

TOWNSHIP COUNCIL WORKSHOP AGENDA

MONDAY, AUGUST 13, 2018

7:00 P.M.

SALUTE TO THE FLAG

STATEMENT OF PUBLIC NOTICE - TAKE NOTICE THAT ADEQUATE NOTICE OF THIS MEETING HAS BEEN PROVIDED IN ACCORDANCE WITH N.J.S.A. 10:4-10 AS FOLLOWS: A NOTICE OF THE MEETING WAS PROMINENTLY POSTED ON THE BULLETIN BOARD AT THE MUNICIPAL BUILDING, LOCATED AT 225 MAIN STREET, LITTLE FALLS, NJ ON JANUARY 2, 2018. A COPY OF THE NOTICE WAS FAXED TO THE NORTH JERSEY HERALD & NEWS AND THE RECORD ON THE SAME DATE. ADDITIONALLY, A COPY OF THE NOTICE WAS FILED IN THE OFFICE OF THE TOWNSHIP CLERK ON SAID DATE.

ROLL CALL

PUBLIC COMMENT - GENERAL MATTERS

ANYONE WISHING TO ADDRESS THE TOWNSHIP COUNCIL MAY DO SO THROUGH THE COUNCIL PRESIDENT. PLEASE GIVE YOUR NAME AND ADDRESS FOR THE RECORD. COMMENTS ARE TO BE LIMITED TO THREE MINUTES, HOWEVER, IF APPROPRIATE, YOU MAY BE GRANTED ADDITIONAL TIME IN THE SOLE DISCRETION OF THE COUNCIL PRESIDENT.

ACTION ITEMS:

RESOLUTIONS

RESOLUTION AUTHORIZING AN AMENDMENT TO THE CONTRACT FOR QUALITY ELECTRIC CONSTRUCTION CO. AS A RESULT OF CHANGE ORDER #1 [A]

RESOLUTION TO AMEND THE 2018 CAPITAL BUDGET [B]

BILL LIST [C]

NEW BUSINESS

INTRODUCTION OF ORDINANCE #1330, AN ORDINANCE ENTITLED, "AN ORDINANCE OF THE TOWNSHIP OF LITTLE FALLS ADOPTING A REDEVELOPMENT PLAN FOR THE SINGAC INDUSTRIAL ZONE REDEVELOPMENT AREA", WITH A SECOND READING AND PUBLIC HEARING SCHEDULED FOR AUGUST 27, 2018

INTRODUCTION OF ORDINANCE #1331, AN ORDINANCE ENTITLED, "BOND ORDINANCE TO AUTHORIZE THE RECONSTRUCTION OF DONATO DRIVE IN, BY AND FOR THE TOWNSHIP OF LITTLE FALLS, IN THE COUNTY OF PASSAIC, STATE OF NEW JERSEY, TO APPROPRIATE THE SUM OF \$750,000 TO PAY THE COST THEREOF, TO AUTHORIZE THE ISSUANCE OF BONDS TO FINANCE SUCH APPROPRIATION AND TO PROVIDE FOR THE ISSUANCE OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE ISSUANCE OF SUCH BONDS", WITH A SECOND READING AND PUBLIC HEARING SCHEDULED FOR AUGUST 27, 2018

ITEMS TO BE DISCUSSED:

ADMINISTRATOR:

1. REVIEW OF 2017 AUDIT
2. CHAPTER 159 RESOLUTIONS
3. PROPOSED BUILDING DEPARTMENT FEE ORDINANCE AMENDMENT
4. PROPOSED POLICE TESTING FEE ORDINANCE AMENDMENT
5. PROPOSED ORDINANCE AMENDING SETBACK REQUIREMENTS FOR GENERATORS AND AIR CONDITIONING UNITS
6. PROPOSED ORDINANCE TO AMEND THROUGH STREETS TO ADD GLEN ROCK ROAD

COUNCIL TOPICS FOR DISCUSSION

PUBLIC COMMENT - AGENDA ITEMS ONLY

ANYONE WISHING TO ADDRESS THE TOWNSHIP COUNCIL MAY DO SO THROUGH THE COUNCIL PRESIDENT. PLEASE GIVE YOUR NAME AND ADDRESS FOR THE RECORD. COMMENTS ARE TO BE LIMITED TO THREE MINUTES, HOWEVER, IF APPROPRIATE, YOU MAY BE GRANTED ADDITIONAL TIME IN THE SOLE DISCRETION OF THE COUNCIL PRESIDENT.

