

**dREGULAR MEETING
OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF LITTLE FALLS
WAS HELD THIS EVENING IN THE MUNICIPAL BUILDING**

Monday, February 26, 2024

Council President Anthony Sgobba called the meeting to order at 7:00 p.m. with the following members present: Christine Hablitz, Michael Murphy, Jayna Patel, and Christopher Vancheri. Also present were Mayor James Damiano, Township Attorney Joseph Wenzel, Township Administrator Charles Cuccia, Assistant Township Administrator Vincent Quatrone, Municipal Clerk Cynthia Kraus, and Deputy Clerk Melissa DePiro.

Absent: None.

Township Employees present: Police Chief Prall.

SALUTE TO THE FLAG – Following the Salute to the Flag, Councilmember SGOBBA requested a moment of silence for Deacon Joseph Sisco..

STATEMENT OF PUBLIC NOTICE: Take notice that adequate notice of this meeting has been provided in accordance with N.J.S.A. 10:4-8 and N.J.S.A. 10:4-10 as follows: A notice of the meeting was prominently posted on the bulletin board at the Municipal Building, located at 225 Main Street, Little Falls, N.J. on January 4, 2024. A copy of the notice was mailed to the North Jersey Herald and News and The Record on the same date. Additionally, a copy of the notice was filed in the office of the Township Clerk on said date. **A link and a telephone number to join the meeting virtually can be accessed on the Township website at www.lfnj.com. Electronic provisions have been established for the public to participate during the public comment portion of the meeting.**

APPROVAL OF MINUTES

It was moved by Councilmember Murphy, seconded by Councilmember Hablitz, that the Minutes from the Regular Meeting of the January 22, 2024, and the Workshop Meeting of February 12, 2024, be and they were approved.

Poll: Ayes: Hablitz, Murphy, Patel, Vancheri, and Council President Sgobba
 Nays: None

The Council President declared the motion passed.

MAYOR’S REPORT

Mayor Damiano reported the intersection of Main Street and Stevens Avenue will have some detours and major renovations. On March 8th the intersection will be shut down completely to enable installation of the new traffic light. The Mayor commented on Resolution F for the CDBG Grant for Clarence Ave. and discussed the utilization of CDBG monies to fund improvements in specific areas. Mayor Damiano then highlighted Wilmore Park improvements which started with the removal of the old playground equipment and are expected to be completed in 8-10 weeks. The Mayor provided a brief history of the recently adopted Noise Ordinance intended to allow residents affected by the flood to make repairs to their homes. Mayor Damiano recommended the introduction and adoption of a new Noise Ordinance that would mirror that of the recently approved Ordinance prior to the revision of that which was recently adopted. Lastly, per the request of Council President SGOBBA, the Mayor explained Community Block Development Grants (CBDG) which have been used in the past to cover much of the cost of repaving and improving roadways in specific areas of the Township.

MAYOR’S BUDGET PRESENTATION – Mayor Damiano provided an overview of the 2024 Municipal Budget which included highlights of the municipal appropriations, reserve for uncollected taxes, debt service, budget revenue, and the amount to be raised by taxes. The Mayor noted that there is an \$8 decrease in the municipal portion of the tax rate for 2024. Additionally, flood emergency expenses were able to be incorporated into this year’s budget for the 2023 and 2024 floods. The Mayor then briefly reviewed the Capital Budget. The Mayor announced the budget will be introduced at the March 11th Meeting and a public hearing and adoption is slated for April 8th.

Per the request of Council President SGOBBA, the Mayor addressed the increase in the budget for the Library. The Mayor explained the computation is formula based and is reviewed every three years.

COUNCIL MEMBER REPORTS

Councilmember PATEL reviewed the City of Clifton Health Department events including a free blood pressure and glucose screening on March 4th, Hope One Van substance abuse and mental health support and referral help on March 5th, free eye screenings on March 14th, and free foot screenings on March 8th.

Councilmember HABLITZ reviewed upcoming Library events including Garden Club Meetings every 4th Monday of the month, the book delivery service, and on February 27th there will be a NY Speaker Series. Councilmember HABLITZ commented on registration for the Farmers Market and on the groundbreaking at Wilmore Park. Councilmember HABLITZ responded to Council President SGOBBA’s query regarding the removal of trees.

Councilmember VANCHERI announced the first ever Ramadan lighting ceremony will take place on March 9th at Wilmore Park. Councilmember VANCHERI then expressed his condolences on the passing of Deacon Joe.

Councilmember MURPHY reported on the Township Calendar and noted any residents who did not receive a calendar can obtain one from the Recreation Center. Councilmember MURPHY expressed his condolences to the family of Deacon Joe.

REMARKS FROM THE CHAIR

Council President SGOBBA discussed the process involved with the review of capital expenditures. He then announced the annual St. Patrick’s Day party will be held at the Civic Center on March 16th. On March 27th Dr. Jack Zuckerman will run a seminar on the management of knee pain at the Civic Center. Council President SGOBBA reviewed Bills sponsored by Assemblyman Al Barlas related to home invasions and stolen vehicles. Council President SGOBBA then reviewed the criteria and deadlines for the Senior Freeze and commented on methods to expand the Hometown Hero program.

Mr. Quatrone commented on the NJ Department of Community Affairs Mitigation Assistance Program (MAP) supported by FEMA to identify homes affected by flooding. Mr. Quatrone explained federal funds are provided to homeowners in flood plain areas and residents interested in elevating their homes. Out of nine homes reviewed by FEMA, three of them were selected to participate in this program in the Loust Street and William Street area.

ATTORNEY’S REPORT

Mr. Wenzel commented on pending legislation in Trenton which will substantially change the matter and means in which affordable housing is set for all the municipalities in the State. Mr. Wenzel then explained Bill A4 sets up a tribunal of retired judges and professional planners who would set the standard for affordable housing obligations, which the municipality could then contest. As the Bill currently sits at the Senate Budget Committee, Mr. Wenzel requested the Council be aware as the next ten year-round may be affected. Mr. Wenzel then responded to Council President SGOBBA’s query regarding the Township’s obligations and indicated he would continue to keep the Council and Administration updated.

