

**WORKSHOP MEETING
OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF LITTLE FALLS WAS
HELD THIS EVENING IN THE MUNICIPAL BUILDING**

Monday, July 8, 2019

Council President Anthony Sgobba called the meeting to order at 7:00 p.m. with the following members present: Maria Cordonnier, Albert Kahwaty, Tanya Seber, and Chris Vancheri. Also present were Mayor James Damiano, Township Attorney Joe Wenzel, Township Administrator Charles Cuccia, and Municipal Clerk Cynthia Kraus.

Absent: Township Engineer and Police Chief Steve Post.

Township Employees present: DPW Superintendent Phillip Simone.

SALUTE TO THE FLAG

STATEMENT OF PUBLIC NOTICE: Take notice that adequate notice of this meeting has been provided in accordance with N.J.S.A. 10:4-10 as follows: A notice of the meeting was prominently posted on the bulletin board at the Municipal Building, located at 225 Main Street, Little Falls, N.J. on January 2, 2019. A copy of the notice was faxed to the North Jersey Herald and News and The Record on the same date. Additionally, a copy of the notice was filed in the office of the Township Clerk on said date.

PUBLIC COMMENT – GENERAL MATTERS

It was moved by Councilmember Cordonnier, seconded by Councilmember Kahwaty, that the meeting be and it was opened to the public.

Poll: Ayes: Cordonnier, Kahwaty, Seber, Vancheri, and Council President Sgobba
 Nays: None

The Council President declared the motion passed.

Andrew Baggot –78 Franklin Road, Denville, 105 & 107 Main Street, commented on the posting of the Agenda, livestream for the June 24, 2019 Meeting, and content of previous Minutes. Ms. Kraus identified when the Agendas were posted. Council President SGOBBA stated the Council’s awareness of issues with the livestreaming. Ms. Kraus added that there was a problem with the link, however, the video has been accessible on YouTube. Council President SGOBBA stated everything is online, nonetheless, Mr. Cuccia can furnish Mr. Baggot with the data he requested. Mr. Baggot requested updates on the PNC parking lot and payment in lieu of parking. Mr. Wenzel elaborated that this matter involves potential contract negotiations and are not subject to public discussion at this time, however, there has been a letter sent communicating interest to acquire the lot as per law. Mayor Damiano explained the wording that is required in an ordinance. With regard to payment in lieu of parking, Council President SGOBBA stated it was up for discussion and there has not been any movement.

Luis Fernandez, 54 Harrison Street, stated he will look into the issue raised regarding the Minutes, however, he has not had a problem in the past.

No one further having come forward to be heard, it was moved by Councilmember Vancheri, seconded by Councilmember Kahwaty, that the meeting be and it was closed to the public.

Poll: Ayes: Cordonnier, Kahwaty, Seber, Vancheri, and Council President Sgobba
 Nays: None

The Council President declared the motion passed.

ITEMS TO BE DISCUSSED:

MAYOR/ADMINISTRATOR:

1. DUVA FIELD- Mayor Damiano provided an update on the project which is slated to be completed prior the start of fall sports. New fans have been installed in the Recreation Center prior to the start of Summer Camp and have made an improvement.
2. FOOD TRUCK ORDINANCE –Mayor Damiano suggested the Council consider a Food Truck ordinance that restricts and regulates food trucks as to where and when they are permitted to operate to ensure the municipality remains safe and clean. The Mayor hopes to have something for the Council to review at an upcoming meeting. Councilmember VANCHERI questioned whether ice cream trucks and food trucks on private property would be considered in the Ordinance. Mayor Damiano responded they should be included though there will be some exceptions.
3. TAX REFUND RESOLUTION – Mayor Damiano explained the standard nature of the resolution.

DPW SUPERINTENDENT:

1. ORDINANCE FOR ILLEGAL DUMPING – Mr. Simone explained the need for a separate ordinance aside from Chapter 126.4 to address illegal dumping at the recycling center or on other Township properties. He recommended amending the illegal dumping definition and attaching a fine to deter it. Councilmember KAHWATY questioned whether the fine would be covered under the most recent ordinance passed by the Council. Council President SGOBBA agreed with Mr. Simone’s request to distinguish dumping versus littering. Councilmember CORDONNIER expressed her opinion to have a separate ordinance from littering to be more specific. Councilmember VANCHERI queried whether signs were posted that the recycling center is for Township residents only. Councilmember SEBER questioned what the best method would be to avoid these situations. Council President SGOBBA relayed his recommendation to make the first offense at \$2500. The Council will discuss further and review Mr. Simone’s recommendations.