ADJOURN

RESOLUTION [A] 18-08-13 - # _____

RESOLUTION AUTHORIZING AN AMENDMENT TO THE CONTRACT FOR QUALITY ELECTRIC
CONSTRUCTION CO. AS A RESULT OF CHANGE ORDER #1

WHEREAS, a contract was awarded by the Township to Quality Electric Construction Co. 290 Laurel Ave. Hazlet New Jersey 07631 in the amount of \$506,000.00 for the Installation of Field Lighting at Duva Field in Little Falls New Jersey and,

WHEREAS, it has been determined by the Township that a need exists to replace the lighting at the Duva Field Tennis Courts in order to complete the entire lighting upgrade project that a change order is required and,

WHEREAS, It has been determined by the Township Engineer that the cost of the tennis court lighting will be \$111,371.00 which consists of the construction of four (4) new light poles to serve the Tennis Courts at Duva Field, the Paterson Avenue Courts. The new light poles will meet the requirements of the Illuminating Engineering Society (IES) Class IV Parks and Recreation standard light level requirement of 30fc for recreational tennis. and,

WHEREAS, the work set forth in Change Order No. 1 was not be separately bid at the time of the initial bid as funding was not known at that time, in order to complete the project with dispatch Change Order No. 1 is provided for herein; and

WHEREAS, Change Order No. 1 shall provide for the installation of tennis court lighting at Duva Field and said original contract this change order which reflects a change of work required to complete the project described in the original bid specifications and contract with in the approvals received by the Township; and

WHEREAS, this change has been negotiated with the Contractor; and

WHEREAS, there are sufficient funds appropriated and available to cover the total cost of this project;

NOW THEREFORE BE IT RESOLVED by the Township Council of the Township of Little Falls as follows:

1. That Change Order No. 1 in which there is a net increase of the Contract price of \$111,371.00 or a 18% increase representing an amended contract price of \$617,371.00 which this change order is made a part of this resolution.
2. The items set forth in Change Order No. 1 were not be separately bid in advance the existing construction of the project presently in process.
3. Change Order No. 1 is authorized and approved as an Amendment to the Contract of Quality Electric Construction Co.
4. The revised contract of \$671,371.00 set forth in Change Order No. 1 resulting in a net increase change to the original approved contract price shall be paid by the Chief Financial Officer upon presentation of voucher approved and certified by the Township of Little Falls Township Engineer for this project, and satisfaction by all other requirements for receipt of payment.
5. The cost of this change order shall be paid from Ordinance 1272 appropriation for this project as certified by the Chief Financial Officer.

Required Signatures:

_____ : Dennis Lindsey, P.E.
_____ : Chief Financial Officer - Charles Cuccia
_____ : Joseph Wenzel Esq., Township Attorney

I hereby certify that the above resolution was adopted by the Governing Body on August 13, 2018.

James Damiano
Mayor

Cynthia Kraus, RMC
Township Clerk

cc: Finance Dept.
Dennis Lindsay, PE
Township Attorney
Contractor
Dept.

Resolution (R) 18-08-13 -#22

CAPITAL BUDGET AMENDMENT

WHEREAS, the local capital budget for the year 2018 was adopted on the 26th day of March, 2018; and,
 WHEREAS, it is desired to amend said adopted capital budget section,
 NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Township of Little Falls, County of Passaic, that
 the following amendment(s) to the adopted capital budget section of the 2018 Budget be made:

RECORDED VOTE	((((
(Insert Last Names)	AYES (NAYS (ABSTAIN (

FROM CAPITAL BUDGET (CURRENT YEAR ACTION) 2018

1 Project	2 Project Number	3 Estimated Total Cost	4 Amounts Reserved in Prior Years	5a			5b Capital Improvement Fund	5c Capital Surplus	5d Grants in Aid and other funds	5e Debt Authorized	6 To Be Funded in Future Years
				2018 Budget Appropriation							
6 YEAR CAPITAL PROGRAM 2018-2023 Anticipated Project Schedule and Funding Requirement											
Total All Projects				7,390,000	50,000	125,250		790,000	2,389,750	4,035,000	
1 Project	2 Project Number	3 Estimated Total Cost	4 Estimated Completion Time	5 Funding Amounts Per Year				1	2	3	4
				Budget Year 2018	Budget Year 2019	2020	2021	2022	2023		
Total All Projects				7,390,000	2,655,000	1,985,000	1,250,000	450,000	1,050,000		

