

**REGULAR MEETING
OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF LITTLE FALLS
WAS HELD THIS EVENING IN THE MUNICIPAL BUILDING**

Monday, December 16, 2019

Council President Sgobba called the meeting to order at 7:00 p.m. with the following members present: Maria Cordonnier, Albert Kahwaty, Tanya Seber and Christopher Vancheri. Also present were Mayor James Damiano, Township Attorney Joseph Wenzel, Township Administrator Charles Cuccia and Township Clerk Cynthia Kraus.

Absent: Township Engineer, DPW Superintendent Phillip Simone, and Deputy Registrar Marlene Simone.

Township Employees present: Police Chief Steve Post and Fire Chief Jack Sweezy.

SALUTE TO THE FLAG

STATEMENT OF PUBLIC NOTICE: Take notice that adequate notice of this meeting has been provided in accordance with N.J.S.A. 10:4-10 as follows: A notice of the meeting was prominently posted on the bulletin board at the Municipal Building, located at 225 Main Street, Little Falls, N.J. on January 2, 2019. A copy of the notice was faxed to the North Jersey Herald and News and The Record on the same date. Additionally, a copy of the notice was filed in the office of the Township Clerk on said date.

APPROVAL OF MINUTES

It was moved by Councilmember Cordonnier, seconded by Councilmember Vancheri, that the Minutes of the Regular Meeting of November 18, 2019 be approved.

Poll: Ayes: Cordonnier, Kahwaty, Seber, Vancheri, and Council President Sgobba
 Nays: None

The Council President declared the motion passed.

Council President SGOBBA requested a voice vote to take a recess at 7:04 pm.

FOOTBALL AND CHEERLEADING PROCLAMATIONS/PROCLAMATION RECOGNIZING PATRICIA ROSS - At this time, Mayor Damiano conducted the Proclamations for Football and Cheerleading as well as the Proclamation Recognizing Patricia Ross in the rotunda of the Municipal Building.

COUNCIL MEMBER REPORTS

Councilmember KAHWATY stated it has been a pleasure serving the residents this past year and looked forward to another productive year in 2020.

Councilmember VANCHERI discussed projects the Transportation Committee intends to undertake in 2020 including a speed hump program targeting Van Pelt Place and Jacobus Avenue, and placement of four way stop signs to impede speeding. Councilmember VANCHERI wished everyone the best in the holiday season.

Councilmember CORDONNIER thanked members of the Recreation Center who sponsored a successful Senior Luncheon. She further elaborated on the Lunch and Learn program and how it has grown in popularity. She wished everyone a happy holiday season. In response to Council President SGOBBA, Councilmember CORDONNIER explained that residents are considered eligible for the senior programs in the Township at age 60.

Councilmember SEBER reported the Library was closed Tuesday morning such that staff could obtain AED and CPR training. She wished everyone a happy holiday and new year.

REMARKS FROM THE CHAIR

Council President SGOBBA thanked Mr. Wenzel, Mr. Simone, Mrs. Kraus, and Mr. Cuccia for supporting the Council. He looked forward to 2020.

MAYOR'S REPORT

DISCUSSION OF Q-STAR PORTABLE CAMERA FOR ILLEGAL DUMPING/RECYCLING ENFORCEMENT - Mayor Damiano stated the County provided a Q-Star Portable Camera to be used in the monitoring and enforcement of illegal dumping.

At this time, the Mayor thanked the Council for their support and dedication to the Township and Mr. Wenzel for his assistance. He expressed his appreciation for all that Mrs. Kraus does to prepare and organize the Agenda. He thanked Mr. Cuccia for his experience and guidance. Mayor Damiano discussed his shared vision with Chief Post and for ensuring the safety of the community. He thanked Fire Chief Jack Sweezy for his effort with the Fire Department and EMS. The Mayor thanked Mr. Pace for everything he does for the young residents in the Township. Mayor Damiano thanked Mr. Simone for all of his work during the year and success in keeping the roads clear after snow. The Mayor wished everyone a happy and healthy new year and looked forward to accomplishing more in the year 2020.

ATTORNEY'S REPORT

Mr. Wenzel had nothing to report.

Meeting of December 16, 2019

PUBLIC COMMENT

It was moved by Councilmember Cordonnier, seconded by Councilmember Vancheri, that the meeting be and it was opened to the public.

Poll: Ayes: Cordonnier, Kahwaty, Seber, Vancheri, and Council President Sgobba
 Nays: None

The Council President declared the motion passed.

Andrew Baggot, 78 Franklin Road, commented on the Sign Ordinance.

Luis Fernandez, 54 Harrison Street, requested clarification on the purpose of the portable camera. Mayor Damiano stated that in accordance with the grant, the purpose of the camera is to monitor illegal dumping and recycling enforcement. Mr. Fernandez commented on the police officers that live locally. Mayor Damiano indicated the two recent hires in 2019 both reside in Little Falls and one hire prior to that also resides in the Township.

No one further coming forward to be heard, it was moved by Councilmember Cordonnier, seconded by Councilmember Vancheri, that the meeting be and it was closed to the public.

Poll: Ayes: Cordonnier, Kahwaty, Seber, Vancheri and Council President Sgobba
 Nays: None

The Council President declared the motion passed.

CONSENT AGENDA

All items on the Consent Agenda were considered to be routine and were enacted with a single motion. Any items under REQUISITIONS carried a Treasurer’s certification as to sufficiency of funds.

