

**ORGANIZATION MEETING
OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF LITTLE FALLS
WAS HELD THIS EVENING IN THE MUNICIPAL BUILDING**

Monday, January 1, 2019

Democratic Committee Chairman Kevin Barry welcomed everyone and called the meeting to order at 12:45 p.m. with the following members present: Council President Anthony Sgobba, Councilmember Maria Cordonnier, Councilmember-Elect Kahwaty, Councilmember Tanya Seber, and Councilmember Christopher Vancheri. Also present were Mayor James Damiano, Township Attorney Joseph Wenzel, Township Administrator Charles Cuccia, Municipal Clerk Cynthia Kraus, Philip Simone, DPW Superintendent, Steve Post, Chief of Police, and Jack Sweezy, Fire Chief

Township Employees Present: Sgt. Daniel Gianduso, Emergency Management Coordinator, Steven Maye, Administrative Assistant to Police Department, and Pamela Cannataro, Assistant to the CFO, Nadine Heinis, Assistant Director of Recreation, John Pace, Director of Recreation.

Absent: None

The Township Clerk read the Statement of Public Notice as follows:

STATEMENT OF PUBLIC NOTICE - TAKE NOTICE that adequate notice of this meeting has been provided in accordance with N.J.S.A. 10:4-8 and N.J.S.A. 10:4-10 as follows: A notice of the meeting was prominently posted on the bulletin board at the Municipal Building, located at 225 Main Street, Little Falls, N.J. on December 26, 2018 a copy of the notice was faxed to the North Jersey Herald & News and The Record on the same date; additionally, a copy of the notice was filed in the office of the Township Clerk on said date.

Mr. Barry acknowledged the assistance of Maria Cordonnier, Mayor Damiano, Mr. Cuccia, Mrs. Kraus and all those who participated in this event today.

The Presentation of Colors was conducted by the Little Falls Boy Scout Troop #14.

SALUTE TO THE FLAG

Emma and Amy Seber, Michael Kahwaty, and Isabelle and Evan Vancheri led the Salute to the Flag followed by the National Anthem sung by Stella Crispo. Boy Scout Troop #14 then performed the Retiring of the Colors.

SWEARING IN CEREMONY

INVOCATION – Pastor Emily Ratering-Youngberg, First Reformed Church, Little Falls gave the invocation.

CEREMONY/COMMENTS FROM DIGNITARIES

Mr. Barry remarked on the dedication and involvement of Christopher Vancheri, Tanya Seber and Albert Kahwaty in their community. He believed they along with Council President Sgobba, Councilmember Cordonnier, and Mayor Damiano, will accomplish much for Little Falls. Mr. Barry welcomed Mayor Damiano to make his remarks.

At this time, Mayor Damiano made the following remarks:

As I awoke this morning, I immediately was brought back to this very day two years ago when I was sworn in to this Township as Mayor and I thought to myself the excitement and the nerves that I had that morning when I knew in just a few short hours I would be sworn in. And ironically, although I am not being sworn in today- in fact I am performing the ceremonies, I still woke up with that same feeling of the nerves, the excitement of what today will bring. And although Chris and Tanya have previously been elected- it was to fill an unexpired term- this year marks a whole new chapter for Little Falls. This year marked a chapter where Chris Vancheri, Tanya Seber, and Al Kahwaty have been elected to fill a full four year term. Any myself, and Councilmember Cordonnier, and Council President Sgobba, with the three of them, this year marks a referendum for Little Falls. A year that brings about even more change to this Township and the progress that has begun over the past couple of years is now assured to continue over the next many years for Little Falls. And with that said, there are a number of people here who need to be recognized before we move forward with the Swearing in Ceremony of these three absolutely incredible people who I have really, really, gotten to know even better over the past almost whole year that we have been working together to achieve what we have here today.

Mayor Damiano then recognized the following dignitaries present including:

State Democratic Chairman and Passaic County Chairman John Currie, Passaic County Vice Chairperson Barbara Tanis, Little Falls Democratic Chairman Kevin Barry, Congresswoman-Elect Mikie Sherrill, County Freeholder Bruce James, Freeholder Assad Akhter, Freeholder (former Mayor) Pat Lepore, County Clerk Danielle Ireland-Imhoff, Business Administrator Charles Cuccia, Township Clerk Cynthia Kraus, Township Attorney Joseph Wenzel, Police Chief Steven Post, Fire Chief Jack Sweezy, DPW Superintendent Phillip Simone, Recreation Director John Pace, Woodland Park Mayor Keith Kazmark, Woodland Park Councilmember Rita Pascrell, Woodland Park Councilmember Joe Spinelli, Woodland Park Councilmember Tina Gatti, Woodland Park Councilmember Gary Holloway, Woodland Park Councilmember Vincent DeCesare, Woodland Park Councilmember Tracy Kallert, Pompton Lakes Councilmember Ekamon Venin, Board of Education Commissioner Fred DeMarco, Board of Education Commissioner Doug Jandoli, Superintendent of Little Falls Schools Tracey Marinelli, Passaic Valley High School Board of Education President Raymond Luke Damiano, Bloomingdale Democratic Chairman Bernie Vroom, and Retired Councilman from Woodland Park Albert Kahwaty, Sr.

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Mayor Damiano then welcomed John Currie to the podium to make his remarks. Mr. Currie commended Mr. Barry and Mayor Damiano on their leadership to bring Little Falls to where it is today and congratulated the newly elected Councilmembers.

Mayor Damiano introduced Congresswoman-Elect Mikie Sherrill who remarked on the effort it takes to campaign and that she looked forward to working with everyone.

SWEARING IN CEREMONY –

OATH OF OFFICE administered by Mayor Damiano to Councilmember Christopher Vancheri. Mayor Damiano then swore in Councilmember CHRISTOPHER VANCHERI. Councilmember VANCHERI thanked Mayor Damiano for swearing him in and all the residents of Little Falls for re-electing him along with Tanya Seber and Albert Kahwaty. He encouraged residents to come to Council meetings, or to call or email Councilmembers to voice their opinion. He discussed projects being undertaken by the Transportation Committee and looked forward to having a dialogue with Congresswoman Sherrill regarding flooding issues. Lastly, Councilmember VANCHERI acknowledged Mayor Damiano, Council President SGOBBA, Councilmember CORDONNIER, Councilmember SEBER, and Councilmember-Elect Al Kahwaty, Chairman Kevin Barry, Tom Kazmark, Chairman John Currie, Vice Chairperson Barbara Tanis, Congresswoman-Elect Mikie Sherrill, Chief Post, Chief Sweezy, Mayor Kazmark and the Councilmembers of Woodland Park including Councilmember Rita Pascrell, Councilmember Joe Spinelli, Councilmember Tina Gatti, Councilmember Gary Holloway, Councilmember Vincent DeCesare, Councilmember Tracy Kallert, Freeholder Assad Akhter, Freeholder Pat Lepore, Freeholder Bruce James, and Pompton Lakes Councilmember Ekamon Venin. He also thanked his parents, his sister, brother, his nephew, his sister-law and uncle who were in attendance. He thanked his children Isabelle and Evan, and his wife Sonya for their support.

OATH OF OFFICE administered by Mayor Damiano to Township Councilmember Tanya Seber.

Councilmember SEBER stated it was her honor to be standing before everyone and looked forward to continuing our progress to make Little Falls a community to be proud of. She thanked Chairman Currie and Congresswoman-Elect Sherrill for their support as well as Chairman Barry, Mayor Damiano, Council President SGOBBA, Councilmember VANCHERI, Councilmember-Elect Kahwaty, and Tom Kazmark. She remarked that without the love and support of her husband Mark and her children Emma and Amy, none of this would be possible. She reminded everyone that in the journey in life you have to make sure that you never settle, you make your mark, you hold your head up, and you always follow your heart.

OATH OF OFFICE administered by Mayor Damiano to Township Councilmember-Elect Albert Kahwaty.

Councilmember KAHWATY provided his background growing up in Woodland Park surrounded by individuals in public service. He recalled his experiences at Council meetings and decision to become more involved. He stated he was moved by the support of Congresswoman Mikie Sherrill. He expressed that he is surrounded by people who want to do a job and make the community a better place. He acknowledged that his wife is an incredible person who finds opportunities to volunteer from whom he has learned even more. He thanked the people of Little Falls for their support and confidence. He thanked Councilmember CORDONNIER and Council President SGOBBA for their dedication, as well as Mayor Damiano, Chairman Barry, and his running mates. He stated he would like to make Little Falls greener environmentally and otherwise. Lastly, Councilmember KAHWATY thanked his wife, son, his sisters, and his father from whom he would like to follow his example.

CLOSING COMMENTS

Mayor Damiano invited everyone to a reception following the Reorganization Meeting which will convene after a ten minute recess.

MAYOR DAMIANO TAKES THE CHAIR

Mayor Damiano called the Reorganization Meeting to order at 1:51 p.m.

ROLL CALL OF COUNCIL MEMBERS

The following Councilmembers were present: Maria Cordonnier, Albert Kahwaty, Tanya Seber, Anthony Sgobba, and Christopher Vancheri.

NOMINATION AND ELECTION FOR COUNCIL PRESIDENT FOR 2018

Roll Call

Councilmember Cordonnier, seconded by Councilmember Vancheri, nominated ANTHONY SGOBBA. No further nominations were made.

Poll: Ayes: Cordonnier, Kahwaty, Seber, Sgobba, and Vancheri
 Nays: None

The Mayor declared the motion passed.

OATH OF OFFICE administered by MAYOR JAMES BELFORD DAMIANO to Council President ANTHONY SGOBBA.