PUBLIC COMMENT – AGENDA ITEMS ONLY

Anyone wishing to address the Township Council may do so through the Council President. It is preferred if you give your name and address for the record. Comments are to be limited to three minutes, however, if appropriate, you may be granted additional time in the sole discretion of the Council President.

Members of the public who have joined the Meeting virtually and desire to provide comment shall raise their virtual hand in the Zoom application. The Meeting Moderator will queue the members of the public that wish to provide comment and the Council President will recognize them in order. Members of the public who have joined the Meeting by calling in must press *6 to mute and unmute themselves and *9 to raise their hand. Members of the public who have joined the Meeting via the Zoom application must click the Reactions icon and then the Raise Hand icon. Once the process is complete, we will return to the regular order of business.

It was moved by Councilmember Vancheri, seconded by Councilmember Hablitz, that the meeting be and it was opened to the public.

Poll: Ayes: Hablitz, Murphy, Patel, Vancheri, and Council President Sgobba
Nays: None

The Council President declared the motion passed.

No one having come forward to be heard, it was moved by Councilmember Vancheri, seconded by Councilmember Murphy, that the meeting be and it was closed to the public.

Poll: Ayes: Hablitz, Murphy, Patel, Vancheri, and Council President Sgobba
Nays: None

The Council President declared the motion passed.

C O N S E N T A G E N D A

All items on the Consent Agenda were considered to be routine and will be enacted with a single motion.

REPORTS

Municipal Clerk’s Report – Month of January 2024

MUNICIPAL CLERKS REPORT
Month of January 2024

ABC LICENSES		
OTHER LICENSES		
Business Licenses	\$8,325.00	
Pre-paid Business Licenses		
Raffle Licenses		
		\$8,325.00
REGISTRAR OF VITAL STATISTICS		
Fees & Permits	\$464.00	
Marriage Licenses-LF	\$225.00	
Marriage Licenses-NJ	\$27.00	
		\$716.00
MRNA		
Street Maps		
Zoning Maps		
Zoning Ordinances		
Document Copies		
Garage Sales		
Misc. Fees & Refunds:	\$25.00	
TOTAL MRNA		\$25.00
TOTAL CURRENT ACCOUNT		\$9,066.00
TOTAL TO TREASURER		<u>\$9,066.00</u>

Meeting of February 26, 2024

Municipal Clerks Dog/Cat License Report - Month of January 2024

MUNICIPAL CLERK'S DOG/CAT LICENSE REPORT
Month of January 2024

Dog Licenses issued 01/01/2024 thru 01/31/2024

Nos. 215 to 219 = Licenses	
Amount due Little Falls	\$34.00
Amount due State	\$18.00
Total Cash Received	\$52.00

Cat Licenses issued 01/01/2024 thru 01/31/2024

Nos. 19 to 19	\$8.00
Licenses Issued	
Total Cash Received	\$8.00

Total to Treas. \$60.00

Tax Collector's Report – Month of January 2024

Municipality of Township of Little Falls
Office of the Tax Collector
Township of Little Falls Current Account, Lakeland Bank
Revenues Collector for the Month of January 2024

Categories 01-	January 1-31, 2024	2024 Year to Date
2024 Taxes	3,136,951.66	3,136,951.66
2020-2023 Taxes	114,968.77	114,968.77
Interest	6,206.53	6,206.53
6% Penalty	4,820.65	4,820.65
PILOT in-lieu of taxes	13,545.17	13,545.17
GRAND TOTALS	\$3,276,492.78	\$3,276,492.78

Delinquent 2020 Taxes	2,240.64 (bankruptcy).
Delinquent 2021 Taxes	4,519.28 (bankruptcy).
Delinquent 2022 Taxes	10,233.69
Delinquent 2023 Taxes	<u>813,757.63</u>
Total Delinquent Taxes	\$830,751.24

2024 Refunds this month =	-\$0.00
2024 Year to date refunds =	-\$0.00

Breakdown of refunds for years 2019-2024 completed in 2024(see attached).

REFUNDS IN THE YEAR 2024

Months	2019 STCJ	2020 STCJ	2021 STCJ	2022 STCJ	2023 STCJ	2024 CBJ	2024 Regular	2024 Senior/Veteran	Exempt 2024	Totals By Months
January	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Note: The above figures represent the months that the Tax Collector did the adjustments in the computer; the Resolution(s) may have been adopted in the next month.

STCJ = State Tax Court Judgments.
CBJ= County Board Judgments.

Municipality of Township of Little Falls
Office of the Tax Collector
Township of Little Falls Tax Collector Trust 1 (Lien Monies), Lakeland Bank
Revenues for the Month of January 2024

	<u>Deposit</u>	2024 <u>Year-to-Date</u>
January 2024	\$ 0.00	\$ 0.00
Total Collected as of January 31, 2024		\$ 0.00

Municipality of Township of Little Falls
Office of the Tax Collector
Township of Little Falls Tax Collector Trust 2 (Lien Premium Monies), Lakeland Bank
Revenues for the Month of January 2024

	<u>Liens with Premiums Redeemed/ (-)</u>	<u>Bal. /Dep. (+)</u>
Balance Brought Forward (January 1, 2024)		\$354,100.00
January 2024	\$ 0.00	\$354,100.00
Ending Balance as of January 31, 2024		\$354,100.00

