

**TOWNSHIP COUNCIL MEETING AGENDA**

MONDAY, JULY 25, 2022

7:00 P.M.

**SALUTE TO THE FLAG**

**STATEMENT OF PUBLIC NOTICE** - TAKE NOTICE THAT ADEQUATE NOTICE OF THIS MEETING HAS BEEN PROVIDED IN ACCORDANCE WITH N.J.S.A. 10:4-8 AND N.J.S.A. 10:4-10 AS FOLLOWS: A NOTICE OF THE MEETING WAS PROMINENTLY POSTED ON THE BULLETIN BOARD AT THE MUNICIPAL BUILDING, LOCATED AT 225 MAIN STREET, LITTLE FALLS, N.J. ON MARCH 11, 2022. A COPY OF THE NOTICE WAS MAILED TO THE NORTH JERSEY HERALD & NEWS AND THE RECORD ON THE SAME DATE. ADDITIONALLY, A COPY OF THE NOTICE WAS FILED IN THE OFFICE OF THE TOWNSHIP CLERK ON SAID DATE. **A LINK AND A TELEPHONE NUMBER TO JOIN THE MEETING VIRTUALLY CAN BE ACCESSED ON THE TOWNSHIP WEBSITE AT [WWW.LENJ.COM](http://WWW.LENJ.COM). ELECTRONIC PROVISIONS HAVE BEEN ESTABLISHED FOR THE PUBLIC TO PARTICIPATE DURING THE PUBLIC COMMENT PORTION OF THE MEETING.**

**ROLL CALL**

**MINUTES**

APPROVAL OF MINUTES FROM THE REGULAR MEETING OF JUNE 27, 2022  
AND THE COUNCIL MEETING OF JULY 11, 2022

**MAYOR' S REPORT**

**REMARKS FROM THE CHAIR**

**COUNCIL MEMBER REPORTS**

**ATTORNEY' S REPORT**

**PUBLIC COMMENT - AGENDA ITEMS ONLY**

ANYONE WISHING TO ADDRESS THE TOWNSHIP COUNCIL MAY DO SO THROUGH THE COUNCIL PRESIDENT. PLEASE GIVE YOUR NAME AND ADDRESS FOR THE RECORD. COMMENTS ARE TO BE LIMITED TO THREE MINUTES, HOWEVER, IF APPROPRIATE, YOU MAY BE GRANTED ADDITIONAL TIME IN THE SOLE DISCRETION OF THE COUNCIL PRESIDENT.

MEMBERS OF THE PUBLIC WHO HAVE JOINED THE MEETING VIRTUALLY AND DESIRE TO PROVIDE COMMENT SHALL RAISE THEIR VIRTUAL HAND IN THE ZOOM APPLICATION. THE MEETING MODERATOR WILL QUEUE THE MEMBERS OF THE PUBLIC THAT WISH TO PROVIDE COMMENT AND THE COUNCIL PRESIDENT WILL RECOGNIZE THEM IN ORDER. MEMBERS OF THE PUBLIC WHO HAVE JOINED THE MEETING BY CALLING IN MUST PRESS \*6 TO MUTE AND UNMUTE THEMSELVES AND \*9 TO RAISE THEIR HAND. MEMBERS OF THE PUBLIC WHO HAVE JOINED THE MEETING VIA THE ZOOM APPLICATION MUST CLICK THE REACTIONS ICON AND THEN THE RAISE HAND ICON. PLEASE GIVE YOUR NAME AND ADDRESS FOR THE

RECORD. ONCE THE PROCESS IS COMPLETE, WE WILL RETURN TO THE REGULAR ORDER OF BUSINESS.

### **CONSENT AGENDA**

ALL ITEMS ON THE CONSENT AGENDA ARE CONSIDERED TO BE ROUTINE AND WILL BE ENACTED WITH A SINGLE MOTION. FOR ANY ITEMS UNDER REQUISITIONS THE TREASURER HAS SUPPLIED A CERTIFICATION OF THE AVAILABILITY OF FUNDS.

