

**REGULAR MEETING
OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF LITTLE FALLS
WAS HELD THIS EVENING IN THE MUNICIPAL BUILDING**

Monday, June 26, 2017

Council President Anthony Sgobba called the meeting to order at 7:03 p.m. with the following members present: Marc Benitez, Maria Cordonnier, William Liess, and Chris Vancheri. Also present were Mayor James Damiano, Township Attorney Joseph Wenzel, Township Engineer Dennis Lindsay, Township Administrator Charles Cuccia and Township Clerk Cynthia Kraus.

Absent: None

Township Employees present: Police Chief Steven Post, and DPW Superintendent Philip Simone.

Following the Salute to the Flag, the Statement of Public Notice was read.

STATEMENT OF PUBLIC NOTICE: Take notice that adequate notice of this meeting was provided in accordance with N.J.S.A. 10:4-8 and N.J.S.A. 10:4-10 as follows: A notice of the meeting was prominently posted on the bulletin board at the Municipal Building, located at 225 Main Street, Little Falls, N.J. on January 3, 2017; a copy of the notice was faxed to the North Jersey Herald and News and The Record on the same date; additionally, a copy of the notice was filed in the office of the Township Clerk on said date.

APPROVAL OF MINUTES

It was moved by Councilmember Cordonnier, seconded by Councilmember Vancheri, that the Minutes of the Workshop Meeting of June 12, 2017 and the Minutes of the Regular Meeting of May 22, 2017 be and they were approved.

Poll: Ayes: Benitez, Cordonnier, Liess, Vancheri, and Council President Sgobba
 Nays: None

The Council President declared the motion passed.

REMARKS FROM THE CHAIR

Council President SGOBBA opened the floor to Councilmember reports.

COUNCIL MEMBER REPORTS

Councilmember BENITEZ wished everyone a happy, healthy, and safe Independence Day next week. He encouraged everyone to stop by the Prevention of Domestic Violence Committee booth at the street fair, where there will be a variety of literature available.

Councilmember CORDONNIER also wished everyone a wonderful and safe holiday, and encouraged everyone to attend the Fourth of July Street Fair, indicating the Municipal Alliance will have a booth as well. She reported the Transportation Committee is scheduled to convene tomorrow, June 27, 2017 where Chief Post will review initiatives for traffic and safety measures.

Councilmember LIESS announced the Senior Advisory Board has been focusing on expanding activities. Montclair State University theatrical students are scheduled to entertain seniors in November. Councilmember LIESS reported all activities, when scheduled, will be advertised for residents.

Councilmember VANCHERI reported the Technology Committee has obtained the wire frame from the vendor for the Township website, and received approval from the Mayor and Administrator. The vendor will be developing web pages over the following weeks and will update the Committee prior to proceeding. The Wildlife Committee met with the NJ Fish and Wildlife Commission to share ideas on Thursday. The Committee will reconvene in two weeks to review suggestions to manage the deer population. Councilmember VANCHERI concluded by wishing everyone an enjoyable holiday and inviting residents to stop by the Street Fair.

MAYOR'S REPORT

At this time, Mayor Damiano read a Proclamation Recognizing a NJ State Olympics Competitor.

Mayor Damiano provided a detailed update for the first half of 2017 including: a 2017 budget highlight that comprised a decrease in expenditures and \$500,000 allocation to downtown area improvements, the settlement of PBA and Teamsters contracts, tonight's introduction of an amended truck ordinance to improve road safety, action toward regulating electronic smoking devices, installation of flood gauges on the Peckman River to monitor flow and provide predictive data, the transition toward online payment for parking tickets, and progression towards a more user friendly Township website. Tax payments will also be able to be paid online for the August 1, 2017 tax quarter. Mayor Damiano declared Little Falls was first municipality in the County to satisfy COAH obligations. Additionally, Mayor Damiano reported the road resurfacing program is back in full swing, acquisitions for equipment purchase have been approved for the DPW, Police Department, EMS, and Fire Department, and the new EMS program has resulted in reduced response rates. Other developments included a cost savings as the Township switched insurance to coverage that also promotes safety training as well, a ROSI (Recreation and Open Space Inventory) update resulting in full compliance, the establishment of an outdoor learning center at the Morris Canal Walkway, and the opportunity to assist Passaic Valley High School with a grant to rehabilitate the track. Mayor

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Damiano shared his vision for the Township’s future that aimed toward enhancement of the downtown area while increasing property values Township-wide.

ATTORNEY’S REPORT

Mr. Wenzel had nothing to report.

PUBLIC COMMENT – AGENDA ITEMS ONLY

It was moved by Councilmember Cordonnier, seconded by Councilmember Liess, that the meeting be and it was opened to the public.

Poll: Ayes: Benitez, Cordonnier, Liess, Vancheri, and Council President Sgobba
Nays: None

The Council President declared the motion passed.

At this time, Council President SGOBBA invited the public to the podium for comment on Agenda Items as well as the Mayor’s Report.

Arnold Korotkin, 181 Long Hill Road, thanked Ms. Kraus and the Council for providing the supporting documents online for the Agenda tonight. Mr. Korotkin requested clarification regarding the terms in the Teamster’s contract. Mayor Damiano stated the PBA contract is a three year contract that has a 1.75% increase each year over the three year period. The Teamsters contract has similar terms with a 1.75% increase each year over the next three years.

Mr. Korotkin expressed his appreciation of the Township’s initiative to regulate vapor smoking devices, and queried whether the Township would consider lowering the age limit to purchase cigarettes from 21 to 18. Additionally, Mr. Korotkin questioned whether tax payments could be paid via credit card and/or Paypal.

Mr. Cuccia explained credit card payments are not available due to the exorbitant fee charged to use that option. The e-check payments made online would be processed similar to an ACH payment.