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Discussion ensued with regard to responsibility for litter on the street, weeds on the sidewalk, enforcement, mulching schedules, and DPW staffing

- 2. HUNTERDOWN COUNTY EDUCATIONAL SERVICES COMMISSION COOPERATIVE PRICING AGREEMENT –Mr. Simone stated this is the cooperative pricing the Township would like to use to purchase a senior citizen bus and would provide a cost savings. The Township would also not have to go out to bid which would enable procurement sooner.

RESOLUTIONS

It was moved by Councilmember Cordonnier, seconded by Councilmember Vancheri, that the following be approved:

Award of Contract for Reiners Road Improvements

**RESOLUTION [A] 19-07-08 - #1
ACCEPTING BID AND AWARDING CONTRACT FOR
REINERS ROAD DRAINAGE IMPROVEMENTS**

WHEREAS, pursuant to advertising duly made, bids were received by the Township of Little Falls on July 2, 2019 for Reiners Road drainage improvements, and the bids were opened and read publicly as follows:

National Watermain Cleaning	NAP
Bid: \$85,001.00	Bid: \$108,500.00

and, **WHEREAS**, the Township Attorney has reviewed the bids for legal sufficiency and it has been determined that National Watermain Cleaning is the lowest bidder; and

WHEREAS, the award is subject to the review by the Township’s Special Project Engineer and the Availability of Funds and certification of same in the 2019 budget; and

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Little Falls as follows:

- 1) That the bid of

National Watermain Cleaning
1806 Newark Turnpike
Kearny, NJ 07032

in the amount of

\$85,001.00

be and the same is hereby accepted; and

2) That the Mayor and Clerk be and they are hereby authorized to execute a Contract in a form approved by the Township Attorney for the designated services at the bid price hereinabove cited, subject to the successful Contractor’s filing the required form of Affirmative Action compliance and Payroll Certification for Public Works Projects; and

3) That the Clerk be and he is hereby authorized and directed to return to the unsuccessful bidder(s) any Certified checks and/or Bid Bonds received from them as surety, with the exception of the surety received from the second-lowest bidder, which shall be retained for a period not to exceed sixty (60) days or until a contract in a form satisfactory to the Township Attorney shall have been executed with the low bidder, whichever shall come first.

Award of Contract for Third Party Billing

**RESOLUTION [B] 19-07-08 - #2
ACCEPTING PROPOSAL AND AWARDING CONTRACT FOR THE PROVISION OF THIRD PARTY BILLING SERVICE FOR
MUNICIPAL BASIC LIFE SUPPORT (BLS) AMBULANCE SERVICES**

WHEREAS, pursuant to advertising duly made, proposals were received by the Township of Little Falls on May 30, 2019 for Third Party Billing Service for Municipal Basic Life Support, and the bids were opened and read publicly as follows:

Ambulance Billing Co.	DM Medical Billing
Hampton, NJ	Gibbsboro, NJ
Years 1-3: 6.5%	Years 1-3: 5%

Revenue Guard
Morganville, NJ
Years 1-3: 7%

and, **WHEREAS**, Township Attorney has reviewed the proposals for legal sufficiency; and

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Little Falls as follows:

- 1) That the bid of

DM Medical Billing
Gibbsboro, NJ

At the rate of

5%
for a period of one year

be and the same is hereby accepted; and

2) That the Mayor and Clerk be and they are hereby authorized to execute a Contract in a form approved by the Township Attorney for the designated services at the bid price hereinabove cited, subject to the successful Contractor’s filing the required form of Affirmative Action compliance and Payroll Certification for Public Works Projects.

