

**ORGANIZATION MEETING
OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF LITTLE FALLS
WAS HELD THIS EVENING IN THE MUNICIPAL BUILDING**

Monday, January 1, 2018

Democratic Committee Chairman Kevin Barry welcomed everyone and called the meeting to order at 4:45 p.m. with the following members present: Councilmember Maria Cordonnier, Councilmember Liess, Councilmember-Elect Tanya Seber, and Councilmember-Elect Christopher Vancheri. Also present were Mayor James Damiano, Township Attorney Joseph Wenzel, Township Administrator Charles Cuccia, Municipal Clerk Cynthia Kraus, Philip Simone, DPW Superintendent, Steve Post, Chief of Police, and Jack Sweezy, Fire Chief

Township Employees Present: Nadine Heinis, Assistant Director of Recreation, Recreation Director John Pace, Steven Maye, Administrative Assistant to Police Department

Absent: Councilmember Anthony Sgobba.

The Presentation of Colors was conducted by the Little Falls Boy Scout Troop #34.

SALUTE TO THE FLAG

The Star Spangled Banner was sung by Raymond Dey, Little Falls American Legion, followed by the Retiring of the Colors.

The Township Clerk read the Statement of Public Notice as follows:

STATEMENT OF PUBLIC NOTICE - TAKE NOTICE that adequate notice of this meeting has been provided in accordance with N.J.S.A. 10:4-8 and N.J.S.A. 10:4-10 as follows: A notice of the meeting was prominently posted on the bulletin board at the Municipal Building, located at 225 Main Street, Little Falls, N.J. on December 19, 2017 a copy of the notice was faxed to the North Jersey Herald & News and The Record on the same date; additionally, a copy of the notice was filed in the office of the Township Clerk on said date.

BENEDICTION – Deacon Joseph Sisco, Chaplin LFFD, gave the benediction.

CEREMONY/COMMENTS FROM DIGNITARIES

Mr. Barry stated this year marks the first time in the Township's history that Democrats have been elected to every office in the Township. He congratulated Christopher Vancheri and Tanya Seber and looked forward to having them serve as Councilmembers. He welcomed the Mayor to come forward and make his remarks.

Mayor Damiano recognized the following dignitaries present including:

Congressman Bill Pascrell, Jr., State Democratic Chairman and Passaic County Chairman John Currie, Passaic County Vice Chairwoman Barbara Tanis, Sheriff Richard Berdnik, Freeholder Terry Duffy, Freeholder (former Mayor) Pat Lepore, Freeholder Bruce James, Freeholder Assad Akhtar, Freeholder Director Sandi Lazzara, Woodland Park Mayor Keith Kazmark, Woodland Park Councilmember Rita Pascrell, Woodland Park Councilmember Joe Spinelli, Woodland Park Councilmember Tina Gatti, Woodland Park Councilmember Gary Holloway, Woodland Park Councilmember Vincent DeCesare, Woodland Park Councilmember Tracy Kallert, Paterson Councilmember Andre Sayegh, Clifton Councilmember Lauren Murphy, Councilmember William Liess, Councilmember Maria Martini Cordonnier, Councilmember Chris Vancheri, Councilmember-Elect Tanya Seber, Montclair Former Navy Pilot and Federal Prosecutor Mikie Sherrill, Business Administrator Charles Cuccia, Township Clerk Cynthia Kraus, Township Attorney Joseph Wenzel, Police Chief Steven Post, Fire Chief Jack Sweezy, DPW Superintendent Phil Simone, Recreation Director John Pace, Administrative Assistant to Police Department Steve Maye, and Board of Education Commissioner Fred DeMarco.

Happy New Year to everyone and welcome to this evening's ceremonial council meeting and swearing in of Councilman Chris Vancheri and Councilwoman Tanya Seber.

Being your Mayor of Little Falls for this past year has been an honor and indeed a privilege and I would like to take this opportunity to thank all of you, along with my fellow council members for investing in me your confidence and trust.

Being Mayor of this diverse and dynamic town is a challenge that I welcome and it is a responsibility that I hope I have carried out to date, and which I pledge to continue to carry out to the best of my ability. The Mayor of any city or town is the leader of its governing body; and with the dedication of this Council, I believe we have made great strides this past year. In order for Little Falls to continue to grow into a town where its citizens feel valued, where the voices of its constituents are welcomed, where our aging population is assisted and provided for, and where the youth of tomorrow have a sense of a future – the Mayor must work in unison with his council members. It is a collaborative approach, and I am proud to be a part of this council that has shown so much dedication, talent and determination – a council with the now addition of Chris and Tanya will continue to propel this Township in the positive direction we have begun this past year.

I continue to pledge my total commitment to this challenging position and will always diligently and conscientiously continue to work for all citizens, regardless of anyone's political affiliation. I pledge to continue to be accessible to all citizens of Little Falls as part of my commitment to our theme for 2018 'Listening to You... Working for You.' I will be introducing a 'Meet the Mayor program' which will be piloted over the next several months, giving citizens of Little Falls the opportunities to voice their concerns and aspirations directly to me, in a non-public forum so

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everyone can feel more comfortable having a discussion. The times, dates and locations of these meetings will be put on the Township website and included in the town's email blasts. As always, I encourage everyone to call or email me as soon as a concern arises rather than waiting several weeks for a meeting. This council and I prefer to address concerns as they arise rather than waiting for them to be exasperated.

I know that Chris and Tanya feel the same way, and they will both be a tremendous asset to the Town, and together with the entire council, we remain committed to implementing the goals and policies that will benefit all citizens of Little Falls and will continue to support our town to progress and become a role model for our neighboring municipalities.

Again, I want to wish everyone a happy, healthy, and prosperous 2018 and I thank you for joining us this evening.

At this time, Mayor Damiano introduced the State Democratic Chairman and Passaic County Chairman, John Currie. Mr. Currie commented on the election of Councilmembers-Elect Chris Vancheri and Tanya Seber and their commitment to the community. He noted his pride for the leadership of municipal chair Kevin Barry. He stated Mayor Damiano and his family grew up in the Township and understand public service. He encouraged the residents to continue to reach out and speak to their council people and the Mayor regarding concerns.

Mayor Damiano then introduced Congressman Bill Pascrell, Jr. and welcomed him to podium for a few words. Congressman Pascrell stated Mayor Damiano had distinguished himself in a short period of time and wished him luck. As Chairman of Public Safety in the United States, Congressman Pascrell commended Sheriff Berdnick and Chief Post. He commented on the hard work of Dorothy O'Haire and Renea Shapiro on their dedication to the Township.

Mayor Damiano introduced Councilmember Maria Martini Cordonnier. Councilmember CORDONNIER wished everyone a Happy and healthy New Year and noted her excitement to witness the swearing in of Councilmember-Elect Vancheri and Seber and sharing the dais with them. She stated it has been her honor to serve the Township, and thanked the Vancheri and Vancheri families who provided support to Councilmember-Elect Seber and Councilmember-Elect Seber. She closed by reading a congratulatory statement from Council President Anthony Sgobba, who was on vacation and unable to attend the Meeting.

Mayor Damiano introduced Councilmember William Liess, who commented Little Falls is a great Town and a great place to live. He declared that the Township has a great Mayor, a great Council, and a great staff of people who work to meet the needs of the residents of all ages, including activities within their interest. Councilmember Liess looked forward to a new future with gains that will benefit all residents.

Mayor Damiano introduced Freeholder Sandra Lazzara who commented Councilmember-Elect Vancheri's family are great advocates in Passaic County and she was honored to swear him in. She declared her wish that the Councilmembers work together to make decisions and consider the heart of the people to make the Township the best it can be. She stressed the importance of communication.

OATH OF OFFICE administered by Freeholder Director Sandra Lazzara to Township Councilmember-Elect Christopher Vancheri.

Councilmember VANCHERI thanked everyone for attending the swearing in ceremonies this evening, stating he was thankful for being elected as Councilmember. He congratulated Councilmember-Elect Tanya Seber and thanked Freeholder Sandra Lazzara for her support and for swearing him in. Councilmember VANCHERI also thanked Mayor Kazmark for his encouragement, and Mayor Damiano, Councilmembers Cordonnier and Liess, Council President Sgobba, Congressman Pascrell, Chairman Currie, Vice Chairman Barbara Tanis, and Chairman Kevin Barry. He expressed his gratefulness to his parents, wife and children for their support and understanding.

OATH OF OFFICE administered by Mayor James Belford Damiano to Township Councilmember-Elect Tanya Seber.

Councilmember SEBER thanked everyone for their presence at tonight's Meeting. She was humbled by the opportunity to serve the Township and extended a heartfelt thank you to her entire family for their support. She thanked the Mayor, Council President Sgobba, and Councilmembers Chris Vancheri, Maria Cordonnier, William Liess, and Democratic Committee Chairman Kevin Barry.

CLOSING COMMENTS

Mayor Damiano thanked everyone for attending, congratulated Councilmembers Seber and Vancheri, and announced that there will be a ten minute break.

MAYOR DAMIANO TAKES THE CHAIR

Mayor Damiano called the Reorganization Meeting to order at 6:00 p.m.

ROLL CALL OF COUNCIL MEMBERS

The following Councilmembers were present: Maria Cordonnier, William Liess, Tanya Seber, and Christopher Vancheri. Council President Sgobba was absent.

NOMINATION AND ELECTION FOR COUNCIL PRESIDENT FOR 2018

Roll Call

Councilmember Cordonnier, seconded by Councilmember Liess, nominated ANTHONY SGOBBA. No further

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nominations were made.

Poll: Ayes: Cordonnier, Liess, Seber and Vancheri
Nays: None

The Mayor declared the motion passed.

Mayor Damiano opened the floor for nominations for acting Council President. Councilmember Vancheri, seconded by Councilmember Seber, nominated Councilmember Cordonnier as acting Council President for the 2018 Reorganization Meeting.

Poll: Ayes: Cordonnier, Liess, Seber and Vancheri
Nays: None

The Mayor declared the motion passed.

OATH OF OFFICE administered by MAYOR JAMES BELFORD DAMIANO to Council President MARIA CORDONNIER.