APPOINTMENTS by MAYOR of persons to fill the following positions with ADVICE and CONSENT of COUNCIL for one-year term

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Municipal Attorney/Labor Counsel
Bond Counsel
Special Counsel
Tax Appeal Attorney
Certified List of Special Project(s) Engineers

*Joseph Wenzel, Esq.
Steve Rogut, Rogut McCarthy
Fred Semrau, Dorsey & Semrau
Fred Semrau, Dorsey & Semrau
Boswell Engineering–South
Hackensack, NJ
H2M Architects and Engineers –
Suffern, NY
CME Associates-Howell, NJ
CP Professional Service-Sparta,NJ
Jeff Janota, Planner H2M
Frank Covelli/Professional
Insurance Associates
Millennium Strategies
Dan Marinello/NW Financial
Anthony DiAntonio, Esq.
Alissa Hascup
Charles Festa, Raymond Reddin &
Christopher Errante
Steven Maye
Pamela Cannataro
Denise Whiteside
Cynthia Kraus
Daniel Gianduso
James Hearney
James DiMaria
Ray Keeley*

COAH Planner
Risk Manager

Grant Writer
Financial Advisor
Prosecutor
Public Defender
Assistant Public Defenders

Municipal Alliance Coordinator
Assistant Municipal Alliance Coordinator
Tax Search Officer
Unconfirmed Assessment Search Officer
OEM Coordinator
Deputy OEM Coordinator
Fire Official
Plumbing Sub-Code Official

It was moved by Councilmember Cordonnier, seconded by Councilmember Vancheri to approve the appointments:

Poll: Ayes: Cordonnier, Kahwaty, Seber, Vancheri and Council President Sgobba
 Nays: None

The Council President declared the motion passed.

MAYOR’S APPOINTMENTS TO BOARDS AND COMMISSIONS (ONE motion/second/poll at the end for Advice and Consent Items)

Planning Board

Class II – Environmental Commission member MAYOR appoints (1) member: one-year term – Kevin Barry

Class IV – MAYOR appoints (2) members: four-year term – Raymond Luke Damiano and Charles Seber

Planning Board Alternates

1st Alternate – MAYOR appoints: 2-year term – Dorothy Cataldo

2nd Alternate – MAYOR appoints: 2-year term – Rocco Corage

Historic Preservation Commission - MAYOR appoints with ADVICE and CONSENT of COUNCIL – One-Year term

Regular Members (5) – *George Dassinger, Peggy Olivi, William Liess, John Veteri, MaryAnn Kilpatrick, and Maria Martini Cordonnier*

Environmental Commission – MAYOR appoints – Three-Year term

Regular Members (5) – Gary Wilks, Claude Diltz, Lou Tortola, John Reilly, and Kevin Barry (Chairman)

Municipal Alliance - MAYOR appoints – One-Year term

Regular Members (15) – *Mayor James Belford Damiano, Councilmember Tanya Seber, Steven Maye Coordinator, Pamela Cannataro, Assistant Coordinator, Elizabeth Gobeille, Marie Sgobba, Tricia Czornomor, Julie Aboud, Vanesa Apaza, Beth Billig, John Vanak, Grace Hosri, Bethanne Youngster-Strippoli, Tiffany Sellitto, and Catherine Sokalski*

Local Emergency Management Planning Council (LEPC) – one-year term

Mayor James Damiano, Council President Anthony Sgobba, OEM Coordinator, Sgt. Daniel Gianduso, Law Enforcement, Police Chief Steven Post, Fire/EMS, Fire Chief Jack Sweezy, Health Officer John Biegel, Transportation, Robert McFarlane, Hospitals, Asst. Chief Paul Holzach (LFFD), Press Officer/Deputy OEM Coordinator James Hearney, Business, Tanya Seber, Volunteer Coordinator John McConnell, Local Government Coordinator Charles Cuccia, DPW Superintendent Phillip Simone, Senior Citizen Coordinator Maria Cordonnier, School Coordinator Tracy Marinelli

It was moved by Councilmember Cordonnier, seconded by Councilmember Vancheri, that the Council approve the appointments.

Poll: Ayes: Cordonnier, Kahwaty, Seber, Vancheri and Council President Sgobba
 Nays: None

The Council President declared the motion passed.

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APPOINTMENTS by Township Council:
Municipal Auditor

*Ferraoli, Wielkotz, Cerullo & Cuva,
P.A./Steven Wielkotz, RMA*

Planning Board

Class III – COUNCIL appoints (1) member of the Council: one-year term – Anthony Sgobba

It was moved by Councilmember Cordonnier, seconded by Councilmember Vancheri, that the Council approve the appointments.

Poll: Ayes: Cordonnier, Kahwaty, Seber, Vancheri, and Council President Sgobba
 Nays: None

The Council President declared the motion passed.

SUBCOMMITTEES – COUNCIL PRESIDENT appoints the following Committees:

Finance (3) – Council President and 2 Council members – Tanya Seber, Anthony Sgobba, Maria Cordonnier, Alernate

Council Ad-Hoc Committees:

Senior Citizen Advisory Committee (1) – Maria Cordonnier (Chair) and William Liess (Vice Chair)
Community Representatives (13) Janet Cohen, Paul Huggins, Helen Lewis, Dr. Rico Visperas, Joan Imandt, Lynn DeLuccia, Nadine Heinis, Marcella Kelleher, Rosemarie Ryglicki, Evelyn Tosi, Helene Swank, and Phyllis Dillon, Secretary

Open Space Committee/Grant Committee (2) Maria Martini Cordonnier (chair), John Pace
Community Representatives (8) Mark Seber, Tom Kazmark, Hans Prell, Renea Shapiro, Kristi Burbano, Arnold Korotkin, Mary Ann Kilpatrick, Rocco Corage, Ray Kostroski, Anne Kahwaty, Adam Zurbruegg

Domestic Violence Prevention Committee (2) Albert Kahwaty (Chair), Maria Martini Cordonnier, Alternate
Community Representatives (19) Rosemarie Bello-Truland, Janet Clark, Marianne Holzach, Marybeth Fanelli, Susanne Switlyk, Sara Goldstein, Lauren Hout, Jayme Vieira, Wendy A. Madonia, Barbara Carrig, Stacy Albanese, Maripat Alger- Cottone, Marc Benitez, Jacqueline Truland, Wendy Hartman, Alan Bernhardt, Gina Clough, Stephanie Cedeno, Kevin Wronko, James Belford Damiano (Mayor), Steve Post (Chief of Police)

Transportation Committee – Christopher Vancheri
Community Representatives (11) – Arnold Korotkin, Steve Martin, Kenneth Kimmel, Renea Shapiro, Tom Keenan, Wendy A. Madonia, George Dassinger, Ron Crawford, John Healy, Mike Voyko, Pearl Beers and Karen Crawford

RESOLUTIONS BY CONSENT

ALL ITEMS ON THE CONSENT AGENDA ARE CONSIDERED TO BE STANDARD REORGANIZATION RESOLUTIONS AND WILL BE ENACTED WITH A SINGLE MOTION. ANY COUNCIL MEMBER MAY REMOVE ANY RESOLUTION AND HAVE IT VOTED ON SEPARATELY.

Adopting Temporary Budget for 2019

**TOWNSHIP OF LITTLE FALLS
RESOLUTION [A] 19-01-01 - #1**

Resolution Re: Establishing Temporary Budget Appropriations for 2019

WHEREAS, N.J.S. 40:4-19 provides that where contracts, commitments or payments are to be made prior to final adoption of the 2019 Budget, temporary appropriations should be made for the purposes and amounts required in the manner and time therein provided, and

WHEREAS, the date of this resolution is within the first thirty (30) days of January, 2019, and

WHEREAS, said total temporary appropriations are limited to 26.25 percent of the total appropriations in the 2018 Budget exclusive of any appropriations made for debt service, capital improvement fund and public assistance in the said 2018 Budget.

NOW THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Little Falls, that the following temporary appropriations be made and a certified copy of this resolution be transmitted to the Treasurer for his records.

Municipal Auditor Services for 2019

**RESOLUTION [B] 19-01-01 - #2
AUTHORIZING THE AWARD OF FAIR AND OPEN CONTRACT FOR
PROVISION OF SERVICES OF MUNICIPAL AUDITOR FOR 2019**

WHEREAS, the Township of Little Falls has a need to acquire Auditing and Other Financial and Accounting Services as a FAIR AND OPEN CONTRACT pursuant to N.J.S.A. 19:44A-20.5; and

WHEREAS, it is expected that the value of the acquisition of these services will exceed \$17,500; and

WHEREAS, the term of the contract is one year; and

WHEREAS, Ferraioli, Weilkotz, Cerullo & Cuva, PA has submitted a response to the Township’s Request for Qualifications for provision of services of a municipal auditor and other financial services and the submission clearly details Ferraioli, Weilkotz, Cerullo & Cuva, PA’s qualifications and experience; and

WHEREAS, the award is subject to the Availability of Funds and certification of same in the 2019 budget;

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of Little Falls authorizes the Mayor to enter into a contract with Gary Higgins, RMA of the firm of Ferraioli, Weilkotz, Cerullo & Cuva, PA for the services as described herein; and

BE IT FURTHER RESOLVED that the Township Clerk is authorized and directed to cause notice to be published in the newspaper once in accordance with the provisions of statute.

BE IT FURTHER RESOLVED by the Township Council of the Township of Little Falls that, Steve Weilkotz, RMA/ Ferraioli, Weilkotz, Cerullo & Cuva, PA be and he is hereby appointed Municipal Auditor for the Township of Little Falls for a one-year term ending December 31, 2019.

