

**REGULAR MEETING  
OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF LITTLE FALLS  
WAS HELD THIS EVENING IN THE MUNICIPAL BUILDING**

**Monday, July 24, 2023**

Council President Sgobba called the meeting to order at 7:00 p.m. with the following members present: Christine Hablitz, Michael Murphy, Janya Patel and Christopher Vancheri. Also present were Mayor James Damiano, Township Attorney Joseph Wenzel, Township Administrator Charles Cuccia, Assistant Township Administrator Vincent Quatrone, and Municipal Clerk Cynthia Kraus.

Absent: Deputy Clerk Melissa DePiro.

Township Employees present: None.

**SALUTE TO THE FLAG-** Council President SGOBBA requested all remain standing for a moment of silence to honor the passing of Julie Lauda, grandmother of Councilmember MURPHY.

**STATEMENT OF PUBLIC NOTICE:** Take notice that adequate notice of this meeting has been provided in accordance with N.J.S.A. 10:4-8 and N.J.S.A. 10:4-10 as follows: A notice of the meeting was prominently posted on the bulletin board at the Municipal Building, located at 225 Main Street, Little Falls, N.J. on January 5, 2023. A copy of the notice was mailed to the North Jersey Herald and News and The Record on the same date. Additionally, a copy of the notice was filed in the office of the Township Clerk on said date. **A link and a telephone number to join the meeting virtually can be accessed on the Township website at [www.lfnj.com](http://www.lfnj.com). Electronic provisions have been established for the public to participate during the public comment portion of the meeting.**

**APPROVAL OF MINUTES**

It was moved by Councilmember Murphy, seconded by Councilmember Hablitz, that the Minutes of the Regular Meeting of June 26, 2023 be and they were approved.

Poll:           Ayes:   Hablitz, Murphy, Patel, Vancheri, and Council President Sgobba  
              Nays:   None

The Council President declared the motion passed.

It was moved by Councilmember Vancheri, seconded by Councilmember Patel, that the Minutes of the July 10, 2023 Workshop be and they were approved.

Poll:           Ayes:   Hablitz, Murphy, Patel, and Vancheri  
              Nays:   None  
              Abstain: Council President Sgobba

The Council President declared the motion passed.

**MAYOR'S REPORT**

Mayor Damiano provided an update on the construction and water main improvement on Long Hill Road which is moving ahead of schedule. He also discussed the nature of the project due to brown water in the surrounding area. The Mayor noted a mirror was installed at the intersection of Francisco Avenue and Long Hill Road where there was previously a difficult line of sight. Mayor Damiano then provided a Streetscape project update which included moving of planters to ensure they are in more appropriate places, awaiting delivery of and the installation of light poles, and replacement of cobra lighting with decorative cobra lighting. The Mayor also commented on the removal of inactive wires from the telephone poles. He then announced the Township was recently awarded a grant for the Streetscape project; however, he will confirm with the State as to which section of the Streetscape the grant is to be applied.

Council President SGOBBA made a query regarding the inactive wires as to whether the Township had a recourse for the utility companies to take them down. Mayor Damiano stated the lines are mostly abandoned by companies when no longer used. There is no person or entity that the Township can go after to get them down, however, it will continue to be pursued.

**ATTORNEY'S REPORT**

Mr. Wenzel further elaborated on his outreach to Verizon regarding leftover wires and the process by which they might be removed, should PSE&G determine the need for pole removal at the utility's discretion.

**COUNCIL MEMBER REPORTS**

Councilmember HABLITZ recalled her attendance at the Building Bridges event celebrating Latin culture as well as the Water Fun Fest. She then announced outdoor movie nights will commence this week.

Councilmember MURPHY reported the Domestic Violence Prevention Committee attended the Farmers Market on July 23<sup>rd</sup>. The next meeting will be on August 2<sup>nd</sup> due to a conflict with the National Night Out event. Per Council President SGOBBA's request, Councilmember MURPHY and HABLITZ provided an update on the Township calendar.

Councilmember VANCHERI commented on the Water Fun Fest, reported the Transportation Committee is planning a traffic education seminar in September, and encouraged everyone to attend National Night out on August 1<sup>st</sup>.

**Meeting of July 24, 2023**

Councilmember VANCHERI also announced the Township will receiving one of the seedling trees from the 9-11 Museum and Memorial Foundation Survivor Tree Seedling Program.

Councilmember PATEL discussed the Community Health Assessment and explained Little Falls is part of the Community Health Assessment that is completed by Passaic County. She also noted the Clifton Health Department received a grant for which they purchased certain barricades for the DPW. Councilmember PATEL then announced additional vascular screenings are also being planned. Per the request of Council President SGOBBA, Councilmember PATEL elaborated on what the Community Health Assessment entails.

**REMARKS FROM THE CHAIR**

Council President SGOBBA discussed the Township’s recognition of the thirty servicemen who perished in the line of duty. Banners in recognition will be displayed from Memorial Day to Labor Day along Main Street The second phase of the program would consist of recognition of active and retired service personnel and would be based on donations.

Per the request of Council President SGOBBA, Mrs. Kraus reported on the number of OPRA requests received by the Clerk’s Department and commented the number of OPRA requests has increased in the Township, which may be due to the fact there is no fee for electronic copies.

Mr. Cuccia then reported on the number of outstanding taxes to date. Mr. Cuccia referred to the Annual Audit, stating that at the end of 2022 the delinquent taxes were approximately \$950,000, of which \$310,000 relates to a State Tax Court appeal with Montclair State University which must go through the court system before resolution. Of the remaining current delinquent taxes, the Township has collected \$512,000 leaving \$135,000 to date. Mr. Cuccia explained the Township will collect all of it through regular collection or through the lien process, adding the Township has \$100,000 in liens at this point in time. Council President SGOBBA commented the issue is not on the residential side but on the commercial end.

Mr. Cuccia then further reported on the Annual Audit. At year end, both the financial opinion and the internal control opinion from the Township’s independent auditor were clean and fairly presented the financial position of the Township. At year end the Township had \$6.3 million in cash and \$3.7 million in Fund Balance. Mr. Cuccia referred to previous discussion on taxes receivable. He noted the comments were management comments, were solely specific to the Municipal Court, and were minor comments. Council President SGOBBA encouraged the Council to review the Audit Report and answer any questions at the next Meeting.

The Mayor stated the Township is waiting for final certification from the County, but it appears the Township will have a tax decrease for this year. He explained a home assessed in the \$400,000 will probably see a decrease between \$15-20 on the year largely related to the new revenue attributable to the new ratables. In response to Council President SGOBBA’s query, Mayor Damiano explained the first tax bill residents received this year, was an estimated tax bill for the upcoming quarters, and would have indicated there was a tax increase expected over the course of the year. The next tax bill for November 1<sup>st</sup> taxes will have clear delineated number of taxes to be paid and would include the tax decrease compared to prior years.

At this time, Council President SGOBBA announced the September 11<sup>th</sup> Meeting will be moved to September 18<sup>th</sup>.

**PUBLIC COMMENT**

Anyone wishing to address the Township Council may do so through the Council President. It is preferred if you give your name and address for the record. Comments are to be limited to three minutes, however, if appropriate, you may be granted additional time in the sole discretion of the Council President.

Members of the public who have joined the Meeting virtually and desire to provide comment shall raise their virtual hand in the Zoom application. The Meeting Moderator will queue the members of the public that wish to provide comment and the Council President will recognize them in order. Members of the public who have joined the Meeting by calling in must press \*6 to mute and unmute themselves and \*9 to raise their hand. Members of the public who have joined the Meeting via the Zoom application must click the Reactions icon and then the Raise Hand icon. Once the process is complete, we will return to the regular order of business.