APPOINTMENTS by MAYOR of persons to fill the following positions:

Municipal Engineer	<i>Alaimo Group Consulting Engineers/Nordan Murphy</i>
Temporary Construction Official/Building Sub-Code Official	<i>Leonard Perri</i>

APPOINTMENTS by MAYOR of persons to fill the following positions with ADVICE and CONSENT of COUNCIL for one-year term

Municipal Attorney/Labor Counsel	<i>Joseph Wenzel, Esq.</i>
Bond Counsel	<i>Steve Rogut, Rogut McCarthy</i>
Special Counsel	<i>Fred Semrau, Dorsey&Semrau</i>
Tax Appeal Attorney	<i>Fred Semrau, Dorsey & Semrau</i>
Certified List of Special Project(s) Engineers	<i>Boswell Engineering–South Hackensack, NJ H2M Architects and Engineers – Suffern, NY Crew Engineers-Butler,NJ CP Professional Service-Sparta, NJ</i>
Township Planner	<i>Kathrine Gregory</i>
COAH Planner	<i>Jeff Janota, Planner H2M</i>
Risk Manager	<i>Frank Covelli/Professional Insurance Associates Millennium Strategies</i>
Grant Writer	<i>Dan Marinello/NW Financial</i>
Financial Advisor	<i>Anthony DiAntonio, Esq.</i>
Prosecutor	<i>Alissa Hascup</i>
Public Defender	<i>Charles Festa, Raymond Reddin & Christopher Errante</i>
Assistant Public Defenders	<i>Steven Maye</i>
Municipal Alliance Coordinator	<i>Pamela Cannataro</i>
Assistant Municipal Alliance Coordinator	<i>Denise Whiteside</i>
Tax Search Officer	<i>Cynthia Kraus</i>
Unconfirmed Assessment Search Officer	<i>Daniel Gianduso</i>
OEM Coordinator	<i>James Hearney</i>
Deputy OEM Coordinator	<i>James DiMaria</i>
Fire Official	

Poll: Ayes: Cordonnier, Liess, Seber, and Vancheri
Nays: None

The Council President declared the motion passed.

MAYOR'S APPOINTMENTS TO BOARDS AND COMMISSIONS (ONE motion/second/poll at the end for Advice and Consent Items)

Planning Board

Class II – Environmental Commission member MAYOR appoints (1) member: one-year term – Kevin Barry

Planning Board Alternates

- 1st Alternate – MAYOR appoints: 1-year term – John Reilly
- 2nd Alternate – MAYOR appoints: 1-year term – Rocco Corrage
- 3rd Alternate – MAYOR appoints: 2-year term – Derek Damiano (Not Related To)
- 4th Alternate – MAYOR appoints: 2-year term – Vacant

Historic Preservation Commission - MAYOR appoints with ADVICE and CONSENT of COUNCIL – One-Year term

Regular Members (5) – *George Dassinger, Peggy Olivi, William Liess, John Veteri and Maria Martini Cordonnier*

Municipal Alliance - MAYOR appoints – One-Year term

Regular Members (9) – *Mayor James Belford Damiano, Councilmember Tanya Seber, Steven Maye*

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Coordinator, Pamela Cannataro, Assistant Coordinator, Bethanne Youngster-Strippoli, Elizabeth Gobeille, Marie Sgobba, Tricia Czornomor, Julie Aboud, Vanesa Apaza, Grace Hosri, Selena Pickney, Catherine Sokalski

Environmental Commission – MAYOR appoints – Three-Year term
Regular Members (2) – Drew Sous, Anthony Sgobba

Local Emergency Management Planning Council (LEPC) – one-year term
Mayor James Damiano, Council President Anthony Sgobba, OEM Coordinator, Sgt. Daniel Gianduso, Law Enforcement, Police Chief Steven Post, Fire/EMS, Fire Chief Jack Sweezy, Health Officer John Biegel, Transportation, Robert McFarlane, Hospitals, Chief Ron Cordero (LFFD), Press Officer/Deputy OEM Coordinator James Hearney, Business, Tanya Seber, Volunteer Coordinator John McConnell, Local Government Coordinator Charles Cuccia, DPW Superintendent Philip Simone, Senior Citizen Coordinator William Liess, School Coordinator Tracy Marinelli

Local Assistance Board – Four-year term
Regular Members (3) – MAYOR appoints with ADVICE and CONSENT of COUNCIL:
Robert D’Antonio, Director

It was moved by Councilmember Vancheri, seconded by Councilmember Liess, that the Council approve the appointments.

Poll: Ayes: Cordonnier, Liess, Seber, and Vancheri
Nays: None

The Council President declared the motion passed.

APPOINTMENTS by Township Council:
Municipal Auditor *Ferraoli, Wielkotz, Cerullo & Cuva, P.A./Steven Wielkotz, RMA*

Planning Board
Class III – COUNCIL appoints (1) member of the Council: one-year term – Anthony Sgobba

It was moved by Councilmember Seber, seconded by Councilmember Vancheri, that the Council approve the appointments.

Poll: Ayes: Cordonnier, Liess, Seber, and Vancheri
Nays: None

The Council President declared the motion passed.

SUBCOMMITTEES – COUNCIL PRESIDENT appoints the following Committees:

Finance (3) – Council President and 2 Council members – William Liess, Anthony Sgobba and Tanya Seber

Council Ad-Hoc Committees:

Senior Citizen Advisory Committee (1) – William Liess (Chair) and Maria Cordonnier (Vice Chair)
Community Representatives (7) Janet Cohen, Jean Giancola, Paul Huggins, Helen Lewis, Dr. Rico Visperas, and Phyllis Dillon, Secretary

Open Space Committee (2) Maria Martini Cordonnier (chair), John Pace
Community Representatives (9) Mark Seber, Tom Kazmark, Hans Prell, Renea Shapiro, Kristi Burbano, Arnold Korotkin, Mary Ann Kilpatrick, Rocco Corrage

Domestic Violence Prevention Committee (2) Anthony Sgobba (Chair), Maria Martini Cordonnier, Alternate
Community Representatives (15) Rosemarie Bello-Truland, Janet Clark, Marianne Holzach, Marybeth Fanelli, Susanne Switlyk, Sara Goldstein, Lauren Hout, Jayme Vieira, Wendy A. Madonia, Barbara Carrig, Stacy Albanese, Maripat Alger- Cottone, Marc Benitez, James Belford Damiano (Mayor), Steve Post (Chief of Police)

Transportation Committee – Christopher Vancheri
Community Representatives (11) – Arnold Korotkin, Steve Martin, Kenneth Kimmel, Renea Shapiro, Tom Keenan, Wendy A. Madonia, George Dassinger, Ron Crawford, John Healy, Mike Voyko, and Karen Crawford

Passaic River Advisory Committee (5) – Christopher Vancheri
Community Representatives – Kevin Barry, Phyllis Dillon, Hans Prell, Jill Harland

RESOLUTIONS BY CONSENT

ALL ITEMS ON THE CONSENT AGENDA ARE CONSIDERED TO BE STANDARD REORGANIZATION RESOLUTIONS AND WILL BE ENACTED WITH A SINGLE MOTION. ANY COUNCIL MEMBER MAY REMOVE ANY RESOLUTION AND HAVE IT VOTED ON SEPARATELY.

Adopting Temporary Budget for 2018

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Resolution Re: Establishing Temporary Budget Appropriations for 2018

WHEREAS, N.J.S. 40:4-19 provides that where contracts, commitments or payments are to be made prior to final adoption of the 2018 Budget, temporary appropriations should be made for the purposes and amounts required in the manner and time therein provided, and

WHEREAS, the date of this resolution is within the first thirty (30) days of January, 2018, and

WHEREAS, said total temporary appropriations are limited to 26.25 percent of the total appropriations in the 2017 Budget exclusive of any appropriations made for debt service, capital improvement fund and public assistance in the said 2017 Budget.

NOW THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Little Falls, that the following temporary appropriations be made and a certified copy of this resolution be transmitted to the Treasurer for his records.

General Budget Appropriations

00-0000	BUDGET APPROPRIATIONS	-
20-1000	ADMINISTRATION S&W	28,375.00
20-1050	ADMINISTRATION O/E	20,000.00
20-1100	MAYOR & COUNCIL S&W	-
20-1102	MAYOR & COUNCIL O/E	262.50
20-1200	CLERK S&W	38,000.00
20-1202	CLERK - O/E	20,475.00
20-1300	FINANCIAL ADM. S&W	40,000.00
20-1302	FINANCIAL ADM. O/E	17,640.00
20-1352	FINANCIAL ADMIN. AUDIT	11,025.00
20-1450	REVENUE ADM. S&W	25,000.00
20-1452	REVENUE ADMIN. - O/E	5,630.63
20-1500	ASSESSMENTS S&W	12,075.00
20-1502	ASSESSMENT OF TAXES - O/E	6,481.13
20-1550	LEGAL SERVICES S&W	-
20-1551	LEGAL SERVICES O/E -O/S CAP	-
20-1552	LEGAL SERVICES O/E	70,000.00
20-1651	ENGINEERING S&W	-
20-1652	ENGINEERING O/E	25,000.00
21-1801	PLANNING BOARD S&W	1,312.50
21-1802	PLANNING BOARD O/E	5,381.25
22-1951	CONST. CODE OFF. S&W	35,000.00
22-1952	CONST. CODE OFF. O/E	5,853.75
22-2001	PLUMBING INSP. S&W	4,068.75
22-2002	ELECTRIC INSP. S&W	4,200.00
23-2101	LIABILITY INSURANCE	2,756.25
23-2102	LIABILITY INSUR. - STATEWIDE	73,500.00
23-2150	LIABILITY INSUR. -	-
23-2151	WORKERS COMP. -	56,437.50
23-2152	WORKERS COMP.-STATEWIDE	-
23-2202	GROUP HEALTH INSUR.	291,375.00
23-2252	UNEMPLOYMENT INSUR.	5,775.00
25-2401	POLICE S&W	775,000.00
25-2402	POLICE O/E	35,831.25
25-2403	POLICE S&W	55,000.00
25-2404	POLICE S&W	52,106.25
25-2412	ACQ. OF POLICE CARS	35,000.00
25-2521	EMERG. MGMT. S&W	3,150.00
25-2522	EMERG. MGMT SERV. - O&E	3,071.25
25-2651	FIRE S&W	23,625.00
25-2652	AID TO VOL. FIRE O/E	54,941.25
25-2653	FIRE O/E - FLOOD	-
25-2662	FIRE HYDRANT SERV.	47,250.00
25-2751	PROSECUTOR S&W	4,987.50
25-2801	EMS/AMBULANCE EMT O/T S&W	82,687.50
25-2802	EMS -O/E	12,928.13
26-2901	DPW S&W	250,000.00
26-2902	DPW - O/E	49,350.00
26-3001	SHADE TREE COMM. S&W	315.00
26-3002	SHADE TREE COMM O/E	3,850.88

