

**WORKSHOP MEETING
OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF LITTLE FALLS WAS
HELD THIS EVENING IN THE MUNICIPAL BUILDING**

Monday, March 9, 2020

Council President Anthony Sgobba called the meeting to order at 7:00 p.m. with the following members present: Maria Cordonnier, Albert Kahwaty, Tanya Seber, and Chris Vancheri. Also present were Township Attorney Joe Wenzel, Township Engineer Tom Lemanowicz, Township Administrator Charles Cuccia, Municipal Clerk Cynthia Kraus, and Deputy Clerk Melissa DePiro.

Absent: Mayor James Damiano and DPW Superintendent Phillip Simone.

Township Employees present: Police Chief Steve Post, Fire Chief Jack Sweezy, and Director of Recreation John Pace.

SALUTE TO THE FLAG

STATEMENT OF PUBLIC NOTICE: Take notice that adequate notice of this meeting has been provided in accordance with N.J.S.A. 10:4-10 as follows: A notice of the meeting was prominently posted on the bulletin board at the Municipal Building, located at 225 Main Street, Little Falls, N.J. on January 9, 2020. A copy of the notice was faxed to the North Jersey Herald and News and The Record on the same date. Additionally, a copy of the notice was filed in the office of the Township Clerk on said date.

GIRL SCOUT PROCLAMATION –At this time, the Council left the dais to present the Girls Scout Proclamation in the rotunda.

DESIGN A BOOKMARK CONTEST- The Council then awarded the winners of the Design a Bookmark Contest sponsored by the Friends of the Library.

PUBLIC COMMENT – GENERAL MATTERS

It was moved by Councilmember Kahwaty, seconded by Councilmember Cordonnier, that the meeting be and it was opened to the public.

Poll: Ayes: Cordonnier, Kahwaty, Seber, Vancheri, and Council President Sgobba
 Nays: None

The Council President declared the motion passed.

Bob Dombrowski, 3 Garden Street, made queries regarding the purchase of the street sweeper and schedule for cleaning. He also stated one of the handicapped parking spots on Main Street has a telephone pole that blocks the passenger from exiting the vehicle. Mr. Cuccia indicated street sweeping is scheduled by Mr. Simone. Council President SGOBBA stated the parking spot of concern will be inspected and the Council will follow-up.

No one further having come forward to be heard, it was moved by Councilmember Cordonnier, seconded by Councilmember Vancheri, that the meeting be and it was closed to the public.

Poll: Ayes: Cordonnier, Kahwaty, Seber, Vancheri, and Council President Sgobba
 Nays: None

The Council President declared the motion passed.

ITEMS TO BE DISCUSSED:

MAYOR/ADMINISTRATOR:

In the Mayor's absence, Mr. Cuccia reported the Township website has an advisory on the coronavirus under the Health Department. Everyone was encouraged to review it.

1. **FOOD ESTABLISHMENT ORDINANCE AMENDMENT** – Mr. Cuccia explained the ordinance has been enhanced to include additional definitions and handling of temporary events for food service. Mr. Cuccia stated it is requested that it be introduced tonight.
2. **PUBLIC AUCTION OF VEHICLES/EQUIPMENT** – Mr. Cuccia explained that there is a surplus of equipment and therefore there a request was made to go out for auction.
3. **EMS BILLING ORDINACE UPDATE** – Mr. Cuccia elaborated the ordinance update will increase fees in line with an increase in costs. Councilmember CORDONNIER requested clarification on charges for residents versus non-residents. Mr. Cuccia stated everyone is billed. There is no balance billing for residents.
4. **RETURN OF ESCROW RESOLUTION** – Mr. Cuccia explained this resolution pertains to 44 Main Street. The Township is now settling the final bills to the various engineers to make sure the building was completed as intended.
5. **BOND ORDINANCE FOR REFUNDING TAX APPEALS** - Mr. Cuccia recalled the history of the tax appeal and need to introduce a bond ordinance for a recent tax appeal refund. Mr. Cuccia then provided a detailed explanation of the specific case and procedural process. In response to Councilmember KAHWATY, Mr. Cuccia elaborated on how the bond payments impact the taxpayer.

ACTION ITEMS:

RESOLUTIONS

It was moved by Councilmember Cordonnier, seconded by Councilmember Vancheri, that Resolutions A through C be approved:

Meeting of March 9, 2020

Budget Transfer Resolution

RESOLUTION [A] 20-03-09 - #1

WHEREAS, Title 40:4-58 of the New Jersey Statutes provides that should it become necessary, during the last two months of the fiscal year to expend for any of the purposes specified in the budget an amount in excess of the respective sums appropriated therefore and there shall be an excess in any appropriation over and above the amount claimed to be necessary to fulfill the purpose of such appropriation, the Governing Body may by resolution setting forth the facts (adopted by not less than 2/3 vote of the full membership thereof), transfer the amount of such excess of those appropriations deemed to be insufficient.