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Municipal Attorney/Labor Counsel Services for 2019

RESOLUTION [C] 19-01-01 - #3 AUTHORIZING THE AWARD OF FAIR AND OPEN CONTRACT FOR PROVISION OF SERVICES OF MUNICIPAL ATTORNEY FOR 2019

WHEREAS, the Township of Little Falls has a need to acquire the services of a Municipal Attorney as a **FAIR AND OPEN CONTRACT** pursuant to N.J.S.A. 19:44A-20.5; and

WHEREAS, it is expected that the value of the acquisition of these services will exceed \$17,500; and

WHEREAS, the term of the contract is one year; and

WHEREAS, Joseph Wenzel, Esq. has submitted a response to the Township's Request for Qualifications for provision of services of a Municipal Attorney and the submission clearly details Joseph Wenzel's qualifications and experience; and

WHEREAS, the award is subject to the Availability of Funds and certification of same in the 2019 budget;

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of Little Falls authorizes the Mayor to enter into a contract with Joseph Wenzel, Esq. for the services as described herein; and

BE IT FURTHER RESOLVED that the Township Clerk is authorized and directed to cause notice to be published in the newspaper once in accordance with the provisions of statute.

BE IT FURTHER RESOLVED by the Township Council of the Township of Little Falls that, based on the recommendation of the Mayor, that Joseph Wenzel, Esq. be and are hereby appointed for the services of Municipal Attorney for the Township of Little Falls for a one-year term ending December 31, 2019.

Bond Counsel for 2019

RESOLUTION [D] 19-01-01 - #4 AUTHORIZING THE AWARD OF FAIR AND OPEN CONTRACT FOR PROVISION OF SERVICES OF MUNICIPAL BOND COUNSEL FOR 2019

WHEREAS, the Township of Little Falls has a need to acquire Bond Counsel Services as a **FAIR AND OPEN CONTRACT** pursuant to N.J.S.A. 19:44A-20.5; and

WHEREAS, it is expected that the value of the acquisition of these services will exceed \$17,500; and

WHEREAS, the term of the contract is one year; and

WHEREAS, Steve Rogut/Rogut McCarthy, has submitted a response to the Township's Request for Qualifications for provision of services of a Municipal Bond Counsel and the submission clearly details Rogut McCarthy's qualifications and experience; and

WHEREAS, the award is subject to the Availability of Funds and certification of same in the 2019 budget;

NOW, THEREFORE, BE IT RESOLVED, that the Township Council of the Township of Little Falls, authorizes the Mayor to enter into a contract with Steve Rogut with the firm of Rogut McCarthy for the services as described herein; and

BE IT FURTHER RESOLVED that the Township Clerk is authorized and directed to cause notice to be published in the newspaper once in accordance with the provisions of statute.

BE IT FURTHER RESOLVED by the Township Council of the Township of Little Falls that, based on the recommendation of the Mayor, that Steve Rogut of the firm of Rogut McCarthy be and are hereby appointed for the services of Municipal Bond Counsel for the Township of Little Falls for a one-year term ending December 31, 2019.

Municipal Engineering Services for 2019

RESOLUTION [E] 19-01-01 - #5 AUTHORIZING THE AWARD OF FAIR AND OPEN CONTRACT FOR PROVISION OF SERVICES OF MUNICIPAL ENGINEER FOR 2019

WHEREAS, the Township of Little Falls has a need to acquire Engineering Services as a **FAIR AND OPEN CONTRACT** pursuant to N.J.S.A. 19:44A-20.5; and

WHEREAS, it is expected that the value of the acquisition of these services will exceed \$17,500; and

WHEREAS, the term of the contract is three years; and

WHEREAS, Richard A. Alaimo, P.E./Alaimo Group Consulting Engineers, has submitted a response to the Township's Request for Qualifications for provision of services of a municipal engineer and the submission clearly details Richard A. Alaimo, P.E./Alaimo Group Consulting Engineers qualifications and experience; and

WHEREAS, the award is subject to the Availability of Funds and certification of same in the 2019 budget;

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of Little Falls authorizes the Mayor to enter into a contract with Richard A. Alaimo, P.E./Alaimo Group Consulting Engineers for the services as described herein; and

BE IT FURTHER RESOLVED that the Township Clerk is authorized and directed to cause notice to be published in the newspaper once in accordance with the provisions of statute.

BE IT FURTHER RESOLVED by the Township Council of the Township of Little Falls that, based on the recommendation of the Mayor, Richard A. Alaimo, P.E./Alaimo Group Consulting Engineers be and he is hereby appointed Municipal Engineer for the Township of Little Falls for a three-year term ending December 31, 2019.

COAH Planner Services for 2019

RESOLUTION [F] 19-01-01 - #6 AUTHORIZING THE AWARD OF FAIR AND OPEN CONTRACT FOR PROVISION OF SERVICES OF COAH/REDEVELOPMENT PLANNER FOR 2019

WHEREAS, the Township of Little Falls has a need to acquire services of COAH Planner as a **FAIR AND OPEN CONTRACT** pursuant to N.J.S.A. 19:44A-20.5; and

WHEREAS, it is expected that the value of the acquisition of these services will exceed \$17,500; and

WHEREAS, the term of the contract is one year; and

WHEREAS, Jeff Janota, COAH Planner/H2M Architects & Engineers has submitted a response to the Township's Request for Qualifications for provision of services of COAH/Redevelopment Planner and the submission clearly details Jeff Janota, COAH Planner/H2M Architects & Engineers' qualifications and experience; and

WHEREAS, the award is subject to the Availability of Funds and certification of same in the 2019 budget;

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of Little Falls authorizes the Mayor to enter into a contract with Jeff Janota, COAH/Redevelopment Planner of the of the firm of H2M Architects & Engineers for the services as described herein; and

BE IT FURTHER RESOLVED that the Township Clerk is authorized and directed to cause notice to be published in the newspaper once in accordance with the provisions of statute.

BE IT FURTHER RESOLVED by the Township Council of the Township of Little Falls that, based on the recommendation of the Mayor, Jeff Janota, COAH Planner/H2M Architects & Engineers, be and he is hereby appointed COAH Planner for the Township of Little Falls for a one-year term ending December 31, 2019.

Risk Management Consultant for 2019

RESOLUTION [G] 19-01-01 - #7 AUTHORIZING THE AWARD OF FAIR AND OPEN CONTRACT FOR PROVISION OF SERVICES OF RISK MANAGEMENT CONSULTANT FOR 2019

WHEREAS, the Township of Little Falls has a need to acquire services of Risk Management Consultant as a **FAIR AND OPEN CONTRACT** pursuant to N.J.S.A. 19:44A-20.5; and

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WHEREAS, it is expected that the value of the acquisition of these services will exceed \$17,500; and
WHEREAS, the term of the contract is one year; and
WHEREAS, Frank Covelli/Professional Insurance Associates (PIA) has submitted a response to the Township's Request for Qualifications for provision of services of Risk Management Consultant and the submission clearly details PIA's qualifications and experience; and

WHEREAS, the award is subject to the Availability of Funds and certification of same in the 2019 budget;
NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of Little Falls authorizes the Mayor to enter into a contract with Frank Covelli with the firm of Professional Insurance Associates (PIA) for the services as described herein; and

BE IT FURTHER RESOLVED by the Township Council of the Township of Little Falls that, based on the recommendation of the Mayor, Frank Covelli/ Professional Insurance Associates (PIA) is hereby appointed Risk Management Consultant for the Township of Little Falls for a one-year term ending December 31, 2019.

BE IT FURTHER RESOLVED that the Township Clerk is authorized and directed to cause notice to be published in the newspaper once in accordance with the provisions of statute.

Appointing Tax Appeal Attorney & Special Counsel for 2019

RESOLUTION [H] 19-01-01 - #8 AUTHORIZING THE AWARD OF FAIR AND OPEN CONTRACT FOR PROVISION OF SERVICES OF MUNICIPAL TAX APPEAL ATTORNEY FOR 2019

WHEREAS, the Township of Little Falls has a need to acquire services of a Tax Appeal Attorney as a **FAIR AND OPEN CONTRACT** pursuant to N.J.S.A. 19:44A-20.5; and

WHEREAS, it is expected that the value of the acquisition of these services will exceed \$17,500; and

WHEREAS, the term of the contract is one year; and

WHEREAS, Fred Semrau Esq./Dorsey & Semrau, has submitted a response to the Township's Request for Qualifications for provision of services of Tax Appeal Attorney and the submission clearly details Fred Semrau, Esq./Dorsey & Semrau's qualifications and experience; and

WHEREAS, the award is subject to the Availability of Funds and certification of same in the 2019 budget;

NOW, THEREFORE, BE IT RESOLVED, that the Township Council of the Township of Little Falls authorizes the Mayor to enter into a contract with Fred Semrau, Esq. of the firm of Dorsey & Semrau for the services as described herein; and

BE IT FURTHER RESOLVED that the Township Clerk is authorized and directed to cause notice to be published in the newspaper once in accordance with the provisions of statute.

BE IT FURTHER RESOLVED by the Township Council of the Township of Little Falls that, based on the recommendation of the Mayor, Fred Semrau, Esq./Dorsey & Semrau, be and he is hereby appointed Tax Appeal Attorney for the Township of Little Falls for a one-year term ending December 31, 2019.

Financial Advisor Services for 2019

RESOLUTION [I] 19-01-01 - #9 AUTHORIZING THE AWARD OF FAIR AND OPEN CONTRACT FOR PROVISION OF SERVICES OF FINANCIAL ADVISOR FOR 2019

WHEREAS, the Township of Little Falls has a need to acquire Financial Advisor services as a **FAIR AND OPEN CONTRACT** pursuant to N.J.S.A. 19:44A-20.5; and

WHEREAS, it is expected that the value of the acquisition of these services will exceed \$17,500; and

WHEREAS, the term of the contract is one year; and

WHEREAS, Dan Marinello/NW Financial Advisors, has submitted a response to the Township's Request for Qualifications for the provision of services of a Financial Advisor and the submission clearly details Dan Marinello/NW Financial Advisors' qualifications and experience; and

WHEREAS, the award is subject to the Availability of Funds and certification of same in the 2019 budget;

NOW, THEREFORE, BE IT RESOLVED, that the Township Council of the Township of Little Falls authorizes the Mayor to enter into a contract with Dan Marinello/NW Financial Advisors for the services as described herein; and

BE IT FURTHER RESOLVED that the Township Clerk is authorized and directed to cause notice to be published in the newspaper once in accordance with the provisions of statute.