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26-3051	SOLID WASTE S&W	16,537.50
26-3052	SOLID WASTE O/E	132,300.00
26-3101	BLDGS & GROUNDS S&W	-
26-3102	BLDGS & GROUNDS O/E	28,875.00
26-3151	VEHICLE MAINT. S&W	21,000.00
26-3152	VEHICLE MAINT. O/E	29,268.75
26-3252	COMMUNITY SERVICES ACT	4,725.00
27-3302	BOARD OF HEALTH - O/E	28,487.81
27-3332	PEOSHA - FIRE	1,968.75
27-3350	FLOOD BOARD O/E	39.38
27-3451	PUBLIC ASSIST. S&W	3,412.50
27-3452	PUBLIC ASSIST. O/E	131.25
27-3501	FIRE PREVENT S&W	25,000.00
27-3502	FIRE PREVENTION O/E	1,312.50
27-3701	SENIOR ACTIVITIES S&W	6,037.50
27-3702	SENIOR ACTIVITIES O/E	787.50
27-3722	SR CITIZEN TRANSPORT.	735.00
28-3701	RECREATION S&W	36,750.00
28-3702	RECREATION O/E	16,222.50
29-3902	MAINT. PUBLIC LIBRARY	145,000.00
30-4102	PRIOR YEARS BILLS	6,026.74
30-4202	CELEB. OF PUBLIC EVE. O/E	918.75
30-4251	S&W ADJUSTMENT	13,125.00
31-4352	STREET LIGHTING	29,400.00
31-4402	TELEPHONE/IT	26,250.00
31-4452	WATER	7,218.75
31-4462	GAS & ELECTRIC	74,812.50
31-4472	DIESEL	17,062.50
31-4552	LANDFILL/SOLID WASTE DISPOSAL	91,875.00
31-4560	RECYCLING TAX APPROPRIATION	3,780.00
31-4562	PASSAIC VALLEY SEWER COMM.	244,125.00
31-4572	SECOND RIVER JOINT MEETING	1,443.75
31-4582	THIRD RIVER JOINT MEETING	393.75
31-4592	TWSP OF MONTCLAIR	6,562.50
31-4602	GASOLINE	23,100.00
31-4612	CITY OF CLIFTON	1,968.75
36-4712	PERS	208,633.00
36-4722	SOCIAL SECURITY	70,350.00
36-4752	PFRS	200,000.00
36-4762	LOSAP	27,562.50
36-4770	DCRP	65.63
36-4772	PEN. VOL. FIRE WIDOWS	1,312.50
36-4775	DEFICIT IN RESERVE/UNEMPLOYMENT	-
36-4776	DEFERRED CHARGES	14,841.23
40-7012	MUNIC. ALLIANCE PROG.-STATE	-
40-7025	N J - ALCOHOL ED.	541.54
40-7030	BODY ARMOR GRANT	-
40-7040	RECYCLING TONNAGE GRANT	-
40-7076	NEW JERSEY HWY SAFETY	19,564.13
40-7451	DWI - DDEF	1,407.26
40-7702	CLEAN COMMUNITIES	-
43-4901	MUNICIPAL COURT S&W	39,375.00
43-4902	MUNICIPAL COURT O/E	8,505.00
43-4952	PUBLIC DEFENDER	1,102.50
43-4980	DEFERRED CHARGES	892.50

TOTAL

3,935,524.95

Municipal Auditor Services for 2018

**RESOLUTION [B] 18-01-01 - #2
AUTHORIZING THE AWARD OF FAIR AND OPEN CONTRACT FOR
PROVISION OF SERVICES OF MUNICIPAL AUDITOR FOR 2018**

WHEREAS, the Township of Little Falls has a need to acquire Auditing and Other Financial and Accounting Services as a **FAIR AND OPEN CONTRACT** pursuant to N.J.S.A. 19:44A-20.5; and

WHEREAS, it is expected that the value of the acquisition of these services will exceed \$17,500; and

WHEREAS, the term of the contract is one year; and

WHEREAS, Ferraioli, Weilkotz, Cerullo & Cuva, PA has submitted a response to the Township’s Request for Qualifications for provision of services of a municipal auditor and other financial services and the submission clearly details Ferraioli, Weilkotz, Cerullo & Cuva, PA’s qualifications and experience; and

WHEREAS, the award is subject to the Availability of Funds and certification of same in the 2018 budget;

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of Little Falls authorizes the Mayor to enter into a contract with Gary Higgins, RMA of the firm of Ferraioli, Weilkotz, Cerullo & Cuva, PA for the services as described herein; and

BE IT FURTHER RESOLVED that the Township Clerk is authorized and directed to cause notice to be published in the newspaper once in accordance with the provisions of statute.

BE IT FURTHER RESOLVED by the Township Council of the Township of Little Falls that, Steve Weilkotz, RMA/ Ferraioli, Weilkotz, Cerullo & Cuva, PA be and he is hereby appointed Municipal Auditor for the Township of Little Falls for a one-year term ending December 31, 2018.

Municipal Attorney/Labor Counsel Services for 2018

**RESOLUTION [C] 18-01-01 - #3
AUTHORIZING THE AWARD OF FAIR AND OPEN CONTRACT FOR
PROVISION OF SERVICES OF MUNICIPAL ATTORNEY FOR 2018**

WHEREAS, the Township of Little Falls has a need to acquire the services of a Municipal Attorney as a **FAIR AND OPEN CONTRACT** pursuant to N.J.S.A. 19:44A-20.5; and

WHEREAS, it is expected that the value of the acquisition of these services will exceed \$17,500; and

WHEREAS, the term of the contract is one year; and

WHEREAS, Joseph Wenzel, Esq. has submitted a response to the Township’s Request for Qualifications for provision of services of a Municipal Attorney and the submission clearly details Joseph Wenzel’s qualifications and experience; and

WHEREAS, the award is subject to the Availability of Funds and certification of same in the 2018 budget;

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of Little Falls authorizes the Mayor to enter into a contract with Joseph Wenzel, Esq. for the services as described herein; and

BE IT FURTHER RESOLVED that the Township Clerk is authorized and directed to cause notice to be published in the newspaper once in accordance with the provisions of statute.

BE IT FURTHER RESOLVED by the Township Council of the Township of Little Falls that, based on the recommendation of the Mayor, that Joseph Wenzel, Esq. be and are hereby appointed for the services of Municipal Attorney for the Township of Little Falls for a one-year term ending December 31, 2018.

Bond Counsel for 2018

**RESOLUTION [D] 18-01-01 - #4
AUTHORIZING THE AWARD OF FAIR AND OPEN CONTRACT FOR
PROVISION OF SERVICES OF MUNICIPAL BOND COUNSEL FOR 2018**

WHEREAS, the Township of Little Falls has a need to acquire Bond Counsel Services as a **FAIR AND OPEN CONTRACT** pursuant to N.J.S.A. 19:44A-20.5; and

WHEREAS, it is expected that the value of the acquisition of these services will exceed \$17,500; and

WHEREAS, the term of the contract is one year; and

WHEREAS, Steve Rogut/Rogut McCarthy, has submitted a response to the Township’s Request for Qualifications for provision of services of a Municipal Bond Counsel and the submission clearly details Rogut McCarthy’s qualifications and experience; and

WHEREAS, the award is subject to the Availability of Funds and certification of same in the 2018 budget;

NOW, THEREFORE, BE IT RESOLVED, that the Township Council of the Township of Little Falls, authorizes the Mayor to enter into a contract with Steve Rogut with the firm of Rogut McCarthy for the services as described herein; and

BE IT FURTHER RESOLVED that the Township Clerk is authorized and directed to cause notice to be published in the newspaper once in accordance with the provisions of statute.

BE IT FURTHER RESOLVED by the Township Council of the Township of Little Falls that, based on the recommendation of the Mayor, that Steve Rogut of the firm of Rogut McCarthy be and are hereby appointed for the services of Municipal Bond Counsel for the Township of Little Falls for a one-year term ending December 31, 2018.

Municipal Planner Services for 2018

**RESOLUTION [E] 18-01-01 - #5
AUTHORIZING THE AWARD OF FAIR AND OPEN CONTRACT FOR
PROVISION OF SERVICES OF MUNICIPAL PLANNER FOR 2018**

WHEREAS, the Township of Little Falls has a need to acquire Planning Services as a **FAIR AND OPEN CONTRACT** pursuant to N.J.S.A. 19:44A-20.5; and

WHEREAS, it is expected that the value of the acquisition of these services will exceed \$17,500; and

WHEREAS, the term of the contract is one year; and

WHEREAS, Katherine Gregory, Planer/Gregory Associates, has submitted a response to the Township’s Request for Qualifications for provision of services of a Municipal Planner, and the submission clearly details Katherine Gregory, Planner/Gregory Associates’ qualifications and experience; and

WHEREAS, the award is subject to the Availability of Funds and certification of same in the 2018 budget;

NOW, THEREFORE, BE IT RESOLVED, that the Township Council of the Township of Little Falls authorizes the Mayor to enter into a contract with Katherine Gregory, Planner/Gregory Associates for the services as described herein; and

BE IT FURTHER RESOLVED by the Township Council of the Township of Little Falls that, based on the recommendation of the Mayor, that Katherine Gregory, Planner/Gregory Associates be and is hereby appointed for the services of Municipal Planner for the Township of Little Falls for a one-year term ending December 31, 2018.

BE IT FURTHER RESOLVED that the Township Clerk is authorized and directed to cause notice to be published in the newspaper once in accordance with the provisions of statute.

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Municipal Engineering Services for 2018

RESOLUTION [F] 18-01-01 - #6 AUTHORIZING THE AWARD OF FAIR AND OPEN CONTRACT FOR PROVISION OF SERVICES OF MUNICIPAL ENGINEER FOR 2018

WHEREAS, the Township of Little Falls has a need to acquire Engineering Services as a **FAIR AND OPEN CONTRACT** pursuant to N.J.S.A. 19:44A-20.5; and

WHEREAS, it is expected that the value of the acquisition of these services will exceed \$17,500; and

WHEREAS, the term of the contract is three years; and

WHEREAS, Richard A. Alaimo, P.E./Alaimo Group Consulting Engineers, has submitted a response to the Township's Request for Qualifications for provision of services of a municipal engineer and the submission clearly details Richard A. Alaimo, P.E./Alaimo Group Consulting Engineers qualifications and experience; and

WHEREAS, the award is subject to the Availability of Funds and certification of same in the 2018 budget;

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of Little Falls authorizes the Mayor to enter into a contract with Richard A. Alaimo, P.E./Alaimo Group Consulting Engineers for the services as described herein; and

BE IT FURTHER RESOLVED that the Township Clerk is authorized and directed to cause notice to be published in the newspaper once in accordance with the provisions of statute.

BE IT FURTHER RESOLVED by the Township Council of the Township of Little Falls that, based on the recommendation of the Mayor, Richard A. Alaimo, P.E./Alaimo Group Consulting Engineers be and he is hereby appointed Municipal Engineer for the Township of Little Falls for a three-year term ending December 31, 2018.

COAH Planner Services for 2018

RESOLUTION [G] 18-01-01 - #7 AUTHORIZING THE AWARD OF FAIR AND OPEN CONTRACT FOR PROVISION OF SERVICES OF COAH/REDEVELOPMENT PLANNER FOR 2018

WHEREAS, the Township of Little Falls has a need to acquire services of COAH Planner as a **FAIR AND OPEN CONTRACT** pursuant to N.J.S.A. 19:44A-20.5; and

WHEREAS, it is expected that the value of the acquisition of these services will exceed \$17,500; and

WHEREAS, the term of the contract is one year; and

WHEREAS, Jeff Janota, COAH Planner/H2M Architects & Engineers has submitted a response to the Township's Request for Qualifications for provision of services of COAH/Redevelopment Planner and the submission clearly details Jeff Janota, COAH Planner/H2M Architects & Engineers' qualifications and experience; and

WHEREAS, the award is subject to the Availability of Funds and certification of same in the 2018 budget;

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of Little Falls authorizes the Mayor to enter into a contract with Jeff Janota, COAH/Redevelopment Planner of the of the firm of H2M Architects & Engineers for the services as described herein; and

BE IT FURTHER RESOLVED that the Township Clerk is authorized and directed to cause notice to be published in the newspaper once in accordance with the provisions of statute.