It was moved by Councilmember Vancheri, seconded by Councilmember Hablitz, that the meeting be and it was opened to the public.

Poll: Ayes: Hablitz, Murphy, Patel, Vancheri, and Council President Sgobba  
Nays: None

The Council President declared the motion passed.

No one having come forward to be heard, it was moved by Councilmember Patel, seconded by Councilmember Vancheri, that the meeting be and it was closed to the public.

Poll: Ayes: Hablitz, Murphy, Patel, Vancheri, and Council President Sgobba  
Nays: None

The Council President declared the motion passed.

**C O N S E N T A G E N D A**

All items on the Consent Agenda were considered to be routine and will be enacted with a single motion. For any items under REQUISITIONS carried a Treasurer’s certification of the availability of funds.

**Meeting of July 24, 2023**

**REPORTS**

Municipal Clerk's Report – Month of June 2023

MUNICIPAL CLERKS REPORT  
Month of June 2023

ABC LICENSES		\$13,365.00
OTHER LICENSES		
Business Licenses	\$625.00	
Pre-paid Business Licenses	\$	
Raffle Licenses	\$20.00	
		\$645.00
REGISTRAR OF VITAL STATISTICS		
Fees & Permits	\$624.00	
Marriage Licenses-LF	\$	
Marriage Licenses-NJ	\$	
		\$624.00
MRNA		
Street Maps		
Zoning Maps		
Zoning Ordinances		
Document Copies		
Garage Sales	\$5.00	
Misc. Fees & Refunds:	\$1,010.00	
TOTAL MRNA	\$1,015.00	<u>\$1,015.00</u>
TOTAL CURRENT ACCOUNT		<u>\$15,649.00</u>
TOTAL TO TREASURER		<u>\$15,649.00</u>

Municipal Clerks Dog/Cat License Report - Month of June 2023

MUNICIPAL CLERK'S DOG/CAT LICENSE REPORT  
Month of June 2023

<b>Dog</b> Licenses issued 06/01/2023 thru 06/30/2023	
Nos. 133 to 169 = Licenses	
Amount due Little Falls	\$251.60
Amount due State	\$59.40
Total Cash Received	\$311.00
<b>Cat</b> Licenses issued 06/01/2023 thru 06/30/2023	
Nos. 11 to 16	
Licenses Issued	
Total Cash Received	\$48.00
Total to Treas.	<u>\$359.00</u>

Tax Collector's Report - Month of June 2023

**MONTHLY REPORT**

Municipality of Township of Little Falls  
Office of the Tax Collector  
Township of Little Falls Current Account, Lakeland Bank  
Revenues Collector for the Month of June 2023

Categories 01-	June 1-29, 2023	2023 Year to Date
2023 Taxes	\$436,330.59	\$25,069,747.88
2016-2022 Taxes	13,918.09	512,986.93
Interest	8,310.88	59,081.64
Duplicate Tax Bill	0.00	5.00
Insufficient Check Fee	0.00	120.00
6% YE-Penalty Fee	991.08	19,868.04
PILOT in-lieu of taxes	46,946.49	378,643.63
<b>GRAND TOTALS</b>	<b>\$506,047.13</b>	<b>\$26,040,453.12</b>

Delinquent 2016 Taxes	\$284,632.08 (princ).
Delinquent 2020 Taxes	2,240.64 (bankruptcy).
Delinquent 2021 Taxes	4,519.28 (bankruptcy).
Delinquent 2022 Taxes	136,496.89 (subject to tax sale 09/12/2023).
Delinquent 2023 Taxes	<u>352,361.21</u> (1 <sup>st</sup> -2 qtrs/princ)
<b>Total Delinquent Taxes</b>	<b>\$780,250.10</b>

2023 Refunds this month = -\$0.00

2023 Year to date refunds = -\$15,069.00

Breakdown of refunds for years 2018-2023 completed in 2023(see attached).

**REFUNDS IN THE YEAR 2023**

Months	2018 STCJ	2019 STCJ	2020 STCJ	2021 STCJ	2022 STCJ	2023 CBJ	2023 Regular	2023 Senior/Veteran	Exempt 2023	Totals By Months
January	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
February	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,184.64	\$2,184.64
March	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$328.60	\$3,378.02	\$0.00	\$6,194.94	\$9,901.56
April	\$0.00	\$1,533.24	\$2,329.96	\$52,368.44	\$56,499.49	\$0.00	\$0.00	\$0.00	\$0.00	\$112,731.13
May	\$0.00	\$0.00	\$8,861.47	\$10,146.71	\$12,105.62	\$0.00	\$2,982.80	\$0.00	\$0.00	\$34,096.60
June	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Totals</b>	<b>\$0.00</b>	<b>\$1,533.24</b>	<b>\$11,191.43</b>	<b>\$62,515.15</b>	<b>\$68,605.11</b>	<b>\$328.60</b>	<b>\$6,360.82</b>	<b>\$0.00</b>	<b>\$8,379.58</b>	<b>\$158,913.93</b>

Note: The above figures represent the months that the Tax Collector did the adjustments in the computer; the Resolution(s) may have been adopted in the next month.

STCJ = State Tax Court Judgments.

CBJ= County Board Judgments.

## Meeting of July 24, 2023

Municipality of Township of Little Falls  
Office of the Tax Collector  
Township of Little Falls Tax Collector Trust 1 (Lien Monies), Lakeland Bank  
Revenues for the Month of June 2023

	<u>Deposit</u>	2023 <u>Year-to-Date</u>
January 2023	\$ 0.00	\$ 0.00
February 2023	0.00	0.00
March 2023	19,684.33	19,684.33
April 2023	18,984.71	38,669.04
May 2023	31,365.76	70,034.80
June 2023	0.00	70,034.80
<b>Total Collected as of June 29, 2023</b>		<b>\$ 70,034.80</b>

Municipality of Township of Little Falls  
Office of the Tax Collector  
Township of Little Falls Tax Collector Trust 2 (Lien Premium Monies), Lakeland Bank  
Revenues for the Month of June 2023

	<u>Liens with Premiums Redeemed/ (-)</u>	<u>Bal. /Dep. (+)</u>
Balance Brought Forward (January 1, 2023)		\$449,500.00
January 2023	\$ 0.00	449,500.00
February 2023	0.00	449,500.00
March 2023	-30,000.00	419,500.00
April 2023	-43,000.00	376,500.00
May 2023	-76,000.00	300,500.00
June 2023	0.00	300,500.00
<b>Ending Balance as of June 29, 2023</b>		<b>\$300,500.00</b>

## Recreation Report – Month of June 2023

Recreation Center –June 2023				
Program	Facility	# Classes	Hours	Participants
Pickle Ball	Gym	8	15	200
Zumba Night	Multi	6	6	90
Zumba Gold	Gym	9	9	92
Tai Chi/Qi Gong	Gym	4	8	65
Yoga	Multi	4	4	33
Fit-4-U	Gym	3	3	35
Gentle Yoga/Fit Over 50	Gym	5	7	70
Fencing	Gym	4	9	60
School #1 Field Day-6/6-6/7	Rec Center	2	10	400
8 <sup>th</sup> Grade Graduation 6/14/23	Rec Center	1	4	400
8 <sup>th</sup> Grade Kick Ball Game – 6/15/23	Rec Center	1	3	94
PVHS Basketball 6/22/23	Gym	1	2	20
<b>Weekly Totals</b>		<b>48</b>	<b>80</b>	<b>1559</b>

