | Total |
|-------------------------------|-------|
| School arrival | 33 |
| School dismissal | 27 |
| School walk through | 29 |
| Radar post | 83 |
| Park check | 175 |
| Vacant house check | 5 |
| Extra attention check | 3 |
| DWI/Aggressive driving patrol | 0 |
| Foot patrol | 32 |

Patrol Division Time & Attendance

| Type of Hours | Total |
|---|-------|
| Vacation | 12 |
| Holiday | 24 |
| Compensatory | 47.75 |
| Sick | 56 |
| Personal time | 0 |
| Credit time | 135 |
| Administrative | 0 |
| PBA day | 72 |
| Schedule transition | 64 |
| Bereavement | 12 |
| Overtime due to Training | 0 |
| Overtime hours to maintain minimum staffing level | 24 |
| Overtime due to incident/weather/other event | 9 |

Meeting of April 27, 2020

2 out of a total of 62 shifts during the month of March were below minimum staffing.

Patrol staffing level during month: Not determined due to schedule changes made because of Covid-19 outbreak

Major incident/Notable achievement

March 19, 2020 – Due to Covid-19 outbreak, personnel were placed on “on-call” status to minimize risk of exposure.

COMMUNITY POLICING

| Detail Type | Total |
|--|-------------|
| Cell block inspection | 17 |
| School arrivals | 5 |
| School dismissals | 2 |
| School walk thru | 3 |
| Vacant house checks | 5 |
| Child car seat installations | 0 |
| Headquarters safety inspections | 0 |
| Project medicine box emptied | 2 (31 lbs) |
| Trips to Covanta for prescription drug destruction | 1 (391 lbs) |
| Community function appearances | 0 |
| School function appearances | 5 |

Special projects/details

Taught L.E.A.D. 4 times during the month
 3/4 read to students at School #2 for Read Across America Month
 3/5 Court Officer
 3/9 PVHS security
 3/12 Attending Municipal Alliance Meeting
 3/16 Range qualification
 Completed quarterly prescription drug drop box report

TRAFFIC DIVISION

| Detail Type | Total |
|----------------------------------|-------|
| Traffic details | * |
| Radar posts | * |
| Crashes investigated | * |
| Speedometer calibrations | * |
| Alcotest maintenance assignments | * |
| Traffic meetings attended | * |
| Traffic complaints received | * |
| Road job safety checks | * |
| Assisted patrol | * |
| Enforcement | Total |
| Motor vehicle stops | * |
| Moving summonses | * |
| Parking summonses | * |
| Total summonses issued | * |

Special projects/details

*** Corporal Moncato was moved to the patrol division due to a long term injury causing a patrol shift shortage.

Investigations Division Report

March 2020 Monthly Report

Criminal Case Management

- 10 Cases were assigned for follow-up investigation.
- 8 Investigations currently remain open and active.
- 6 Cases closed from current and previous months.

Criminal Complaints/Warrants Served:

- 0* Criminal Complaints were issued by the Investigative Division. *(After joint investigation, numerous criminal complaints were issued by the FBI and served against two men suspected of committing the Valley National Bank robbery on 02/27/2020).
- 0 Attempts were made to service outstanding criminal arrest warrants issued by the Little Falls Municipal Court.

Juvenile

- 0 Juvenile Petitions were issued and submitted to the Passaic County Superior Court, Family Division.
- 2 Station-House Adjustment was filed by the Department’s Juvenile Detective.

Narcotics

- 0 Arrests were made by the investigative division for a drug related offense.
- 31 Pounds of prescription medication was deposited in the Prescription Drug Box.

After Hours Call-Outs

- 0 Incident required a detective response for investigative support after hours.

Internal Affairs (IA)

- 0 IA Complaint was screened and indexed.
 - 0 IA Investigation was conducted and closed.
 - 1 IA Complaint remains open and is being investigated.
- There were 0 investigations that resulted in disciplinary action requiring a suspension of ten (10) or more days.