### **REPORTS**

MUNICIPAL CLERK'S REPORT FOR THE MONTH OF JUNE 2022

MUNICIPAL CLERK'S DOG/CAT LICENSE REPORT FOR THE MONTH OF JUNE 2022

TAX COLLECTOR'S REPORT FOR THE MONTH OF JUNE 2022

RECREATION CENTER REPORT FOR THE MONTH OF JUNE 2022

CIVIC CENTER REPORT FOR THE MONTH OF JUNE 2022

POLICE DEPARTMENT REPORT FOR THE MONTH OF JUNE 2022

CONSTRUCTION REPORT FOR THE MONTH OF JUNE 2022

FINANCE DEPARTMENT REPORT FOR THE MONTH OF JUNE 2022

### **APPLICATIONS**

NJ STATE FIREMEN'S ASSOCIATION, DANIEL GIANDUSO, SR., LITTLE FALLS FIRE DEPARTMENT

LITTLE FALLS FIRE DEPARTMENT AUXILIARY APPLICATION, MATTHEW ANTOLA, LITTLE FALLS FIRE DEPARTMENT

LITTLE FALLS FIRE DEPARTMENT AUXILIARY APPLICATION, COOPER SELLITTO, LITTLE FALLS FIRE DEPARTMENT

RAFFLE, LITTLE FALLS EDUCATION FOUNDATION, OFF-PREMISE 50/50, 9/6/22, 8:30 A.M., 78 LONG HILL ROAD, LITTLE FALLS

RAFFLE, PASSAIC VALLEY FOOTBALL PARENTS ASSOCIATION, OFF-PREMISE 50/50, 11/20/22, 12:00 P.M. - 1:00 P.M., 100 EAST MAIN STREET, LITTLE FALLS

### **CORRESPONDENCE**

REQUEST FROM AMERICAN LEGION POST #121 FOR PERMISSION TO CLOSE OFF VAN NESS AVE BETWEEN ALIDA STREET AND TULIP CRESCENT ON AUGUST 13, 2022 BETWEEN THE HOURS OF 9:00 A.M. AND 8:00 P.M.

### **RESOLUTIONS**

RESOLUTION AUTHORIZING EXECUTION OF RENEWAL AGREEMENT BETWEEN THE TOWNSHIP OF LITTLE FALLS AND THE CITY OF CLIFTON FOR HEALTH SERVICES [A]

RESOLUTION AUTHORIZING EXECUTION OF A SHARED SERVICE AGREEMENT BETWEEN THE TOWNSHIP OF LITTLE FALLS AND THE TOWNSHIP OF CEDAR GROVE FOR CERTAIN MUNICIPAL SERVICES TO A PROPERTY LOCATED WITHIN THE BOUNDARIES OF THE TOWNSHIP OF CEDAR GROVE [B]

RESOLUTION APPROVING THE SUBMITTAL OF A GRANT APPLICATION AND EXECUTION OF A GRANT CONTRACT WITH NJDCA TO OBTAIN TURNOUT GEAR FOR ALL MEMBERS OF THE LITTLE FALLS FIRE DEPARTMENT: \$74,800.00 [C]

RESOLUTION AWARDING A CONTRACT TO HAIG SERVICE CORPORATION FOR THE FIRE ALARM SYSTEM FOR THE MUNICIPAL BUILDING COMPLEX IN THE AMOUNT OF \$35,800.00 [D]

BILL LIST [E]

**NEW BUSINESS**

INTRODUCTION OF ORDINANCE NO. 1442, AN ORDINANCE ENTITLED, "AN ORDINANCE AMENDING THE CODE OF THE TOWNSHIP OF LITTLE FALLS, ADMINISTRATION OF GOVERNMENT, SECTION 3-7.7, POLICE TABLE OF ORGANIZATION", WITH A SECOND READING AND PUBLIC HEARING SCHEDULED FOR AUGUST 22, 2022.

**PUBLIC COMMENT - GENERAL MATTERS**

ANYONE WISHING TO ADDRESS THE TOWNSHIP COUNCIL MAY DO SO THROUGH THE COUNCIL PRESIDENT. PLEASE GIVE YOUR NAME AND ADDRESS FOR THE RECORD. COMMENTS ARE TO BE LIMITED TO THREE MINUTES, HOWEVER, IF APPROPRIATE, YOU MAY BE GRANTED ADDITIONAL TIME IN THE SOLE DISCRETION OF THE COUNCIL PRESIDENT.

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**ADJOURN**

RESOLUTION [A] 22-07-25 - # \_\_\_\_\_

AUTHORIZING EXECUTION OF RENEWAL AGREEMENT BETWEEN THE  
TOWNSHIP OF LITTLE FALLS AND THE CITY OF CLIFTON  
TO PROVIDE HEALTH SERVICES TO THE TOWNSHIP OF LITTLE FALLS

BE IT RESOLVED by the Township Council of the Township of Little Falls that the Mayor and Clerk are hereby authorized to execute an agreement with the City of Clifton for the renewal of Health Services to the Township of Little Falls from July 1, 2022 through June 30, 2025.