## Civic Center Report – Month of June 2023

Month of June 2023			
Meeting Group	# of Meetings	Hours	Participants
Senior Citizen Social Clubs	7	42	180
Senior Ice Cream Social	1	5	50
Arts & Crafts Class	3	6	45
Stamp Club	2	4	20
Alliance for a Better Community	1	2	6
LF Fire Dept. Meeting	1	2	10
OEM Meeting	1	2	10
Primary Election Voting	1	14	*
School #1 Evacuation Drill	1	*	*
<b>Totals</b>	<b>18</b>	<b>77</b>	<b>321</b>

## Police Department Report – Month of June 2023

### OPERATION DIVISION MONTHLY REPORT

Type of Arrest	Total
Total Calls for Service	3,197
Total Operation Reports Generated	152
Total Investigation Reports Generated	40
Total Arrests	13

### Arrest Summary

Type of Arrest	Total
Driving While Intoxicated	5
Simple Assault (DV)	2
Possession of a Firearm (Violation of Firearms Regulations)	2
Attempted Murder/Weapons Possession	1
Outstanding Warrant	1
Aggravated Assault (DV)	1
Contempt of Court (DV)	1

**Patrol Bureau Time & Attendance**

Type of Hours	Total
Vacation	112.5
Holiday	168.0
Compensatory	173.5
Sick	60.0
Personal time	0
Credit time	334.0
Administrative	0
PBA day	5.5
Schedule transition	56.0
Bereavement	0
Overtime due to Training	92
Overtime hours to maintain minimum staffing level	8
Overtime due to Incident/Weather/Other Event	49.75

**TRAFFIC SAFETY SECTION**

Type of Hours	Total
TRAFFIC STUDIES	4
SELECTIVE ENFORCEMENT DETAILS	5
RADAR DETAILS	31
MOTOR VEHICLES COMPLAINTS	5
MOTOR VEHICLE STOPS	31
SUMMONS ISSUED	33
MOTOR VEHICLE CRASH REPORTS	18
SAFETY STICK VIOLATIONS ISSUED	56

**COMMUNITY POLICING**

Type of Hours	Total
Cell block inspections	20
School arrivals	9
School dismissals	8
School Walk-thru	19
Vacant house checks	0
Child car seat installations	2
Headquarters safety inspections	0
Project medicine box emptied	1
Trips to Covanta for prescription drug destruction	0
Community function appearances	4
School function appearances	5

**Special projects/details**

Junior Police Academy/Torch Run
---------------------------------

**COMMUNICATIONS BUREAU**  
**Time & Attendance**

Type of Hours	Total
Vacation	0
Holiday	74
Compensatory	16
Sick	12
Personal time	16
Credit time	18
Schedule transition	0
Bereavement	0
OT Covered by Full Time	216
OT Covered by Per Diem	48
OT Covered by Supervisor	0
OT Due to Training	12
Overtime due to incident/weather/other event	0

**Communications Bureau Calls for Service**

Type of Hours	Total
9-1-1	288
NON-EMERGENCY	629
WALK-IN	35
RADIO	1,284
MDT	971
TOTAL CFS	3,197

Meeting of July 24, 2023

LITTLE FALLS POLICE DEPARTMENT					
Operations Division Monthly Report					
CODE	CALL FOR SERVICE	TOTALS	CODE	CALL FOR SERVICE	TOTALS
0210	RAPE/SEXUAL ASSAULT	1	6310	TRAFFIC ENFORCE/STOP	623
0420	ASSAULT KNIFE	1	6335	TRAFFIC HAZARD	11
0440	AGGRAVATED ASSAULT HANDS AND FEET	2	6336	DISABLED MV	15
0510	BURGLARY	1	6510	PARKING ENFORCEMENT	82
0610	THEFT	10	6608	ESCORTS	14
0613	THEFT SHOPLIFTING	1	6610	MOTORIST ASSIST	1
0800	SIMPLE ASSAULT	2	6612	SIGNALS SIGNS OUT	1
1130	FRAUD ALL OTHERS	4	6614	TRAFFIC POST	3
1440	CRIMINAL MISCHIEF ALL	4	6615	TRAFFIC COUNTER DEPLOYMENT/RADAR SIGN	4
1445	PROPERTY DAMAGE REPORT	10	6616	TRAFFIC STUDY	3
1720	INDECENT EXPOSURE	1	7003	PROPERTY CHECK/AREA CHECK	542
2111	DWI – ALCOHOLL/UNDER INFL	5	7004	VACANT HOME CHECK	2
2410	FIGHT	1	7006	LOCK OUT	3
2415	DISPUTE	12	7008	MEDICAL ASSISTANCE	48
2420	DISORDERLY CONDUCT/HARASSMENT	2	7010	NOTIFICATIONS	1
2450	NOISE COMPLAINT	25	7012	BANK ESCORTS, ETC	3
2485	ALARM ALL OTHERS	2	7014	OTH PUB SERV/WELFARE CHK	15
2619	VIOLATION OF TRO/FRO	1	7015	ASSIST CITIZEN	6
2640	MUNICIPAL ORD VIOLATIONS/OTHER OFFENSES	6	7020	TRANSPORTATIONS	2
2652	PERJURY/OTHER OFFENSES	1	7025	EMOTIONALLY DISTURBED PERSON(EDP)	1
2656	THREATS	4	7050	PROPERTY CHECK SCHOOL FACILITIES	113
2660	TRESPASSING	2	7055	BAR/TAVERN CHECK	42
4014	OPEN DOORS/WINDOWS GENERAL POLICE	5	7504	ASSISTING-OTHER POLICE DP	13
4018	STREETS LIGHTS-OUT/REPAIRS	1	7506	ASSISTING – OTHER AGENCIES	5
4020	SUSPICIOUS AUTO GENERAL POLICE	10	7585	ASSIST SCHOOL	8
4021	SUSPICIOUS ACTIVITY	12	8010	WARRANTS – LOCAL	3
4022	SUSPICIOUS PERSON GENERAL POLICE	8	8110	WARRANTS-OTHER AGENCIES	1
4024	WATER LEAKS-MAINS/HYDRANT GENERAL POLICE	1	8504	PRISONER WATCH/JAIL DUTY/TRANSPORT	1
4026	DOWN-WIRES/POLES/TREES/LIMBS	6	9002	ADMINISTRATIVE DUTIES	279
4028	OTHER NON-CRIMINAL INV GENERAL POLICE	25	9003	COMMUNITY POLICING	30
4040	PATROL INVESTIGATION	12	9006	SICK DAY	13
4051	ALARM BURGLARY OR HOLD UP RESIDENCE	6	9007	CHECK SCHOOL GUARD/COVER SCHOOL POST	87
4052	ALARM BURGLARY OR HOLD UP NON RESIDENCE	10	9008	COURT	4
4100	ALARMS (FIRE ALARMS)	3	9010	IN SERVICE TRAINING	68
4141	FIRE-RESIDENTIAL STRUCTURE FIRE	4	9020	POLICE INFORMATION	2
4144	FIRE-DUMPSTER/GARBAGE FIRE	1	9021	TRAINING	1
4146	FIRE-BRUSH/GRASS FIRE	1	9025	FIELD CONTACT INFORMATION	3
4159	SMOKE CONDITION	3	9027	FIREARMS APPLICATION	11
4191	FIRE – VEHICLE MAINTENANCE	1	9028	FINGERPRINT	3
4510	UNATTENDED DEATHS	2	9029	CIVIL MATTER	3
5004	FOUND ARTICLES	4	9030	SPECIAL DETAIL ASSIGNMENT	30
5008	LOST ARTICLES	2	9034	REPOSESSION	2
5506	LOST/FOUND/STRAY ANIMALS	8	9050	BACKGROUND CHECK	2
5510	ANIMAL COMPLAINTS ALL	8	9052	TRO/FRO INFORMATION & SERVICE	5
5517	DISPOSAL OF INJURED ANIMAL	3	9071	DIRECTED PATROL	139
6006	MV ACCIDENT W/INJURY	3	911	911 HANG UP/CHK WELFARE	114
6008	MV ACCIDENT NO INJURIES	52	9110	PRO-ACTIVE PATROL	101
6010	MV CRASH-SR-1/OTHER	2	9112	FOOT PATROL	8
6015	MV CRASH HIT & RUN	1	9114	LIQUOR LICENSE INVEST	14
6303	TRAFFIC OFFENSE ALL OTHER	1	9115	FOLLOW-UP	34
6305	SELECTIVE ENFORCEMENT TRAFFIC	64	9118	CHILDSEAT INSPECTION	3
6306	RADAR	198	9110	911 TRANSFER TO OTHER	67
6308	TRAFFIC MV COMPLAINT	19	9130	OPERATION MEDICINE CABINET	1
			9137	EVIDENCE DUTIES	6
			9192	VEHICLE MAINTENANCE	24
				SEX OFFENDER REGISTRATION	1
				DAILY ASSIGNMENTS	1