Grand Jury/Superior Court Appearances

- 0 Cases required a Detective to appear and testify before a Grand Jury or Superior Court.

Search Warrants/Subpoenas

- 10 Subpoenas were requested to be served for an investigation.
- There were 2* search warrants and 2* communication data warrants executed. (A joint investigation was conducted with the FBI that resulted in the issuance of two search warrants and two communication data search warrants.)

Meeting of April 27, 2020

Background Investigations

The Investigative Division conducted **0** Police Applicant investigations, **0** Dispatcher Applicant Investigation and **0** Crossing Guard Applicant Investigations.

Megan's Law (Sex-Offender) Registrations

0 New Registrations

0 Address Verification and Re-Registrations

There are currently **9** registered sex-offenders residing within the Township.

Detective Time Off and Overtime:

Detective Time Off: TOTAL 8 hours

Compensatory – **0** hours

Vacation/Holiday – **0** Hours

Other – **8** Hours PBA Time for 757

Personal – **0** hours

Sick- **0** hours

Detective Overtime

Hours worked for Cash – **15.5** hours

Hours worked for Compensatory Time – **0** hours

Division Monthly Staffing Level – 2.9 Detectives

Property and Evidence

8 Items classified as property were entered into the department's BEAST Evidence System, processed, logged and secured. (This includes missing, lost and found property, recovered stolen property and items left for safekeeping.)

0 Firearms/Weapons were entered into the BEAST Evidence System, processed, logged and secured.

0 Firearm was transported for ballistics analysis.

9 Items classified as evidence were entered into the BEAST Evidence System, processed, logged and secured.

0 Items classified as Drug Evidence were transported to the NJ State Police Laboratory for analysis.

2 Items classified as Forensic Evidence were transported to the NJ State Police Laboratory at Hamilton or Holmdel, NJ for analysis. (This includes physical, chemical, and biological evidence.)

0 Random drug screen analysis specimens were transported to the NJ State Medical Examiner's Office for analysis.

\$0.00 Currency was seized and submitted to the Passaic County Prosecutor's Office pending asset forfeiture proceedings.

Notable Cases

20-00889 – Throughout February and March, a joint investigation was conducted between the Little Falls Police Department and FBI. The investigation culminated on 03/18 with the execution of two search warrants and the arrests of two individuals for the Valley National Bank robbery.

Comments:

Det. Gilchrist returned to patrol on 3/4/20 which restored the division's strength to two Detectives and a Lieutenant/Detective supervisor.

Throughout March, we were faced with an unprecedented health-crisis surrounding the COVID-19 Pandemic. This influenced some of the reportable numbers in the monthly report which show a decline. Most notably is the decline in the reported numbers for the Property and Evidence function.

SUPPORT SERVICES DIVISION – Administrative Monthly Report – MARCH, 2020

RECORDS BUREAU

Discovery and OPRA

3 Discovery Cases involving Digital (Audio/Video) files were processed and uploaded to Dropbox for defense attorneys, the public defender and prosecutors.

21 OPRA requests were processed.

444 Pages of reports were facilitated and forwarded to the Township Clerk's Office for OPRA requests.

\$379.60 was deposited by the Records Bureau during the month.

Discover **\$2.60**/Firearms **\$22.00**/Accident & Incident Reports **\$355.00**/Fingerprints **\$0**/Solicitor **\$0**

Firearms

28 Applications for Firearms Permits

3 Firearms Purchaser ID cards were *Issued*

10 Handgun Purchase Permits were *Issued*

Background Investigations

Firearms – **4** Firearms Investigations Completed

Permit to Carry – **0** Permit to Carry Applications.

Solicitor(s)- **0** solicitor permit were processed and issued

TRAINING

Outside Training

- Training locations all closed due to COVID-19

Departmental Training

- Training suspended due to social distancing/COVID-19

Online Training:

Power DMS: 2020 Use of Force/CPR Update for COVID-19/LSU NCBRT COVID-19 LE Response

NJ Learn Training: None

Firearms:

26 of the 29 Officers of this department completed their 2020 Spring Qualifications. 1 Officer is out injured and the remaining 2 chose not to qualify due to COVID-19. Remaining officers to be scheduled at a later date.