BE IT FURTHER RESOLVED by the Township Council of the Township of Little Falls that, based on the recommendation of the Mayor, Jeff Janota, COAH Planner/H2M Architects & Engineers, be and he is hereby appointed COAH Planner for the Township of Little Falls for a one-year term ending December 31, 2018.

Risk Management Consultant for 2018

RESOLUTION [H] 18-01-01 - #8 AUTHORIZING THE AWARD OF FAIR AND OPEN CONTRACT FOR PROVISION OF SERVICES OF RISK MANAGEMENT CONSULTANT FOR 2018

WHEREAS, the Township of Little Falls has a need to acquire services of Risk Management Consultant as a **FAIR AND OPEN CONTRACT** pursuant to N.J.S.A. 19:44A-20.5; and

WHEREAS, it is expected that the value of the acquisition of these services will exceed \$17,500; and

WHEREAS, the term of the contract is one year; and

WHEREAS, Frank Covelli/Professional Insurance Associates (PIA) has submitted a response to the Township's Request for Qualifications for provision of services of Risk Management Consultant and the submission clearly details PIA's qualifications and experience; and

WHEREAS, the award is subject to the Availability of Funds and certification of same in the 2018 budget;

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of Little Falls authorizes the Mayor to enter into a contract with Frank Covelli with the firm of Professional Insurance Associates (PIA) for the services as described herein; and

BE IT FURTHER RESOLVED by the Township Council of the Township of Little Falls that, based on the recommendation of the Mayor, Frank Covelli/Professional Insurance Associates (PIA) is hereby appointed Risk Management Consultant for the Township of Little Falls for a one-year term ending December 31, 2018.

BE IT FURTHER RESOLVED that the Township Clerk is authorized and directed to cause notice to be published in the newspaper once in accordance with the provisions of statute.

Appointing Tax Appeal Attorney & Special Counsel for 2018

RESOLUTION [I] 18-01-01 - #9 AUTHORIZING THE AWARD OF FAIR AND OPEN CONTRACT FOR PROVISION OF SERVICES OF MUNICIPAL TAX APPEAL ATTORNEY FOR 2018

WHEREAS, the Township of Little Falls has a need to acquire services of a Tax Appeal Attorney as a **FAIR AND OPEN CONTRACT** pursuant to N.J.S.A. 19:44A-20.5; and

WHEREAS, it is expected that the value of the acquisition of these services will exceed \$17,500; and

WHEREAS, the term of the contract is one year; and

WHEREAS, Fred Semrau Esq./Dorsey & Semrau, has submitted a response to the Township's Request for Qualifications for provision of services of Tax Appeal Attorney and the submission clearly details Fred Semrau, Esq./Dorsey & Semrau's qualifications and experience; and

WHEREAS, the award is subject to the Availability of Funds and certification of same in the 2018 budget;

NOW, THEREFORE, BE IT RESOLVED, that the Township Council of the Township of Little Falls authorizes the Mayor to enter into a contract with Fred Semrau, Esq. of the of the firm of Dorsey & Semrau for the services as described herein; and

BE IT FURTHER RESOLVED that the Township Clerk is authorized and directed to cause notice to be published in the newspaper once in accordance with the provisions of statute.

BE IT FURTHER RESOLVED by the Township Council of the Township of Little Falls that, based on the recommendation of the

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Mayor, Fred Semrau, Esq./Dorsey & Semrau, be and he is hereby appointed Tax Appeal Attorney for the Township of Little Falls for a one-year term ending December 31, 2018.

Financial Advisor Services for 2018

RESOLUTION [J] 18-01-01 - #10 AUTHORIZING THE AWARD OF FAIR AND OPEN CONTRACT FOR PROVISION OF SERVICES OF FINANCIAL ADVISOR FOR 2018

WHEREAS, the Township of Little Falls has a need to acquire Financial Advisor services as a FAIR AND OPEN CONTRACT pursuant to N.J.S.A. 19:44A-20.5; and

WHEREAS, it is expected that the value of the acquisition of these services will exceed \$17,500; and

WHEREAS, the term of the contract is one year; and

WHEREAS, Dan Marinello/NW Financial Advisors, has submitted a response to the Township's Request for Qualifications for the provision of services of a Financial Advisor and the submission clearly details Dan Marinello/NW Financial Advisors' qualifications and experience; and

WHEREAS, the award is subject to the Availability of Funds and certification of same in the 2018 budget;

NOW, THEREFORE, BE IT RESOLVED, that the Township Council of the Township of Little Falls authorizes the Mayor to enter into a contract with Dan Marinello/NW Financial Advisors for the services as described herein; and

BE IT FURTHER RESOLVED that the Township Clerk is authorized and directed to cause notice to be published in the newspaper once in accordance with the provisions of statute.

BE IT FURTHER RESOLVED by the Township Council of the Township of Little Falls that, based on the recommendation of the Mayor, Dan Marinello/NW Financial Advisors, be and is hereby appointed for the services of Financial Advisor for the Township of Little Falls for a one-year term ending December 31, 2018.

Special Project Consulting Engineer Services for 2018 – Boswell Engineering

RESOLUTION [K] 18-01-01 - #11 AUTHORIZING THE AWARD OF FAIR AND OPEN CONTRACT FOR PROVISION OF SERVICES OF SPECIAL PROJECT CONSULTING MUNICIPAL ENGINEER FOR 2018

WHEREAS, the Township of Little Falls has a need to acquire Engineering Services as a FAIR AND OPEN CONTRACT pursuant to N.J.S.A. 19:44A-20.5; and

WHEREAS, it is expected that the value of the acquisition of these services will exceed \$17,500; and

WHEREAS, the term of the contract is one year; and

WHEREAS, Steven Boswell P.E./Boswell Engineering, has submitted a response to the Township's Request for Qualifications for provision of services of a special projects consulting engineer for DEP, LSRP and Pump Station matters and the submission clearly details Steven Boswell P.E./Boswell Engineering's qualifications and experience; and

WHEREAS, the award is subject to the Availability of Funds and certification of same in the 2018 budget;

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of Little Falls authorizes the Mayor to enter into a contract with Steven Boswell, P.E. of the firm of Boswell Engineering, for the services as described herein; and

BE IT FURTHER RESOLVED that the Township Clerk is authorized and directed to cause notice to be published in the newspaper once in accordance with the provisions of statute.

BE IT FURTHER RESOLVED by the Township Council of the Township of Little Falls that, based on the recommendation of the Mayor, Steven Boswell, P.E., Boswell Engineering be and he is hereby appointed Consulting Engineer for the Township of Little Falls for a one-year term ending December 31, 2018.

Special Project Consulting Engineer Services for 2018 – H2M Architects and Engineers

RESOLUTION [L] 18-01-01 - #12 AUTHORIZING THE AWARD OF FAIR AND OPEN CONTRACT FOR PROVISION OF SERVICES OF SPECIAL PROJECT CONSULTING MUNICIPAL ENGINEER FOR 2018

WHEREAS, the Township of Little Falls has a need to acquire Engineering Services as a FAIR AND OPEN CONTRACT pursuant to N.J.S.A. 19:44A-20.5; and

WHEREAS, it is expected that the value of the acquisition of these services will exceed \$17,500; and

WHEREAS, the term of the contract is one year; and

WHEREAS, Dennis Lindsay P.E./H2M Consulting Engineers, has submitted a response to the Township's Request for Qualifications for provision of services of a special projects consulting engineer for Storm Water Projects clearly details Dennis Lindsay P.E./H2M Consulting Engineers qualifications and experience; and

WHEREAS, the award is subject to the Availability of Funds and certification of same in the 2018 budget;

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of Little Falls authorizes the Mayor to enter into a contract with Dennis Lindsay P.E./H2M Consulting Engineers, for the services as described herein; and

BE IT FURTHER RESOLVED that the Township Clerk is authorized and directed to cause notice to be published in the newspaper once in accordance with the provisions of statute.

BE IT FURTHER RESOLVED by the Township Council of the Township of Little Falls that, based on the recommendation of the Mayor, Dennis Lindsay P.E./H2M Consulting Engineers be and he is hereby appointed Consulting Engineer for the Township of Little Falls for a one-year term ending December 31, 2018.

Special Project Consulting Engineer Services for 2018 – Crew Engineers

RESOLUTION [M] 18-01-01 - #13

AUTHORIZING THE AWARD OF FAIR AND OPEN CONTRACT FOR PROVISION OF SERVICES OF SPECIAL PROJECT CONSULTING MUNICIPAL ENGINEER FOR 2018

WHEREAS, the Township of Little Falls has a need to acquire Engineering Services as a FAIR AND OPEN CONTRACT pursuant to N.J.S.A. 19:44A-20.5; and

WHEREAS, it is expected that the value of the acquisition of these services will exceed \$17,500; and

WHEREAS, the term of the contract is one year; and

WHEREAS, Mark Meneghin P.E./Crew Engineers, has submitted a response to the Township's Request for Qualifications for provision of services of a special projects consulting engineer for sewer systems and the submission clearly details Mark Meneghin P.E./Crew Engineers' qualifications and experience; and

WHEREAS, the award is subject to the Availability of Funds and certification of same in the 2018 budget;

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of Little Falls authorizes the Mayor to enter into a contract with Mark Meneghin, P.E. of the firm of Crew Engineers, for the services as described herein; and

BE IT FURTHER RESOLVED that the Township Clerk is authorized and directed to cause notice to be published in the newspaper

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once in accordance with the provisions of statute.

BE IT FURTHER RESOLVED by the Township Council of the Township of Little Falls that, based on the recommendation of the Mayor, Mark Meneghin, P.E., Crew Engineers be and he is hereby appointed Consulting Engineer for the Township of Little Falls for a one-year term ending December 31, 2018.

Special Project Consulting Engineer Services for 2018 – CP Professional Services

RESOLUTION [N] 18-01-01 - #14 AUTHORIZING THE AWARD OF FAIR AND OPEN CONTRACT FOR PROVISION OF SERVICES OF SPECIAL PROJECT CONSULTING MUNICIPAL ENGINEER FOR 2018

WHEREAS, the Township of Little Falls has a need to acquire Engineering Services as a FAIR AND OPEN CONTRACT pursuant to N.J.S.A. 19:44A-20.5; and

WHEREAS, it is expected that the value of the acquisition of these services will exceed \$17,500; and

WHEREAS, the term of the contract is one year; and

WHEREAS, Stanley G. Puszcz P.E./CP Engineers, LLC/CP Professional Services, has submitted a response to the Township's Request for Qualifications for provision of services of a special projects consulting engineer and the submission clearly details Stanley G. Puszcz P.E./CP Engineers' qualifications and experience; and

WHEREAS, the award is subject to the Availability of Funds and certification of same in the 2018 budget;

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of Little Falls authorizes the Mayor to enter into a contract with Stanley G. Puszcz P.E./CP Engineers, LLC/CP Professional Services, for the services as described herein; and

BE IT FURTHER RESOLVED that the Township Clerk is authorized and directed to cause notice to be published in the newspaper once in accordance with the provisions of statute.