BE IT FURTHER RESOLVED that the Township of Little Falls shall pay the City of Clifton in quarterly installments based on the fee schedule set forth in their proposal dated July 15, 2022.

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APPROVED: \_\_\_\_\_

cc: City of Clifton  
Finance Dept.  
Contract File  
Dept.

RESOLUTION [B] 22-07-25 - # \_\_\_\_\_

BE IT RESOLVED, by the Township Council of the Township of Little Falls that it does hereby authorize execution of a shared service agreement between the Township of Little Falls and the Township of Cedar Grove for the Township of Little Falls to provide certain municipal services to a property located within the boundaries of the Township of Cedar Grove, located at 215 Newark Pompton Turnpike, Little Falls, NJ 07424.

BE IT FURHTER RESOLOVED, that this approval is subject to review and approval by the Township Attorney of the proposed shared service agreement.

APPROVED: \_\_\_\_\_

**RESOLUTION [C] 22-07-25 - # \_\_\_\_\_**

**WHEREAS**, the Township of Little Falls desires to apply for and obtain a grant from the New Jersey Department of Community Affairs for approximately \$74,800.00 to carry out a project to provide the fire department with turnout gear to ensure all members are appropriately outfitted and protected.

**BE IT THEREFORE RESOLVED** that the Township of Little Falls does hereby authorize the preparation and submission of such a grant; and,

**BE IT FURTHER RESOLVED** that the Township of Little Falls does hereby recognize and accept that the Department may offer a lesser or greater amount and therefore, upon receipt of the grant agreement from the New Jersey Department of Community Affairs, does further authorize the execution of any such grant agreement; and also, upon receipt of the fully executed agreement from the Department, does further authorize the expenditure of funds pursuant to the terms of the agreement between the Township of Little Falls and the New Jersey Department of Community Affairs.

**BE IT FURTHER RESOLVED** that the persons whose names, titles, and signatures appear below are authorized to sign the application and that they or their successors in said titles are authorized to sign the agreement, and any other documents necessary in connection therewith:

\_\_\_\_\_  
(signature)

\_\_\_\_\_  
(signature)

\_\_\_\_\_  
(type or print name)

\_\_\_\_\_  
(type or print name)

\_\_\_\_\_  
(title)

\_\_\_\_\_  
(title)

**CERTIFICATION:**

I, Cynthia Kraus, RMC, the Municipal Clerk of the Township of Little Falls hereby certify that at a meeting of the Governing Body held on July 25, 2022 the above *RESOLUTION* was duly adopted.

ATTEST and AFFIX SEAL \_\_\_\_\_

RESOLUTION [D] 22-07-25 - # \_\_\_\_\_

ACCEPTING BID AND AWARDING CONTRACT FOR  
THE FIRE ALARM SYSTEM FOR THE MUNICIPAL BUILDING COMPLEX

WHEREAS, pursuant to advertising duly made, bids were received by the Township of Little Falls on July 21, 2022 for the Fire Alarm System for the Municipal Building Complex, and the bids were opened and read publicly as follows:

City Fire Equipment	T.F.S., Inc.
Bid: \$45,972.00	Bid: \$58,175.00

Haig Service Corporation  
Bid: \$35,800.00

and, WHEREAS, the award is subject to review of the bids by the Township Attorney for legal sufficiency; and

WHEREAS, the award is subject to the Availability of Funds and certification of same in the 2022 budget; and

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Little Falls as follows:

1) That the bid of

Haig Service Corporation  
211A US Highway 22 East  
Green Brook, NJ 08812

in the amount of

\$35,800.00

be and the same is hereby accepted; and

2) That the Mayor and Clerk be and they are hereby authorized to execute a Contract in a form approved by the Township Attorney for the designated services at the bid price hereinabove cited, subject to the successful Contractor's filing the required form of Affirmative Action compliance and Payroll Certification for Public Works Projects; and

3) That the Clerk be and he is hereby authorized and directed to return to the unsuccessful bidder(s) any Certified checks and/or Bid Bonds received from them as surety, with the exception of the surety received from the second-lowest bidder, which shall be retained for a period not to exceed sixty (60) days or until a contract in a form satisfactory to the Township Attorney shall have been executed with the low bidder, whichever shall come first.