Mr. Korotkin requested confirmation of his understanding that the paid EMS program would pay for itself, without cost to taxpayers. Mayor Damiano explained the paid EMS program has a similar cost to the volunteer program with the additional benefit of reduced response times. At this time, it is not a revenue generator, however, a better analysis will be available as the program continues and data is collected.

Louis Fernandez, Harrison Street, requested clarification regarding online tax payments. Mr. Cuccia instructed that e-checks are similar to paying bills online through the bank, except instead of going from the bank to the vendor, online tax payments would go from the taxpayer to the vendor.

In reference to the Mayor’s report on the flood gauges, Mr. Fernandez expressed the need for the Township to address prevention of future flooding. Mayor Damiano explained discussion has occurred with the Army Corps of Engineers who had presented a plan to prevent flooding. However, the Mayor submitted his concerns to the Army Corps. of Engineers which included: the cost of the project, installation of 18 foot flood walls along the river, and the closure of Francisco and Main Avenue for extended periods of time, the latter of which could affect emergency response times. The Mayor had expressed his concerns but has not heard back from the Army Corps. of Engineers with a response to date.

Mr. Fernandez suggested Rodney Frelinghuysen be summoned to make an appeal on behalf of the Township in the prevention of future flooding.

No one further having come forward to be heard, it was moved by Councilmember Cordonnier, seconded by Councilmember Liess, that the meeting be and it was closed to the public.

Poll: Ayes: Benitez, Cordonnier, Liess, Vancheri, and Council President Sgobba
Nays: None

The Council President declared the motion passed.

CONSENT AGENDA

All items on the Consent Agenda were considered to be routine and were enacted with a single motion. Any items under REQUISITIONS carried a Treasurer’s certification as to sufficiency of funds.

REPORTS

Municipal Clerk’s Report – Month of May 2017

MUNICIPAL CLERKS REPORT
Month of May 2017

ABC LICENSES		\$4,400.00
OTHER LICENSES		
Business Licenses	\$1,405.00	
Pre-paid Business Licenses		
Raffle Licenses	\$60.00	
		\$1,465.00
REGISTRAR OF VITAL STATISTICS		
Fees & Permits	\$680.00	
Marriage Licenses-LF	\$51.00	
Marriage Licenses-NJ	\$425.00	
		\$1,156.00

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MRNA

Street Maps		
Zoning Maps	\$3.00	
Zoning Ordinances		
Document Copies	\$9.50	
Garage Sales	\$60.00	
Misc. Fees & Refunds:		
TOTAL MRNA		<u>\$72.50</u>
TOTAL CURRENT ACCOUNT		<u>\$7,093.50</u>
TOTAL TO TREASURER		<u>\$7,093.50</u>

Municipal Clerks Dog/Cat License Report - Month of May 2017

MUNICIPAL CLERK'S DOG/CAT LICENSE REPORT
Month of May 2017

Dog Licenses issued 5/01/2017 to 5/31/2017	
Nos. 001 to 238 = 238 Licenses	
Amount due Little Falls	\$1,611.60
Amount due State	\$ 341.40
Total Cash Received	\$1,953.00
Cat Licenses issued 5/01/2017 thru 5/31/2017	
Nos. 1- to -18	
Licenses Issued 18	
Total Cash Received	\$ 144.00
Total to Treas.	<u>\$2,097.00</u>

Tax Collector's Report – Month of May, 2017

MONTHLY REPORT

Municipality of Township of Little Falls
Office of the Tax Collector
Township of Little Falls Current Account, Lakeland Bank
Revenues Collector for the Month of May 2017

Categories 01-	May 1-31, 2017	2017 Year to Date
2017 Taxes	\$8,833,813.03	\$22,277,008.64
2015&2016 Taxes	39,896.48	476,389.94
Interest	8,714.13	43,846.55
Duplicate Tax Bills	10.00	50.00
Tax Searches	2.00	2.00
Insufficient Check Charge	40.00	60.00
6% Penalty Fee	729.85	9,600.45
Municipal Copy Fee/Misc.	0.08	0.08
GRAND TOTALS	\$8,883,205.57	\$22,806,957.66

Delinquent 2016 Taxes \$219,704.48 (1st-4th Qtrs.) – subject to tax sale 10/03/17.
Delinquent 2017 Taxes \$673,661.72 (1st – 2nd Qtrs.)
Total Delinquent Taxes \$893,366.20

2017 Refunds this month = -\$0.00
2017 Year to date refunds = -\$0.00

Breakdown of refunds for years 2011-2017 completed in 2017(see attached).

REFUNDS IN THE YEAR 2017 (YEAR 2011)

Months	2011 STCJ	Total by Months
January	\$0.00	\$34,647.80
February	\$0.00	\$1,186.80
March	\$0.00	\$7,728.86
April	\$13,522.09	\$132,072.60
May	\$0.00	\$7,610.15
Totals	\$13,522.09	\$183,246.21

Note: The above figures represent the months that the Tax Collector did the adjustments in the computer; the Resolution(s) may have been adopted in the next month.

STCJ = State Tax Court Judgments.

CBJ= County Board Judgments.

Continued below.....

REFUNDS IN THE YEAR 2017 (YEARS 2012-2017)

Months	2012 STCJ	2013 STCJ	2014 STCJ	2015 STCJ or 2015 Reg.	2016 STCJ or 2016 Reg.	2017 CBJ	Reg. 2017	2017 Veteran/Widow	2017 Senior/Disabled	Exempt 2017	Total by Months
January	\$3,956.00	\$7,254.75	\$7,634.70	\$7,843.80	\$7,958.55	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$34,647.80
February	\$1,186.80	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,186.80
March	\$0.00	\$0.00	\$0.00	\$2,233.53	\$5,495.33	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7,728.86
April	\$21,843.10	\$18,310.43	\$19,922.07	\$29,025.14	\$29,449.77	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$132,072.60
May	\$0.00	\$0.00	\$2,479.03	\$2,546.93	\$2,584.19	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7,610.15
Totals	\$26,985.90	\$25,565.18	\$30,035.80	\$41,649.40	\$45,487.84	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$183,246.21

Note: The above figures represent the months that the Tax Collector did the adjustments in the computer; the Resolution(s) may have been adopted in the next month.