BE IT FURTHER RESOLVED by the Township Council of the Township of Little Falls that, based on the recommendation of the Mayor, Dan Marinello/NW Financial Advisors, be and is hereby appointed for the services of Financial Advisor for the Township of Little Falls for a one-year term ending December 31, 2019.

Special Project Consulting Engineer Services for 2019 – Boswell Engineering

RESOLUTION [J] 19-01-01 - #10 AUTHORIZING THE AWARD OF FAIR AND OPEN CONTRACT FOR PROVISION OF SERVICES OF SPECIAL PROJECT CONSULTING MUNICIPAL ENGINEER FOR 2019

WHEREAS, the Township of Little Falls has a need to acquire Engineering Services as a **FAIR AND OPEN CONTRACT** pursuant to N.J.S.A. 19:44A-20.5; and

WHEREAS, it is expected that the value of the acquisition of these services will exceed \$17,500; and

WHEREAS, the term of the contract is one year; and

WHEREAS, Steven Boswell P.E./Boswell Engineering, has submitted a response to the Township's Request for Qualifications for provision of services of a special projects consulting engineer for DEP, LSRP and Pump Station matters and the submission clearly details Steven Boswell P.E./Boswell Engineering's qualifications and experience; and

WHEREAS, the award is subject to the Availability of Funds and certification of same in the 2019 budget;

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of Little Falls authorizes the Mayor to enter into a contract with Steven Boswell, P.E. of the firm of Boswell Engineering, for the services as described herein; and

BE IT FURTHER RESOLVED that the Township Clerk is authorized and directed to cause notice to be published in the newspaper once in accordance with the provisions of statute.

BE IT FURTHER RESOLVED by the Township Council of the Township of Little Falls that, based on the recommendation of the Mayor, Steven Boswell, P.E., Boswell Engineering be and he is hereby appointed Consulting Engineer for the Township of Little Falls for a one-year term ending December 31, 2019.

Special Project Consulting Engineer Services for 2019 – H2M Architects and Engineers

RESOLUTION [K] 19-01-01 - #11 AUTHORIZING THE AWARD OF FAIR AND OPEN CONTRACT FOR PROVISION OF SERVICES OF SPECIAL PROJECT CONSULTING MUNICIPAL ENGINEER FOR 2019

WHEREAS, the Township of Little Falls has a need to acquire Engineering Services as a **FAIR AND OPEN CONTRACT** pursuant to N.J.S.A. 19:44A-20.5; and

WHEREAS, it is expected that the value of the acquisition of these services will exceed \$17,500; and

WHEREAS, the term of the contract is one year; and

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WHEREAS, Dennis Lindsay P.E./H2M Consulting Engineers, has submitted a response to the Township's Request for Qualifications for provision of services of a special projects consulting engineer for Storm Water Projects clearly details Dennis Lindsay P.E./H2M Consulting Engineers qualifications and experience; and

WHEREAS, the award is subject to the Availability of Funds and certification of same in the 2019 budget;

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of Little Falls authorizes the Mayor to enter into a contract with Dennis Lindsay P.E./H2M Consulting Engineers, for the services as described herein; and

BE IT FURTHER RESOLVED that the Township Clerk is authorized and directed to cause notice to be published in the newspaper once in accordance with the provisions of statute.

BE IT FURTHER RESOLVED by the Township Council of the Township of Little Falls that, based on the recommendation of the Mayor, Dennis Lindsay P.E./H2M Consulting Engineers be and he is hereby appointed Consulting Engineer for the Township of Little Falls for a one-year term ending December 31, 2019.

Special Project Consulting Engineer Services for 2019 – CME Associates

RESOLUTION [L] 19-01-01 - #12 AUTHORIZING THE AWARD OF FAIR AND OPEN CONTRACT FOR PROVISION OF SERVICES OF SPECIAL PROJECT CONSULTING MUNICIPAL ENGINEER FOR 2019

WHEREAS, the Township of Little Falls has a need to acquire Engineering Services as a **FAIR AND OPEN CONTRACT** pursuant to N.J.S.A. 19:44A-20.5; and

WHEREAS, it is expected that the value of the acquisition of these services will exceed \$17,500; and

WHEREAS, the term of the contract is one year; and

WHEREAS, CME Associates has submitted a response to the Township's Request for Qualifications for provision of services of a special projects consulting engineer for sewer systems and the submission clearly details CME Associates' qualifications and experience; and

WHEREAS, the award is subject to the Availability of Funds and certification of same in the 2019 budget;

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of Little Falls authorizes the Mayor to enter into a contract with CME Associates of the firm of Crew Engineers, for the services as described herein; and

BE IT FURTHER RESOLVED that the Township Clerk is authorized and directed to cause notice to be published in the newspaper once in accordance with the provisions of statute.

BE IT FURTHER RESOLVED by the Township Council of the Township of Little Falls that, based on the recommendation of the Mayor, CME Associates be and he is hereby appointed Consulting Engineer for the Township of Little Falls for a one-year term ending December 31, 2019.

Special Project Consulting Engineer Services for 2019 – CP Professional Services

RESOLUTION [M] 19-01-01 - #13 AUTHORIZING THE AWARD OF FAIR AND OPEN CONTRACT FOR PROVISION OF SERVICES OF SPECIAL PROJECT CONSULTING MUNICIPAL ENGINEER FOR 2019

WHEREAS, the Township of Little Falls has a need to acquire Engineering Services as a **FAIR AND OPEN CONTRACT** pursuant to N.J.S.A. 19:44A-20.5; and

WHEREAS, it is expected that the value of the acquisition of these services will exceed \$17,500; and

WHEREAS, the term of the contract is one year; and

WHEREAS, Stanley G. Puszcz P.E./CP Engineers, LLC/CP Professional Services, has submitted a response to the Township's Request for Qualifications for provision of services of a special projects consulting engineer and the submission clearly details Stanley G. Puszcz P.E./CP Engineers' qualifications and experience; and

WHEREAS, the award is subject to the Availability of Funds and certification of same in the 2019 budget;

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of Little Falls authorizes the Mayor to enter into a contract with Stanley G. Puszcz P.E./CP Engineers, LLC/CP Professional Services, for the services as described herein; and

BE IT FURTHER RESOLVED that the Township Clerk is authorized and directed to cause notice to be published in the newspaper once in accordance with the provisions of statute.

BE IT FURTHER RESOLVED by the Township Council of the Township of Little Falls that, based on the recommendation of the Mayor, Stanley G. Puszcz P.E./CP Engineers/CP Professional Services be and he is hereby appointed Consulting Engineer for the Township of Little Falls for a one-year term ending December 31, 2019.

Authorizing Payroll Transfers and Payment of Certain Bills

RESOLUTION [N] 19-01-01 - #14 AUTHORIZATION PAYMENT TRANSFERS AND PAYMENT OF CERTAIN BILLS

WHEREAS, the Township of Little Falls has entered into certain contracts and has certain other obligations for which the required payments are fixed; and

WHEREAS, the scheduled dates of the regular meetings of the Township Council do not permit timely approval and payment of the amounts due under said obligations;

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Little Falls that the Treasurer be and is hereby authorized to make payroll transfers and payments in settlement of the following obligations; provided appropriate vouchers are presented for ratification at the next Township Council Meeting:

1. Little Falls Board of Education, Passaic Valley Regional High School – School and Little Falls Library
2. County of Passaic - County Tax
3. Suburban Essex Joint Insurance Fund
4. New Jersey State Health Benefits Fund
5. FEMA and Community Development Flood Mitigation Program Costs
6. Solid Waste Cost and Recycling Cost
7. Utility charges ie. Tele-communications, gas, electric water, sewerage disposal and landfill fees.
8. Lease agreements
9. Pension Payments
10. Debt Service Payments for Notes and Bonds
11. Payments required to be made in between Council Meeting to accommodate sound business practices, approved by the Mayor and Chief Financial Officer, not to exceed \$7,500.00; payments to be ratified at the subsequent Township Council Meeting.
12. Transfer of Payroll and Payroll Agency as Required by Regulation & Law.

Designate Bank Depositories for 2019

TOWNSHIP OF LITTLE FALLS PASSAIC COUNTY NEW JERSEY RESOLUTION [O] 19-01-01 - #15 DESIGNATING BANK DEPOSITORIES FOR 2019

BE IT RESOLVED by the Governing Body of the Township of Little Falls that the
Lakeland Savings Bank
Valley National Bank
Wells Fargo
New Jersey Cash Management Fund

Organization Meeting of January 1, 2019

be and they are hereby designated as depositories of the Township of Little Falls (subject to each named entity's filing with the Township proof of its authorization by the State to serve as a depository for governmental agencies); and

BE IT FURTHER RESOLVED that the funds of said Township deposited in said banks and/or financial entities be subject to withdrawal upon checks or other orders for the payment of money when signed by any two of the following officials, to wit:

- Mayor James Belford Damiano
- Township Clerk Cynthia Kraus
- Treasurer Charles Cuccia

BE IT FURTHER RESOLVED that funds deposited in the Public Assistance Trust Fund II account be subject to withdrawal upon check or other orders for the payment of money when signed by any two of the following officials, to wit:

- Mayor James Belford Damiano
- Township Clerk Cynthia Kraus
- Treasurer Charles Cuccia
- Human Services Director Robert D'Antonio

BE IT FURTHER RESOLVED that funds deposited in the Tax Collector's Lien Redemption Accounts be subject to withdrawal upon check or other orders for the payment of money when signed by:

- Mayor James Belford Damiano
- Township Clerk Cynthia Kraus
- Treasurer Charles Cuccia

and, **BE IT FURTHER RESOLVED** that the said banks and/or funds are hereby authorized to pay any such orders and also to receive the same for credit of or in payment from the payee or any other holder without inquiry as to the circumstances of issue, or the disposition of the proceeds even if drawn to the individual order of any signing official; and

BE IT FURTHER RESOLVED that the Mayor, Clerk and Treasurer be and they are hereby authorized to borrow, from time to time, on behalf of this Township from said banks, sums of money for such period or periods of time and upon such terms, rates of interest and amounts as may be authorized and to execute notes or agreements in the forms required by said banks in the name of the Township of the payment of any sums so borrowed; and that the foregoing powers and authority will continue until written notice of revocation has been delivered to said banks; and

BE IT FURTHER RESOLVED that the Clerk of the Township of Little Falls be and he is hereby authorized to certify to the above-noted entities the within resolution and that the provisions thereof are in conformity with the provisions of law.