BE IT FURTHER RESOLVED by the Township Council of the Township of Little Falls that, based on the recommendation of the Mayor, Stanley G. Puszcz P.E./CP Engineers/CP Professional Services be and he is hereby appointed Consulting Engineer for the Township of Little Falls for a one-year term ending December 31, 2018.

Authorizing Payroll Transfers and Payment of Certain Bills

RESOLUTION [O] 18-01-01 - #15 AUTHORIZATION PAYMENT TRANSFERS AND PAYMENT OF CERTAIN BILLS

WHEREAS, the Township of Little Falls has entered into certain contracts and has certain other obligations for which the required payments are fixed; and

WHEREAS, the scheduled dates of the regular meetings of the Township Council do not permit timely approval and payment of the amounts due under said obligations;

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Little Falls that the Treasurer be and is hereby authorized to make payroll transfers and payments in settlement of the following obligations; provided appropriate vouchers are presented for ratification at the next Township Council Meeting:

1. Little Falls Board of Education, Passaic Valley Regional High School – School and Little Falls Library
2. County of Passaic - County Tax
3. Suburban Essex Joint Insurance Fund
4. New Jersey State Health Benefits Fund
5. FEMA and Community Development Flood Mitigation Program Costs
6. Solid Waste Cost and Recycling Cost
7. Utility charges ie. Tele-communications, gas, electric water, sewerage disposal and landfill fees.
8. Lease agreements
9. Pension Payments
10. Debt Service Payments for Notes and Bonds
11. Payments required to be made in between Council Meeting to accommodate sound business practices, approved by the Mayor and Chief Financial Officer, not to exceed \$7,500.00; payments to be ratified at the subsequent Township Council Meeting.
12. Transfer of Payroll and Payroll Agency as Required by Regulation & Law.

Designate Bank Depositories for 2018

TOWNSHIP OF LITTLE FALLS PASSAIC COUNTY NEW JERSEY RESOLUTION [P] 18-01-01 - #16 DESIGNATING BANK DEPOSITORIES FOR 2018

BE IT RESOLVED by the Governing Body of the Township of Little Falls that the

Lakeland Savings Bank
Valley National Bank
Wells Fargo
New Jersey Cash Management Fund

be and they are hereby designated as depositories of the Township of Little Falls (subject to each named entity's filing with the Township proof of its authorization by the State to serve as a depository for governmental agencies); and

BE IT FURTHER RESOLVED that the funds of said Township deposited in said banks and/or financial entities be subject to withdrawal upon checks or other orders for the payment of money when signed by any two of the following officials, to wit:

Mayor	James Belford Damiano
Township Clerk	Cynthia Kraus
Treasurer	Charles Cuccia

BE IT FURTHER RESOLVED that funds deposited in the Public Assistance Trust Fund II account be subject to withdrawal upon check or other orders for the payment of money when signed by any two of the following officials, to wit:

Mayor	James Belford Damiano
Township Clerk	Cynthia Kraus
Treasurer	Charles Cuccia
Human Services Director	Robert D'Antonio

BE IT FURTHER RESOLVED that funds deposited in the Tax Collector's Lien Redemption Accounts be subject to withdrawal upon check or other orders for the payment of money when signed by:

Mayor	James Belford Damiano
Township Clerk	Cynthia Kraus
Treasurer	Charles Cuccia

and, **BE IT FURTHER RESOLVED** that the said banks and/or funds are hereby authorized to pay any such orders and also to receive the same for credit of or in payment from the payee or any other holder without inquiry as to the circumstances of issue, or the disposition of the proceeds even if drawn to the individual order of any signing official; and

BE IT FURTHER RESOLVED that the Mayor, Clerk and Treasurer be and they are hereby authorized to borrow, from time to time, on behalf of this Township from said banks, sums of money for such period or periods of time

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and upon such terms, rates of interest and amounts as may be authorized and to execute notes or agreements in the forms required by said banks in the name of the Township of the payment of any sums so borrowed; and that the foregoing powers and authority will continue until written notice of revocation has been delivered to said banks; and

BE IT FURTHER RESOLVED that the Clerk of the Township of Little Falls be and he is hereby authorized to certify to the above-noted entities the within resolution and that the provisions thereof are in conformity with the provisions of law.

Authorizing Payroll Check Signatures

RESOLUTION [Q] 18-01-01 - #17 AUTHORIZING PAYROLL CHECK SIGNATURE

BE IT RESOLVED by the Governing Body of the Township of Little Falls that the Township's Payroll Account, Lakeland Bank, be and the same is hereby made subject to withdrawal upon checks or other orders for the payment of money when signed by either one of the following, to wit:

Charles Cuccia - Treasurer

And

BE IT FURTHER RESOLVED that the bank is hereby authorized to pay any such orders and also to receive the same for credit of or in payment from the payee or any other holder without inquiry as to the circumstances of issue, or the disposition of the proceeds even if drawn to the individual order of the signing official; and

BE IT FURTHER RESOLVED that the Clerk of the Township of Little Falls be and he is hereby authorized to certify the within resolution to the above-noted bank.

Fixing Meeting Dates for Current Year

RESOLUTION [R] 18-01-01 - #18 FIXING TOWNSHIP COUNCIL MEETING SCHEDULE

BE IT RESOLVED by the Township Council of the Township of Little Falls that the following be and is hereby established as the Township Council meeting schedule for the year 2018:

Meetings of the **TOWNSHIP COUNCIL** shall be held at 7:00 p.m. in the Municipal Building, 225 Main Street, Little Falls, N.J., as follows:

REGULAR MEETINGS

January 22, 2018	July 23, 2018
February 26, 2018	August 27, 2018
March 26, 2018	September 24, 2018
April 23, 2018	October 29, 2018
May 21, 2018	November 26, 2018
June 25, 2018	December 17, 2018

WORKSHOP MEETINGS

January 8, 2018	July 9, 2018
February 12, 2018	August 13, 2018
March 12, 2018	September 10, 2018
April 9, 2018	October 15, 2018
May 7, 2018	November 19, 2018
June 11, 2018	December 10, 2018

Re-establishing Four (4) Petty Cash Funds for Current Year

RESOLUTION [S] 18-01-01 -#19 RE-ESTABLISHING FOUR (4) PETTY CASH FUNDS FOR CURRENT YEAR

BE IT RESOLVED by the Township Council that, pursuant to approval previously given by the Director, Division of Local Government Services, the following Petty Cash Funds be and the same are hereby established for the year 2016 and that the Clerk and Treasurer be and they are hereby authorized and directed to issue checks payable to the said Petty Cash accounts in the amounts respectively listed:

Municipal Alliance Coordinator, Steve Maye - \$100.00
Township Clerk, Cynthia Kraus - \$250.00
Recreation Director, John Pace - \$250.00
Police Department, Steven Post - \$500.00

and, **BE IT FURTHER RESOLVED** that the within authorized Petty Cash funds may, from time to time, be replenished as funds are expended therefrom; and

BE IT FURTHER RESOLVED that claims be honored for payment from the within-authorized Petty Cash Funds only up to the following respectively listed maximum amounts per claim:

Municipal Alliance Coordinator, Steve Maye - \$35.00 per claim
Township Clerk, Cynthia Kraus - \$25.00 per claim
Recreation Director, John Pace - \$50.00 per claim
Police Department, Steven Post - No Maximum

Fixing 2018 Holidays

RESOLUTION [T] 18-01-01 -#20 FIXING HOLIDAYS FOR CURRENT YEAR

BE IT RESOLVED by the Township Council of the Township of Little Falls that the official holidays for 2018 be and they are hereby fixed as follows:

HOLIDAY	DATE OBSERVED
New Year's Day	(1/1)
Martin Luther King Day	(1/15)
President's Day	(2/19)
Good Friday	(3/30)
Memorial Day	(5/28)
Independence Day	(7/4)
Labor Day	(9/3)
Election Day	(12/31)
Columbus Day	(10/8)
Veteran's Day	(11/12)

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Thanksgiving Day	(11/22)
Day after Thanksgiving	(11/23)
Christmas Eve	(12/24)
Christmas Day	(12/25)

Fixing Interest Rates for Nonpayment of Taxes or Assessments

**RESOLUTION [U] 18-01-01 - #21
 FIXING INTEREST RATES FOR NONPAYMENT OF TAXES OR ASSESSMENTS and AUTHORIZING ISSUANCE OF, AND
 FIXING FEE FOR, DUPLICATE CERTIFICATES IN EVENT OF LOSS OR DESTRUCTION OF THE ORIGINAL and
 AUTHORIZING TAX COLLECTOR TO PROCESS ANY PROPERTY TAX REFUNDS OF LESS THAN \$10.00 AND CANCEL ANY
 PROPERTY TAX REFUNDS OR DELINQUENCIES OF LESS THAN \$10.00**

WHEREAS, NJSA 54:4-67 permits the governing body of each municipality to fix the rate of interest to be charged for nonpayment of taxes or assessments subject to any abatement or discount for the late payment of taxes as provided by law; and
WHEREAS, NJSA 54:4-67 has been amended to permit the fixing of said rate of 8% per annum on the first \$1,500 of the delinquency and 18% per annum on any amount in excess of \$1,500 and allows an additional penalty of 6% to be collected against any delinquency, including tax sale redemption liens, in excess of \$10,000 on properties that fail to pay the delinquency prior to the end of the calendar year; and
WHEREAS, NJSA 40A:5-17.1, as amended permits the governing body to authorize a municipal employee to process without further action on the part of the governing body, any property tax refund of less than \$10.00 and to cancel any property tax refund or delinquency of less than \$10.00; and

WHEREAS, NJSA 54:5-26 was amended to replace the current phrase "set of notices" with the word "notice". This change clarifies that the cost of mailing a notice of tax sale, by either regular or certified mail, to each interested party may not exceed \$25 for each notice, or mailing, for a particular property. The cost of mailing shall be added to the cost of the tax sale in addition to those provided in NJSA 54:5-38.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Little Falls as follows:

1. The Tax Collector is hereby authorized and directed to charge 8% per annum on the first \$1,500 of taxes becoming delinquent after due date; 18% per annum on any amount of taxes in excess of \$1,500 becoming delinquent after the due date; and, if any delinquency, including tax sale redemption lien, is in excess of \$10,000 and remains in arrears beyond December 31st of each year, an additional penalty of 6% shall be charged against such delinquency.