6 YEAR CAPITAL PROGRAM 2018-2023
SUMMARY OF ANTICIPATED FUNDING SOURCES AND AMOUNTS

1 Project	2 Estimated Total Cost	3 Current Year 2018	4 Future Years	5a Capital Improvement Fund	5b Capital Surplus	6 Grants in Aid and Other Funds	BONDS AND NOTES						
							General	Liquidating	Assessment	School			
Total All Projects							330,000	790,000	6,270,000				

TO
CAPITAL BUDGET (CURRENT YEAR ACTION)

1 Project	2 Project Number	3 Estimated Total Cost	4 Amounts Reserved in Prior Years	5a 2018 Budget Appropriation	5b Capital Improvement Fund	5c Capital Surplus	5d Grants in Aid and other funds	5e Debt Authorized	6 To Be Funded in Future Years
Total All Projects									
			8,140,000	50,000	125,250	790,000	3,139,750	4,035,000	

6 YEAR CAPITAL PROGRAM 2018-2023
Anticipated Project Schedule
and Funding Requirement

1 Project	2 Project Number	3 Estimated Total Cost	4 Estimated Completion Time	5 Funding Amounts Per Year					
				Budget Year 2018	Budget Year 2019	Budget Year 2020	Budget Year 2021	Budget Year 2022	
Reconstruction of Donato Drive									
		750,000	2018	750,000					
Total All Projects									
		8,140,000		3,405,000	1,985,000	1,250,000	450,000	1,050,000	

6 YEAR CAPITAL PROGRAM 2018-2023
SUMMARY OF ANTICIPATED FUNDING SOURCES AND AMOUNTS

1 Project	2 Estimated Total Cost	Current Year 2018	Future Years	4 Capital Improvement Fund	5 Capital Surplus	6 Grants in Aid and Other Funds	BONDS AND NOTES		
							General	Liquidating	Assessment School
Reconstruction of Donato Dr.	750,000						750,000		
Total All Projects	8,140,000			330,000		790,000	7,020,000		

Be It Further Resolved that three certified copies of this resolution be filed forthwith in the Office of the Director of Local Government Services.

It is hereby certified that this is a true copy of a resolution amending the capital budget section adopted by the governing body on the 13th day of August, 2018.

Certified by me

August 13, 2018

MUNICIPAL CLERK

TRENTON, NEW JERSEY

APPROVED _____, 2018

DIRECTOR OF LOCAL GOVERNMENT SERVICES

ORDINANCE NO. 1330

AN ORDINANCE OF THE TOWNSHIP OF LITTLE FALLS ADOPTING
A REDEVELOPMENT PLAN FOR THE SINGAC INDUSTRIAL ZONE
REDEVELOPMENT AREA

WHEREAS, on September 25, 2017, the Township Council of the Township of Little Falls, in the County of Passaic, New Jersey (the "Township") adopted Resolution No. [F] 17-09-25-#6 (the "Redevelopment Area Designation Resolution"), designating Block No. 77, Lots 1, 2, 2.01, 3, 4, 5, 6, 6.02, 7, 8, 8.01, 9, 17, 18, 20 and 20.01 as an Area in Need of Redevelopment (the "Singac Industrial Zone Redevelopment Area"); and

WHEREAS, more than 45 days have passed since the Redevelopment Area Designation Resolution was adopted and no actions have been filed challenging such action; and

WHEREAS, on July 23, 2018, the Township Council adopted an amendment to the Redevelopment Area Designation Resolution, by Resolution No. [C] 18-07-23-#3 to, among other things, clarify the block and lot reference of the Redevelopment Area; and

WHEREAS, the Local Redevelopment and Housing Law (N.J.S.A. 40A:12-A-1, et seq.) provides for a procedure for the adoption of a redevelopment plan for all or a portion of a duly designated redevelopment area; and