Authorizing Payroll Check Signatures

**RESOLUTION [P] 19-01-01 - #16
AUTHORIZING PAYROLL CHECK SIGNATURE**

BE IT RESOLVED by the Governing Body of the Township of Little Falls that the Township's Payroll Account, Lakeland Bank, be and the same is hereby made subject to withdrawal upon checks or other orders for the payment of money when signed by either one of the following, to wit:

Charles Cuccia - Treasurer

And

BE IT FURTHER RESOLVED that the bank is hereby authorized to pay any such orders and also to receive the same for credit of or in payment from the payee or any other holder without inquiry as to the circumstances of issue, or the disposition of the proceeds even if drawn to the individual order of the signing official; and

BE IT FURTHER RESOLVED that the Clerk of the Township of Little Falls be and he is hereby authorized to certify the within resolution to the above-noted bank.

Fixing Meeting Dates for Current Year

**RESOLUTION [Q] 19-01-01 - #17
FIXING TOWNSHIP COUNCIL MEETING SCHEDULE**

BE IT RESOLVED by the Township Council of the Township of Little Falls that the following be and is hereby established as the Township Council meeting schedule for the year 2019: Meetings of the **TOWNSHIP COUNCIL** shall be held at 7:00 p.m. in the Municipal Building, 225 Main Street, Little Falls, N.J., as follows:

REGULAR MEETINGS

- | | |
|-------------------|--------------------|
| January 28, 2019 | July 22, 2019 |
| February 25, 2019 | August 26, 2019 |
| March 25, 2019 | September 23, 2019 |
| April 22, 2019 | October 21, 2019 |
| May 20, 2019 | November 18, 2019 |
| June 24, 2019 | December 16, 2019 |

WORKSHOP MEETINGS

- | | |
|-------------------|-------------------|
| January 14, 2019 | July 8, 2019 |
| February 11, 2019 | August 12, 2019 |
| March 11, 2019 | September 9, 2019 |
| April 8, 2019 | October 7, 2019 |
| May 6, 2019 | November 4, 2019 |
| June 10, 2019 | December 2, 2019 |

Re-establishing Four (4) Petty Cash Funds for Current Year

**RESOLUTION [R] 19-01-01 -#18
RE-ESTABLISHING FOUR (4) PETTY CASH FUNDS FOR CURRENT YEAR**

BE IT RESOLVED by the Township Council that, pursuant to approval previously given by the Director, Division of Local Government Services, the following Petty Cash Funds be and the same are hereby established for the year 2019 and that the Clerk and Treasurer be and they are hereby authorized and directed to issue checks payable to the said Petty Cash accounts in the amounts respectively listed:

- Municipal Alliance Coordinator, Steve Maye - \$100.00
- Township Clerk, Cynthia Kraus - \$250.00
- Recreation Director, John Pace - \$250.00
- Police Department, Steven Post - \$500.00

and, **BE IT FURTHER RESOLVED** that the within authorized Petty Cash funds may, from time to time, be replenished as funds are expended therefrom; and

BE IT FURTHER RESOLVED that claims be honored for payment from the within-authorized Petty Cash Funds only up to the following respectively listed maximum amounts per claim:

- Municipal Alliance Coordinator, Steve Maye - \$35.00 per claim
- Township Clerk, Cynthia Kraus - \$25.00 per claim
- Recreation Director, John Pace - \$50.00 per claim
- Police Department, Steven Post - No Maximum

Organization Meeting of January 1, 2019

Fixing 2019 Holidays

RESOLUTION [S] 19-01-01 -#19 FIXING HOLIDAYS FOR CURRENT YEAR

BE IT RESOLVED by the Township Council of the Township of Little Falls that the official holidays for 2019 be and they are hereby fixed as follows:

<u>HOLIDAY</u>	<u>DATE OBSERVED</u>
New Year's Day	(1/1)
Martin Luther King Day	(1/21)
President's Day	(2/18)
Good Friday	(4/19)
Memorial Day	(5/27)
Independence Day	(7/4)
Labor Day	(9/2)
Election Day	(½ day on 7/5 & ½ day on 8/30)
Columbus Day	(10/14)
Veteran's Day	(11/11)
Thanksgiving Day	(11/28)
Day after Thanksgiving	(11/29)
Christmas Eve	(12/24 ½ day)
Christmas Day	(12/25)
New Year's Eve	(12/31 ½ day)

Fixing Interest Rates for Nonpayment of Taxes or Assessments

RESOLUTION [T] 19-01-01 - #20 FIXING INTEREST RATES FOR NONPAYMENT OF TAXES OR ASSESSMENTS and AUTHORIZING ISSUANCE OF, AND FIXING FEE FOR, DUPLICATE CERTIFICATES IN EVENT OF LOSS OR DESTRUCTION OF THE ORIGINAL and AUTHORIZING TAX COLLECTOR TO PROCESS ANY PROPERTY TAX REFUNDS OF LESS THAN \$10.00 AND CANCEL ANY PROPERTY TAX REFUNDS OR DELINQUENCIES OF LESS THAN \$10.00

WHEREAS, NJSA 54:4-67 permits the governing body of each municipality to fix the rate of interest to be charged for nonpayment of taxes or assessments subject to any abatement or discount for the late payment of taxes as provided by law; and

WHEREAS, NJSA 54:4-67 has been amended to permit the fixing of said rate of 8% per annum on the first \$1,500 of the delinquency and 18% per annum on any amount in excess of \$1,500 and allows an additional penalty of 6% to be collected against any delinquency, including tax sale redemption liens, in excess of \$10,000 on properties that fail to pay the delinquency prior to the end of the calendar year; and

WHEREAS, NJSA 40A:5-17.1, as amended permits the governing body to authorize a municipal employee to process without further action on the part of the governing body, any property tax refund of less than \$10.00 and to cancel any property tax refund or delinquency of less than \$10.00; and

WHEREAS, NJSA 54:5-26 was amended to replace the current phrase "set of notices" with the word "notice". This change clarifies that the cost of mailing a notice of tax sale, by either regular or certified mail, to each interested party may not exceed \$25 for each notice, or mailing, for a particular property. The cost of mailing shall be added to the cost of the tax sale in addition to those provided in NJSA 54:5-38.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Little Falls as follows:

1. The Tax Collector is hereby authorized and directed to charge 8% per annum on the first \$1,500 of taxes becoming delinquent after due date; 18% per annum on any amount of taxes in excess of \$1,500 becoming delinquent after the due date; and, if any delinquency, including tax sale redemption lien, is in excess of \$10,000 and remains in arrears beyond December 31st of each year, an additional penalty of 6% shall be charged against such delinquency.

2. A ten (10) day grace period for quarterly payments shall be in effect for 2019.

3. Any payments not made in accordance with paragraph 2. of this resolution shall be charged interest from the due date as set forth in paragraph 1 of this resolution.

and, **BE IT FURTHER RESOLVED** that the Tax Collector be and she is hereby authorized and directed to issue a Duplicate Tax Sale Certificate in the event the original is lost or destroyed, provided that:

1. The Tax Collector shall obtain an affidavit from the person shown as owner of the lost certificate verifying that he is and was the owner; that he has lost the certificate or that it has been destroyed; and that he has not transferred or otherwise assigned the certificate.

2. The Tax Collector shall provide a copy of the affidavit to be attached to the resolution authorizing issuance of the duplicate certificate.

and, **BE IT FURTHER RESOLVED** that the Tax Collector be and she is hereby authorized and directed to charge the following fees for the services respectively shown:

For duplicate copies of tax bills - \$5.00 per copy for first duplicate

\$25.00 for each subsequent duplicate bill in same calendar year

For returned checks - \$20.00 per check

For duplicate copy of a lost or destroyed tax sale certificate - \$100

For each notice - \$25 per set in lieu of two normal lien advertisement

Publications

and, **BE IT FURTHER RESOLVED** that the Tax Collector be and she is hereby authorized to process any property tax refund of less than \$10.00 and cancel any property tax refund or delinquency of less than \$10.00 without further action on the part of the governing body.

Authorizing Sale of Tax Liens in 2019 on Property in Arrears as of 11/11/18 & Authorize Notice by Mail in Lieu of Two Publications Thereof

RESOLUTION [U] 19-01-01 - #21 AUTHORIZING SALE OF TAX LIENS IN 2019 ON PROPERTY IN ARREARS AS OF NOVEMBER 11 OF THE PRIOR CALENDAR YEAR AND AUTHORIZING NOTICE OF TAX SALE BY MAIL IN LIEU OF TWO PUBLICATIONS OF NOTICE THEREOF

WHEREAS, C 99, PL '97 has amended R.S. 54:5-19 to permit a municipality, by resolution, to authorize sale of tax liens on property in tax arrears as of November 11 of the prior calendar year; and

WHEREAS, C 99, PL '97 has amended R.S. 54:5-26 to permit substitution of notice by regular or certified mail for any two of the required publications in a newspaper in general circulation in the municipality; and

WHEREAS, C 99, PL '97 has amended R.S. 54:5-26 to require addition of the cost of such mail notices to the costs of sale in an amount not to exceed \$25.00 for each notice as defined in the statute;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Little Falls as follows:

1. The Tax Collector is hereby authorized and directed to hold in the current calendar year a sale of unpaid tax liens, or any unpaid municipal lien or part thereof on real property, found to be in arrears as of November 11 of the prior calendar year.