**Investigations & Services Division Report**  
June 2023 Monthly Report

**DETECTIVE BUREAU**

**Criminal Case Management:**

- 5 Cases were referred for follow-up investigation.
- 14 Investigations currently remain open and active.
- 1 Case closed from current and previous months.
- 0 Assist own Agency (Patrol Invest/Cases/Special Details)

**Criminal Complaints/Warrants Served:**

- 2 Cases where criminal complaints were issued by the Investigative Division.
- 7 Total Criminal Complaints Issued
- 1 Attempts were made to service outstanding criminal arrest warrants issued by the Little Falls Municipal Court.

**Juvenile:**

- 1 Juvenile cases investigated
- 0 Juvenile Complaint Issued
- 0 Station-House Adjustments were filed by the Department’s Juvenile Detective.

**Narcotics:**

- 0 Arrests were made by the investigative division for a drug related offense.
- 1 33 lbs. of prescription drugs collected in the drop box.

**After Hours Callouts:**

- 1 Incident required a detective for investigative support or notification after hours.

**Grand Jury/Superior Court Appearances:**

- 0 Cases required a Detective to appear and testify before a Grand Jury or Superior Court.

## Meeting of July 24, 2023

### Internal Affairs (IA):

1 IA Complaint(s) was screened and indexed.

1 IA Investigation(s) was conducted and closed.

1 IA Complaint(s) remains open (2022) and is being investigated.

Major Discipline: There were **0** investigations closed that resulted in disciplinary action requiring termination, demotion and/or suspension of five (5) or more days.

### Search Warrants/Subpoenas:

6 Subpoenas were requested to be served for an investigation.

There were **2** search warrants and **0** communication data warrants executed.

### Background Investigations:

The Detective Bureau completed:

2 Police Applicants

1 Dispatcher Applicants

0 Crossing Guard Applicants

0 Solicitor Applicant Investigations

12 ABC Background/Applicants

### Megan's Law (Sex-Offender) Registrations:

0 New Registrations

1 Address Verification and Re-Registration

0 Transferred to Other Agency

There are currently **14** registered sex-offenders residing within the Township.

### Detective Time Off and Overtime:

Compensatory – **23.5** hours      Vacation/Holiday – **32** hours      Time Off: TOTAL Hours  
Personal – **0** hours      Sick-**40** hours      Other – **0** hours (Bereavement)

### Overtime: TOTAL 4.5 Hours

Detective (Investigations and Follow ups) Hours for Cash – **68** hours

Detective (Investigations and Follow ups) Hours for Compensatory Time –**2.5** hours

Patrol Shift Coverage by Detective – **0** hours (OT Cash)

Patrol Grant OT – **4** hours

Court OT –**3** Hours (OT Cash)

PVHS / Outside Events – **3.5** Hours

### Notable Detective Cases:

#### *Investigations*

- **Case#23-18460 (Attempted Murder); Chela's Restaurant & Bar** -On June 10<sup>th</sup>, 2023, the Little Falls Police Department (Patrol Division) responded to Chela's Restaurant & Bar for a report of a stabbing. The investigations & Services Division were notified and responded. Through the investigation, it was discovered that a 20 y/o male was stabbed by another customer from Chela's Restaurant & Bar. At the conclusion of a 6-day investigation, the actor, Francisco Rivera Jr. of Passaic, was identified and successfully apprehended without incident. Mr. Rivera was charged with one count of Criminal Attempt, one count of Murder, one count of weapons possession for unlawful purpose, and one count of unlawful possession of a weapon. Mr. Rivera is currently housed at the Bergen County Jail for incarceration.
- **Case#23-05089 (Theft By Deception); Shop-Rite of Little Falls** – On June 8<sup>th</sup>, 2023 Detective Sergeant John Monaco Jr. completed a four-month investigation of several fraudulent transactions which occurred at the Shop-Rite of Little Falls between January 26<sup>th</sup>, to February 13<sup>th</sup>, 2023, totaling \$1089.09. The investigation led to the successful identification and apprehension of the actor Natalie Bornacelli of Clifton who was subsequently charged with (6) counts of Fraudulent Use of Credit Card (2C:21-6H).

### RECORDS BUREAU:

#### Discovery and OPRA:

9 Discovery Cases involving Digital (Audio/Video) files were processed for defense attorneys, the public defender and prosecutors.

20 Total discovery cases. 32 OPRA requests were processed.

597 pages of reports were facilitated and forwarded to the Township Clerk's Office for OPRA requests.

\$604.00 was deposited by the Records Bureau during the month.

Discovery \$0.00/Firearms \$425.00/Accident & Incident Reports \$179.00/Fingerprints \$0.00