DISPATCHER TIME OFF AND COVERAGE

Dispatcher Time Off

COMP – **0** Hours

HOL – **48** Hours

VAC – **0** Hours

PER – **0** Hours

C/T – **0** Hours

SICK – **0** Hours

FML – **0** Hours

Dispatcher Coverage – Overtime

Part-time Dispatcher Hours Worked – **74** hours

Full-time Dispatcher OT Comp – **0** hours

Dispatch Vacancy Covered by Patrol OT – **0** hours

Full-time Dispatcher OT CASH – **5** hours

Dispatch Vacancy Covered by Patrol Shift – **2.5** hours

Part-Time Dispatcher Proficiency Hours Worked – **68.5** hours

Meeting of April 27, 2020

FLEET MANAGEMENT

MARCH 2020 VEHICLE EXPENSE REPORT

| Date | Unit | Mileage | Maintenance/ Complaint | Repair | Location | Invoice | Amount | BDG | OOS | BIS | Days |
|-------------------------------|------|---------|---------------------------|-----------------------|------------|----------|--------------|-----|------|------|------|
| 3/13/20 | 817 | 44880 | Flat tire | Repaired L/F | DPW | N/A | \$0.00 | 762 | 3/13 | 3/13 | 1 |
| 3/17/20 | INV | | Washer fluid | Washer fluid | P&A Auto | 135303 | \$28.44 | S/C | 3/17 | | |
| 3/17/20 | 811 | 47387 | Service/Tires/Tune-up | Air Filter | P&A Auto | 135324 | \$12.77 | S/C | 3/17 | | |
| 3/17/20 | 811 | 47387 | Service/Tires/Tune-up | Plugs/Pads/Brakes | Wayne Ford | 307662 | \$253.60 | S/C | 3/17 | | |
| 3/17/20 | 811 | 47387 | Service/Tires/Tune-up | Ignition Boot | Wayne Ford | 307670 | \$2.99 | S/C | 3/17 | 3/19 | 3 |
| 3/19/20 | 811 | 47598 | Trans leak/motor mount | Repaired | Wayne Ford | 246064 | WARRA NTY | S/C | 3/19 | 1/25 | 6 |
| 3/17/20 | 8/11 | 47387 | Service/Tires/Tune-up | Service/Tires/Tune-Up | DPW | N/A | \$0.00 | 720 | 3/17 | 3/18 | 2 |
| 3/18/20 | 816 | 59994 | Check Engine | | DPW | N/A | | 754 | 3/17 | 3/18 | 1 |
| 3/26/20 | 816 | 60292 | Check Engine | Replace CAT | Wayne Ford | 246175 | WARRA NTY | S/C | 3/26 | 3/28 | 3 |
| 3/26/20 | 812 | 11404 | Service | Oil Service | DPW | N/A | \$0.00 | 754 | 3/30 | 3/31 | 1 |
| 3/30/20 | 818 | 59733 | Check Engine | | DPW | | | | | | |
| Annual | | | | | | Total | | | | | 19 |
| Based on inquire by selection | | | | | | Subtotal | \$297.80 | | | | 17 |

PATROL DIVISION MONTHLY MILEAGE REPORT – March, 2020

| UNIT | STARTING MILEAGE | ENDING MILEAGE | TOTAL |
|------|----------------------|----------------|--------------|
| 800 | 8582 | 9232 | 650 |
| 810 | 7543 | 9330 | 1787 |
| 811 | 46594 | 47871 | 1277 |
| 812 | 10737 | 11535 | 798 |
| 813 | 23136 | 23160 | 24 |
| 814 | 59712 | 61590 | 1878 |
| 815 | 33502 | 34584 | 1082 |
| 816 | 58939 | 60402 | 1463 |
| 817 | 44171 | 40625 | 1854 |
| 818 | 61962 | 63427 | 1465 |
| | TOTAL MILEAGE | | 12278 |