2. In lieu of any two publications, notice by Regular Mail shall be made to the property owner and to any person or entity entitled to notice of foreclosure pursuant to Section 20 of PL 1948, C. 96 (C.54:5-104.48).

3. The cost of postage, paper and copying for such mailings shall be added to the costs of sale in addition to those provided in R.S. 54:5-38.

Organization Meeting of January 1, 2019

Requiring Bank Certified Check for Redemption of Tax Liens

RESOLUTION [V] 19-01-01 - #22 REQUIRING BANK CERTIFIED CHECK FOR REDEMPTION OF TAX LIENS

BE IT RESOLVED by the Township Council of the Township of Little Falls that the Tax Collector be and she is hereby authorized and directed to accept only **BANK CERTIFIED CHECKS** for redemption of tax liens; and

BE IT FURTHER RESOLVED, that requests for lien, foreclosure and sale of property information and documents require a ten (10) day notice to the Tax Collector for processing.

Fixing Service Charges for Returned Checks

RESOLUTION [W] 19-01-01 - #23 FIXING SERVICE CHARGES FOR RETURNED CHECKS ON ANY MUNICIPAL ACCOUNT

BE IT RESOLVED by the Township Council of the Township of Little Falls that, pursuant to C. 105, P.L. 1990, a service charge of \$20 be added to any account owing to the municipality if payment was tendered on the account by a check or other written instrument which was returned for insufficient funds; and

BE IT FURTHER RESOLVED that in the case of accounts owing to the Township for a tax or special assessment, the service charge authorized by the within Resolution shall be included on whatever list of delinquent accounts is prepared for enforcement of the lien; and

BE IT FURTHER RESOLVED that the service charge authorized by the within Resolution be collected in the same manner prescribed by law for the collection of the account for which the check or other written instrument was tendered; and

BE IT FURTHER RESOLVED that all resolutions or parts of resolutions which are inconsistent with the provisions of this Resolution be and they are hereby rescinded to the extent of such inconsistency.

Fixing Public Office Hours of Tax Collector's Office

RESOLUTION [X] 19-01-01 - #24 FIXING PUBLIC OFFICE HOURS OF TAX COLLECTOR'S OFFICE

BE IT RESOLVED by the Township Council of the Township of Little Falls that the public office hours of the Tax Collector's Office for collection purposes be and they are fixed as follows:

Daily: 8 a.m. to 4:00 p.m.

Requiring Physical Examination for All Newly Hired Employees

RESOLUTION [Y] 19-01-01 - #25 REQUIRING PHYSICAL EXAMINATION FOR ALL NEWLY HIRED EMPLOYEES

BE IT RESOLVED, by the Township Council of the Township of Little Falls, that all new employees being hired by the Township, whether permanently or temporarily, for any department or division whatsoever, except for the Recreation Division's summer counselors, shall be administered a physical examination, by a State of New Jersey licensed physician in good standing, within fourteen (14) calendar days of the date of hire, with the cost of said physical examination to be paid by the Township. The physical examination shall include, but shall not be limited to, the following medical testing, based upon the position being filled:

CBC and SMAC Blood Tests, Urinalysis, Pulmonary Function Test, EKG and Chest X-Rays, Lumbosacral X-Rays (for Police Division Bargaining Unit Employees and Public Works Division Employees only)

BE IT FURTHER RESOLVED, in the event that the newly hired employee shall have, within the prior sixty (60) days, received a duplicate examination, in whole or in part, then the Township at its sole discretion may, after reviewing the relevant medical records, accept the results of the earlier examination and elect to forego elements of the medical examination provided for herein, either in whole or in part; and

BE IT FURTHER RESOLVED that the Township's Physician, Joseph T. Farnese, M.D., shall be the Police Medical Administrator, unless the Township Counsel shall by formal resolution specify an additional or replacement medical provider; and

BE IT FURTHER RESOLVED that all such examinations shall include drug testing, and in view of the fact that all such new employees shall be on a probationary status as employees of the Township, any confirmed positive drug testing results shall be grounds for the immediate dismissal of any such newly hired employee; and

BE IT FURTHER RESOLVED that the within resolution shall be re-adopted annually at the Township's Reorganization Meeting, or as soon as practicable thereafter, for the ongoing guidance of the Township's staff, until such time as the Township Council shall elect to alter, expand, eliminate or otherwise modify the policy implemented herein.

Appointing Recycling Coordinator, Authorizing Tonnage Grant Application

RESOLUTION [Z] 19-01-01 - #26 AUTHORIZING FILING OF TONNAGE GRANT APPLICATION

WHEREAS, the Mandatory Source Separation and Recycling Act, P.L. 1981, c. 278, has established a Recycling fund from which tonnage grants may be made to municipalities in order to encourage local source separation and recycling programs; and

WHEREAS, it is the intent and spirit of the Mandatory Source Separation and Recycling Act to use the tonnage grants to develop new municipal recycling programs and to continue and expand existing programs; and

WHEREAS, the New Jersey Department of Environmental Protection has promulgated recycling regulations, N.J.A.C. 14A:6-1 et seq., to implement the Mandatory Source Separation and Recycling Act; and

WHEREAS, the recycling regulations imposed on municipalities certain requirements as a condition for applying for tonnage grants, including, but not limited to, making and keeping accurate, verifiable records of materials collected and claimed by the municipality; and

WHEREAS, a resolution authorizing this municipality to apply for the 2019 Recycling Tonnage Grant will memorialize the commitment of this municipality to recycling and indicate the assent of the Township Council to the efforts undertaken by the municipality and the requirements contained in the Recycling Act and recycling regulations;

WHEREAS, Phil Simone is designated the Township Recycling Coordinator and the individual authorized to ensure that the application is properly completed and timely filed;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Little Falls that the Township of Little Falls hereby endorses the submission of a Municipal Recycling Tonnage Grant Application to the New Jersey Department of Environmental Protection, Office of Recycling.

Organization Meeting of January 1, 2019

Appointing Public Agency Compliance Officer (PACO)

**RESOLUTION [AA] 19-01-01 - #27
APPOINTING PUBLIC AGENCY COMPLIANCE OFFICER**

BE IT RESOLVED by the governing body of the Township of Little Falls that Cynthia Kraus be and is hereby appointed Public Agency Compliance Officer for the Township of Little Falls.

Appointing Tax Search Officer

**RESOLUTION [BB] 19-01-01 - #28
APPOINTING TAX SEARCH OFFICER**

BE IT RESOLVED by the governing body of the Township of Little Falls that Denise Whiteside be and is hereby appointed Tax Search Officer for the Township of Little Falls for a one-year term, expiring 12/31/19.

Appointing Certifying Officer and Supervisor to the Certifying Officer for Pension Funds

**RESOLUTION [CC] 19-01-01 - #29
APPOINTMENT OF CERTIFYING OFFICER/SUPERVISOR FOR PENSION FUNDS**

BE IT RESOLVED, that Cynthia Kraus, Township Clerk, be designated as the Certifying Officer for the Township of Little Falls and said certification be forwarded to the New Jersey Department of the Treasury, Public Employees' Retirement System and Police and Fire Retirement System of New Jersey and the DCRP; and

BE IT FURTHER RESOLVED, that Charles Cuccia, Township Administrator, be designated as the Supervisor to the Certifying Officer for the Township of Little Falls and said certification be forwarded to the New Jersey Department of the Treasury, Public Employees' Retirement System and Police and Fire Retirement System of New Jersey and the DCRP.

Designating Herald & News as Official Newspaper

**RESOLUTION [DD] 19-01-01 - #30
DESIGNATING OFFICIAL NEWSPAPER**

BE IT RESOLVED by the governing body of the Township of Little Falls that the
North Jersey Herald & News
The Star Ledger
The Record

be and the same is hereby designated the official newspaper for 2019.

Appointing Fund Commissioner and Safety Delegate for the Suburban Essex Joint Insurance Fund

**RESOLUTION [EE] 19-01-01 - #31
APPOINTING CHARLES S. CUCCIA AS COMMISSIONER AND SAFETY DELEGATE TO THE SUBURBAN ESSEX
MUNICIPAL JOINT INSURANCE FUND AND THE MUNICIPAL EXCESS LIABILITY JOINT INSURANCE FUND**

WHEREAS, the Township of Little Falls has resolved to join the Suburban Essex Municipal Joint Insurance Fund and the Municipal Excess Liability Joint Insurance Fund; and

WHEREAS, the By-Laws of said Funds require that a Commissioner and Safety Delegate to said Funds be appointed by the Mayor with the Advice and Consent of the Council; and

WHEREAS, the Mayor has recommended the appointment of Charles S. Cuccia as Commissioner and Safety Delegate to said Funds;

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Little Falls, County of Passaic, New Jersey, that Charles S. Cuccia is hereby appointed as Commissioner and Safety Delegate to the Suburban Essex Municipal Joint Insurance Fund and the Municipal Excess Liability Joint Insurance Fund.