STCJ = State Tax Court Judgments.

CBJ= County Board Judgments.

Municipality of Township of Little Falls

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Office of the Tax Collector
Township of Little Falls Tax Collector Trust 1 (Lien Monies), Lakeland Bank
Revenues for the Month of May 2017

	Deposit	2017 Year-to-Date
January 2017 *corrected March 1, 2017	\$22,489.28*	\$22,489.28*
February 2017	\$46,003.72	\$68,493.00
March 2017	\$ 0.00	\$68,493.00
April 2017	\$ 0.00	\$68,493.00
May 2017	\$ 0.00	\$68,493.00
Total Collected as of May 31, 2017		\$68,493.00

Municipality of Township of Little Falls
Office of the Tax Collector
Township of Little Falls Tax Collector Trust 2 (Lien Premium Monies), Lakeland Bank
Revenues for the Month of May 2017

	Liens with Premiums Redeemed/ (-)	Bal. /Dep. (+)
Balance Brought Forward (January 1, 2017)		\$285,500.00
January 2017	\$ -21,900.00	\$263,600.00
February 2017	\$ -31,000.00	\$232,600.00
March 2017	\$ 0.00	\$232,600.00
April 2017	\$ 0.00	\$232,600.00
May 2017	\$ 0.00	\$232,600.00
Ending Balance as of May 31, 2017		\$232,600.00

Construction Report – Month of May, 2017

Permit Fee Log Summary – All permits issued between 05/01/2017 and 05/31/2017

Permits Processed		Type of Work		
Permits:	56	New buildings:	0	
Permit Updates:	10	Additions:	5	
		Rehabilitation:		
Ownership		Alterations:	10	
Private	66	Renovations:	14	
Public	0	Reconstruction:	0	
		Repairs:	34	
		Multiple Rehab.:	0	
		Minor Work:	0	
Totals		Demolitions:	3	
Total Area:	1,042 sq. ft.	Addition/Rehab:	0	
Total Volume:	10,369 cu.ft	Lead Hazard Abatement:	0	
Total Value of Construction:	\$802,740	Asbestos Abatement:	0	
		Radon Remediation:	0	
		Annual Permit:	0	
Technical Subcodes				
Building	36			
Electrical	38			
Plumbing	40			
Fire Protection	8			
Elevator	0			
Housing Unit Changes				
	Sale		Rent	
	Sale	Income Restricted	Rent	Income Restricted
Units Gained:	0	0	2	0
Units Lost:	0	0	0	0
Change:	0	0	2	0
Fee Summary				
Type		Inspection	Admin.	Total
Building		\$9,866.07	\$0.00	\$9,866.07
Electrical		\$3,625.00	\$0.00	\$3,625.00
Plumbing		\$4,290.00	\$0.00	\$4,290.00
Fire Protection		\$695.00	\$0.00	\$695.00
Elevator		\$0.00	\$0.00	\$0.00
Mechanical		\$0.00	\$0.00	\$0.00
Annual Permit		\$0.00	N/A	\$0.00
DCA		\$1,382.93	N/A	\$1,382.93
Certificate		\$0.00	N/A	\$0.00
Totals		\$19,859.00	\$0.00	\$19,861.00*

*Note- Subcode fees include Administrative 3rd Party Agency Fees where applicable. "Adjustments" can include plan review credits, min/max. fees and rounding where applicable.

Recreation Report – Month of May, 2017

The following is a condensed version of our Excel work spread sheet providing the data on an ongoing basis for the Receptions Center.

Participants: indicates only those who participated in the various programs held here during the each month, it is not reflective of any spectators who might have attended these events.

Session: indicates the number of events held during each month.

Hours: indicates the total number of hours which were used to hold the session during each month and is not reflective of the total number hours the facility was open. It should be noted that the utilized number of hours may exceed the total number of hours of operation due to multiple events occurring at the same time.

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Recreation Center Usage Report

Month	Participants	Sessions	Hours Utilized
January 2017	4,599	113	362
February 2017	3,563	147	302
March 2017	2,742	142	211.5
April 2017	3,666	160	220
May 2017	4,884	175	250

Civic Center Report - Month of May, 2017

The following is a condensed version of our Excel work spread sheet providing the data on an ongoing basis for the Civic Center.

Month	Participants
January 2017	482
February 2017	397
March 2017	704
April 2017	485
May 2017	519

APPLICATIONS

Raffle – Our Lady of Pompei Church, Tricky Tray, 10/21/17, 6PM-11PM, 245 Paterson Avenue, Little Falls, NJ

Little Falls Fire Department Auxiliary Application, Bryan S. Smith, Overlook Avenue, Great Notch Co. #4

Blue Light Permit, Ahmad Awawdeh, Maclean Road, Clifton, Little Falls Fire Department

Little Falls Fire Department Auxiliary Application, Rachel Sullivan, Second Avenue, Little Falls, Eagle Hose Co. #1

Little Falls Fire Department Auxiliary Application, Roger Tarpey, Fair Hill Road, Clifton, Enterprise Fire Co. #2

NJ State Firemen’s Association, Ahmad Awawdeh, Maclean Road, Clifton, Little Falls Fire Department

NJ State Firemen’s Association, Robert Poloniak, Tammy Terrace, Wayne, Little Falls Fire Department

CORRESPONDENCE

REQUEST FROM ENTERPRISE FIRE COMPANY NO. 2 FOR PERMISSION TO CLOSE VAN NESS AVENUE BETWEEN MAIN STREET AND TULIP CRESCENT ON SUNDAY, OCTOBER 8, 2017 FROM 12:00 P.M. UNTIL 8:00 P.M. TO HOST A FUNDRAISER/BLOCK PARTY AT MAGGIE’S TOWN TAVERN TO CELEBRATE THE ARRIVAL OF THE NEW SEAGRAVE PUMPER AND THE RESTORATION OF THE 1942 GMC PUMPER.