Construction Report – Month- March, 2020

Uniform Construction Code

Permits Issued – 47
 Inspections - 147
 Total Value of Construction - \$520,983.00
 Certificate of Occupancy - \$1192.00
 Permit Fees Collected - \$9,172.00
 Permit Fees Waived - \$0.00
 Penalties Collected - \$1,750.0
 Total Fees Collected - \$12,114.00

Zoning

Fence Permits –\$150.00
 Sign Permits - \$0.00
 Zoning fees – \$600.00
 Total Fees Collected- \$750.00

Property Maintenance

Certificates of Compliance Fees –\$1,315.00
 Inspections – 22
 Complaints Inspections - 15
 Violations Issued – 6
 Roll-off permits – \$110.00
 Total Fees Collected - \$ 1,425.00
Monthly Revenue \$ 14,289.00

YTD Revenue \$43,350.50

APPLICATIONS

RAFFLE, HOLY CROSS CHURCH, TRICKY TRAY, 10/23/2020, 6:00 P.M. – 10:00 P.M., 245 PATERSON AVENUE, LITTLE FALLS

RAFFLE, HOLY CROSS CHURCH, OFF-PREMISE 50/50, 10/23/2020, 6:00 P.M. – 10:00 P.M., 246 PATERSON AVENUE, LITTLE FALLS

RESOLUTIONS

Award of Contract for Construction of Pickleball Court

**RESOLUTION [A] 20-04-27 - #1
 ACCEPTING BID AND AWARDING CONTRACT FOR
 CONSTRUCTION OF PICKLEBALL COURT**

WHEREAS, pursuant to advertising duly made, bids were received by the Township of Little Falls on April 15, 2020 for the construction of a pickleball court, and the bids were opened as follows:

| | | |
|------------------------------------|-------------------------------------|------------------------------------|
| Halecon, Inc. Bid: \$199,189.00 | Alimi Builders Bid: \$350,000.00 | Thomas & Sons Bid: \$326,000.00 |
|------------------------------------|-------------------------------------|------------------------------------|

| | |
|---------------------------------------|--|
| V&K Construction Bid: \$279,950.00 | Zenith Construction Bid: \$216,369.00 |
|---------------------------------------|--|

and, **WHEREAS**, the Township Engineer has reviewed the bids for technical sufficiency and the Township Attorney has reviewed the bids for legal sufficiency and it was determined that Halecon, Inc. is the lowest responsible bidder; and

WHEREAS, the award is subject to the Availability of Funds and certification of same in the 2020 budget; and
NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Little Falls as follows:

- 1) That the bid of

Halecon, Inc.
 136 Billian Street
 Bridgewater, NJ 08807

Meeting of April 27, 2020

in the amount of

\$487,500.00

be and the same is hereby accepted; and

2) That the Mayor and Clerk be and they are hereby authorized to execute a Contract in a form approved by the Township Attorney for the designated services at the bid price hereinabove cited, subject to the successful Contractor’s filing the required form of Affirmative Action compliance and Payroll Certification for Public Works Projects; and

3) That the Clerk be and he is hereby authorized and directed to return to the unsuccessful bidder(s) any Certified checks and/or Bid Bonds received from them as surety, with the exception of the surety received from the second-lowest bidder, which shall be retained for a period not to exceed sixty (60) days or until a contract in a form satisfactory to the Township Attorney shall have been executed with the low bidder, whichever shall come first.