Appointing VALIC as a Deferred Compensation Plan for the Township

**RESOLUTION [FF] 19-01-01 - #32
APPOINTING VALIC AS A DEFERRED COMPENSATION PLAN**

WHEREAS, the Township has considered the establishment of a Deferred Compensation Plan to be made available to all eligible employees, pursuant to Federal Legislation permitting such Plans, and

WHEREAS, certain substantial tax benefits could accrue to employees participating in said Deferred Compensation Plans, and

WHEREAS, such benefits will act as incentives to Township employees to voluntarily set aside and invest portions of the current income to meet their future financial requirements and supplement their State retirement, at no cost to the Township, and

WHEREAS, Variable Annuity Life Insurance Co. (Valic), as Plan Administrator, agrees to hold harmless and indemnify the Township, its appointed and elected officers and participating employees from any loss resulting from Valic or its agent's failure to perform its duties and services pursuant to the Valic Program;

NOW, THEREFORE BE IT RESOLVED, by the Township Council of the Township of Little Falls, County of Passaic New Jersey, that the Valic Deferred Compensation Program and its attendant investment options are hereby adopted and establishes as a Deferred Compensation Plan for voluntary participation by all eligible Township employees,

BE IT FURTHER RESOLVED, that the Administrator is hereby authorized to execute for the Township individual participation agreements with each said employee requesting same, and to act as the "Administrator" of the Plan representing the Township, and to execute such agreements and contracts as are necessary to implement the program. It is implicitly understood that other than the incidental expenses of collecting and disbursing the participating employee's deferrals, through the Townships payroll system, and other minor administrative matters, that there is to be no cost to the Township for the program.

Appointing Nationwide Retirement Solutions as a Deferred Compensation Plan for the Township

**RESOLUTION [GG] 19-01-01 - #33
APPOINTING NATIONWIDE RETIREMENT SOLUTIONS AS A DEFERRED COMPENSATION PLAN**

WHEREAS, the Township has considered the establishment of a Deferred Compensation Plan to be made available to all eligible employees, pursuant to Federal Legislation permitting such Plans, and

WHEREAS, certain substantial tax benefits could accrue to employees participating in said Deferred Compensation Plans, and

Organization Meeting of January 1, 2019

WHEREAS, such benefits will act as incentives to Township employees to voluntarily set aside and invest portions of the current income to meet their future financial requirements and supplement their State retirement, at no cost to the Township, and

WHEREAS, Nationwide Retirement Solutions, as Plan Administrator, agrees to hold harmless and indemnify the Township, its appointed and elected officers and participating employees from any loss resulting from Nationwide Retirement Solutions or its agents failure to perform its duties and services pursuant to the Nationwide Retirement Solutions' Program;

NOW, THEREFORE BE IT RESOLVED, by the Township Council of the Township of Little Falls, County of Passaic New Jersey, that the Nationwide Retirement Solutions Deferred Compensation Program and its attendant investment options are hereby adopted and establishes as a Deferred Compensation Plan for voluntary participation by all eligible Township employees,

BE IT FURTHER RESOLVED, that the Administrator is hereby authorized to execute for the Township individual participation agreements with each said employee requesting same, and to act as the "Administrator" of the Plan representing the Township, and to execute such agreements and contracts as are necessary to implement the program. It is implicitly understood that other than the incidental expenses of collecting and disbursing the participating employee's deferrals, through the Townships payroll system, and other minor administrative matters, that there is to be no cost to the Township for the program.

Re-Fix Policy Re: Positive Drug/Alcohol Results on CDL Driver Tests

RESOLUTION [HH] 19-01-01 - #34 FIXING TOWNSHIP RESPONSE AND ACTION POLICY IN EVENT OF POSITIVE EMPLOYEE BLOOD-ALCOHOL OR DRUG TEST RESULTS

BE IT RESOLVED by the Township Council of the Township of Little Falls that the attached summary tabulation of Recommendations by the Public Works Superintendent, which comply with the Federal guidelines administered by NJDOT, be and it is hereby adopted as the Township's response and action policy in the event of the within positive blood-alcohol-level readings and/or verified positive drug test for any Township- employed CDL driver, subject to its augmentation by such additional provisions as are required by law; and

BE IT FURTHER RESOLVED that in event of a Township-employed CDL driver refusing random or post-accident testing the penalties therefor shall be the same as the penalties provided for Post-Accident blood alcohol readings of .02-.039 or verified positive drug test.

Establishing Policy for Public-Portion, Public-Hearing Speakers

RESOLUTION [II] 19-01-01- #35 GOVERNING MAXIMUM PERMISSIBLE TIME PER SPEAKER DURING PUBLIC PORTION AND PUBLIC HEARINGS AT TOWNSHIP COUNCIL MEETINGS

BE IT RESOLVED by the Township Council of the Township of Little Falls that the following policy be and is hereby established for conduct of the Public Portion and Public Hearings at all Regular and Special Township Council meetings:

1. Except as provided in items 4 and 5 below, any member of the public wishing to address the Township Council during the Public Portion of a meeting shall be allotted a period of time not to exceed three (3) minutes total for the evening, regardless of the number of subjects the speaker addresses at any one meeting.
2. To simplify timekeeping, members of the public shall not leave and return to the microphone but shall include all topics they wish to cover, other than agenda items already listed for public hearing, in a single address to the Township Council, except as provided in items 4 and 5.
3. Any member of the public wishing to address the Township Council during a public hearing on any scheduled agenda matter including, but not limited to, public hearings on pending Township ordinances, shall be allotted a period of time not to exceed three (3) minutes total, except as provided in items 4 and 5 below.
4. Any member of the public wishing to address both unscheduled and agenda matters at a single meeting shall be heard on unscheduled matters during the Public Portion and on agenda items at the publicly-announced appropriate time, but shall be limited to a total of three (3) minutes on all subjects.
5. At the discretion of the Council President, or any other Township Council member presiding in the Council President's absence, an additional two (2) minutes may be allotted to a member of the public, for a total not to exceed five (5) minutes for any one speaker during any one meeting.

Authorizing Administrator/QPA to Execute Purchase Orders

RESOLUTION [JJ] 19-01-01 - #36

WHEREAS, under the New Jersey Public Contracts Law, municipalities are permitted to make purchases without competitive bids from vendors who have entered into a contract with the State of New Jersey and the County of Passaic;

NOW, THEREFORE, BE IT RESOLVED that the Administrator/QPA be authorized in accordance with annual budget provisions to execute purchase orders with vendors who have been awarded contracts through the following cooperative purchasing organizations:

State of New Jersey,
County of Passaic,
New Jersey Local Cooperative Purchasing Group Contracts
National Cooperative Contracts

Authorizing Contracts with Certain Approved State Contract Vendors

RESOLUTION [KK] 19-01-01 - #37 AUTHORIZING CONTRACTS WITH CERTAIN APPROVED STATE CONTRACT VENDORS FOR CONTRACTING UNITS PURSUANT TO N.J.S.A. 40A:11-12a

WHEREAS, the Township of Little Falls, pursuant to N.J.S.A. 40A:11-12a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Township of Little Falls has the need on a timely basis to purchase goods or services utilizing State contracts; and

WHEREAS, the Township of Little Falls intends to enter into contracts with the Referenced State Contract Vendors listed on the NJ Department of Treasury, Division of Purchase & Property website through this resolution, and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts;

NOW, THEREFORE, BE IT RESOLVED, that the governing body of the Township of Little Falls authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors on the referenced list and any other approved State Contract Vendor that may be utilized throughout the year, pursuant to all conditions of the individual State contracts; and

BE IT FURTHER RESOLVED, that the governing body of the Township of Little Falls, pursuant to N.J.A.C. 5:30-5.5(b), the certification of available funds, shall either certify the full maximum amount against the budget at the time the contract is awarded, or no contract amount shall be chargeable or certified until such time as the goods or services are ordered or otherwise called for prior to placing the order, and a certification of availability of funds is made by the Chief Finance Officer; and

BE IT FURTHER RESOLVED that the duration of the contracts between the Township of Little Falls and the Referenced State Contract Vendors shall be from January 1, 2019 to December 31, 2019.

Organization Meeting of January 1, 2019

Increasing Bid Threshold with a Qualified Purchasing Agent

**RESOLUTION [LL] 19-01-01 - #38
INCREASING THE BID THRESHOLD WITH A QUALIFIED PURCHASING AGENT, PURSUANT TO
N.J.S.A. 40A:11-3a AND N.J.S.C. 5:34-5 et seq.**

WHEREAS, the recent changes to the Local Public Contracts Law gave local contracting units the ability to increase their bid threshold up to \$40,000; and

WHEREAS, N.J.S.A. 40A:11-3a, permits an increase in the bid threshold if a Qualified Purchasing Agent is appointed as well as granted the authorization to negotiate and award such contracts below the bid threshold; and

WHEREAS, N.J.A.C. 5:34-5 et seq. establishes the criteria for qualifying as a Qualified Purchasing Agent; and

WHEREAS, Charles Cuccia possesses the designation of Temporary Purchasing Agent as issued by the Local Finance Notice 2011-15, which reads in part: "If a QPA vacates the position, the appointing authority for the contracting unit may appoint, for one year from the date of the vacancy, a person who does not possess a QPA certificate as "temporary purchasing agent."; and,

WHEREAS, the Township of Little Falls desires to take advantage of the increased bid threshold;

NOW, THEREFORE, BE IT RESOLVED, that the governing body of the Township of Little Falls in the County of Passaic, in the State of New Jersey hereby increases its bid threshold to \$40,000.

Establishing Rules of Conduct for Council Meetings

**TOWNSHIP OF LITTLE FALLS
COUNTY OF PASSAIC NEW JERSEY
RESOLUTION [MM] 19-01-01 - #39
ESTABLISHING RULES OF CONDUCT FOR COUNCIL MEETINGS**

WHEREAS the Township Council of the Township of Little Falls is authorized and empowered to enact Policies and Procedures, Rules and Regulations and/or By-laws, by way of Resolution, pursuant to the terms and provisions of N.J.S.A. 40:69A-36 (f) and (n); and

WHEREAS the Township Council of the Township of Little Falls is desirous of fixing, establishing and otherwise implementing certain Policies and Procedures to regulate the day to day business operations of the Township Council;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Little Falls, that the following be and is hereby established as the Amended Policies and Procedures governing the regular daily business operations of the Township Council:

Section 1. Receipt of Minutes and Agenda Materials

- A. The Agenda and related supporting materials, including Minutes shall be uploaded for the Members of the Township Council to their Township ipads on the Friday prior to the public meeting covered by the said Agenda. Council members will be able to download the data at 4:00 p.m. on Friday.