Plenary Retail Consumption License Renewal

**TOWNSHIP OF LITTLE FALLS
PASSAIC COUNTY NEW JERSEY
RESOLUTION [C] 19-07-08 - #3**

BE IT RESOLVED by the Little Falls Township Council as follows:

WHEREAS, an application for renewal of **PLENARY RETAIL CONSUMPTION LICENSE** has been filed as follows:
1605-33-004-001 First Russian Nat’l Home of Singac NJ, Inc. \$2,200.00
t/a New Russian Hall
4-6 Woodhull Avenue

and **WHEREAS**, it appears that said application is in satisfactory form; that the applicants have complied with all necessary requirements; that all applications are for renewals by the same persons for the same stands; and that no objections, in writing or otherwise, have been made or filed to any of said applications; and

WHEREAS, the Township Council is familiar with the aforementioned applicant and the place for which they apply and sees no objection;

NOW, THEREFORE, BE IT RESOLVED that the above-listed application be and the same is hereby granted; and

BE IT FURTHER RESOLVED that licenses be issued accordingly, to become effective on July 1, 2019 and expire on June 30, 2020.

Bill List

RESOLUTION [D] 19-07-08 - #4

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BE IT RESOLVED by the Township Council of the Township of Little Falls the Council having received the Treasurer’s certification of the availability of funds for payment of all bills presented, that payment of all bills approved by the Finance Committee be and is hereby authorized, subject to the availability of funds and subject to the appropriate and available appropriation in the line item.

At this time, Mayor Damiano provided further detail on the improvements on Reiners Road.

Poll: Ayes: Cordonnier, Kahwaty, Seber, Vancheri, and Council President Sgobba
Nays: None

The Council President declared the motion passed.

NEW BUSINESS

COUNCIL TOPICS FOR DISCUSSION

Councilmember SEBER thanked everyone who attended the July 4th Street Fair and Officer Vanak and Steve Maye for their help that day. The Library Board will hold a fundraiser at the California Pizza Kitchen in July. Councilmember SEBER provided detail on the Run Little Falls 5K which will take place on October 6, 2019.

Councilmember CORDONNIER commended Councilmember SEBER on her efforts in planning the 5K. Councilmember CORDONNIER discussed plans for the First Annual Barbeque on July 18, 2019 at the American Legion sponsored by the Senior Advisory Committee. The Open Space Committee did not convene in July and will resume in August.

Councilmember VANCHERI will develop a letter in coordination with Chief Post and Lieutenant Briggs containing a list of streets where slow down speed signage is requested to alleviate speeding issues. Follow-up will occur with the County regarding the proposed traffic light on Wilmore Road, Francisco Avenue and Cedar Grove Road regarding the next steps and timing. Follow-up will also occur with the County Engineer regarding a request for a reflective mirror near Ethel Drive and Francisco Avenue in response to concerns of a blind spot. Councilmember VANCHERI provided details on plans discussed with Superintendent Marinelli for a 9-11 ceremony. Lastly, Councilmember VANCHERI provided a status report on the safety seminar suggested by the Transportation Committee which is slated for some time in August.

Councilmember KAHWATY commended the efforts of members of the Domestic Violence Prevention Committee at the July 4th Street Fair. A vigil will be held on October 10, 2019 at the Municipal Building and will include guest speakers. A fall cleanup is scheduled for September 14, 2019 and all were encouraged to attend. On August 28, 2019 there will be an outdoor movie at the Wilmore Memorial Park at 6:30 PM.

Councilmember CORDONNIER reminded everyone to attend the concerts in the Park on Thursdays.

Council President SGOBBA requested Mayor Damiano move forward with installing the Littering signs specifying the new \$250 offense.

PUBLIC COMMENT – AGENDA ITEMS ONLY

It was moved by Councilmember Cordonnier, seconded by Councilmember Kahwaty, that the meeting be and it was opened to the public.

Poll: Ayes: Cordonnier, Kahwaty, Seber, Vancheri, and Council President Sgobba
Nays: None

The Council President declared the motion passed.

No one further having come forward to be heard, it was moved by Councilmember Kahwaty, seconded by Councilmember Seber, that the meeting be and it was closed to the public.

Poll: Ayes: Cordonnier, Kahwaty, Seber, Vancheri, and Council President Sgobba
Nays: None

The Council President declared the motion passed.

There being no further business to come before the meeting, it was moved by Councilmember Cordonnier, seconded by Councilmember Kahwaty, that the meeting be and it was adjourned at 7:51 p.m.

Cynthia Kraus
Municipal Clerk