#### Firearms:

10 Applications for Firearms Permits

6 Firearms Purchaser ID cards were *issued*

14 Handgun Purchase Permits were *issued*

0 Permit to Carry Handguns Issued

#### Background Investigations:

17 Firearm Investigations Completed

1 Application Withdrawn by Applicant/Denied

#### TRAINING

Developing First Line Supervisors (4 days) – Ptl. Timmerman

FBI LEEDA (5 days) – Sgt. Hoyt

Interdiction Mastermind (1 day) – Ptl. Hablitz

Advanced Roadside Impairment Detection (2 days) -Ptl. Yannuzzi

Firearms Instructor (5 days) – Ptl. Pinnola

Taser Instructor Use Of Force Update (1/2 day) – Lt. Gilchrist

Evidence & Property Room Management -Sgt. Emperio

#### Department Training:

Situational Leadership (Power DMS) – Supervisors

Rifle Qualifications – All sworn personnel

CPR Re-certification (Sgt. Romaine) – PST Digangi, PST Montanez

#### Construction Report – June 2023

##### Uniform Construction Code

Permits Issued – 67

Inspections -323

Total Value of Construction - \$1,008,808.00

Certificate of Occupancy - \$126.00

Permit Fees Collected - \$28,904.00

Permit Fees Waived - \$499.00

Penalties - \$0.00

Total Fees Collected - \$29,030.00

**Meeting of July 24, 2023**

**Zoning**

Total Zoning Fees - \$980.00

**Property Maintenance**

Certificates of Compliance Fees –\$3,165.00

Inspections –145

Roll-off permits – \$90.00

Complaints – 4

Violations Issued – 26

Total Fees Collected - \$3,255.00

**Monthly Revenue \$33,265.00**

**YTD 2023 Revenue \$314,765.00**

**Finance Department Report – June 2023**

BUDGET STATUS REPORT YEAR TO DATE TOWNSHIP OF LITTLE FALLS JANUARY 1, 2023 – JUNE 30, 2023							
ACCOUNT 01-2010	BUDGET	Budget After Modification	Paid or Charged	Encumbered	Paid or Committed	Balance	% Spent
00-0000	BUDGET	0.00	0.00	0.00	0.00	0.00	0.0
20-1000	ADMINISTRATION S&W	165,000.00	68,975.61	0.00	68,975.61	96,024.39	41.8
20-1050	ADMINISTRATION O/E	68,800.00	39,235.82	27,100.00	66,335.82	2,464.18	96.4
20-1100	MAYOR & COUNCIL S&W	17,500.00	8,750.16	0.00	8,750.16	8,749.84	50.0
20-1102	MAYOR & COUNCIL O/E	2,000.00	0.00	579.94	579.94	1,420.06	28.9
20-1200	CLERK S&W	297,129.00	149,498.42	0.00	149,498.42	147,630.58	50.3
20-1202	CLERK O/E	88,500.00	29,156.89	8,236.55	37,393.44	51,106.56	42.2
20-1300	FINANCIAL ADM. S&W	158,450.00	89,008.44	0.00	89,008.44	69,441.56	56.1
20-1302	FINANCIAL ADM. O/E	75,000.00	42,719.66	143.10	42,862.76	32,317.24	57.1
20-1352	FINANCIAL ADMIN. AUDIT	58,000.00	25,250.00	0.00	25,250.00	32,750.00	43.5
20-1450	REVENUE ADMIN.S&W	107,723.00	53,861.50	0.00	53,861.50	53,861.50	50.0
20-1452	REVENUE ADMIN.-O/E	39,500.00	27,971.17	2,491.10	30,462.27	9,037.73	77.1
20-1500	ASSESSMENTS S&W	61,587.00	30,793.67	0.00	30,793.67	30,793.67	50.0
20-1502	ASSESSMENT OF TAXES	32,900.00	8,427.30	0.00	8,427.30	24,472.70	25.6
20-1550	LEGAL SERVICES S&W	0.00	0.00	0.00	0.00	0.00	0.00
20-1551	LEGAL SERVICES O/E	0.00	0.00	0.00	0.00	0.00	0.00
20-1552	LEGAL SERVICES O/E	175,000.00	98,416.40	37,500.00	135,916.40	39,083.60	77.6
20-1651	ENGINEERING S&W	0.00	0.00	0.00	0.00	0.00	0.00
20-1652	ENGINEERING O/E	50,000.00	23,753.83	1,884.00	25,637.83	24,362.17	51.2
20-1801	PLANNING BOARD S&W	5,360.00	2,679.81	0.00	2,679.81	2,680.19	49.9
20-1802	PLANNING BOARD O/E	26,500.00	8,690.45	1,107.50	9,797.95	16,702.05	36.9
20-1951	CONST.CODE OFF. S&W	301,444.00	149,885.51	0.00	149,885.51	151,558.49	49.7
20-1952	CONST.CODE OFF. O/E	47,200.00	19,328.64	3,169.70	22,498.34	24,701.66	47.6
22-2001	PLUMBING INSP. S&W	24,793.00	16,074.45	0.00	16,074.45	8,718.55	64.8
22-2002	ELECTRIC INSP. S&W	29,063.00	16,419.98	0.00	16,419.98	12,643.02	56.4
23-2101	LIABILITY INSURANCE	35,000.00	34,704.00	0.00	34,704.00	296.00	99.1
23-2102		0.00	0.00	0.00	0.00	0.00	0.0
23-2150	LIABILITY INSUR-	220,800.00	263,423.50	0.00	263,423.50	-42,623.50	119.3
23-2151	WORKERS COMP.-	325,200.00	272,912.00	0.00	272,912.00	52,288.00	83.9
23-2152		0.00	0.00	0.00	0.00	0.00	0.0
23-2202	NJSHBP-GROUP HEALTH	1,730,000.00	920,660.68	41,936.49	952,597.17	767,402.83	55.6
23-2252	UNEMPLOYMENT INSUR.	15,000.00	0.00	0.00	0.00	15,000.00	0.0
24-2401	STORM IDA EMERGENCY	0.00	0.00	0.00	0.00	0.00	0.00
24-2402	STORM IDA EMERGENCY	0.00	0.00	0.00	0.00	0.00	0.00
25-2401	POLICE S&W	4,172,948.00	2,356,376.29	0.00	2,356,376.29	1,816,571.71	56.4
25-2402	POLICE O/E	230,350.00	125,781.36	58,843.22	184,624.58	45,725.42	80.1
25-2403	POLICE S&W	537,164.00	262,360.84	0.00	262,360.84	274,803.16	48.8
25-2404	POLICE S&W	226,038.00	112,832.21	0.00	112,832.21	113,205.79	49.9
25-2412	ACQ. OF POLICE CARS	110,000.00	58,410.00	0.00	58,410.00	51,590.00	53.1
25-2521	EMERG. MGMT. S&W	15,000.00	7,500.00	0.00	7,500.00	7,500.00	50.0
25-2522	EMERG. MGMT. SERV.-	20,000.00	10,539.27	2,525.57	13,064.84	6,935.16	65.3
25-2651	FIRE S&W	0.00	0.00	0.00	0.00	0.00	0.00
25-2652	AID VOLUNTEER FIRE	167,240.00	76,768.73	2,248.00	79,016.73	88,223.27	47.2
25-2653	FIRE O/E- FLOOD	0.00	0.00	0.00	0.00	0.00	0.0
25-2662	FIRE HYDRANT SERV.	182,000.00	116,268.60	65,731.40	182,000.00	0.00	100.0
25-2751	PROSECUTOR S&W	21,683.00	10,841.28	0.00	10,841.28	10,841.72	49.9
25-2801	EMS/AMBULANCE EMT	620,940.00	272,197.58	0.00	272,197.58	348,742.42	43.8
25-2802	EMS/AMBULANCE	113,950.00	56,814.19	3,099.87	59,914.06	54,035.94	52.5
25-2871	EMS/AMB ELMWOOD	0.00	0.00	0.00	0.00	0.00	0.0
25-2872	EMS/AMB ELMWOOD PK	0.00	0.00	0.00	0.00	0.00	0.0
26-2901	DPW S&W	1,018,498.00	504,829.80	0.00	504,829.80	516,668.20	49.5
26-2902	DPW-O/E	200,000.00	121,805.96	62,561.73	184,367.69	15,632.31	92.1
26-3001	SHADE TREE COMM.	0.00	0.00	0.00	0.00	0.00	0.0
26-3002	SHADE TREE COMM. O/E	23,370.00	14,389.99	0.00	14,389.99	8,980.01	61.5
26-3051	SOLID WASTE S&W	75,000.00	22,360.18	0.00	22,360.18	52,639.82	29.8
26-3052	SOLID WASTE O/E	686,000.00	410,492.46	184,477.47	594,969.93	91,030.07	86.7
26-3101	BLDGS & GROUNDS S&W	0.00	0.00	0.00	0.00	0.00	0.0
26-3102	BLDGS & GROUNDS O/E	115,000.00	33,138.66	24,227.20	57,365.86	57,634.14	49.8
26-3151	VEHICLE MAINT. S&W	90,000.00	44,237.88	0.00	44,237.88	45,762.12	49.1
26-3152	VEHICLE MAINT. O/E	115,000.00	65,418.18	21,087.51	86,505.69	28,494.31	75.2
26-3252	COMMUNITY SERVICES	10,000.00	604.08	0.00	604.08	9,395.92	6.0
27-3302	BOARD OF HEALTH-	123,025.00	61,300.20	746.50	62,046.70	60,978.30	50.4
27-3332	PEOSHA – FIRE	3,500.00	0.00	0.00	0.00	3,500.00	0.0
27-3350	FLOOD BOARD O/E	500.00	0.00	0.00	0.00	500.00	0.0
27-3451	PUBLIC ASSIST. S&W	15,289.00	7,644.48	0.00	7,644.48	7,644.52	49.9
27-3452	PUBLIC ASSIST. O/E	550.00	0.00	0.00	0.00	550.00	0.0
27-3501	FIRE PREVENTION S&W	87,727.00	44,719.02	0.00	44,719.02	43,007.98	50.9