Meeting of February 26, 2024

Recreation Report – Month of January 2024

Recreation Center – January 2024				
Program	Facility	# Classes	Hours	Participants
Zumba Gold	Gym	7	7	56
Qi Gong/Tai Chi	Gym	5	10	75
Zumba Tone	Multi	8	8	160
Yoga	Multi	4	4	30
Fit 4 U	Gym	3	3	33
Gentle Yoga/Fit Over Fifty	Gym	3	6	40
Fencing	Gym	3	6	36
Pickle Ball	Gym	17	41	340
Girls Show – Cheer	Gym	21	63	189
Girls Show- Exercise	Multi	18	54	306
Travel Basketball	Gym	15	53	520
Recreation Basketball	Gym	15	42	430
Indoor Soccer	Gym	4	24	700
Basketball Clinic	Gym	5	15	355
Knights of Columbus Shoot Out	Gym	1	3	33
Competition Cheer	Gym	8	8	160
Picture Day Basketball	Rec	1	7	156
Champions	Rec	2	2	48
Weekly Totals		140	356	3,667

Civic Center Report – Month of January 2024

Month of January 2024			
Meeting Group	# of Meetings	Hours	Participants
Senior Clubs	8	48	200
Stamp Club	2	4	20
Girls Show/Exercise	3	9	75
LF Competition Cheer Party	1	5	50
LF Girls Scouts	1	2	10
LF CERT	1	2	15
Historical Society	1	2	10
American Red Cross Shelter – 4 Days	*	*	*
Totals	17	72	380

Police Department Report – Month of January 2024

OPERATION DIVISION MONTHLY REPORT –January 2024

Type of Arrest	Total
Total Calls for Service	3951
Total Operation Reports Generated	173
Total Investigation Reports Generated	46
Total Arrests	16

Arrest Summary

Type of Arrest	Total
2C:39-4D- Weapons Possession (DV)	1
2C:33-4 Harassment (DV)	1
OUTSTANDING ATS Warrant	6
Driving While Intoxicated	3
OUTSTANDING ACS Warrant	2
2C:12-1B-Aggravated Assault (DV)	1
2C:20-11B Shoplifting	1

Patrol Bureau Time & Attendance

Type of Hours	Total
Vacation	0
Holiday	72
Compensatory	129.25
Sick	138
Personal tim55e	0
Credit time	146.50
Administrative	3 (Suspension)
PBA Day	0
Schedule Transition	92
Bereavement	0
Overtime due to Training	7
Overtime hours to maintain minimum staffing level	4
Overtime due to incident/weather/other event	198.5 (Flood) 11(incident related)

TRAFFIC SAFETY SECTION

Type of Hours	Total
TRAFFIC STUDIES	4 (Sign data-Long Hill/Francisco/Main St)
SELECTIVE ENFORCEMENT DETAILS	132 (Dept) 1 (742)
RADAR DETAILS	124 (Dept) 33 (732) 2 (742)
MOTOR VEHICLES COMPLAINTS	18
MOTOR VEHICLE STOPS	606
SUMMONS ISSUED	424
MOTOR VEHICLE CRASH REPORTS	62
SAFETY STICK VIOLATIONS ISSUED	78

Communications Bureau Time & Attendance

Type of Hours	Total
Vacation	12
Holiday	48.5
Compensatory	45
Sick	24
Personal time	0
Credit time	72.5
Scheduled Transition	0
Bereavement	0
OT Covered by Full Time	138
OT Covered by Per Diem	0
OT Covered by Supervisor	48(Supervisor) 146 (Senior PST)
OT Due to Training	0
Overtime due to incident/weather/other event	63 (Flood)

Communications Bureau Calls for Service

Type of Hours	Total
9-1-1	187
NON-EMERGENCY	455
WALK-IN	27
RADIO	1,840
MDT	1,454
TOTAL CFS	3,951

LITTLE FALLS TOWNSHIP POLICE DEPARTMENT NEW JERSEY CRASH STATISTICAL REPORT From Date: 01/01/2024 To Date:01/31/2024						
ACCIDENT CLASSIFICATION						
REPORTABLE ACCIDENT	NON-REPORTABLE	SR1	HIT & RUN	TOTAL CRASH REPORTS		
45	4	0	2	49		
6- TIME OF THE ACCIDENT 8 – KILLED 9 - INJURED						
0001-0600	0601-1200	1201-1800	1801-2359	INTERSECTION	FATALITIES	INJURIES
0	9	31	9	8	0	7
5 – DAY OF THE WEEK						
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
3	8	4	11	9	7	7