RESOLUTIONS

Overpayments in 2016 on Several Properties

RESOLUTION [A] 17-06-26 - #1

WHEREAS, the following properties in the Township of Little Falls, New Jersey have overpaid real estate taxes in 2016; and **WHEREAS**, the Tax Collector is requesting that the Township Council direct the Treasurer to refund said amounts overpaid listed below;

NOW, THEREFORE BE IT RESOLVED, by the Township Council of the Township of Little Falls, County of Passaic, State of New Jersey That the following listed tax refunds be made by the Township Treasurer:

<u>Tax Year & Qtr.</u>	<u>Block Lot/Q</u>	<u>Taxpayer/ Location</u>	<u>Pavee</u>	<u>Reason</u>	<u>Amount</u>
2016/4	233/11	Meerdink, Eric & McGoldrick, Susan 68 Ridge Rd	Corelogic Real Estate Tax Service Attn: Refund Dept. PO Box 961250 Fort Worth, TX 76161-9858	O/P	\$10.72
2016/3	237/48 C0173	Tomasella, Thomas 173 Long Hill Rd	Thomas Tomasella 205 North Glen Rd Denville, NJ 07834	O/P	\$105.26
2016/3	237/62	Liss, Gregory & Robin 219 Long Hill Rd	Gregory & Robin Liss 219 Long Hill Rd Little Falls, NJ 07424	O/P	\$37.05
Total Refunds					\$153.03

Overpayments in the Years 2014-2016 Due to Tax Court Judgements

RESOLUTION [B] 17-06-26 - #2

WHEREAS, the following properties in the Township of Little Falls, New Jersey have overpaid real estate taxes in the Years 2014, 2015 and 2016 due to State Tax Court Judgments; and

WHEREAS, the Tax Collector is requesting that the Township Council direct the Treasurer to refund said amounts overpaid listed below;

WHEREAS, these refunds shall be **granted on or before July 17, 2017** (60 days from the date of entry of the Tax Court Judgment May 17, 2017) waiving interest;

NOW, THEREFORE BE IT RESOLVED, by the Township Council of the Township of Little Falls, County of Passaic, State of New Jersey that the following listed tax refunds be made by the Treasurer:

Meeting of June 26, 2017

<u>Tax Year & Qtr.</u>	<u>Block Lot/Q</u>	<u>Taxpayer/ Location</u>	<u>Payee</u>	<u>Reason</u>	<u>Amount</u>
2014/4	251/2	ACA Realty Co GP Oak Hill Rd	The Irwin Law Firm Attorney Trust Acct FBO ACA Realty Co GP, Plaintiff The Irwin Law Firm, P.A. 80 Main Street, Suite 410 West Orange, NJ 07052	SBJ	\$958.08
2015/4	251/2	ACA Realty Co GP Oak Hill Rd	The Irwin Law Firm Attorney Trust Acct FBO ACA Realty Co GP, Plaintiff The Irwin Law Firm, P.A. 80 Main Street, Suite 410 West Orange, NJ 07052	SBJ	\$984.32
2016/4	251/2	ACA Realty Co GP Oak Hill Rd	The Irwin Law Firm Attorney Trust Acct FBO ACA Realty Co GP, Plaintiff The Irwin Law Firm, P.A. 80 Main Street, Suite 410 West Orange, NJ 07052	SBJ	\$998.72
2014/4	251/14	ACA Realty Co GP 41 Oak Hill Rd	The Irwin Law Firm Attorney Trust Acct FBO ACA Realty Co GP, Plaintiff The Irwin Law Firm, P.A. 80 Main Street, Suite 410 West Orange, NJ 07052	SBJ	\$1,520.95
2015/4	251/14	ACA Realty Co GP 41 Oak Hill Rd	The Irwin Law Firm Attorney Trust Acct FBO ACA Realty Co GP, Plaintiff The Irwin Law Firm, P.A. 80 Main Street, Suite 410 West Orange, NJ 07052	SBJ	\$1,562.61
2016/4	251/14	ACA Realty Co GP 41 Oak Hill Rd	The Irwin Law Firm Attorney Trust Acct FBO ACA Realty Co GP, Plaintiff The Irwin Law Firm, P.A. 80 Main Street, Suite 410 West Orange, NJ 07052	SBJ	\$1,585.47
Total Refund=					\$7,610.15

Award of Contract for Crane Street Improvements

**RESOLUTION [C] 17-06-26 - #3
ACCEPTING BID AND AWARDING CONTRACT FOR IMPROVEMENTS TO CRANE STREET**

WHEREAS, pursuant to advertising duly made, bids were received by the Township of Little Falls on June 21, 2017 for Improvements to Crane Street, and the bids were opened and read publicly as follows:

Marini Brothers Construction Bid: \$226,360.00	Cifelli & Son Bid: \$232,054.00
American Asphalt Bid: \$236,529.30	4 Clean-Up, Inc. \$246,845.10
AJM Contractors, Inc. Bid: \$246,909.00	D&L Paving Bid: \$247,441.33
DLS Contracting Bid: \$353,399.00	

and, **WHEREAS**, the Township Attorney has reviewed the bids for legal sufficiency; and
WHEREAS, the award is subject to the Availability of Funds and certification of same in the 2017 budget; and
NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Little Falls as follows:

1) That the bid of

Marini Brothers Construction
9 Lafayette Street
Hackensack, NJ 07601

in the amount of

\$226,360.00

Unit prices as shown in bid specifications

be and the same is hereby accepted; and

2) That the Mayor and Clerk be and they are hereby authorized to execute a Contract in a form approved by the Township Attorney for the designated services at the bid price hereinabove cited, subject to the successful Contractor's filing the required form of Affirmative Action compliance and Payroll Certification for Public Works Projects; and

3) That the Clerk be and he is hereby authorized and directed to return to the unsuccessful bidder(s) any Certified checks and/or Bid Bonds received from them as surety, with the exception of the surety received from the second-lowest bidder, which shall be retained for a period not to exceed sixty (60) days or until a contract in a form satisfactory to the Township Attorney shall have been executed with the low bidder, whichever shall come first.

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Award of Contract for Environmental Preliminary Assessment Services

**RESOLUTION [D] 17-06-26 - #4
ACCEPTING BID AND AWARDING CONTRACT FOR ENVIRONMENTAL PRELIMINARY ASSESSMENT SERVICES**

WHEREAS, pursuant to advertising duly made, bids were received by the Township of Little Falls on June 2, 2017 for FEMA 2015 FMA & NJDEP Environmental Preliminary Assessment Services, and the bids were opened and read publicly as follows:

GZA Bid: \$935.00 per report	H2M Architects & Engineers Bid: \$950.00 per report
TSlack Environmental Services Bid: \$995.00 per report	LAN Associates \$2,150.00 per report
Kenny Environmental Services Bid: \$1,250.00 per report	Boswell Engineering Bid: \$2,900.00 per report
Prestige Environmental Bid: \$2,420.00 per report	Matrix Newworld Bid: \$2,350.00 per report
Brinkerhoff Bid: \$2,650.00 per report	GEI Consultants Bid: \$1,650.00 per report
TRC Bid: \$3,250.00 per report	

and, **WHEREAS**, the Township Attorney has reviewed the bids for legal sufficiency; and **WHEREAS**, the award is subject to the Availability of Funds and certification of same in the 2017 budget; and **NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Little Falls as follows:

- 1) That the bid of

GZA
55 Lane Road, Suite 407
Fairfield, NJ 07004

in the amount of

\$935.00 per report
Unit prices as shown in bid specifications

be and the same is hereby accepted; and

- 2) That the Mayor and Clerk be and they are hereby authorized to execute a Contract in a form approved by the Township Attorney for the designated services at the bid price hereinabove cited, subject to the successful Contractor's filing the required form of Affirmative Action compliance and Payroll Certification for Public Works Projects; and

- 3) That the Clerk be and he is hereby authorized and directed to return to the unsuccessful bidder(s) any Certified checks and/or Bid Bonds received from them as surety, with the exception of the surety received from the second-lowest bidder, which shall be retained for a period not to exceed sixty (60) days or until a contract in a form satisfactory to the Township Attorney shall have been executed with the low bidder, whichever shall come first.

Award of Contract for Land Survey Services

**RESOLUTION [E] 17-06-26 - #5
ACCEPTING BID AND AWARDING CONTRACT FOR LAND SURVEY SERVICES**

WHEREAS, pursuant to advertising duly made, bids were received by the Township of Little Falls on June 2, 2017 for FEMA 2015 FMA & NJDEP Land Survey Services, and the bids were opened and read publicly as follows:

CME Bid: \$1,775.00 per structure	Tectonic Engineering Bid: \$2,300.00 per structure
Roberts Engineering Group Bid: \$3,000.00 per structure	American Layout \$735.00 per structure
Boswell Engineering Bid: \$2,200.00 per structure	GEOD Corporation Bid: \$2,300.00 per structure

and, **WHEREAS**, the Township Attorney has reviewed the bids for legal sufficiency; and **WHEREAS**, the award is subject to the Availability of Funds and certification of same in the 2017 budget; and **NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Little Falls as follows:

- 1) That the bid of

American Layout
436 West Commodore Blvd, Suite 1
Jackson, NJ 08527

in the amount of

\$735.00 per structure
Unit prices as shown in bid specifications

be and the same is hereby accepted; and

- 2) That the Mayor and Clerk be and they are hereby authorized to execute a Contract in a form approved by the Township Attorney for the designated services at the bid price hereinabove cited, subject to the successful Contractor's filing the required form of Affirmative Action compliance and Payroll Certification for Public Works Projects; and

- 3) That the Clerk be and he is hereby authorized and directed to return to the unsuccessful bidder(s) any Certified checks and/or Bid Bonds received from them as surety, with the exception of the surety received from the second-lowest bidder, which shall be retained for a period not to exceed sixty (60) days or until a contract in a form satisfactory to the Township Attorney shall have been executed with the low bidder, whichever shall come first.

Award of Contract for Land and Structure Third Appraisals

**RESOLUTION [F] 17-06-26 - #6
ACCEPTING BID AND AWARDING CONTRACT FOR LAND AND STRUCTURE THIRD APPRAISALS**

WHEREAS, pursuant to advertising duly made, bids were received by the Township of Little Falls on June 2, 2017 for FEMA 2015 FMA & NJDEP Land and Structure Third Appraisals, and the bids were opened and read publicly as follows:

ARD Appraisal Company
Bid: \$1,000.00 per unit

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1605-31-016-001	Singac Memorial Post 108, Inc. American Legion Post 108 591 Main Street	\$165.00
1605-31-017-001	Henry Buikema Post 121, Inc. American Legion Post 121 55 Van Ness Avenue	“

and **WHEREAS**, it appears that all of the said applications are in satisfactory form; that the applicants have complied with all necessary requirements; that all applications are for renewals by the same persons for the same stands; and that no objections, in writing or otherwise, have been made or filed to any of said applications; and

WHEREAS, the Township Council is familiar with all of the aforementioned applicants and the places for which they apply and sees no objection to any;

NOW, THEREFORE, BE IT RESOLVED that the above-listed applications be and the same are hereby granted; and **BE IT FURTHER RESOLVED** that licenses be issued accordingly, to become effective on July 1, 2017 and expire on June 30, 2018.