Property Tax Appeal for 1455 & 1485 Route 46 East and Rose Street

**TOWNSHIP OF LITTLE FALLS
PASSAIC COUNTY, NEW JERSEY
RESOLUTION [C] 20-04-27 - #3**

WHEREAS, the Mayor and Council of the Township of Little Falls have been advised of the proposed settlement of the property Tax Appeal filed by Sisco, R & Geyh WM Trustees (hereinafter the “Tax Appeal”), under Docket Numbers 006340-2015; 003643-2016; 003983-2017; 003227-2018 & 006735-2019, and;

WHEREAS, the aforesaid Tax Appeal involves a commercial property located at 1455 & 1485 Route 46 East and Rose Street, and is also designated as Block 200, Lot 3 & 4 and Block 194, Lot 7 on the tax assessment map of the Township (hereinafter the “subject property”), and;

WHEREAS, the said Governing Body has been advised as to the merits of the subject Tax Appeal by legal counsel, the Township Appraiser and the Township Tax Assessor, and;

WHEREAS, the proposed Tax Appeal settlement components are set forth in the Schedule “A” attached hereto and made part hereof, and;

WHEREAS, it is in the best interest of the Township to settle the subject Tax Appeal in accordance with the settlement proposal set forth hereinabove.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Township of Little Falls, that the proposed settlement of the aforesaid Tax Appeal be approved, and

BE IT FURTHER RESOLVED, that with respect to the same, the Mayor, Township Administrator, Township Tax Attorney, Township Tax Assessor, Tax Collector Treasurer and/or any other appropriate Township official is hereby authorized to perform any act necessary to effectuate the purposes set forth in this Resolution

SCHEDULE “A”

The terms of the aforesaid Tax Appeal settlement shall consist as follows:

| Property Owner | Block/Lot | Year | Original Assessment | Proposed Settlement |
|------------------------------|--------------------|------|---------------------|---------------------|
| Sisco, R & Geyh W M Trustees | 200/3 & 4 194/7 | 2015 | \$9,128,500 | \$Withdrawn |
| Sisco, R & Geyh W M Trustees | 200/3 & 4 194/7 | 2016 | \$9,128,500 | \$Withdrawn |
| Sisco, R & Geyh W M Trustees | 200/3 & 4 194/7 | 2017 | \$9,128,500 | \$8,433,500 |
| Sisco, R & Geyh W M Trustees | 200/3 & 4 194/7 | 2018 | \$9,128,500 | \$8,433,500 |
| Sisco, R & Geyh W M Trustees | 200/3 & 4 194/7 | 2019 | \$9,128,500 | \$8,433,500 |

Bill List

RESOLUTION [D] 20-04-27 - #4

BE IT RESOLVED by the Township Council of the Township of Little Falls the Council having received the Treasurer’s certification of the availability of funds for payment of all bills presented, that payment of all bills approved by the Finance Committee be and is hereby authorized, subject to the availability of funds and subject to the appropriate and available appropriation in the line item.

It was moved by Councilmember Vancheri, seconded by Councilmember Cordonnier, that the Consent Agenda be approved as printed.

Poll: Ayes: Cordonnier, Kahwaty, Seber, Vancheri, and Council President Sgobba
 Nays: None

The Council President declared the motion passed.

REGULAR AGENDA

NEW BUSINESS

Ordinance No. 1381- It was moved by Councilmember Cordonnier, seconded by Councilmember Vancheri, that Ordinance No. 1381, **“REFUNDING BOND ORDINANCE PROVIDING FOR THE FUNDING OF A \$750,876 EMERGENCY TEMPORARY APPROPRIATION FOR TAX APPEALS IN, BY AND FOR THE TOWNSHIP OF LITTLE FALLS, IN THE COUNTY OF PASSAIC, NEW JERSEY, AAND AUTHORIZING THE ISSUANCE OF \$790,000 OF BONDS OR NOTES TO FINANCE SUCH EMERGENCY TEMPORARY APPROPRIATION,”** be and it was adopted.

Poll: Ayes: Cordonnier, Kahwaty, Seber, Vancheri, and Council President Sgobba
 Nays: None

The Council President declared the motion passed.

There being no further business to come before the meeting, it was moved by Councilmember Cordonnier, seconded by Councilmember Seber that the meeting be and it was adjourned at 7:55 p.m.

Cynthia Kraus
Municipal Clerk