2. A ten (10) day grace period for quarterly payments shall be in effect for 2017.

3. Any payments not made in accordance with paragraph 2 of this resolution shall be charged interest from the due date as set forth in paragraph 1 of this resolution.

and, **BE IT FURTHER RESOLVED** that the Tax Collector be and she is hereby authorized and directed to issue a Duplicate Tax Sale Certificate in the event the original is lost or destroyed, provided that:

1. The Tax Collector shall obtain an affidavit from the person shown as owner of the lost certificate verifying that he is and was the owner; that he has lost the certificate or that it has been destroyed; and that he has not transferred or otherwise assigned the certificate.

2. The Tax Collector shall provide a copy of the affidavit to be attached to the resolution authorizing issuance of the duplicate certificate.

and, **BE IT FURTHER RESOLVED** that the Tax Collector be and she is hereby authorized and directed to charge the following fees for the services respectively shown:

- For duplicate copies of tax bills - \$5.00 per copy for first duplicate
- \$25.00 for each subsequent duplicate bill in same calendar year
- For returned checks - \$20.00 per check
- For duplicate copy of a lost or destroyed tax sale certificate - \$100
- For each notice - \$25 per set in lieu of two normal lien advertisement Publications

and, **BE IT FURTHER RESOLVED** that the Tax Collector be and she is hereby authorized to process any property tax refund of less than \$10.00 and cancel any property tax refund or delinquency of less than \$10.00 without further action on the part of the governing body.

Authorizing Sale of Tax Liens in 2018 on Property in Arrears as of 11/11/17 & Authorize Notice by Mail in Lieu of Two Publications Thereof

**RESOLUTION [V] 18-01-01 - #22
 AUTHORIZING SALE OF TAX LIENS IN 2018 ON PROPERTY IN ARREARS
 AS OF NOVEMBER 11 OF THE PRIOR CALENDAR YEAR
 AND AUTHORIZING NOTICE OF TAX SALE BY MAIL
 IN LIEU OF TWO PUBLICATIONS OF NOTICE THEREOF**

WHEREAS, C 99, PL '97 has amended R.S. 54:5-19 to permit a municipality, by resolution, to authorize sale of tax liens on property in tax arrears as of November 11 of the prior calendar year; and

WHEREAS, C 99, PL '97 has amended R.S. 54:5-26 to permit substitution of notice by regular or certified mail for any two of the required publications in a newspaper in general circulation in the municipality; and

WHEREAS, C 99, PL '97 has amended R.S. 54:5-26 to require addition of the cost of such mail notices to the costs of sale in an amount not to exceed \$25.00 for each notice as defined in the statute;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Little Falls as follows:

1. The Tax Collector is hereby authorized and directed to hold in the current calendar year a sale of unpaid tax liens, or any unpaid municipal lien or part thereof on real property, found to be in arrears as of November 11 of the prior calendar year.

2. In lieu of any two publications, notice by Regular Mail shall be made to the property owner and to any person or entity entitled to notice of foreclosure pursuant to Section 20 of PL 1948, C. 96 (C.54:5-104.48).

3. The cost of postage, paper and copying for such mailings shall be added to the costs of sale in addition to those provided in R.S. 54:5-38.

Requiring Bank Certified Check for Redemption of Tax Liens

**RESOLUTION [W] 18-01-01 - #23
 REQUIRING BANK CERTIFIED CHECK FOR REDEMPTION OF TAX LIENS**

BE IT RESOLVED by the Township Council of the Township of Little Falls that the Tax Collector be and she is hereby authorized and directed to accept only BANK CERTIFIED CHECKS for redemption of tax liens; and

BE IT FURTHER RESOLVED, that requests for lien, foreclosure and sale of property information and documents require a ten (10) day notice to the Tax Collector for processing.

Fixing Service Charges for Returned Checks

**RESOLUTION [X] 18-01-01 - #24
 FIXING SERVICE CHARGES FOR RETURNED CHECKS ON ANY MUNICIPAL ACCOUNT**

BE IT RESOLVED by the Township Council of the Township of Little Falls that, pursuant to C. 105, P.L. 1990, a service charge of

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\$20 be added to any account owing to the municipality if payment was tendered on the account by a check or other written instrument which was returned for insufficient funds; and

BE IT FURTHER RESOLVED that in the case of accounts owing to the Township for a tax or special assessment, the service charge authorized by the within Resolution shall be included on whatever list of delinquent accounts is prepared for enforcement of the lien; and

BE IT FURTHER RESOLVED that the service charge authorized by the within Resolution be collected in the same manner prescribed by law for the collection of the account for which the check or other written instrument was tendered; and

BE IT FURTHER RESOLVED that all resolutions or parts of resolutions which are inconsistent with the provisions of this Resolution be and they are hereby rescinded to the extent of such inconsistency.

Fixing Public Office Hours of Tax Collector's Office

RESOLUTION [Y] 18-01-01 - #25 FIXING PUBLIC OFFICE HOURS OF TAX COLLECTOR'S OFFICE

BE IT RESOLVED by the Township Council of the Township of Little Falls that the public office hours of the Tax Collector's Office for collection purposes be and they are fixed as follows:

Daily: 8 a.m. to 4:00 p.m.

Requiring Physical Examination for All Newly Hired Employees

RESOLUTION [Z] 18-01-01 - #26 REQUIRING PHYSICAL EXAMINATION FOR ALL NEWLY HIRED EMPLOYEES

BE IT RESOLVED, by the Township Council of the Township of Little Falls, that all new employees being hired by the Township, whether permanently or temporarily, for any department or division whatsoever, except for the Recreation Division's summer counselors, shall be administered a physical examination, by a State of New Jersey licensed physician in good standing, within fourteen (14) calendar days of the date of hire, with the cost of said physical examination to be paid by the Township. The physical examination shall include, but shall not be limited to, the following medical testing, based upon the position being filled:

CBC and SMAC Blood Tests, Urinalysis, Pulmonary Function Test, EKG and Chest X-Rays, Lumbosacral X-Rays (for Police Division Bargaining Unit Employees and Public Works Division Employees only)

BE IT FURTHER RESOLVED, in the event that the newly hired employee shall have, within the prior sixty (60) days, received a duplicate examination, in whole or in part, then the Township at its sole discretion may, after reviewing the relevant medical records, accept the results of the earlier examination and elect to forego elements of the medical examination provided for herein, either in whole or in part; and

BE IT FURTHER RESOLVED that the Township's Physician, Joseph T. Farnese, M.D., shall be the Police Medical Administrator, unless the Township Counsel shall by formal resolution specify an additional or replacement medical provider; and

BE IT FURTHER RESOLVED that all such examinations shall include drug testing, and in view of the fact that all such new employees shall be on a probationary status as employees of the Township, any confirmed positive drug testing results shall be grounds for the immediate dismissal of any such newly hired employee; and

BE IT FURTHER RESOLVED that the within resolution shall be re-adopted annually at the Township's Reorganization Meeting, or as soon as practicable thereafter, for the ongoing guidance of the Township's staff, until such time as the Township Council shall elect to alter, expand, eliminate or otherwise modify the policy implemented herein.

Appointing Recycling Coordinator, Authorizing Tonnage Grant Application

RESOLUTION [AA] 18-01-01 - #27 AUTHORIZING FILING OF TONNAGE GRANT APPLICATION

WHEREAS, the Mandatory Source Separation and Recycling Act, P.L. 1981, c. 278, has established a Recycling fund from which tonnage grants may be made to municipalities in order to encourage local source separation and recycling programs; and

WHEREAS, it is the intent and spirit of the Mandatory Source Separation and Recycling Act to use the tonnage grants to develop new municipal recycling programs and to continue and expand existing programs; and

WHEREAS, the New Jersey Department of Environmental Protection has promulgated recycling regulations, N.J.A.C. 14A:6-1 et seq., to implement the Mandatory Source Separation and Recycling Act; and

WHEREAS, the recycling regulations imposed on municipalities certain requirements as a condition for applying for tonnage grants, including, but not limited to, making and keeping accurate, verifiable records of materials collected and claimed by the municipality; and

WHEREAS, a resolution authorizing this municipality to apply for the 2015 Recycling Tonnage Grant will memorialize the commitment of this municipality to recycling and indicate the assent of the Township Council to the efforts undertaken by the municipality and the requirements contained in the Recycling Act and recycling regulations;

WHEREAS, Phil Simone is designated the Township Recycling Coordinator and the individual authorized to ensure that the application is properly completed and timely filed;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Little Falls that the Township of Little Falls hereby endorses the submission of a Municipal Recycling Tonnage Grant Application to the New Jersey Department of Environmental Protection, Office of Recycling.

Appointing Public Agency Compliance Officer (PACO)

RESOLUTION [BB] 18-01-01 - #28 APPOINTING PUBLIC AGENCY COMPLIANCE OFFICER

BE IT RESOLVED by the governing body of the Township of Little Falls that Cynthia Kraus be and is hereby appointed Public Agency Compliance Officer for the Township of Little Falls.

Appointing Tax Search Officer

RESOLUTION [CC] 18-01-01 - #29 APPOINTING TAX SEARCH OFFICER

BE IT RESOLVED by the governing body of the Township of Little Falls that Denise Whiteside be and is hereby appointed Tax Search Officer for the Township of Little Falls for a one-year term, expiring 12/31/18.

Appointing Certifying Officer and Supervisor to the Certifying Officer for Pension Funds

RESOLUTION [DD] 18-01-01 - #30 APPOINTMENT OF CERTIFYING OFFICER/SUPERVISOR FOR PENSION FUNDS

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BE IT RESOLVED, that Cynthia Kraus, Township Clerk, be designated as the Certifying Officer for the Township of Little Falls and said certification be forwarded to the New Jersey Department of the Treasury, Public Employees' Retirement System and Police and Fire Retirement System of New Jersey and the DCRP; and

BE IT FURTHER RESOLVED, that Charles Cuccia, Township Administrator, be designated as the Supervisor to the Certifying Officer for the Township of Little Falls and said certification be forwarded to the New Jersey Department of the Treasury, Public Employees' Retirement System and Police and Fire Retirement System of New Jersey and the DCRP.

Designating Herald & News as Official Newspaper

RESOLUTION [EE] 18-01-01 - #31 DESIGNATING OFFICIAL NEWSPAPER

BE IT RESOLVED by the governing body of the Township of Little Falls that the
North Jersey Herald & News
The Star Ledger
The Record

be and the same is hereby designated the official newspaper for 2018.

Appointing Fund Commissioner and Safety Delegate for the Suburban Essex Joint Insurance Fund

RESOLUTION [FF] 18-01-01 - #32 APPOINTING CHARLES S. CUCCIA AS COMMISSIONER AND SAFETY DELEGATE TO THE SUBURBAN ESSEX MUNICIPAL JOINT INSURANCE FUND AND THE MUNICIPAL EXCESS LIABILITY JOINT INSURANCE FUND

WHEREAS, the Township of Little Falls has resolved to join the Suburban Essex Municipal Joint Insurance Fund and the Municipal Excess Liability Joint Insurance Fund; and

WHEREAS, the By-Laws of said Funds require that a Commissioner and Safety Delegate to said Funds be appointed by the Mayor with the Advice and Consent of the Council; and

WHEREAS, the Mayor has recommended the appointment of Charles S. Cuccia as Commissioner and Safety Delegate to said Funds;

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Little Falls, County of Passaic, New Jersey, that Charles S. Cuccia is hereby appointed as Commissioner and Safety Delegate to the Suburban Essex Municipal Joint Insurance Fund and the Municipal Excess Liability Joint Insurance Fund.