Transfer of Plenary Retail Consumption Licenses

**TOWNSHIP OF LITTLE FALLS
PASSAIC COUNTY NEW JERSEY
RESOLUTION [L] 17-06-26 - #12**

WHEREAS, an application has been filed for a Person-to-Person Transfer of Plenary Retail Consumption License Number 1605-33-001-010, heretofore issued to Golden Garden, LLC as a Pocket License in Little Falls, New Jersey; and

WHEREAS, the submitted application form is complete in all respects, the transfer fees have been paid, and the license has been properly renewed for the current license term; and

WHEREAS, the applicant is qualified to be licensed according to all standards established by Title 33 of the New Jersey Statutes, regulations promulgated thereunder, as well as pertinent local ordinances and conditions consistent with Title 33; and

WHEREAS, the applicant has disclosed and the issuing authority reviewed the source of all funds used in the purchase of the license and the licensed business and all additional financing obtained in connection with the licensed business;

NOW, THEREFORE, BE IT RESOLVED that the Little Falls Township Council does hereby approve, effective June 26, 2017, the transfer of the aforesaid Plenary Retail Consumption License to Orange Leaf, LLC, and does hereby direct the Township Clerk/A.B.C. Board Secretary to endorse the license certificate to the new ownership as follows: "This license, subject to all its terms and conditions, is hereby transferred to Orange Leaf, LLC, with a mailing address at 70 East Main Street, 3rd Floor, Little Falls, New Jersey 07424, effective July 26, 2017."

Employee Manual Changes

**RESOLUTION [M] 17-06-26 - #13
RESOLUTION APPROVING EMPLOYEE MANUAL CHANGES**

WHEREAS, it is necessary for the Township to adopt policies and procedures supporting the basic operations of the Township; and **WHEREAS**, said policies and procedures have been approved by the Council in past; and

WHEREAS, there are several administrative changes to be made to the existing policy manual;

NOW, THEREFORE, BE IT RESOLVED, that the Township Council of the Township of Little Falls hereby adopts the changes as presented by the Township Administrator for the Little Falls Employee Manual.

Civil Rights Policy

**RESOLUTION [N] 17-06-26 - #14
A RESOLUTION TO AFFIRM THE TOWNSHIP OF LITTLE FALLS CIVIL RIGHTS POLICY WITH RESPECT TO ALL
INDEPENDENT CONTRACTORS, AND MEMBERS OF THE PUBLIC THAT COME INTO CONTACT WITH MUNICIPAL
EMPLOYEES, OFFICIALS AND VOLUNTEERS OF THE TOWNSHIP**

WHEREAS, it is the policy of Township of Little Falls to treat the public, and independent contractors in a manner consistent with all applicable civil rights laws and regulations including, but not limited to the Federal Civil Rights Act of 1964 as subsequently amended, the New Jersey Law against Discrimination, the Americans with Disabilities Act and the Conscientious Employee Protection Act, and

WHEREAS, the governing body of the Township of Little Falls has determined that certain procedures need to be established to accomplish this policy.

NOW, THEREFORE BE IT RESOLVED by the Township of Little Falls Governing Body that:

Section 1: No official, employee, appointee or volunteer of the Township by whatever title known, or any entity that is in any way a part of the Township shall engage, either directly or indirectly in any act including the failure to act that constitutes discrimination, harassment or a violation of any person's constitutional rights while such official, employee, appointee volunteer, or entity is engaged in or acting on behalf of the Township's business or using the facilities or property of the Township.

Section 2: The prohibitions and requirements of this resolution shall extend to any person or entity, including but not limited to any volunteer organization or inter-local organization, whether structured as a governmental entity or a private entity, that receives authorization or support in any way from the Township to provide services that otherwise could be performed by the Township.

Section 3: Discrimination, harassment and civil rights shall be defined for purposes of this resolution using the latest definitions contained in the applicable Federal and State laws concerning discrimination, harassment and civil rights.

Section 4: The Township makes provision for any person to report alleged discrimination, harassment and violations of civil rights prohibited by this resolution by filing said complaint in writing with the Township Clerk. If said complaint involves the Township Clerk; the written complaint shall be filed with the Township Administrator.

Section 5: There shall be no retaliation against any person who reports any alleged discrimination, harassment or violation of civil rights, provided however, that any person who reports alleged violations in bad faith shall be subject to appropriate discipline.

Section 6: This resolution shall take effect immediately.

Ambulance Purchase through Cooperative Purchasing Agreement

**RESOLUTION [O] 17-06-26 - #15
RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF LITTLE FALLS, COUNTY OF PASSAIC, STATE OF
NEW JERSEY AUTHORIZING THE PURCHASE OF TWO AMBULANCES**

WHEREAS, the Township of Little Falls pursuant to N.J.S.A. 52:34-6.2 (b) 3, may by resolution and without advertising for bids, purchase any goods or services through the use of nationally recognized and accepted cooperative purchasing agreement that has been developed utilizing a competitive bidding process by another contracting unit within the State of New Jersey or within any other state; and

WHEREAS, the qualified purchasing agent and the department head have determined that utilizing a National Cooperative contract program will meet the Township's needs for the required ambulances and that it is more cost effective for the Township to purchase said ambulances through the National Cooperative contract program; and