LITTLE FALLS POLICE DEPARTMENT Operations Division Monthly Report					
CODE	CALL FOR SERVICE	TOTALS	CODE	CALL FOR SERVICE	TOTALS
0440	AGGRAVATED ASSAULT HANDS AND FEET	1	6336	DISABLED MV	29
0610	THEFT	5	6510	PARKING ENFORCEMENT	137
0613	THEFT SHOPLIFTING	2	6610	MOTORIST ASSIST	1
0710	MOTOR VEHICLE THEFT	1	6614	TRAFFIC POST	39
0800	SIMPLE ASSAULT	2	6615	TRAFFIC COUNTER DEPLOYMENT/RADAR SIGN	1
1120	CREDIT CARDS	1	6616	TRAFFIC STUDY	4
1130	FRAUD ALL OTHERS	9	7003	PROPERTY CHECK/AREA CHECK	1190
1342	RECOVER STOLEN VEHICLE NOT FOR LOCAL THEFTS	1	7004	VACANT HOME CHECK	10
1445	PROPERTY DAMAGE REPORT	7	7006	LOCK OUT	1
2111	DWI – ALCOHOLL/UNDER INFL	3	7008	MEDICAL ASSISTANCE	50
2210	LIQUOR LAWS VIOLATIONS	1	7010	NOTIFICATIONS	11
2415	DISPUTE	15	7014	OTH PUB SERV/WELFARE CHK	17
2420	DISORDERLY CONDUCT/HARASSMENT	7	7015	ASSIST CITIZEN	4
2450	NOISE COMPLAINT	12	7020	TRANSPORTATIONS	1
2480	DISORDERLY PERSONS/NOISE ALL OTHERS	1	7050	PROPERTY CHECK SCHOOL FACILITIES	254
2485	ALARM ALL OTHERS	2	7055	BAR/TAVERN CHECK	35
2618	CONTRIB/DELIQ. OF JUV/ALL OTHER OFFENSES	1	7085	CHILD CUSTODY EXCHANGE	1
2640	MUNCIPAL ORD VIOLATIONS/OTHER OFFENSES	17	7504	ASSISTING-OTHER POLICE DP	7
2656	THREATS	1	7506	ASSISTING – OTHER AGENCIES	2
2657	HARASSMENT	6	7509	FLOODING	1
4014	OPEN DOORS/WINDOWS GENERAL POLICE	2	7510	UTILITIES PROBLEM	1
4020	SUSPICIOUS AUTO GENERAL POLICE	7	7512	WATER LEAK	1
4021	SUSPICIOUS ACTIVITY	7	7585	ASSIST SCHOOL	2
4022	SUSPICIOUS PERSON GENERAL POLICE	11	7604	SERVICE OF PROCESS	1
4024	WATER LEAKS-MAIN/HYDRANT GENERAL POLICE	4	8010	WARRANTS-LOCAL	3
4026	DOWN-WIRES/POLES/TREES/LIMBS	10	8110	WARRANTS-OTHER AGENCIES	1
4028	OTHER NON-CRIMINAL INV GENERAL POLICE	21	8214	WARRANTS –CONTEMPT OF COURT DV	1
4040	PATROL INVESTIGATION	8	8222	WARRANTS-OUT OF COUNTY	1
4051	ALARM BURGLARY OR HOLD UP RESIDENCE	8	8226	WARRANTS-MUNICIPAL BENCH WARRANT	2
4052	ALARM BURGLARY OR HOLD UP NON RESIDENCE	9	9002	ADMINISTRATIVE DUTIES	22
4100	ALARMS (FIRE ALARMS)	2	9003	COMMUNITY POLICING	6
4140	FIRE-COMMERCIAL STRUCTURE FIRE	1	9005	M.V. PURSUITS/HIGH SPEED	1
4141	FIRE-RESIDENTIAL STRUCTURE FIRE	1	9006	SICK DAY	14
4145	FIRE-BOAT/WATERCRAFT	1	9007	CHECK SCHOOL GUARD/COVER SCHOOL POST	121
4151	FIRE-APPLIANCE FIRE	1	9008	COURT	10
4152	FIRE-WIRES/TRANSFORMER/ELECTRICAL	3	9010	IN SERVICE TRAINING	63
4158	FUMES – ODOR NON-GAS	1	9020	POLICE INFORMATION	5
4159	SMOKE CONDITION	1	9027	FIREARMS APPLICATION	33
4170	ASSIST – POLICE DEPARTMENT	5	9028	FINGERPRINT	2
4175	MEETING	58	9029	CIVIL MATTER	5
4176	DRILLS	2	9030	SPECIAL DETAIL ASSIGNMENT	60
4191	FIRE-VEHICLE MAINTENANCE	1	9034	REPOSSESSION	2
4208	FIRE-WATER/ICE RESCUE	2	9035	L.E.A.D. PROGRAM/DRUG AWARENESS	10

Meeting of February 26, 2024

CODE	CALL FOR SERVICE	TOTALS	CODE	CALL FOR SERVICE	TOTALS
4426	MEDICAL STROKE/CVA	1	9050	BACKGROUND CHECK	12
4439	MEDICAL-MENTAL DISORDER/BEHAVIOR PROBLEMS	1	9052	TRO/FRO INFORMATION & SERVICE	1
4481	MEDICAL-OTHER	2	9071	DIRECTED PATROL	23
5004	FOUND ARTICLES	3	911	911 HANG UP/CHK WELFARE	43
5008	LOST ARTICLES	4	9110	PRO-ACTIVE PATROL	188
5016	MISSING PERSON	1	9112	FOOT PATROL	10
5504	ANIMAL BITES	1	9115	FOLLOW-UP	129
5506	LOST/FOUND/STRAY ANIMALS	6	9118	CHILDSEAT INSPECTION	1
5510	ANIMAL COMPLAINTS ALL	4	9110	911 TRANSFER TO OTHER	32
5517	DISPOSAL OF INJURED ANIMAL	3	9130	OPERATION MEDICINE CABINET	1
6006	MV ACCIDENT W/INJURY	4	9137	EVIDENCE DUTIES	1
6008	MV ACCIDENT NO INJURIES	58	9192	VEHICLE MAINTENANCE	31
6305	SELECTIVE ENFORCEMENT TRAFFIC	132	9210	ADMINISTRATIVE INVESTIGATION	2
6306	RADAR	124	9982	SEX OFFENDER REGISTRATION	1
6308	TRAFFIC MV COMPLAINT	18	9991	CAMERA REVIEW DETAIL	7
6310	TRAFFIC ENFORCE/STOP	606	9998	DAILY ASSIGNMENTS	72
6335	TRAFFIC HAZARD	6	9999	NON-CAT DATA	22
				GRAND TOTAL	3973

**OPERATION
Investigations & Services Division Monthly Report**

DETECTIVE BUREAU

Criminal Case Management:

7	Cases Referred for Follow-Up Investigation
22	Open and Active Investigations
10	Cases Closed
11	Assist Own Agency

Criminal Complaints/Warrants Served:

1	Criminal Complaints Issued By the Division
1	Total Criminal Complaints Issued
0	Arrest Warrant Service Attempt(s)

Juvenile:

2	Juvenile Cases(s) Investigated
1	Juvenile Complaints Issued
0	Stationhouse Adjustments Issued by Juvenile Officer

Narcotics:

0	Arrests made by division for drug related offenses.
32	Lbs. of prescription drugs collected in the drop box.

After Hours Callouts:

4	Incident(s) required a detective for investigative support or notification.
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Grand Jury/Superior Court Appearances:

0	Case required a detective appearance before a Grand Jury or Superior Court.
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Internal Affairs (IA):

1	IA Complaint(s) was screened and indexed.
0	IA Investigation(s) was conducted and closed.
2	IA Complaint(s) remains open and is being investigated.
0	Investigation(s) closed that resulted in disciplinary action requiring termination, demotion and/or suspension of five(5) or more days.