**Meeting of July 24, 2023**

ACCOUNT 01-2010	BUDGET	Budget After Modification	Paid or Charged	Encumbered	Paid or Committed	Balance	% Spent
27-3502	FIRE PREVENTION O/E	9,700.00	5,749.65	627.95	6,377.60	3,322.40	65.7
27-3701	SENIOR ACTIVITIES S&W	0.00	0.00	0.00	0.00	0.00	0.0
27-3702	SENIOR ACTIVITIES O/E	6,000.00	5,360.20	0.00	5,360.020	638.80	89.3
27-3722	SR. CITIZEN TRANSPORT	2,900.00	550.00	550.0	1,100.00	1,800.00	37.9
28-3701	RECREATION S&W	240,617.00	101,046.21	0.00	101,046.21	139,570.79	41.9
28-3702	RECREATION O/E	198,780.00	129,479.16	5,135.15	134,614.31	64,165.69	67.7
29-3902	MAINT. PUBLIC LIBRARY	651,432.00	325,716.00	0.00	325,716.00	325,716.00	50.0
30-4102	PRIOR YEARS BILLS:	0.00	0.00	0.00	0.00	0.00	0.0
30-4202	CELEB. OF PUBLIC EVE.	10,000.00	2,300.00	5,550.00	7,850.00	2,150.00	78.5
30-4251	S&W ADJUSTMENT	0.00	0.00	0.00	0.00	0.00	0.0
31-4352	STREET LIGHTING09	80,000.00	52,572.54	0.00	52,572.54	27,427.46	65.7
31-4402	TELEPHONE/IT	115,000.00	48,383.56	43,193.64	91,577.20	23,422.80	79.6
31-4452	WATER	35,000.00	10,990.73	15,555.34	26,546.07	8,453.93	75.8
31-4462	GAS & ELECTRIC	260,000.00	176,610.75	0.00	176,610.75	83,389.25	67.9
31-4472	DIESEL	70,000.00	21,800.99	17,588.06	39,389.05	30,610.95	56.2
31-4552	LANDFILL/SOLID WASTE	485,000.00	272,834.44	113,316.96	386,151.40	98,848.60	79.6
31-4560	RECYCLING TAX	15,500.00	9,571.50	4,681.26	14,252.76	1,247.24	91.9
31-4562	PASSAIC VALLEY SEWER	1,050,000.00	785,281.12	0.00	785,281.12	264,718.88	74.7
31-4572	SECOND RIVER JOINT	4,500.00	4,000.00	0.00	4,000.00	500.00	88.8
31-4582	THIRD RIVER JOINT	2,500.00	2,469.00	0.00	2,469.00	31.0	98.7
31-4592	TWSP OF MONTCLAIR	15,000.00	0.00	0.00	0.00	15,000.00	0.0
31-4602	GASOLINE	100,000.00	74,040.77	9,997.95	84,038.72	15,961.28	84.0
31-4612	CITY OF CLIFTON	7,500.00	0.00	0.00	0.00	7,500.00	0.0
32-0000	Passaic Cty CARES	0.00	0.00	0.00	0.00	0.00	0.0
36-4712	PERS	460,605.00	460,605.00	0.00	460,605.00	0.00	100.0
36-4722	SOCIAL SECURITY	360,000.00	186,271.72	0.00	186,271.72	173,728.28	51.7
36-4752	PFRS	1,276,611.00	1,276,611.00	0.00	1,276,611.00	0.00	100.0
36-4762	LOSAP	105,000.00	0.00	0.00	0.00	105,000.00	0.0
36-4765		0.00	0.00	0.00	0.00	0.00	0.0
36-4770	Employer Contribution to	20,000.00	6,000.00	0.00	6,000.00	14,000.00	30.00
36-4772	PEN. VOL. FIRE WIDOWS	5,000.00	2,916.62	2,083.38	5,000.00	0.00	100.0
36-4775	DEFICIT IN	0.00	0.00	0.00	0.00	0.00	0.0
36-4776	DEFERRED CHARGES	0.00	0.00	0.00	0.00	0.00	0.0
40-7012	MUNICIPAL ALLIANCE	0.00	0.00	0.00	0.00	0.00	0.0
40-7025	N J ALCOHOL ED.	0.00	0.00	0.00	0.00	0.00	0.0
40-7030	BODY ARMOR GRANT	3,628.29	3,628.29	0.00	3,628.29	0.00	100.0
40-7035	BULLET PROOF VEST	0.00	0.00	0.00	0.00	0.00	0.0
40-7040	RECYCLING TONNAGE	18,415.35	18,415.35	0.00	18,415.35	0.00	100.0
40-7076	NEW JERSEY HWY	0.00	0.00	0.00	0.00	0.00	0.0
40-7451	DWI - DDEF	0.00	0.00	0.00	0.00	0.00	0.0
40-7533	CLICK OR TICKET	0.00	0.00	0.00	0.00	0.00	0.0
40-7535	DISTRACTED DRIVING	0.00	0.00	0.00	0.00	0.00	0.0
40-7601	FF GLOBAL PREVENTION	0.00	0.00	0.00	0.00	0.00	0.0
40-7602	NJ AMERICAN WATER FF	0.00	0.00	0.00	0.00	0.00	0.0
40-7702	CLEAN COMMUNITIES	21,765.61	22,125.61	0.00	22,125.61	-360.00	101.6
43-4901	MUNICIPAL COURT S&W	171,027.00	80,804.24	0.00	80,804.24	90,222.76	47.2
43-4902	MUNICIPAL COURT O/E	36,350.00	7,578.26	1,729.88	9,308.14	27,041.86	25.6
43-4952	PUBLIC DEFENDER	7,500.00	3,300.00	0.00	3,300.00	4,200.00	44.0
43-4980	DEFERRED CHARGES	0.00	0.00	0.00	0.00	0.00	0.0
44-9012	CAPITAL IMPROVEMENT	300,000.00	6,598.00	0.00	6,598.00	293,402.00	2.1
44-9052	ACQ. OF COMPUTERS	85,000.00	30,562.20	17,474.20	48,036.40	36,963.60	56.5
45-9202	BOND PRINCIPAL	1,525,000.00	191,000.00	0.00	191,000.00	1,334,000.00	12.5
45-9302	INTEREST ON BONDS	576,976.00	262,520.56	0.00	262,520.56	311,455.44	46.0
45-9402	INTEREST ON NOTES	202,587.00	4,048.64	0.00	4,048.64	198,538.36	1.9
45-9502	NOTE PRINCIPAL	260,000.00	259,113.00	0.00	259,113.00	887.00	99.6
46-8750	EMERGENCY	662,174.00	662,174.00	0.00	662,174.00	0.00	100.0
46-8883	DEFERRED CHARGES-	0.00	0.00	0.00	0.00	0.00	0.0
46-8886	DEFERRED CHARGES-	0.00	0.00	0.00	0.00	0.00	0.0
46-8889	DEFERRED CHARGES-	0.00	0.00	0.00	0.00	0.00	0.0
50-8992	RES UNCOLLECTED TAX	600,000.00	600,000.00	0.00	600,000.00	0.00	100.0
67-4800	JUDGEMENTS	0.00	0.00	0.00	0.00	0.00	0.0
70-1000	LIBRARY PAYROLL	0.00	157,101.56	0.00	157,101.56	-157,101.56	0.0
	<b>GRAND TOTAL</b>	<b>23,195,289.25</b>	<b>13,471,964.80</b>	<b>787,180.62</b>	<b>14,259,145.42</b>	<b>8,936,143.83</b>	<b>61.4</b>