WHEREAS, on December 18, 201, the Township Council adopted Resolution No. E17-12-18-#15 directing that a redevelopment plan be created for the Singac Industrial Zone Redevelopment Area and commissioned H2M engineers and architects (the "Professional Planner") to prepare same; and

WHEREAS, on June 25, 2018, the Township Council adopted Resolution No. [E] 18-06-25-#5, referring the proposed redevelopment plan to the Township Planning Board for its preparation of a report containing its recommendations concerning the plan as provided in N.J.S.A. 40A:12-7(e); and

WHEREAS, on July 5, 2018, the Township Planning Board held a scheduled meeting to review the proposed redevelopment plan entitled "Singac Redevelopment Plan", dated June 2018, prepared by H2M Associates (the "Proposed Redevelopment Plan"); and

WHEREAS, following a presentation by the Professional Planner and an opportunity for public comments on July 5, 2018, the Planning Board issued a letter report dated July 11, 2018, a copy of which is attached hereto as Exhibit A, with its recommendations concerning the Proposed Redevelopment Plan; and

WHEREAS, a copy of the Proposed Redevelopment Plan, as updated, finalized and dated August 2018, as reviewed and recommended by the Planning Board is attached hereto as Exhibit B (the "Redevelopment Plan"); and

WHEREAS, the Township Council desires to approve the Redevelopment Plan in the form set forth in Exhibit B attached hereto, and direct the Township's Zoning Map be amended and superseded to reflect the provision of the Redevelopment Plan.

NOW, THEREFORE, BE IT ORDAINED by the Township Council of the Township of Little Falls, County of Passaic and State of New Jersey as follows:

Section 1. The Redevelopment Plan, as filed in the Office of the Township Clerk and attached hereto as Exhibit B is hereby approved with consideration given to the recommendations in the Planning Board's letter report attached hereto as Exhibit A.

Section 2. The Zoning Map of the Township of Little Falls is hereby amended to incorporate the provisions of the Redevelopment Plan and delineate the boundaries of the property.

Section 3. This ordinance shall take effect 20 days after final passage and publication according to law.

James Damiano, Mayor

ATTEST:

Cynthia Kraus, Township Clerk

BOND ORDINANCE NO. 1331

BOND ORDINANCE TO AUTHORIZE THE RECONSTRUCTION OF DONATO DRIVE IN, BY AND FOR THE TOWNSHIP OF LITTLE FALLS, IN THE COUNTY OF PASSAIC, STATE OF NEW JERSEY, TO APPROPRIATE THE SUM OF \$750,000 TO PAY THE COST THEREOF, TO AUTHORIZE THE ISSUANCE OF BONDS TO FINANCE SUCH APPROPRIATION AND TO PROVIDE FOR THE ISSUANCE OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE ISSUANCE OF SUCH BONDS.

BE IT ORDAINED by the Township Council of the Township of Little Falls, in the County of Passaic, State of New Jersey, as follows:

Section 1. The Township of Little Falls, in the County of Passaic, State of New Jersey (the "Township"), is hereby authorized to reconstruct Donato Drive in, by and for the Township. Said improvement shall include all work, materials and appurtenances necessary and suitable therefor. It is hereby determined and stated that said road being improved is of "Class B" or equivalent construction as defined in Section 22 of the Local Bond Law (Chapter 2 of Title 40A of the New Jersey Statutes Annotated, as amended; the "Local Bond Law").

Section 2. The sum of \$750,000 is hereby appropriated to the payment of the cost of making the improvement described in Section 1 of this ordinance (hereinafter referred to as "purpose"). Said appropriation shall be met from the proceeds of the sale of the bonds authorized by this ordinance. No down payment is required pursuant to the provisions of N.J.S.A.

40A:2-11(c) because this ordinance involves a project to be funded by a State grant. It is anticipated that a grant in the amount of \$600,000 from the New Jersey Department of Transportation shall be received by the Township to finance the cost of the improvement described in Section 1 hereof. Said grant funds shall be applied as set forth in Section 9 hereof. Said improvement shall be made as a general improvement and no part of the cost thereof shall be assessed against property specially benefited.