Appointing VALIC as a Deferred Compensation Plan for the Township

RESOLUTION [GG] 18-01-01 - #33 APPOINTING VALIC AS A DEFERRED COMPENSATION PLAN

WHEREAS, the Township has considered the establishment of a Deferred Compensation Plan to be made available to all eligible employees, pursuant to Federal Legislation permitting such Plans, and

WHEREAS, certain substantial tax benefits could accrue to employees participating in said Deferred Compensation Plans, and

WHEREAS, such benefits will act as incentives to Township employees to voluntarily set aside and invest portions of the current income to meet their future financial requirements and supplement their State retirement, at no cost to the Township, and

WHEREAS, Variable Annuity Life Insurance Co. (Valic), as Plan Administrator, agrees to hold harmless and indemnify the Township, its appointed and elected officers and participating employees from any loss resulting from Valic or its agent's failure to perform its duties and services pursuant to the Valic Program;

NOW, THEREFORE BE IT RESOLVED, by the Township Council of the Township of Little Falls, County of Passaic New Jersey, that the Valic Deferred Compensation Program and its attendant investment options are hereby adopted and establishes as a Deferred Compensation Plan for voluntary participation by all eligible Township employees,

BE IT FURTHER RESOLVED, that the Administrator is hereby authorized to execute for the Township individual participation agreements with each said employee requesting same, and to act as the "Administrator" of the Plan representing the Township, and to execute such agreements and contracts as are necessary to implement the program. It is implicitly understood that other than the incidental expenses of collecting and disbursing the participating employee's deferrals, through the Townships payroll system, and other minor administrative matters, that there is to be no cost to the Township for the program.

Appointing Nationwide Retirement Solutions as a Deferred Compensation Plan for the Township

RESOLUTION [HH] 18-01-01 - #34 APPOINTING NATIONWIDE RETIREMENT SOLUTIONS AS A DEFERRED COMPENSATION PLAN

WHEREAS, the Township has considered the establishment of a Deferred Compensation Plan to be made available to all eligible employees, pursuant to Federal Legislation permitting such Plans, and

WHEREAS, certain substantial tax benefits could accrue to employees participating in said Deferred Compensation Plans, and

WHEREAS, such benefits will act as incentives to Township employees to voluntarily set aside and invest portions of the current income to meet their future financial requirements and supplement their State retirement, at no cost to the Township, and

WHEREAS, Nationwide Retirement Solutions, as Plan Administrator, agrees to hold harmless and indemnify the Township, its appointed and elected officers and participating employees from any loss resulting from Nationwide Retirement Solutions or its agents failure to perform its duties and services pursuant to the Nationwide Retirement Solutions' Program;

NOW, THEREFORE BE IT RESOLVED, by the Township Council of the Township of Little Falls, County of Passaic New Jersey, that the Nationwide Retirement Solutions Deferred Compensation Program and its attendant investment options are hereby adopted and establishes as a Deferred Compensation Plan for voluntary participation by all eligible Township employees,

BE IT FURTHER RESOLVED, that the Administrator is hereby authorized to execute for the Township individual participation agreements with each said employee requesting same, and to act as the "Administrator" of the Plan representing the Township, and to execute such agreements and contracts as are necessary to implement the program. It is implicitly understood that other than the incidental expenses of collecting and disbursing the participating employee's deferrals, through the Townships payroll system, and other minor administrative matters, that there is to be no cost to the Township for the program.

Re-Fix Policy Re: Positive Drug/Alcohol Results on CDL Driver Tests

RESOLUTION [II] 18-01-01 - #35 FIXING TOWNSHIP RESPONSE AND ACTION POLICY IN EVENT OF POSITIVE EMPLOYEE BLOOD-ALCOHOL OR DRUG TEST RESULTS

BE IT RESOLVED by the Township Council of the Township of Little Falls that the attached summary tabulation of

Organization Meeting of January 1, 2018

Recommendations by the Public Works Superintendent, which comply with the Federal guidelines administered by NJDOT, be and it is hereby adopted as the Township's response and action policy in the event of the within positive blood-alcohol-level readings and/or verified positive drug test for any Township- employed CDL driver, subject to its augmentation by such additional provisions as are required by law; and

BE IT FURTHER RESOLVED that in event of a Township-employed CDL driver refusing random or post-accident testing the penalties therefor shall be the same as the penalties provided for Post-Accident blood alcohol readings of .02-.039 or verified positive drug test.

Establishing Policy for Public-Portion, Public-Hearing Speakers

RESOLUTION [JJ] 18-01-01- #36 GOVERNING MAXIMUM PERMISSIBLE TIME PER SPEAKER DURING PUBLIC PORTION AND PUBLIC HEARINGS AT TOWNSHIP COUNCIL MEETINGS

BE IT RESOLVED by the Township Council of the Township of Little Falls that the following policy be and is hereby established for conduct of the Public Portion and Public Hearings at all Regular and Special Township Council meetings:

1. Except as provided in items 4 and 5 below, any member of the public wishing to address the Township Council during the Public Portion of a meeting shall be allotted a period of time not to exceed three (3) minutes total for the evening, regardless of the number of subjects the speaker addresses at any one meeting.
2. To simplify timekeeping, members of the public shall not leave and return to the microphone but shall include all topics they wish to cover, other than agenda items already listed for public hearing, in a single address to the Township Council, except as provided in items 4 and 5.
3. Any member of the public wishing to address the Township Council during a public hearing on any scheduled agenda matter including, but not limited to, public hearings on pending Township ordinances, shall be allotted a period of time not to exceed three (3) minutes total, except as provided in items 4 and 5 below.
4. Any member of the public wishing to address both unscheduled and agenda matters at a single meeting shall be heard on unscheduled matters during the Public Portion and on agenda items at the publicly-announced appropriate time, but shall be limited to a total of three (3) minutes on all subjects.
5. At the discretion of the Council President, or any other Township Council member presiding in the Council President's absence, an additional two (2) minutes may be allotted to a member of the public, for a total not to exceed five (5) minutes for any one speaker during any one meeting.

Authorizing Administrator/QPA to Execute Purchase Orders

RESOLUTION [KK] 18-01-01 - #37

WHEREAS, under the New Jersey Public Contracts Law, municipalities are permitted to make purchases without competitive bids from vendors who have entered into a contract with the State of New Jersey and the County of Passaic;

NOW, THEREFORE, BE IT RESOLVED that the Administrator/QPA be authorized in accordance with annual budget provisions to execute purchase orders with vendors who have been awarded contracts through the following cooperative purchasing organizations:

State of New Jersey,
County of Passaic,
New Jersey Local Cooperative Purchasing Group Contracts
National Cooperative Contracts

Authorizing Contracts with Certain Approved State Contract Vendors

RESOLUTION [LL] 18-01-01 - #38 AUTHORIZING CONTRACTS WITH CERTAIN APPROVED STATE CONTRACT VENDORS FOR CONTRACTING UNITS PURSUANT TO N.J.S.A. 40A:11-12a

WHEREAS, the Township of Little Falls, pursuant to N.J.S.A. 40A:11-12a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Township of Little Falls has the need on a timely basis to purchase goods or services utilizing State contracts; and

WHEREAS, the Township of Little Falls intends to enter into contracts with the Referenced State Contract Vendors listed on the NJ Department of Treasury, Division of Purchase & Property website through this resolution, and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts;

NOW, THEREFORE, BE IT RESOLVED, that the governing body of the Township of Little Falls authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors on the referenced list and any other approved State Contract Vendor that may be utilized throughout the year, pursuant to all conditions of the individual State contracts; and

BE IT FURTHER RESOLVED, that the governing body of the Township of Little Falls, pursuant to N.J.A.C. 5:30-5.5(b), the certification of available funds, shall either certify the full maximum amount against the budget at the time the contract is awarded, or no contract amount shall be chargeable or certified until such time as the goods or services are ordered or otherwise called for prior to placing the order, and a certification of availability of funds is made by the Chief Finance Officer; and

BE IT FURTHER RESOLVED that the duration of the contracts between the Township of Little Falls and the Referenced State Contract Vendors shall be from January 1, 2018 to December 31, 2018.

Increasing Bid Threshold with a Qualified Purchasing Agent

RESOLUTION [MM] 18-01-01 - #39 INCREASING THE BID THRESHOLD WITH A QUALIFIED PURCHASING AGENT, PURSUANT TO N.J.S.A. 40A:11-3a AND N.J.S.C. 5:34-5 et seq.

WHEREAS, the recent changes to the Local Public Contracts Law gave local contracting units the ability to increase their bid threshold up to \$40,000; and

WHEREAS, N.J.S.A. 40A:11-3a, permits an increase in the bid threshold if a Qualified Purchasing Agent is appointed as well as granted the authorization to negotiate and award such contracts below the bid threshold; and

WHEREAS, N.J.A.C. 5:34-5 et seq. establishes the criteria for qualifying as a Qualified Purchasing Agent; and

WHEREAS, Charles Cuccia possesses the designation of Temporary Purchasing Agent as issued by the Local Finance Notice 2011-15, which reads in part: "If a QPA vacates the position, the appointing authority for the contracting unit may appoint, for one year from the date of the vacancy, a person who does not possess a QPA certificate as "temporary purchasing agent."; and,

WHEREAS, the Township of Little Falls desires to take advantage of the increased bid threshold;

NOW, THEREFORE, BE IT RESOLVED, that the governing body of the Township of Little Falls in the County of Passaic, in the State of New Jersey hereby increases its bid threshold to \$40,000.

Establishing Rules of Conduct for Council Meetings

TOWNSHIP OF LITTLE FALLS COUNTY OF PASSAIC, NEW JERSEY

Organization Meeting of January 1, 2018

RESOLUTION [NN] 18-01-01 - #40 ESTABLISHING RULES OF CONDUCT FOR COUNCIL MEETINGS

WHEREAS the Township Council of the Township of Little Falls is authorized and empowered to enact Policies and Procedures, Rules and Regulations and/or By-laws, by way of Resolution, pursuant to the terms and provisions of N.J.S.A. 40:69A-36 (f) and (n); and

WHEREAS the Township Council of the Township of Little Falls is desirous of fixing, establishing and otherwise implementing certain Policies and Procedures to regulate the day to day business operations of the Township Council;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Little Falls, that the following be and is hereby established as the Amended Policies and Procedures governing the regular daily business operations of the Township Council:

Section 1. Receipt of Minutes and Agenda Materials

- A. The Agenda and related supporting materials, including Minutes shall be uploaded for the Members of the Township Council to their Township iPad's on the Friday prior to the public meeting covered by the said Agenda. Council members will be able to download the data at 4:00 p.m. on Friday.