**APPLICATIONS**

RAFFLE, OES CHAPTER #224, ON-PREMISE 50/50, 9/8/23, 1:00 P.M. – 6:00 P.M., 14 LINCOLN AVENUE, LITTLE FALLS

RAFFLE, OES CHAPTER #224, ON-PREMISE MERCHANDISE RAFFLE, 9/8/23, 1:00 P.M. – 6:00 P.M., 14 LINCOLN AVENUE, LITTLE FALLS

RAFFLE, PASSAIC VALLEY REGIONAL HIGH SCHOOL EDUCATION FOUNDATION, MERCHANDISE RAFFLE, 5/1/24, 2:30 P.M. – 3:30 P.M., 100 EAST MAIN STREET, LITTLE FALLS

RAFFLE, PASSAIC VALLEY REGIONAL HIGH SCHOOL EDUCATION FOUNDATION, MERCHANDISE RAFFLE, 2/7/24, 2:30 P.M. – 3:30 P.M., 100 EAST MAIN STREET, LITTLE FALLS

RAFFLE, PASSAIC VALLEY REGIONAL HIGH SCHOOL EDUCATION FOUNDATION, MERCHANDISE RAFFLE, 5/15/24, 2:30 P.M. – 3:30 P.M., 100 EAST MAIN STREET, LITTLE FALLS

RAFFLE, PASSAIC VALLEY REGIONAL HIGH SCHOOL EDUCATION FOUNDATION, MERCHANDISE RAFFLE, 11/8/23, 2:30 P.M. – 3:30 P.M., 100 EAST MAIN STREET, LITTLE FALLS

**Meeting of July 24, 2023**

RAFFLE, SONS OF THE AMERICAN LEGION POST #108, ON-PREMISE MERCHANDISE RAFFLE, 10/14/23, 1:00 P.M. – 5:00 P.M., 591 MAIN STREET, LITTLE FALLS

RAFFLE, SONS OF THE AMERICAN LEGION POST #108, ON-PREMISE 50/50, 10/14/23, 1:00 P.M. – 5:00 P.M., 591 MAIN STREET, LITTLE FALLS

**RESOLUTIONS**

Acknowledging Receipt & Review of 2022 Annual Audit

**RESOLUTION [A] 23-07-24 - #1**

**WHEREAS**, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions; and

**WHEREAS**, The Annual Report of Audit for the year 2022 has been filed by a Registered Municipal Accountant with the Municipal Clerk as per the requirements of N.J.S.A. 40A:5-6, and a copy has been received by each member of the governing body; and

**WHEREAS**, the Local Finance Board of the State of New Jersey is authorized to prescribe reports pertaining to the local fiscal affairs, as per R.S. 52:27BB-34; and

**WHEREAS**, the Local Finance Board has promulgated a regulation requiring that the governing body of each municipality shall by resolution certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled:

General Comments  
Recommendations

and, **WHEREAS**, the members of the governing body have personally reviewed as a minimum the Annual Report of Audit, and specifically the sections of the Annual Audit entitled:

General Comments  
Recommendations

as evidenced by the group affidavit form of the governing body; and

**WHEREAS**, such resolution of certification shall be adopted by the Governing Body no later than forty-five days after the receipt of the annual audit, as per the regulations of the Local Finance Board; and

**WHEREAS**, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board; and

**WHEREAS**, failure to comply with the promulgations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52 – to wit:  
R.S. 52:27BB-52 – “A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office.”

**NOW, THEREFORE, BE IT RESOLVED**, that the Township Council of the Township of Little Falls, hereby states that it has complied with the promulgation of the Local Finance Board of the state of New Jersey dated July 30, 1968 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

\*\*\*\*\*

Approval of Corrective Action Plan – Annual Audit

**TOWNSHIP OF LITTLE FALLS  
PASSAIC COUNTY, NEW JERSEY  
RESOLUTION [B] 23-07-24 - #2**

**WHEREAS**, the Director of the Division of Local Government Services has formally directed all municipalities to adopt a Corrective Action Plan as part of their annual audit process; and

**WHEREAS**, this Corrective Action Plan shall be submitted to the Director of Local Government Services upon adoption of the Governing Body and it shall be kept on file with the Township Clerk; and

**WHEREAS**, the Plan shall cover all audit findings and recommendations and be prepared in accordance with the Single Audit Act OMB Circular 128 and Local Finance Notice of 92-15; and

**NOW, THEREFORE, BE IT RESOLVED** that the Township Council hereby approves the attached Corrective Action Plan for the 2022 Annual Audit;

**BE IT FURTHER RESOLVED** that the Township Clerk is hereby directed to maintain said Plan in Township files, available to the public.

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution, including the Corrective Action Plan, be forwarded to the Director of the Division of Local Government Services.

\*\*\*\*\*

Authorization of Affordability Assistance Grant to Renter of 405 Main St Unit 142

**RESOLUTION [C] 23-07-24 - #3  
RESOLUTION AUTHORIZING AFFORDABILITY ASSISTANCE GRANT WITH THE RENTER OF AN  
AFFORDABLE HOUSING UNIT LOCATED 405 MAIN ST, UNIT 142 , LITTLE FALLS, NJ 07424**

**WHEREAS**, Kayleen A Silva [will rent/rents] property located at 405 Main St, Unit 142, Little Falls, NJ 07424, which property is governed by the statutes, ordinances, rules and regulations restricting ownership and use of the property as an Affordable Housing unit; and

**WHEREAS**, the tenant has requested an Affordability Assistance Program grant from the Affordable Housing Trust Fund; and

**WHEREAS**, the Township is willing to extend a grant to the tenant in the amount of \$492.00.

**NOW THEREFORE BE IT RESOLVED** on this 24<sup>th</sup> day of July, 2023, by the Township Council of Little Falls, County of Passaic, State of New Jersey, that:

1. The Mayor, Administrator, Clerk and attorney are hereby authorized to execute an Affordability Assistance Program grant with the renter of an Affordable Housing unit at 405 Main St, Unit 142, Little Falls, NJ 07424.