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WHEREAS, the statutorily required compliance contract forms will be utilized for this purchase, including a Business Entity Disclosure Certification which certifies that the company has not made any reportable contributions to a political or candidate committee in the Township of Little Falls or it's elected officials in the previous year; and

WHEREAS, as required by law, the contract with the company will prohibit the company from making any such reportable contributions through the term of the contract; and

WHEREAS, the chief financial officer has determined that funds are available in the appropriate Capital Ordinance for this purpose. **NOW THEREFORE BE IT RESOLVED**, by the governing body of the Township of Little Falls ("Township") as follows:

1. The aforementioned recitals are incorporated herein as though fully set forth at length. The Governing Body hereby authorizes the Qualified Purchasing Agent to utilize the National Cooperative contract program to purchase from Seagrave Fire Apparatus, LLC, using the Houston-Galveston Area Council (H-GAC) program, under its Contract FS12-13 for the procurement of two new Type I F450 MXP150 4x4 ambulances with related accessories.
2. The total purchase price of the two ambulances with related accessories shall not exceed \$368,274.00.
3. The Business Disclosure Entity Certification and Determination of Value shall be maintained on file with this resolution.
4. A copy of this resolution and said contract shall be available for public inspection at the office of the Township Clerk.
5. This resolution shall take effect immediately.

BE IT FURTHER RESOLVED that the Clerk of the Township be and is hereby authorized to certify the within resolution and that the provisions thereof are in conformity with the provisions of law.

Contract to Purchase Stanley Street

RESOLUTION [P] 17-06-26 - #16

RESOLUTION AUTHORIZING THE EXECUTION OF A CONTRACT FOR THE PURCHASE OF 60 STANLEY STREET

BE IT RESOLVED, that the Mayor is hereby authorized to execute an assignment of a contract between the Township of Little Falls and LFH Management Incorporated for the purchase of 60 Stanley Street, Little Falls, New Jersey 07424.

Payment of Bills

RESOLUTION [Q] 17-06-26- #17

BE IT RESOLVED by the Township Council of the Township of Little Falls the Council having received the Treasurer's certification of the availability of funds for payment of all bills presented, that payment of all bills approved by the Finance Committee be and is hereby authorized, subject to the availability of funds and subject to the appropriate and available appropriation in the line item.

It was moved by Councilmember Benitez, seconded by Councilmember Vancheri, that the Consent Agenda be approved as printed.

Poll: Ayes: Benitez, Cordonnier, Liess, Vancheri, and Council President Sgobba
 Nays: None

The Council President declared the motion passed.

NEW BUSINESS

Ordinance No. 1296 - It was moved by Councilmember Vancheri, seconded by Councilmember Liess, that the public hearing of Ordinance No. 1296, "**AN ORDINANCE OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF LITTLE FALLS, IN THE COUNTY OF PASSAIC, STATE OF NEW JERSEY, AMENDING CHAPTER 7 (TRAFFIC) OF THE CODE OF THE TOWNSHIP OF LITTLE FALLS,**" be and it was opened.

Poll: Ayes: Benitez, Cordonnier, Liess, Vancheri, and Council President Sgobba
 Nays: None

The Council President declared the motion passed.

No one further having come forward to be heard, it was moved by Councilmember Liess, seconded by Councilmember Benitez, that the public hearing on the Ordinance No. 1296 be and it was closed.

Poll: Ayes: Benitez, Cordonnier, Liess, Vancheri, and Council President Sgobba
 Nays: None

The Council President declared the motion passed.

It was moved by Councilmember Liess, seconded by Councilmember Benitez, that the Ordinance No. 1296 be and it was adopted.

Poll: Ayes: Benitez, Cordonnier, Liess, Vancheri and Council President Sgobba
 Nays: None

The Council President declared the motion passed.

Mr. Wenzel elaborated upon the purpose of Ordinance No. 1296 for public knowledge. Due to an improper classification, the language of the ordinance required modification to indicate that it actually must be a municipal vehicle, not a municipal employee, parking on the scene of the library facility.

Ordinance No. 1297 – It was moved by Councilmember Vancheri, seconded by Councilmember Benitez, that there be introduced and at the meeting of July 24, 2017 set as the date for the public hearing of the following:

ORDINANCE NO. 1297

ORDINANCE OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF LITTLE FALLS, COUNTY OF PASSAIC, STATE OF NEW JERSEY, FURTHER AMENDING THE TOWNSHIP OF LITTLE FALLS CODE CHAPTER 7, ARTICLE I, SECTION 7-15, "TRAFFIC, ON-STREET REGULATIONS, ROUTES FOR TRUCKS OVER FOUR TONS"

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WHEREAS, pursuant to N.J.S.A. 40:67-16.1, the Township of Little Falls (the “Township”) is authorized to adopt a system of truck routes throughout the Township concerning trucks having a total combined gross weight of vehicle plus load, in excess of **thirteen (13)** tons, from Township streets; and

WHEREAS, pursuant to N.J.S.A. 46:67-16.2, no trucks shall be prevented from making deliveries of merchandise or other property along streets from which trucks in excess of **thirteen (13)** tons are excluded from Township streets; and

WHEREAS, due to concerns regarding the health and safety of motorists and pedestrians in the Township, the municipal council of the Township (the “Municipal Council”) seeks to amend the municipal roadways upon which trucks having a total combined gross weight of vehicle plus load in excess of **thirteen (13)** tons can travel; and

WHEREAS, in furtherance of the proposed amendment to the Township Code of General Ordinances (the “Code”) concerning roadways upon which trucks having a total combined gross weight of vehicle plus load in excess of **thirteen (13) tons** can travel, the Township ~~caused to be reviewed by~~ **will submit the proposed ordinance for approval to** the Passaic County Traffic Engineer ~~(the “County Traffic Engineer”) the proposed revision to the Township Code and in order to receive the County Traffic Engineer’s approval of same; and~~