Section 3. It is hereby determined and stated that (1) said purpose is not a current expense of the Township, and (2) it is necessary to finance said purpose by the issuance of obligations of the Township pursuant to the Local Bond Law, and (3) the estimated cost of said purpose is \$750,000, and (4) the estimated maximum amount of bonds or notes necessary to be issued for said purpose is \$750,000, and (5) the cost of said purpose, as hereinbefore stated, includes the aggregate amount of \$110,000, which is estimated to be necessary to finance the cost of said purpose, including architect's fees, accounting, engineering and inspection costs, legal expenses and other expenses, including interest on such obligations to the extent permitted by Section 20 of the Local Bond Law.

Section 4. To finance said purpose, bonds of the Township of an aggregate principal amount not exceeding \$750,000 are hereby authorized to be issued pursuant to the Local Bond Law. Said bonds shall bear interest at a rate per annum as may be hereafter determined within the limitations prescribed by law. All matters with respect to said bonds not determined by this ordinance shall be determined by resolutions to be hereafter adopted.

Section 5. To finance said purpose, bond anticipation notes of the Township of an aggregate principal amount not exceeding \$750,000 are hereby authorized to be issued pursuant to the Local Bond Law in anticipation of the issuance of said bonds. In the event that bonds are issued pursuant to this ordinance, the aggregate amount of notes hereby authorized to be issued shall be reduced by an amount equal to the principal amount of the bonds so issued. If the aggregate amount of outstanding bonds and notes issued pursuant to this ordinance shall at any time exceed the sum first mentioned in this section, the moneys raised by the issuance of said bonds shall, to not less than the amount of such excess, be applied to the payment of such notes then outstanding.

Section 6. Each bond anticipation note issued pursuant to this ordinance shall be dated on or about the date of its

issuance, shall be payable not more than one year from its date, shall bear interest at a rate per annum as may be hereafter determined within the limitations prescribed by law and may be renewed from time to time pursuant to and within limitations prescribed by the Local Bond Law. Each of said notes shall be signed by the Mayor and by a financial officer and shall be under the seal of the Township and attested by the Township Clerk or Deputy Township Clerk. Said officers are hereby authorized to execute said notes and to issue said notes in such form as they may adopt in conformity with law. The power to determine any matters with respect to said notes not determined by this ordinance, and also the power to sell said notes, is hereby delegated to the Chief Financial Officer who is hereby authorized to sell said notes either at one time or from time to time in the manner provided by law.

Section 7. It is hereby determined and declared that the period of usefulness of said purpose, according to its reasonable life, is a period of ten years computed from the date of said bonds.

Section 8. It is hereby determined and stated that the Supplemental Debt Statement required by the Local Bond Law has been duly made and filed in the office of the Township Clerk of the Township, and that such statement so filed shows that the

gross debt of the Township, as defined in Section 43 of the Local Bond Law, is increased by this ordinance by \$750,000 and that the issuance of the bonds and notes authorized by this ordinance will be within all debt limitations prescribed by the Local Bond Law.

Section 9. Any funds received from private parties, the County of Passaic, the State of New Jersey or any of their agencies or any funds received from the United States of America or any of its agencies in aid of said purpose shall be applied to the payment of the cost of said purpose or, if bond anticipation notes have been issued, to the payment of the bond anticipation notes, and the amount of bonds authorized for said purpose shall be reduced accordingly.

Section 10. The capital budget is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency therewith and the resolutions promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director, Division of Local Government Services, is on file with the Township Clerk and is available for public inspection.

Section 11. The Township intends to issue bonds or notes to finance the cost of the improvement described in Section 1 of this bond ordinance. If the Township incurs such costs prior to

the issuance of such bonds or notes, the Township hereby states its reasonable expectation to reimburse itself for such expenditures with the proceeds of such bonds or notes in the maximum principal amount of bonds or notes authorized by this bond ordinance.

Section 12. The full faith and credit of the Township are hereby pledged to the punctual payment of the principal of and interest on the obligations authorized by this ordinance. Said obligations shall be direct, unlimited and general obligations of the Township, and the Township shall levy ad valorem taxes upon all the taxable real property within the Township for the payment of the principal of and interest on such bonds and notes, without limitation as to rate or amount.

Section 13. This ordinance shall take effect twenty days after the first publication thereof after final passage.