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Township of Little Falls, not less than 2/3 of the members thereof affirmatively concurring, that the Treasurer be and is authorized to make the attached transfers in the 2020 Budget Appropriations.

Purchase of Street Sweeper

**RESOLUTION [B] 20-03-09 - #2
ACCEPTING BID AND AWARDING CONTRACT FOR THE PURCHASE OF VACUUM STREET SWEEPER
Under ESCNJ Cooperative Purchasing**

WHEREAS, the Educational Services Commission of New Jersey (ESCNJ) has advised that pursuant to advertising duly made, bids were received for the furnishing and delivery of

Elgin Whirlwind Series MV Vacuum Street Sweeper,

WHEREAS, the County of Passaic as lead agency, based on review of bids and the resulting recommendation, has awarded a master contract for this commodity; and

WHEREAS, the Township of Little Falls wishes to purchase the street sweeper through the ESCNJ under Contract No. 17/18-30; and **WHEREAS** the Township Treasurer has provided a Certification of the Availability of Funds pursuant the Local Finance Board; and the appropriation to be charged for this expenditure is Bond Ordinance No. 1353;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Little Falls as follows:

- 1) That the following bid be awarded in the amount of \$294,986.48 to:

Timmerman Equipment Company

P.O. Box 71

Whitehouse, NJ 08888; and

the Mayor and Clerk be and they are hereby authorized to execute a Contract for the purchase of the within designated goods at the bid price hereinabove cited.

Bill List

RESOLUTION [C] 20-03-09 - #3

BE IT RESOLVED by the Township Council of the Township of Little Falls the Council having received the Treasurer's certification of the availability of funds for payment of all bills presented, that payment of all bills approved by the Finance Committee be and is hereby authorized, subject to the availability of funds and subject to the appropriate and available appropriation in the line item.

Poll: Ayes: Cordonnier, Kahwaty, Seber, Vancheri, and Council President Sgobba
Nays: None

The Council President declared the motion passed.

NEW BUSINESS

Ordinance No.1380 - It was moved by Councilmember Cordonnier, seconded by Councilmember Seber, that there be introduced and the meeting of March 23, 2020 set as the date for the public hearing of the following:

COUNCIL TOPICS FOR DISCUSSION

Councilmember KAHWATY announced the Green Fair and first Farmers' market will be held at the Recreation Center on April 18, 2020. The Spring Clean Up will occur on May 16, 2020 and in August there will be three movie nights. Councilmember KAHWATY thanked the Girl Scouts for their service in the community.

Councilmember VANCHERI also thanked the Girl Scouts. He announced the Transportation Committee is working on coordinating Town Hall meetings in the coming months. Upcoming Memorial Day activities are being planned. In coordination with the Recreation Department, a Little Falls Night is being planned at a Jackals game this summer. At the April 23, 2020 Council Meeting, a kick off for Autism Awareness Month will occur and several high school athletes will be recognized for their outstanding accomplishments.

Councilmember CORDONNIER commented on the timing of Girl Scout recognition and International Women's Day. She noted almost sixty seniors are already signed up for Dessert and Dancing this Friday evening at the Civic Center. On March 18, 2020 a Lunch and Learn will focus on Elder Law. The Senior Bus will be ready to be launched on March 25, 2020. Details will follow. The Senior Advisory Board will convene tomorrow to plan future events. She thanked Mr. Pace for his Department's assistance in their events.

Councilmember SEBER announced the Farmer's Market will be held every Sunday from May 31st through October 18th. Vendors are being sought and information is available on their website.

PUBLIC COMMENT – AGENDA ITEMS ONLY

It was moved by Councilmember Cordonnier, seconded by Councilmember Vancheri, that the meeting be and it was opened to the public.

Poll: Ayes: Cordonnier, Kahwaty, Seber, Vancheri, and Council President Sgobba
Nays: None

The Council President declared the motion passed.

Meeting of March 9, 2020

Andrew Baggot, 78 Franklin Road, Denville, owner 105/107 Main Street, posed questions regarding the EMS Ordinance Amendment and insurance reimbursement. Mr. Cuccia noted the policy of the Township.

No one further having come forward to be heard, it was moved by Councilmember Cordonnier, seconded by Councilmember Kahwaty, that the meeting be and it was closed to the public.

Poll: Ayes: Cordonnier, Kahwaty, Seber, Vancheri, and Council President Sgobba
 Nays: None

The Council President declared the motion passed.

There being no further business to come before the meeting, it was moved by Councilmember Cordonnier, seconded by Councilmember Seber, that the meeting be and it was adjourned at 7:29 p.m.

Cynthia Kraus
Municipal Clerk