WHEREAS, the Township ~~also caused~~ **will subsequently submit the following proposed ordinance to be sent for approval to** the New Jersey Department of Transportation ~~and received approval of same with regard to conformity with State law; and~~

WHEREAS, the Municipal Council has determined to amend Chapter 7, Article I, Section 7-15 of the Township Code to read as follows;

NOW THEREFORE, BE IT ORDINANED by the Municipal Council of the Township of Little Falls, Passaic County, State of New Jersey, as follows:

1. The aforesaid recitals are incorporated herein as though fully set forth at length.
2. The Municipal Council hereby amends Chapter 7, Article I, Section 7-15 of the Township Code to read as follows:

§7-15 Routes for trucks over thirteen (13) tons

A. A system of truck routes in the Township of Little Falls is hereby established pursuant to the provisions of N.J.S.A. 40:67-16.1.

B. All trucks registered at a gross vehicle weight in excess of Thirteen tons (26,000 pounds) shall be excluded from all streets in the Township except from those streets designated hereinbelow, which form a part of the system of truck routes upon which trucks are permitted to travel and operate:

Name of Street	Location
Cedar Grove Road	Francisco Avenue to the Essex County line
Clove Road	Entire length
East Main Street	Entire length
Lindsley Road	Main Street to the Essex County Line
Lindsley Road	Essex County Line to Cedar Grove Road
Long Hill Road	Browertown Road to Ridge Road
Long Hill Road (a.k.a. Upper Mountain Avenue)	Clove Road to Essex County Line
Main Street	Entire length
Maple Street	Entire length
McBride Avenue	Entire length
Notch Road	Entire length
Paterson Avenue	Entire length
Ridge Road	Entire length
Stevens Avenue	Entire length
Union Avenue (Boulevard)	Main Street to the Wayne Township Line
Fairfield Road	From Main Street to the Essex County Line

State Roads:

Route 23	Entire Length
Route 46	Entire Length

C. Signage for truck routes shall be provided by the Township in accordance with N.J.S.A. 40:67-16.4

D. Any violation of this section shall be punishable by a fine of \$125 per offense. No appearance in Municipal Court shall be required for the payment of this fine.

... [NOTE to Codifier. Existing text not appearing herein has been deleted solely for brevity. NO CHANGE] ...

3. If any section, paragraph, subdivision, clause, sentence, phrase or provision of this Ordinance is declared unconstitutional or invalid by a court of competent jurisdiction, such decision shall not affect the remaining portions of this Ordinance.

4. A copy of this Ordinance shall be available for public inspection at the offices of the Township Clerk.

5. This Ordinance shall take effect after twenty (20) days of its final passage by the Municipal Council, upon approval by the Mayor and publication as required by law.

Poll: Ayes: Benitez, Cordonnier, Liess, Vancheri, and Council President Sgobba
 Nays: None

The Council President declared the motion passed.

PUBLIC COMMENT – GENERAL MATTERS

It was moved by Councilmember Benitez, seconded by Councilmember Vancheri, that the meeting be and it was opened to the public.

Poll: Ayes: Benitez, Cordonnier, Liess, Vancheri, and Council President Sgobba
 Nays: None

The Council President declared the motion passed.

Barbara Moschetta, 29 Wilmore Road, requested an update on the complaints submitted by residents regarding Shumacher and offload of delivery trucks. She noted the issue continues occur and questioned whether Ordinance No. 1297 would provide any amelioration.

Council President SGOBBA stated many in-depth conversations with involved parties have occurred. He expressed his confidence that a resolution will be found.

Henry Strobino, 1 Rustic Ridge Road, discussed parking on Crestmont Road. He stated parking is limited for Great Notch Village residents, and parking for deliveries is difficult. He suggested more signage for no dumping and fines, as well as police enforcement and patrolling as a deterrent. The Mayor stated a meeting with the property manager and representative for the owner had transpired. The property manager sent out a notice to all residents

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that adequate parking exists and should be utilized. The possibility of assigning parking spaces was also raised. The Mayor expressed his hope to be able to address this issue without having to take an action with the governing body.

Don Handel, 9 Second Avenue, questioned whether an agreement would be reached with Schumacher without the opportunity for resident input. Council President SGOBBA stated the Mayor is working diligently with the residents and Schumacher to reach a solution. Mr. Handel expressed his appreciation for the sign that was put up shortly after last month's meeting to designate appropriate parking distance from the stop sign on Wilmore Road.

Renea Shapiro, Box 104 163 East Main Street, requested an update on the air conditioning at the Recreation Center. The Mayor stated there have been ongoing conversations with the DPW and Township Engineer to address this in addition to exploring the option of grant money to offset costs. The Recreation Center may also be considered for use as a future cooling station. However, due to time limitations and approvals needed, installation would not be possible this summer.

Ms. Shapiro also thanked the Council for approving the ability to pay parking tickets online. She also suggested the Council contact other municipalities that have implemented online tax payment via credit card payment to further explore this possibility for the Township. Council President SGOBBA requested Ms. Shapiro provide the Council with the names of the municipalities to which she referred, such that the Council can investigate. The Mayor emphasized that the Township was looking into an online method where residents could pay taxes online without incurring an additional fee above the amount of the taxes to be paid.

No one having come forward to be heard, it was moved by Councilmember Cordonnier, seconded by Councilmember Liess, that the meeting be and it was closed to the public.

Poll: Ayes: Benitez, Cordonnier, Liess, Vancheri, and Council President Sgobba
 Nays: None

The Council President declared the motion passed.

There being no further business to come before the meeting, it was moved by Councilmember Benitez, seconded by Councilmember Vancheri, that the meeting be and it was adjourned at 7:55 p.m.

Cynthia Kraus
Municipal Clerk