Award of Contract – Frank Galbrath & Son Excavation for 62-66 Stanley Street

**RESOLUTION [D] 23-07-24 - #4  
ACCEPTING BID AND AWARDING CONTRACT FOR  
56-58, 60 & 62-66 STANLEY STREET BUILDING DEMOLITIONS**

**WHEREAS**, pursuant to advertising duly made, bids were received by the Township of Little Falls on July 19, 2023 for the 56-58, 60 & 62-66 Stanley Street Building Demolitions project, and the bids were opened and read publicly as follows:

Caravella Demolition	Yanuzzi Group	Mamargi Demolition
Bid: \$257,000.00	Bid: \$357,400.00	Bid: \$286,936.00

**Meeting of July 24, 2023**

Frank Galbraith & Son                      RFC Excavating & Landscape Construction  
Bid: \$205,512.00                              Bid: \$360,219.00

and, **WHEREAS**, the Township Attorney has reviewed the bids for legal sufficiency; and  
**WHEREAS**, the award is subject to the Availability of Funds and certification of same in the 2023 budget; and  
**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Little Falls as follows:

- 1) That the bid of  
Frank Galbraith & Son Excavation & Demolition, Inc.  
831 Raritan Avenue  
Scotch Plains, NJ 07076

in the amount of  
\$205,512.00

- be and the same is hereby accepted; and
- 2) That the Mayor and Clerk be and they are hereby authorized to execute a Contract in a form approved by the Township Attorney for the designated services at the bid price hereinabove cited, subject to the successful Contractor’s filing the required form of Affirmative Action compliance and Payroll Certification for Public Works Projects; and
- 3) That the Clerk be and he is hereby authorized and directed to return to the unsuccessful bidder(s) any Certified checks and/or Bid Bonds received from them as surety, with the exception of the surety received from the second-lowest bidder, which shall be retained for a period not to exceed sixty (60) days or until a contract in a form satisfactory to the Township Attorney shall have been executed with the low bidder, whichever shall come first.

\*\*\*\*\*

Award of Contract- Community Rating System Program Support to Tetra Tech, Inc.

**RESOLUTION [E] 23-07-24 - #5  
RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF LITTLE FALLS, COUNTY OF PASSAIC, STATE OF NEW JERSEY AUTHORIZING THE AWARD OF A CONTRACT FOR SERVICES RELATED TO COMMUNITY RATING SYSTEM (CRS) PROGRAM SUPPORT TO TETRA TECH, INC.**

**WHEREAS**, Tetra Tech, Inc. provides services relating to Community Rating System (CRS) Program support; and  
**WHEREAS**, it is necessary for the Township to utilize these services; and  
**WHEREAS**, the Township desires to award a one-year contract to Tetra Tech, Inc. in accordance with the Fee Schedule provided;

and  
**NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF LITTLE FALLS, PASSAIC COUNTY, NEW JERSEY**, the Council hereby authorizes the award of one-year contract to Tetra Tech, Inc. for CRS Program support services.

\*\*\*\*\*

Bill List

**RESOLUTION [F] 23-07-24 - #6**

**BE IT RESOLVED** by the Township Council of the Township of Little Falls the Council having received the Treasurer’s certification of the availability of funds for payment of all bills presented, that payment of all bills approved by the Finance Committee be and is hereby authorized, subject to the availability of funds and subject to the appropriate and available appropriation in the line item.

\*\*\*\*\*

It was moved by Councilmember Hablitz, seconded by Councilmember Murphy, that the Consent Agenda be approved as printed.

Poll:                      Ayes:    Hablitz, Murphy, Patel, Vancheri, and Council President Sgobba  
                                 Nays:    None

The Council President declared the motion passed.

**REGULAR AGENDA**

**NEW BUSINESS**

Ordinance No.1465 - The public hearing on Ordinance No. 1465, “**BOND ORDINANCE TO AUTHORIZE THE CONSTRUCTION OF A NEW EMS BUILDING IN, BY AND FOR THE TOWNSHIP OF LITTLE FALLS, IN THE COUNTY OF PASSAIC, STATE OF NEW JERSEY, TO APPROPRIATE THE SUM OF \$1,800,000 TO PAY THE COST THEREOF, TO MAKE A DOWN PAYMENT, TO AUTHORIZE THE ISSUANCE OF BONDS TO FINANCE SUCH APPROPRIATION AND TO PROVIDE FOR THE ISSUANCE OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE ISSUANCE OF SUCH BONDS,**” be and it was opened.

Poll:                      Ayes:    Hablitz, Murphy, Patel, Vancheri and Council President Sgobba  
                                 Nays:    None

The Council President declared the motion passed.

As no comments from the public were received, the public hearing on Ordinance No. 1465 be and it was closed.

Poll:                      Ayes:    Hablitz, Murphy, Patel, Vancheri and Council President Sgobba  
                                 Nays:    None

The Council President declared the motion passed.

It was moved by Councilmember Hablitz, seconded by Councilmember Vancheri, that Ordinance No. 1465 be and it was adopted.

Poll:                      Ayes:    Hablitz, Murphy, Patel, Vancheri and Council President Sgobba  
                                 Nays:    None

The Council President declared the motion passed.

Ordinance No.1466 - The public hearing on Ordinance No. 1466, “**ORDINANCE OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF LITTLE FALLS, IN THE COUNTY OF PASSAIC, STATE OF NEW JERSEY, FURTHER AMENDING THE TOWNSHIP OF LITTLE FALLS CODE CHAPTER 7, ARTICLE I, SECTION 7-40, “PARKING PROHIBITIONS ON MUNICIPAL AND BOARD OF EDUCATION PROPERTY,**” be and it was opened.

**Meeting of July 24, 2023**

Poll: Ayes: Hablitz, Murphy, Patel, Vancheri and Council President Sgobba  
Nays: None

The Council President declared the motion passed.

As no comments from the public were received, the public hearing on Ordinance No. 1466 be and it was closed.

Poll: Ayes: Hablitz, Murphy, Patel, Vancheri and Council President Sgobba  
Nays: None

The Council President declared the motion passed.

It was moved by Councilmember Patel, seconded by Councilmember Vancheri, that Ordinance No. 1466 be and it was adopted.

Poll: Ayes: Hablitz, Murphy, Patel, Vancheri and Council President Sgobba  
Nays: None

The Council President declared the motion passed.

**PUBLIC COMMENTS – GENERAL MATTERS**

Anyone wishing to address the Township Council may do so through the Council President. It is preferred if you give your name and address for the record. Comments are to be limited to three minutes, however, if appropriate, you may be granted additional time in the sole discretion of the Council President.

Members of the public who have joined the Meeting virtually and desire to provide comment shall raise their virtual hand in the Zoom application. The Meeting Moderator will queue the members of the public that wish to provide comment and the Council President will recognize them in order. Members of the public who have joined the Meeting by calling in must press \*6 to mute and unmute themselves and \*9 to raise their hand. Members of the public who have joined the Meeting via the Zoom application must click the Reactions icon and then the Raise Hand icon. Once the process is complete, we will return to the regular order of business.

It was moved by Councilmember Hablitz, seconded by Councilmember Murphy, that the meeting be and it was opened to the public.

Poll: Ayes: Hablitz, Murphy, Vancheri, Patel, and Council President Sgobba  
Nays: None

The Council President declared the motion passed.

Alia Hubey- Passaic Valley Alumni Class of 2018, commented on her graduation from Seton Hall University where she majored in Political Science and obtained an MPA.

No one further coming forward to be heard, it was moved by Councilmember Murphy, seconded by Councilmember Vancheri, that the meeting be and it was closed to the public.

Poll: Ayes: Hablitz, Murphy, Patel, Vancheri, and Council President Sgobba  
Nays: None

The Council President declared the motion passed.

There being no further business to come before the meeting, it was moved by Councilmember Vancheri, seconded by Councilmember Hablitz, that the meeting be and it was adjourned at 7:42 p.m.

Poll: Ayes: Hablitz, Murphy, Patel, Vancheri, and Council President Sgobba  
Nays: None

The Council President declared the motion passed.

---

Cynthia Kraus  
Municipal Clerk