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APPROVED: \_\_\_\_\_

cc: Finance; DPW Supt.; Fire Official; Haig Service Corporation; Contract File

**ORDINANCE NO. 1442**

**AN ORDINANCE AMENDING THE CODE OF THE TOWNSHIP OF LITTLE FALLS,  
ADMINISTRATION OF GOVERNMENT SECTION 3.7.7**

**WHEREAS**, the Township of Little Falls (“Township”) is a public body corporate and politic of the State of New Jersey; and

**WHEREAS**, the Township’s Code of General Ordinances (“Code”) currently provides for the establishment of a Police Division; and

**WHEREAS**, the municipal council (“Municipal Council”) of the Township has determined to amend 3.7.7, of the Code entitled Division of Police; and

**WHEREAS**, the Municipal Council has determined to amend said Chapter of the Code to read as follows:

F. Table of organization of Division; workweek.

**(1)** Table of organization. The regular members of the Division will consist of a Chief, a Deputy Chief, a Captain, four Lieutenants, nine Sergeants and such patrolmen and other personnel and employees as shall be appointed from time to time by the Mayor and deemed necessary in order to maintain administrative efficiency and to preserve good order and discipline within the Division.

G. Duties and responsibilities of members of Division.

**(2)** Captain of police. A Captain in the Division shall rank next below the Deputy Chief when the Deputy Chief’s position is filled, otherwise the Captain shall rank next below the Chief of Police. The Captain shall be assigned to such duty as may be directed by the Chief and shall have and perform such other and more particular duties as are from time to time prescribed by ordinance and/or rules and regulations.

**(2a)** Lieutenant of police. A Lieutenant in the Division shall rank next below the ~~Deputy Chief~~ Captain. The Lieutenant shall be assigned to such duty as may be directed by the Chief and shall have and perform such other and more particular duties as are from time to time prescribed by ordinance and/or rules and regulations.

O. Promotions.

**(1)** General requirements.

**(a)** Intent. It is the intent of this section that all promotions to superior and command positions within the Township of Little Falls Police Division be made in accordance with the requirements of the laws of the State of New Jersey as established by statute, case law and other such rules, regulations and decisions as provided by law. A promotion of any member of the division to a superior officer position of Sergeant, Lieutenant, Captain or a command officer position Deputy Chief or Chief shall be made from the membership of the division, when possible. Due consideration shall be given to the officer so proposed for the promotion, to the length and merit of his service.

**(3a)** Promotion to the rank of Captain. Any candidate for promotion for the rank of Captain:

**(a)** Must have completed a total of one year in the rank of Lieutenant in the division in order to become eligible for such promotion. This one-year requirement shall not include any time spent by a candidate as acting Lieutenant.

**(b)** Must have knowledge of division rules and regulations, policy and procedures, Township ordinances, Township ordinances that require police action and the New Jersey Code of Criminal Justice.



(c) Must demonstrate a willingness and ability to carry out administrative duties, supervise and direct subordinates, and respond appropriately to emergency situations.

S. Special Police

(5) Eligibility and qualifications.

(a) Is a resident of the State of New Jersey at the time of appointment and throughout the term of appointment.

**NOW, THEREFORE, BE IT ORDAINED** by the Municipal Council of the Township of Little Falls, Passaic County, State of New Jersey, as follows:

1. The aforementioned recitals are incorporated herein as though fully set forth at length.
2. The Municipal Council hereby amends Chapter 3.7.7 of the Code of the Township of Little Falls.
3. It is the intent of the Municipal Council to incorporate the additions and/or supplements contained in this Ordinance into the Code. All of the remaining provisions in Chapter 3.7.7 of the Code shall remain unchanged and have full force and legal effect. All other ordinances enacted and inconsistent herewith are hereby modified pursuant to the terms of this Ordinance.
4. If any section, paragraph, subdivision, clause, sentence, phrase or provision of this Ordinance is declared unconstitutional or invalid by a court of competent jurisdiction, such decision shall not affect the remaining portions of this Ordinance.
5. A copy of this Ordinance shall be available for public inspection at the offices of the Township Clerk.
6. This Ordinance shall take effect upon its final passage by the Municipal Council,  
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PASSED: \_\_\_\_\_

ATTEST:

APPROVE:

\_\_\_\_\_  
Cynthia Kraus, Municipal Clerk

\_\_\_\_\_  
James Belford Damiano, Mayor