Search Warrants/Subpoenas:

7	Subpoenas were requested to be served for an investigation.
0	Search warrant(s) executed
0	Communication data warrant(s) executed

Background Investigations:

The Detective Bureau completed:			
7	Police Applicant	0	Dispatcher Applicant
2	Crossing Guard Applicant	0	Solicitor Applicant
0	ABC Background/Applicant		

Megan's Law (Sex Offender) Registration:

0	New Registrations
1	Address Verification and Re-Registrations
0	Address Verification and Re-Registrations

There are currently 14 registered sex-offenders residing within the Township.

Notable Detective Cases:

Investigations

No notable investigations completed for the month of January.

The detective bureau has been in the process of conducting multiple background investigations for the position of Class II Special Law Enforcement Officer and on-boarding a new detective.

Detective Time Off and Overtime:

Time Off:

8	Compensatory
14	Vacation/Holiday
0	Personal
48	Sick
0	Other (Bereavement)
	Total

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Overtime:

9.5	Detective (Investigations and Follow-ups) Hours for Cash
3	Detective (Investigations and Follow ups) Hours for Compensatory Time
0	Patrol Shift Coverage by Detective
0	Patrol Grant OT
0	Court OT
54.5 Flood	PVHS/Outside Events

RECORDS BUREAU:

Discovery and OPRA

19	Discovery cases processed for defense attorneys, public defender, and prosecutors.
36	OPRA requests processed.
635	Pages of reports were facilitated and forwarded to the Township Clerk's Office for OPRA requests.

\$1,380.00	Total deposited by the Records Bureau.
\$0.00	Discovery
\$1,225.00	Firearms
\$155.00	Accident & Incident Reports
\$0.00	Fingerprints

Firearms:

20	Applications for Firearms Permits
19	Firearms Purchaser ID Cards were issued
37	Handgun Purchase Permits were issued
3	Permit to Carry Handguns Issued
36	Firearm Investigations Completed
1	Applications Withdrawn by Applicant/Denied

TRAINING

Outside Training:

Quarterly Resiliency Training: Sgt. Cespedes, Ptl. Santos (2 hours)
 Resiliency Seminar: Sgt. Cespedes, Ptl. Santos (8 hours)
 Dark Web Investigations: Det. O'Brien (16 hours)
 Supervising Critical Incidents: Lt. Gilchrist, Sgt. Monaco (16 hours)
 High Performance Leadership: Lt. Gilchrist (8 hours)
 DT Refresher at PCPA: Pt.. Santos, Ptl. Oklejewicz (8 hours)

Below 100 at PCPA: Pt. Santos, Ptl. Isshak, Ptl. Thurman, Ptl. Kotsadam, Det. O'Brien, Det. Racanelli, SLEO II Englehardt (4 hours)

Department Training:

First-Aid and Blood Control class by Ptl. Trommelen: Department-wide (2 hours)
 Off-Duty Behavior on Power DMS for all officers
 ALPR Course on Power DMS: Ptl. Thurman, Ptl. Oklejewicz, Ptl. Kotsadam, SLEO II Englehardt
 Bloodborne Pathogens (Clifton Health Dept.) on Power DMS for all officers

COMMUNITY POLICING:

Detail Type	Total
Community Function Appearances	1
School Function Appearances	4
School Arrivals	16
School Dismissals	0
School Walk Throughs	5
Vacant House Checks	4
Car Seat Installations	1
Cell Block Inspections	22

Additional Community Policing & Crime Prevention
 1/22 Blood control class at HQ
 1/22 HQ Tour for School #1 students with Mayor
 1/31 Banyan HS school security presentation with Capt. Presing and Sgt. Emperio
 3 Power DMS
 2 Lock Down drills (Sch#1 and Sch #2)
 32 lbs. Medicine Drop Box

Construction Report – January 2024

Uniform Construction Code

Permits Issued – 59
 Inspections -140
 Total Value of Construction – \$4,925,284.00
 Certificate of Occupancy - \$5,530.00
 Permit Fees Collected - \$65,029.00
 Permit Fees Waived - \$775.00
 Penalties - \$0.00
 Total Fees Collected - \$70,559.00

Zoning

Total Zoning Fees - \$3,612.00

Property Maintenance

Certificates of Compliance Fees –\$1260.00
 Inspections –64
 Roll-off permits – \$147.00
 Complaints – 1
 Fines - \$200.00
 Violations Issued – 1
 Total Fees Collected - \$1607.00
Monthly Revenue \$75,778.00