Section 2. Order of Business for Township Council Meetings

The order of business at each Regular Meeting of the Township Council shall be as follows:

- Meeting called to Order
- Salute to the Flag
- Statement of Public Notice
- Roll Call
- Approval of Prior Meeting Minutes
- Remarks from the Chair
- Council Member Reports
- Mayor's Report
- Attorney's Report
- Public Comment – Agenda Items Only
 - Statement of Public Comment
- Consent Agenda
 - Reports
 - Applications
 - Resolutions
 - Regular Agenda
 - Interdepartmental
 - Correspondence
 - New Business
- Payment of Bills
- Council Committee Reports
- Public Comment – General Matters
 - Statement of Public Comment
- Executive Session (if required)
- Adjourn

The order of business at each Workshop Meeting of the Township Council shall be as follows:

- Meeting called to Order
- Salute to the Flag
- Statement of Public Notice
- Roll Call
- Public Comment – General Matters
 - Statement of Public Comment
- Mayor's Report
- Administrator's Report
- Municipal Clerk's Report
- DPW Superintendent's Report
- Engineer's Report
- Attorney's Report
- Payment of Bills
- Public Comment – Agenda Items Only
 - Statement of Public Comment
- Executive Session (if required)
- Adjourn

Section 3. Procedure for Public Comment

- A. Each Speaker shall state, for the record, their name, address and a brief description of their topic of discussion prior to speaking. A three (3) minute time limit shall prevail, unless additional time is granted in the sole discretion of the Council President.

Section 4. Deadline for Receipt of Proposed Agenda Resolutions

- A. The Township Clerk shall review all items to be listed upon the Agenda with the Council President at least one (1) day prior to distribution of the Agenda as required by Section 1A above.
- B. Any items required for addition to the previously distributed Agenda may only be added upon consultation and consent of the Council President. In the event of any dispute or disagreement relating to the addition of any such Agenda item(s), the determination of the Council President shall be final.

Section 5. Council President Appointment Authority

The Council shall provide, by appropriate Resolution, for each Standing Committee and Special Committee to be appointed by the Council

Organization Meeting of January 1, 2019

President. Standing Committees of the Council shall consist of no more than two (2) Members of the Council. Council Committees that include community members shall have all such representatives approved by the Council.

Section 6. Council Standing Committees

The following are hereby established as Standing Committees of the Township Council:

- Regional Flood Board (adopted by Ordinance)
- Senior Citizen Advisory Board
- Finance Committee
- Domestic Violence Committee
- Transportation Committee
- Open Space Committee
- Technology Committee
- Grant Committee
- Wildlife Management Committee
- School Liaison
- Passaic River Advisory Committee
-

Section 7. Adoption of Township Ordinances

- A. Ordinances other than Bond and Appropriation Ordinances shall require three (3) affirmative votes for adoption.
- B. Bond and Appropriation Ordinances shall require four (4) affirmative votes for adoption.
- C. Ordinances shall become effective twenty (20) days after final passage and approval by the Mayor.
- D. Failure of the Mayor to sign any Ordinance or return it to the Township Clerk within ten (10) days thereafter shall result in the Ordinance taking full force and effect in the same manner as it had been duly executed by the Mayor.
- E. In those instances where an Ordinance is reconsidered by the Township Council following a veto by the Mayor, the Council may enact such Ordinance upon the affirmative vote of two-thirds (2/3) of its Members.

Section 8. Recognition of Council Service

- A. Members elected to the Township Council who serve at least one (1) full term, shall be recognized for that service by the Council, with the presentation of a plaque memorializing their service as a Member of the Little Falls Township Council.
- B. Said presentation shall be made to the out-going Council Members at their last regularly scheduled Council Meeting.

Section 9. Legal Services

No Member of the Township Council shall elicit the Township Attorney to engage in Township business without first having obtained the consent of the Council President. In the event of any dispute or disagreement concerning the services to be supplied by the Township Attorney, the determination of the Council President shall be final.

NOW, THEREFORE, BE IT RESOLVED:

1. **CONDUCT OF COUNCIL MEMBERS.** Each member of the Council shall cooperate with the chair in preserving order and decorum, and no member shall, by conversation or otherwise, delay or interrupt the proceedings of the Council nor disturb any member while speaking or fail to abide by the orders of the Council or its President, except as specifically permitted by these rules.
2. The Township Governing Body does not comment on the operational aspects of other Local, Regional and County agencies. The Township Governing Body will comment on issues of other Local, Regional and County agencies, which directly affect the operational workings of the Townships ability to provide for public safety of its residents.

CONDUCT OF PUBLIC. Any person who shall disturb the peace of the Council, make offensive or abusive remarks or conduct himself in a boisterous manner while addressing the Council shall be forthwith barred by the presiding officer from further audience before the Council, except that if the speaker shall submit to proper order under these rules, permission for him to continue may be granted by a majority vote of the Council. Public comments on local education agencies and Boards, County Government and Regional Authorities should be made at the meetings of those public entities.

Failure by any member of the public to conform to proper order after being told to do so by the presiding officer shall be subject that person to possible removal by the Little Falls Police.

Adoption of 2019 Employee Manual, an Accounting Policy, & a Fund Balance Policy

RESOLUTION [NN] 19-01-01- #40 RESOLUTION ADOPTING THE 2019 PERSONNEL POLICIES AND PROCEDURES MANUAL, ACCOUNTING POLICY AND PROCEDURES MANUAL AND A FUND BALANCE TARGET AND RE-GENERATION POLICY FOR THE TOWNSHIP OF LITTLE FALLS

WHEREAS, it is necessary for the Township to adopt policies and procedures supporting the basic operations of the Township; and

WHEREAS, said policies and procedures have been approved by the Council in past; and

WHEREAS, the best practices program in the State of New Jersey has addressed the adoption of formal policies in local municipalities,

NOW, THEREFORE, BE IT RESOLVED, in accordance with those directives, the Township Council of the Township of Little Falls hereby adopts the following policies and procedures: Little Falls Personnel Policies and Procedures Manual, Little Falls Accounting Policy and Procedures Manual, and the Little Falls Fund Balance Target and Re-Generation Policy for the year 2019.

Mandatory Direct Deposit for Employees

RESOLUTION [OO] 19-01-01- #41 RESOLUTION AUTHORIZING MANDATORY DIRECT DEPOSIT OF NET PAY FOR ALL EMPLOYEES IN ACCORDANCE WITH P.L.2013,c28

WHEREAS, the Township wishes to adopt policies requiring mandatory direct deposit of net pay for all employees in accordance with P.L. 2013, c28; and

WHEREAS, this policies will reduce the cost of payroll processing; and

WHEREAS, the Township policy exempts seasonal and temporary employees,

NOW, THEREFORE, BE IT RESOLVED, in accordance with P.L.2013,c28, the Township Council of the Township of Little Falls hereby adopts mandatory direct deposit of net pay for all employees and directs the Chief Financial Officer to amend the Accounting Policy and Procedures manual to reflect this policy.

Appointing Community Emergency Response Team Members

RESOLUTION [PP] 19-01-01 - #42 RESOLUTION APPOINTING COMMUNITY EMERGENCY RESPONSE TEAM MEMBERS

WHEREAS, the Township of Little Falls has established a Community Emergency Response Team (CERT); and

WHEREAS, CERT is comprised of trained volunteers to help first responders and address various needs in the event of an emergency at the direction of the Township OEM Coordinator;

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Township of Little Falls, in the County of Passaic, State of New Jersey, that the following CERT members are hereby appointed:
MaryEllen Ballantyne, Phyllis Dillon, Steven DiPaola, David Henninger, Gregory Malenchak, John McConnell, Nancy Mecca, Laura Gianduso, Mark Sciacca, Donald Gallarelli, Joan Strothers, David Thomas, Joseph Cannataro, Kathleen Koch, Tammy Hearney, Patti Flatley, Angela Jones, Maria Thompson, Alen Thompson, Caren DaSilva, James Caratozzolo, Lauren Locker, Holly Deni, David Bridges, Christian Henao, Mukund Shah, Michele Kocotos, Arturo Zamora, Robert Dombrowski, Camille Mosella, Alan Hassan, Colette Hassan and Sue Cardone

Organization Meeting of January 1, 2019

It was moved by Councilmember Cordonnier, seconded by Councilmember Vancheri, that the Consent Agenda be approved as printed.

Poll: Ayes: Cordonnier, Kahwaty, Seber, Vancheri, and Council President Sgobba
 Nays: None

The Council President declared the motion passed.

PUBLIC COMMENT

It was moved by Councilmember Cordonnier, seconded by Councilmember Vancheri, that the meeting be and it was opened to the public.

Poll: Ayes: Cordonnier, Kahwaty, Seber, Vancheri, and Council President Sgobba
 Nays: None

The Council President declared the motion passed.

No one further having coming forward to be heard, it was moved by Councilmember Cordonnier, seconded by Councilmember Vancheri, that the meeting be and it was closed to the public.

Poll: Ayes: Cordonnier, Kahwaty, Seber, Vancheri, and Council President Sgobba
 Nays: None

The Council President declared the motion passed.

TIME CAPSULE: 49 years and three months remain until the opening of the Time Capsule on April 2, 2068. The Time Capsule was buried in Memorial Park on Wilmore Road on April 2, 1968, in connection with the Centennial Celebration, the 100th Anniversary of the Township of Little Falls; and the then Township Committee directed that the Township Clerk shall, at each Organization Meeting of the Township's governing body, insert in the Minutes a notation of the time remaining until it shall be opened.

There being no further business to come before the meeting, it was moved by Councilmember Cordonnier, seconded by Councilmember Vancheri, the meeting be and it was adjourned at 1:57 p.m.

Poll: Ayes: Cordonnier, Kahwaty, Seber, Vancheri, and Council President Sgobba
 Nays: None

The Council President declared the motion passed.

H A P P Y N E W Y E A R