Section 2. Order of Business for Township Council Meetings

The order of business at each Regular Meeting of the Township Council shall be as follows:

- Meeting called to Order
- Salute to the Flag
- Statement of Public Notice
- Roll Call
- Approval of Prior Meeting Minutes
- Remarks from the Chair
- Council Member Reports
- Mayor's Report
- Attorney's Report
- Public Comment – Agenda Items Only
 - Statement of Public Comment
- Consent Agenda
 - Reports
 - Applications
 - Resolutions
 - Regular Agenda
 - Interdepartmental
 - Correspondence
 - New Business
- Payment of Bills
- Council Committee Reports
- Public Comment – General Matters
 - Statement of Public Comment
- Executive Session (if required)
- Adjourn

The order of business at each Workshop Meeting of the Township Council shall be as follows:

- Meeting called to Order
- Salute to the Flag
- Statement of Public Notice
- Roll Call
- Public Comment – General Matters
 - Statement of Public Comment
- Mayor's Report
- Administrator's Report
- Municipal Clerk's Report
- DPW Superintendent's Report
- Engineer's Report
- Attorney's Report
- Payment of Bills
- Public Comment – Agenda Items Only
 - Statement of Public Comment
- Executive Session (if required)
- Adjourn

Section 3. Procedure for Public Comment

- A. Each Speaker shall state, for the record, their name, address and a brief description of their topic of discussion prior to speaking. A three (3) minute time limit shall prevail, unless additional time is granted in the sole discretion of the Council President.

Section 4. Deadline for Receipt of Proposed Agenda Resolutions

- A. The Township Clerk shall review all items to be listed upon the Agenda with the Council President at least one (1) day prior to distribution of the Agenda as required by Section 1A above.
- B. Any items required for addition to the previously distributed Agenda may only be added upon consultation and consent of the Council President. In the event of any dispute or disagreement relating to the addition of any such Agenda item(s), the determination of the Council President shall be final.

Section 5. Council President Appointment Authority

The Council shall provide, by appropriate Resolution, for each Standing Committee and Special Committee to be appointed by the Council President. Standing Committees of the Council shall consist of no more than two (2) Members of the Council. Council Committees that include community members shall have all such representatives approved by the Council.

Section 6. Council Standing Committees

The following are hereby established as Standing Committees of the Township Council:

- Regional Flood Board (adopted by Ordinance)
- Senior Citizen Advisory Board
- Finance Committee
- Domestic Violence Committee
- Transportation Committee
- Open Space Committee
- Technology Committee
- Grant Committee
- Wildlife Management Committee
- School Liaison
- Passaic River Advisory Committee

Section 7. Adoption of Township Ordinances

- A. Ordinances other than Bond and Appropriation Ordinances shall require three (3) affirmative votes for adoption.
- B. Bond and Appropriation Ordinances shall require four (4) affirmative votes for adoption.
- C. Ordinances shall become effective twenty (20) days after final passage and approval by the Mayor.
- D. Failure of the Mayor to sign any Ordinance or return it to the Township Clerk within ten (10) days thereafter shall result in the Ordinance taking full force and effect in the same manner as it had been duly executed by the Mayor.
- E. In those instances where an Ordinance is reconsidered by the Township Council following a veto by the Mayor, the Council may enact such Ordinance upon the affirmative vote of two-thirds (2/3) of its Members.

Organization Meeting of January 1, 2018

Section 8. Recognition of Council Service

- A. Members elected to the Township Council who serve at least one (1) full term, shall be recognized for that service by the Council, with the presentation of a plaque memorializing their service as a Member of the Little Falls Township Council.
- B. Said presentation shall be made to the out-going Council Members at their last regularly scheduled Council Meeting.

Section 9. Legal Services

No Member of the Township Council shall elicit the Township Attorney to engage in Township business without first having obtained the consent of the Council President. In the event of any dispute or disagreement concerning the services to be supplied by the Township Attorney, the determination of the Council President shall be final.

NOW, THEREFORE, BE IT RESOLVED:

1. **CONDUCT OF COUNCIL MEMBERS.** Each member of the Council shall cooperate with the chair in preserving order and decorum, and no member shall, by conversation or otherwise, delay or interrupt the proceedings of the Council nor disturb any member while speaking or fail to abide by the orders of the Council or its President, except as specifically permitted by these rules.
2. The Township Governing Body does not comment on the operational aspects of other Local, Regional and County agencies. The Township Governing Body will comment on issues of other Local, Regional and County agencies, which directly affect the operational workings of the Townships ability to provide for public safety of its residents.

CONDUCT OF PUBLIC. Any person who shall disturb the peace of the Council, make offensive or abusive remarks or conduct himself in a boisterous manner while addressing the Council shall be forthwith barred by the presiding officer from further audience before the Council, except that if the speaker shall submit to proper order under these rules, permission for him to continue may be granted by a majority vote of the Council. Public comments on local education agencies and Boards, County Government and Regional Authorities should be made at the meetings of those public entities.

Failure by any member of the public to conform to proper order after being told to do so by the presiding officer shall be subject that person to possible removal by the Little Falls Police.

Adoption of 2018 Employee Manual, an Accounting Policy, & a Fund Balance Policy

RESOLUTION [OO] 18-01-01- #41 RESOLUTION ADOPTING THE 2018 PERSONNEL POLICIES AND PROCEDURES MANUAL, ACCOUNTING POLICY AND PROCEDURES MANUAL AND A FUND BALANCE TARGET AND RE-GENERATION POLICY FOR THE TOWNSHIP OF LITTLE FALLS

WHEREAS, it is necessary for the Township to adopt policies and procedures supporting the basic operations of the Township; and
WHEREAS, said policies and procedures have been approved by the Council in past; and
WHEREAS, the best practices program in the State of New Jersey has addressed the adoption of formal policies in local municipalities,

NOW, THEREFORE, BE IT RESOLVED, in accordance with those directives, the Township Council of the Township of Little Falls hereby adopts the following policies and procedures: Little Falls Personnel Policies and Procedures Manual, Little Falls Accounting Policy and Procedures Manual, and the Little Falls Fund Balance Target and Re-Generation Policy for the year 2018.

Mandatory Direct Deposit for Employees

RESOLUTION [PP] 18-01-01- #42 RESOLUTION AUTHORIZING MANDATORY DIRECT DEPOSIT OF NET PAY FOR ALL EMPLOYEES IN ACCORDANCE WITH P.L.2013,c28

WHEREAS, the Township wishes to adopt policies requiring mandatory direct deposit of net pay for all employees in accordance with P.L. 2013, c28; and

WHEREAS, this policy will reduce the cost of payroll processing; and

WHEREAS, the Township policy exempts seasonal and temporary employees,

NOW, THEREFORE, BE IT RESOLVED, in accordance with P.L.2013,c28, the Township Council of the Township of Little Falls hereby adopts mandatory direct deposit of net pay for all employees and directs the Chief Financial Officer to amend the Accounting Policy and Procedures manual to reflect this policy.

Appointing Community Emergency Response Members

RESOLUTION [QQ] 18-01-01 - #43 RESOLUTION APPOINTING COMMUNITY EMERGENCY RESPONSE TEAM MEMBERS

WHEREAS, the Township of Little Falls has established a Community Emergency Response Team (CERT); and
WHEREAS, CERT is comprised of trained volunteers to help first responders and address various needs in the event of an emergency at the direction of the Township OEM Coordinator;

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Township of Little Falls, in the County of Passaic, State of New Jersey, that the following CERT members are hereby appointed:

MaryEllen Ballantine, Phyllis Dillon, Steven DiPaola, David Henninger, Gregory Malenchak, John McConell, Nancy Mecca, Suzanne Switlyk, Laura Gianduso, Mark Sciacca, Donald Gallarelli, Joan Strothers, David Thomas, Joseph Cannataro, Kathleen Koch, Eric Weiss, Dawn Weiss, Tammy Hearney, Ashley Thomas, Patti Flatley, Angela Jones, Maria Thompson, Alen Thompson, Caren DaSilva, James Caratozzolo, Lauren Locker, Holly Deni, David Bridges, Christian Henao, Mukund Shah, Michele Kocotos, Arturo Zamora, Robert Dombrowski, Camille Masella, Ahmed Hassan, Colette Hassan and John Healy

It was moved by Councilmember Vancheri, seconded by Councilmember Liess, that the Consent Agenda be approved as printed.

Poll: Ayes: Cordonnier, Liess, Seber, and Vancheri
Nays: None

The Council President declared the motion passed.

PUBLIC COMMENT

It was moved by Councilmember Vancheri, seconded by Councilmember Liess, that the meeting be and it was opened to the public.

Poll: Ayes: Cordonnier, Liess, Seber, and Vancheri
Nays: None

Organization Meeting of January 1, 2018

The Council President declared the motion passed.

Lucille Clifford, 159 Main Street, expressed discontent regarding omission of her name from the Senior Citizen Advisory Committee. Councilmember CORDONNIER thanked Ms. Clifford for her service and apologized for the oversight.

Joan Imandt, Route 23, stated her name was also omitted from the Senior Citizen Advisory Committee as well. Council President CORDONNIER apologized, acknowledged the Council’s appreciation for resident service on these Committees, and announced the names would be added after the public comment portion.

Dorothy O’Haire, Turnberry Road, requested clarification on the appointment and responsibilities of the Risk Manager. Mr. Cuccia described the functions of the Risk Manager. As our professional for liability, workers compensation, police professional, and environmental insurance, he works between the municipality and Joint Insurance Fund.

No one further having coming forward to be heard, it was moved by Councilmember Liess, seconded by Councilmember Vancheri, that the meeting be and it was closed to the public.

Poll: Ayes: Cordonnier, Liess, Seber, and Vancheri
 Nays: None

The Council President declared the motion passed.

TIME CAPSULE: 50 years and three months remain until the opening of the Time Capsule on April 2, 2068. The Time Capsule was buried in Memorial Park on Wilmore Road on April 2, 1968, in connection with the Centennial Celebration, the 100th Anniversary of the Township of Little Falls; and the then Township Committee directed that the Township Clerk shall, at each Organization Meeting of the Township’s governing body, insert in the Minutes a notation of the time remaining until it shall be opened.

At this time, Council President CORDONNIER, requested Ms. Kraus read into record the residents omitted from the Senior Advisory Committee: Lucille Clifford, Joan Imandt, and Lynn DeLuccia.

It was moved by Councilmember Vancheri, seconded by Councilmember Liess, to add Lucille Clifford, Joan Imandt, and Lynn DeLuccia to the list of members of the Senior Advisory Committee.

Poll: Ayes: Cordonnier, Liess, Seber, and Vancheri
 Nays: None

The Council President declared the motion passed.

There being no further business to come before the meeting, it was moved by Councilmember Seber, seconded by Councilmember Vancheri, the meeting be and it was adjourned at 6:12 p.m.

H A P P Y N E W Y E A R