YTD 2023 Revenue \$75,778.00

BUDGET STATUS REPORT					
YEAR TO DATE TOWNSHIP OF LITTLE FALLS					
TEMPORARY BUDGET JANUARY 1, 2024 – JANUARY 31, 2024					
ACCOUNT	DESCRIPTION	BUDGET	ACTIVITY	EMCUMBERED	BALANCE
01-201-20-100-100	ADMINISTRATION S&W	43,312.50	-	-	43,312.50
01-201-20-100-200	ADMINISTRATON O/E	18,060.00	7,931.86	17,242.50	(7,114.36)
01-201-20-110-200	MAYOR & COUNCIL O/E	5,118.75	-	-	5,118.75
01-201-20-120-100	CLERK S&W	77,996.36	-	-	77,996.36
01-201-20-120-200	CLERK O/E	23,231.25	12,827.40	224.45	10,179.40
01-201-20-130-100	FINANCIAL ADM. S&W	41,593.12	-	-	41,593.12
01-201-20-130-200	FINANCIAL ADM. O/E	19,687.50	4,006.80	2,931.50	12,749.20
01-201-20-135-200	FINANCIAL ADMIN. AUDIT	15,225.00	5,250.00	-	9,975.00
01-201-20-145-100	REVENUE ADMIN.S&W	28,277.28	-	-	28,277.28
01-201-20-145-200	REVENUE ADMIN.-O/E	10,368.75	85.66	-	10,282.89
01-201-20-150-100	ASSESSMENTS S&W	16,166.58	-	-	16,166.58
01-201-20-150-200	ASSESSMENT OF TAXES	8,636.25	4,987.60	-	3,648.65
01-201-20-155-200	LEGAL SERVICES O/E	45,937.50	22,140.00	-	23,797.50
01-201-20-165-200	ENGINEERING O/E	13,125.00	5,110.25	9,272.00	(1,257.25)
01-201-21-180-100	PLANNING BOARD S&W	1,407.00	-	-	1,407.00
01-201-21-180-200	PLANNING BOARD O/E	6,956.25	294.36	-	6,661.89
01-201-22-195-100	CONST.CODE OFF. S&W	79,129.05	-	-	79,129.05
01-201-22-195-200	CONST.CODE OFF. O/E	12,390.00	1,389.33	25,532.48	(14,531.81)
01-201-22-196-100	PLUMBING INSP. S&W	6,508.16	-	-	6,508.16
01-201-22-197-100	ELECTRIC INSP. S&W	7,629.03	-	-	7,629.03
01-201-23-210-200	INSURANCE O/E	252,512.50	-	-	252,512.50
01-201-23-220-200	LIABILITY INSURANCE	454,125.00	149,903.16	10,844.74	293,377.10
01-201-23-225-200	UNEMPLOYMENT INSUR.	3,937.50	-	-	3,937.50
01-201-25-240-100	POLICE S&W	1,236,404.40	-	-	1,236,404.40
01-201-25-240-200	POLICE O/E	60,466.87	1,177.62	1,509.41	57,779.84
01-201-25-245-200	ACQ. OF POLICE CARS	28,875.00	-	-	28,875.00
01-201-25-250-100	POLICE S& W DISPATCH	59,334.97	-	-	59,334.97
01-201-25-252-100	EMERG. MGMT. S&W	3,937.50	-	-	3,937.50
01-201-25-252-200	EMERG. MGMT. O/E	5,250.00	256.29	512.58	4,481.13
01-201-25-260-100	EMS/AMBULANCE COORD. S&W	162,996.75	-	-	162,996.75
01-201-25-260-200	EMS OTHER EXPENSE	29,911.87	-	16,263.06	13,648.81
01-201-25-265-200	AID TO FIRE-O/E	43,900.50	-	4,566.90	39,333.60
01-201-25-266-273	FIRE HYDRANT SERV.	47,775.00	38,756.20	-	9,018.80
01-201-25-267-100	FIRE PREVENTION S&W	23,028.33	-	-	23,028.33
01-201-25-267-200	FIRE PREVENTION O/E	2,546.25	-	-	2,546.25
01-201-25-275-100	PROSECUTOR S&W	5,691.78	-	-	5,691.78
01-201-26-290-100	DPW S&W	267,355.72	-	-	267,355.72
01-201-26-290-200	DPW-O/E	52,500.00	3,480.75	614.00	48,405.25
01-201-26-300-100	SHADE TREE COMM. S&W	315.00	-	-	315.00
01-201-26-300-200	SHADE TREE COMM. O/E	6,134.62	-	-	6,134.62
01-201-26-305-100	SOLID WASTE S&W	19,687.50	-	-	19,687.50
01-201-26-305-200	SOLID WASTE O/E	244,075.00	-	-	244,075.00
01-201-26-310-200	BLDGS & GROUNDS O/E	30,187.50	-	20,740.00	9,447.50
01-201-26-315-100	VEHICLE MAINT. S&W	23,625.00	-	-	23,625.00
01-201-26-315-200	VEHICLE MAINT. O/E	30,187.50	-	-	30,187.50
01-201-26-325-200	COMMUNITY SERVICES	2,625.00	-	-	2,625.00
01-201-27-330-200	BOARD OF HEALTH-	32,294.06	-	-	32,294.06
01-201-27-333-200	PEOSHA – FIRE	918.75	-	-	918.75
01-201-27-335-200	FLOOD BOARD O/E	131.25	-	-	131.25
01-201-27-360-200	SENIOR ACTIVITIES O/E	2,336.25	-	197.18	2,139.07
01-201-28-370-100	RECREATION S&W	63,161.96	-	-	63,161.96
01-201-28-370-200	RECREATION O/E	52,179.75	558.09	14,853.08	36,768.58
01-201-29-390-200	MAINT. PUBLIC LIBRARY	171,000.90	-	-	171,000.90
01-201-30-420-200	CELEB. OF PUBLIC EVE.	2,625.00	-	-	2,625.00
01-201-31-435-200	STREET LIGHTING	21,000.00	11,144.15	-	9,855.85
01-201-31-440-200	TELEPHONE/IT	20,187.50	6,268.00	11,974.33	1,945.17
01-201-31-445-200	WATER	9,187.50	1,894.54	-	7,292.96
01-201-31-446-200	GAS & ELECTRIC	68,250.00	33,437.02	-	34,812.98
01-201-31-447-200	DIESEL	18,375.00	-	-	18,375.00
01-201-31-456-200	RECYCLING TAX APPROPRIATON	4,068.75	-	-	4,068.75
01-201-31-457-200	SECOND RIVER JOINT	1,181.25	-	-	1,181.25
01-201-31-458-200	THIRD RIVER JOINT	656.25	-	-	656.25
01-201-31-459-200	TWSP OF MONTCLAIR	3,937.50	-	-	3,937.50
01-201-31-460-200	GASOLINE	26,250.00	-	-	26,250.00
01-201-31-461-200	CITY,619.530.7 OF CLIFTON	1,968.75	-	-	1,968.75
01-201-31-462-200	PASSAIC VALLEY SEWER COMM.	275,625.00	271,781.49	-	3,843.51
01-201-31-465-200	LANDFILL/SOLID WASTE DISPOSAL	127,312.50	-	42,265.52	85,046.98
01-201-36-471-200	PERS	112,098.81	-	-	112,098.81
01-201-36-472-200	FICA	94,500.00	-	-	94,500.00
01-201-36-475-200	PFRS	535,110.38	-	-	535,110.38
01-201-36-476-200	LOSAP	27,562.50	-	-	27,562.50
01-201-36-477-200	DCRP	6,000.00	-	-	6,000.00
01-201-36-478-200	PEN.VOL. FIRE WIDOWS	1,312.50	416.66	833.32	62.52
01-201-43-490-100	MUNICIPAL COURT S&W	44,894.58	-	-	44,894.58
01-201-43-490-200	MUNICIPAL COURT O/E	11,510.62	85.86	49.90	11,374.86
01-201-44-905-200	ACQ OF COMPUTERS	-	1,737.70	8,746.40	(10,484.10)
	GRAND TOTAL	5,313,779.70	538,079.36	156,169.64	4,619,530.70

Meeting of February 26, 2024

CORRESPONDENCE

REQUEST FROM LITTLE FALLS FIRE ASSOCIATION FOR PERMISSION TO CONDUCT A BOOT DRIVE ON 5/3/24 FROM 4:00 P.M. – 7:00 P.M., ON 5/4/24 FROM 10:00 A.M. -3:00 P.M. AND ON 5/5/24 FROM 10:00 A.M. – 3:00 P.M. AT THE INTERSECTIONS OF LONG HILL ROAD AND NOTCH ROAD, MAIN STREET AND UNION AVENUE, BROWERTOWN ROAD AND ROSE PLACE, AND MAIN STREET AND NEWARK POMPTON TURNPIKE

RESOLUTIONS

Tax Refunds on Several Properties Due to Overpayment

RESOLUTION [A] 24-02-26 #1

WHEREAS, the following properties in the Township of Little Falls, New Jersey have overpaid real estate taxes; and
WHEREAS, the Tax Collector is requesting that the Township Council direct the Treasurer to refund said amounts overpaid listed below;
NOW, THEREFORE BE IT RESOLVED, by the Township Council of the Township of Little Falls, County of Passaic, State of New Jersey that the following listed tax refunds be made by the Township Treasurer:

<u>Tax Year & Qtr.</u>	<u>Block Lot/Q</u>	<u>Taxpayer/ Location</u>	<u>Payee</u>	<u>Reason</u>	<u>Amount</u>
2023/4	140/15	Kathleen Kane 175 Lincoln Ave	Kathleen Kane 175 Lincoln Ave Little Falls NJ 07424	CR	\$252.71
2023/4	146/38	Nazir Alwazzour 35 Third Ave	Nazir Alwazzour 35 Third Ave Little Falls NJ 07424	CR	<u>164.10</u>
				Total Refunds	\$416.81

Affordability Assistance Grant – 405 Main Street Unit 341

**RESOLUTION [B] 24-02-26 - #2
RESOLUTION AUTHORIZING AFFORDABILITY ASSISTANCE GRANT WITH THE RENTER OF AN AFFORDABLE HOUSING UNIT LOCATED 405 MAIN ST, UNIT 341 , LITTLE FALLS, NJ 07424**

WHEREAS, Diosmarys J Gomez-Almonte [will rent/rents] property located at 405 Main St, Unit 341, Little Falls, NJ 07424, which property is governed by the statutes, ordinances, rules and regulations restricting ownership and use of the property as an Affordable Housing unit; and

WHEREAS, the tenant has requested an Affordability Assistance Program grant from the Affordable Housing Trust Fund; and

WHEREAS, the Township is willing to extend a grant to the tenant in the amount of \$1,554.00.

NOW THEREFORE BE IT RESOLVED on this 26th day of February, 2024, by the Township Council of Little Falls, County of Passaic, State of New Jersey, that:

1. The Mayor, Administrator, Clerk and attorney are hereby authorized to execute an Affordability Assistance Program grant with the renter of an Affordable Housing unit at 405 Main St, Unit 341, Little Falls, NJ 07424.

Affordability Assistance Grant – 405 Main Street Unit 445

**RESOLUTION [C] 24-02-26 - #3
RESOLUTION AUTHORIZING AFFORDABILITY ASSISTANCE GRANT WITH THE RENTER OF AN AFFORDABLE HOUSING UNIT LOCATED 405 MAIN ST, UNIT 445, LITTLE FALLS, NJ 07424**

WHEREAS, Cheyanne Pierre [will rent/rents] property located at 405 Main St, Unit 445, Little Falls, NJ 07424, which property is governed by the statutes, ordinances, rules and regulations restricting ownership and use of the property as an Affordable Housing unit; and

WHEREAS, the tenant has requested an Affordability Assistance Program grant from the Affordable Housing Trust Fund; and

WHEREAS, the Township is willing to extend a grant to the tenant in the amount of \$1,089.00.

NOW THEREFORE BE IT RESOLVED on this 26th day of February 2024, by the Township Council of Little Falls, County of Passaic, State of New Jersey, that:

1. The Mayor, Administrator, Clerk and attorney are hereby authorized to execute an Affordability Assistance Program grant with the renter of an Affordable Housing unit at 405 Main St, Unit 445, Little Falls, NJ 07424.

Suburban Joint Metro Insurance Fund Participation for EMS Program

**RESOLUTION [D] 24-02-26 - #4
RESOLUTION TO PARTICIPATE AND ACCEPT THE SUBURBAN METRO JOINT INSURANCE FUND CERTIFIED EMS PROGRAM**

WHEREAS, the Mayor and Governing Body of the Township of Little Falls desires to apply for the Suburban Metro Joint Insurance Fund Certified EMS Program; and,

WHEREAS, Michael Bandurski EMS Coordinator is hereby appointed to serve as the Liaison Officer for the purpose of coordinating and implementing this program; and,

WHEREAS, the Mayor and Governing Body of the Township of Little Falls agree to utilize the MEL Safety Institute (MS)) policy distribution and training program to document receipt of the operational policies and to confirm understanding of the policies; and,

WHEREAS, the Mayor and Governing Body agree to annually update the policies and annually certify as to their completion through the adoption of a resolution and request for a \$5,000 assessment credit; and,

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Township of Little Falls that it does hereby request participation in the Suburban Metro Joint Insurance Fund Certified EMS Program and agrees to perform the requirements of this program.

Little Falls Fair Housing

RESOLUTION [E] 24-02-26 - #5

The Township of Little Falls supports Title VIII of the Civil Rights Act of 1968 (Federal Fair Housing Law) and the New Jersey Law Against Discrimination. It is the policy of the Township of Little Falls to implement programs to ensure equal opportunity in housing for all persons regardless of race, color, religion, ancestry, sex (including pregnancy), national origin, nationality, familial status, marital or domestic partnership status, affectional or sexual orientation, atypical hereditary cellular or blood trait, genetic information, liability for military service, mental or physical disability, perceived disability, AIDS/HIV status and Lawful Income or Source of Lawful Rent Payment (Section 8). The Township of

Meeting of February 26, 2024

Little Falls further objects to discrimination in the sale, rental, leasing, financing of housing or land to be used for construction of housing, or in the provision of brokerage services because of race, color, religion, ancestry, sex, national origin, handicap or disability as prohibited by Title VIII of the Civil Rights Act of 1968 (Federal Fair Housing Law) and the New Jersey Law Against Discrimination. Therefore, the Municipal Council of the Township of Little Falls do hereby approve the following resolution.

BE IT RESOLVED, that within available resources, the Township of Little Falls will assist all persons who feel they have been discriminated against under one of the aforementioned categories, to seek equity under federal and state laws by filing a complaint with the New Jersey Division on Civil Rights and the U.S. Department of Housing and Urban Development, as appropriate.

BE IT FURTHER RESOLVED, that the Township of Little Falls shall publicize this resolution and through this publicity shall cause owners of real estate, developers, and builders to become aware of their respective responsibilities and rights under the Federal Fair Housing Law, the New Jersey Law Against Discrimination, and any local laws or ordinances.

BE IT FURTHER RESOLVED, that the municipality will at a minimum include, but not be limited to: (1) the printing and publicizing of this resolution, a fair housing public notice and other applicable fair housing information through local media, community contacts and placement on the Municipal website and in other social media; (2) distribution of posters, flyers, and any other means which will bring to the attention of those affected, the knowledge of their respective responsibilities and rights concerning equal opportunity in housing.

CDBG Grant Application for Improvements to Clarence Ave. & Main St. to Woodcliffe Ave.

RESOLUTION [F] 24-02-26 - #6

At a meeting held on February 26, 2024, the Municipal Council of the Township of Little Falls adopted the following resolution:

The Municipal Council authorizes an application to the Passaic County Community Development Block Grant (CDBG) Program for Improvements to Clarence Avenue from Main Street to Woodcliff Avenue described in the proposal. If awarded CDBG funds, the Municipality shall implement the activities in a manner to ensure compliance with all applicable federal, state, and local laws and regulations.

The Municipal Council agrees that if CDBG funds are determined by the US Department of Housing and Urban Development to be expended on ineligible program costs or do not meet a national objective, the Township of Little Falls agrees to repay the proportion deemed ineligible from non-federal sources.

Bill List

RESOLUTION [G]24-02-26 - #7

BE IT RESOLVED by the Township Council of the Township of Little Falls the Council having received the Treasurer’s certification of the availability of funds for payment of all bills presented, that payment of all bills approved by the Finance Committee be and is hereby authorized, subject to the availability of funds and subject to the appropriate and available appropriation in the line item.

It was moved by Councilmember Vancheri, seconded by Councilmember Hablitz, that the Consent Agenda be approved as printed.

Poll: Ayes: Hablitz, Murphy, Patel, Vancheri, and Council President Sgobba
Nays: None

The Council President declared the motion passed.

REGULAR AGENDA

NEW BUSINESS

PUBLIC COMMENTS – GENERAL MATTERS

Anyone wishing to address the Township Council may do so through the Council President. It is preferred if you give your name and address for the record. Comments are to be limited to three minutes, however, if appropriate, you may be granted additional time in the sole discretion of the Council President.

Members of the public who have joined the Meeting virtually and desire to provide comment shall raise their virtual hand in the Zoom application. The Meeting Moderator will queue the members of the public that wish to provide comment and the Council President will recognize them in order. Members of the public who have joined the Meeting by calling in must press *6 to mute and unmute themselves and *9 to raise their hand. Members of the public who have joined the Meeting via the Zoom application must click the Reactions icon and then the Raise Hand icon. Once the process is complete, we will return to the regular order of business.

It was moved by Councilmember Vancheri, seconded by Councilmember Hablitz, that the meeting be and it was opened to the public.

Poll: Ayes: Hablitz, Murphy, Patel, Vancheri, and Council President Sgobba
Nays: None

The Council President declared the motion passed.

No one coming forward to be heard, it was moved by Councilmember Vancheri, seconded by Councilmember Hablitz, that the meeting be and it was closed to the public.

Poll: Ayes: Hablitz, Murphy, Patel, and Vancheri, Council President Sgobba
Nays: None

The Council President declared the motion passed.

There being no further business to come before the meeting, it was moved by Councilmember Murphy, seconded by Councilmember Hablitz, that the meeting be and it was adjourned at 7:38 p.m.

Poll: Ayes: Hablitz, Murphy, Patel, Vancheri, and Council President Sgobba
Nays: None

The Council President declared the motion passed.

Cynthia Kraus
Municipal Clerk