REPORTS

Municipal Clerk’s Report – Month of November, 2019

MUNICIPAL CLERKS REPORT
 Month of November 2019

ABC LICENSES		
OTHER LICENSES		
Business Licenses	\$7,680.00	
Pre-paid Business Licenses		
Raffle Licenses		
		\$7,680.00
REGISTRAR OF VITAL STATISTICS		
Fees & Permits	\$352.00	
Marriage Licenses-LF	\$15.00	
Marriage Licenses-NJ	\$125.00	
		\$492.00
MRNA		
Street Maps		
Zoning Maps		
Zoning Ordinances		
Document Copies		
Garage Sales		
Misc. Fees & Refunds:	\$1,144.00	
TOTAL MRNA		<u>\$1,144.00</u>
TOTAL CURRENT ACCOUNT		<u>\$9,316.00</u>
TOTAL TO TREASURER		<u>\$9,316.00</u>

Municipal Clerks Dog/Cat License Report - Month of November, 2019

MUNICIPAL CLERK'S DOG/CAT LICENSE REPORT
 Month of November 2019

Dog Licenses issued 11/01/2019 thru 11/30/2019	
Nos. 305 to 307 = 3 Licenses	
Amount due Little Falls	\$20.40
Amount due State	\$3.60
Total Cash Received	\$24.00
Cat Licenses issued 11/01/2019 thru 11/30/2019	
Nos. 0 to 0	
Licenses Issued 0	
Total Cash Received	
Total to Treas.	<u>\$24.00</u>

MONTHLY REPORT

Municipality of Township of Little Falls
 Office of the Tax Collector
 Township of Little Falls Current Account, Lakeland Bank
 Revenues Collector for the Month of November 2019

Categories 01-	November 1- 27, 2019	2019 Year to Date
2019 Taxes	\$7,880,089.72	\$47,153,301.23
2018, 2017, 2016 Taxes	2,226.76	392,932.84
Prepaid 2020	81,981.58	178,890.67
Interest	8,283.15	84,404.95
Township Tax Title Lien	0.00	106,013.29
Cost of Tax Sale	0.00	1,603.33
Duplicate Tax Bills	30.00	160.00
Insufficient Check Fee	20.00	460.00
Municipal Copy Fee	0.00	0.40
6% Penalty Fee	0.00	4,067.16
GRAND TOTALS	\$7,972,631.21	\$47,921,833.87

Meeting of December 16, 2019

Delinquent 2016 Taxes \$892,492.19 (inc. 6% YE-PE/PI)
 Delinquent 2018 Taxes 615.91
 Delinquent 2019 Taxes 592,089.06
Total Delinquent Taxes \$1,485,197.16

2019 Refunds this month = -\$7,323.64
2019 Year to date refunds = -\$62,239.19
Breakdown of refunds for years 2014-2019 completed in 2019(see attached).

REFUNDS IN THE YEAR 2019

Months	2014 STCJ	2015 STCJ	2016 STCJ	2017 STCJ	2018 STCJ	2019 STCJ	2018 Regular	2019 Regular	2019 Senior /Vet/W	Exempt 2019	Total by Months
January	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$864.19	\$0.00	\$0.00	\$0.00	\$864.19
February	\$0.00	\$0.00	\$3,767.05	\$4,608.49	\$2,085.60	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	10,461.14
March	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,014.41	\$750.00	\$0.00	\$2,764.41
April	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
May	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,332.09	\$0.00	\$0.00	\$10,332.09
June	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,014.41	\$0.00	\$0.00	\$2,014.41
July	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,807.31	\$0.00	\$0.00	\$5,807.31
August	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$12,200.40	\$0.00	\$0.00	\$12,200.40
September	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
October	\$0.00	\$0.00	\$0.00	\$9,767.34	\$14,498.08	\$22,546.93	\$0.00	\$0.00	\$0.00	\$0.00	\$46,812.35
November	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7,323.64	\$0.00	\$0.00	\$7,323.64
Totals	\$0.00	\$0.00	\$3,767.05	\$14,375.83	\$16,583.68	\$22,546.93	\$864.19	\$39,692.26	\$750.00	\$0.00	\$98,579.94

Note: The above figures represent the months that the Tax Collector did the adjustments in the computer; the Resolution(s) may have been adopted in the next month.
 STCJ = State Tax Court Judgments. CBJ= County Board Judgments.

Municipality of Township of Little Falls
 Office of the Tax Collector
 Township of Little Falls Tax Collector Trust 1 (Lien Monies), Lakeland Bank
 Revenues for the Month of November 2019

	2019 <u>Deposit</u>	2019 <u>Year-to-Date</u>
January 2019	\$ 0.00	\$ 0.00
February 2019	\$236,465.84	236,465.84
March 2019	\$ 49,655.88	286,121.72
April 2019	\$ 20,095.62	306,217.34
May 2019	\$ 0.00	306,217.34
June 2019	\$ 0.00	306,217.34
July 2019	\$ 0.00	306,217.34
August 2019	\$ 0.00	306,217.34
September 2019	\$ 0.00	306,217.34
October 2019	\$ 0.00	306,217.34
November 2019	\$ 38,867.89	345,085.23
Total Collected as of November 27, 2019		\$345,085.23

Municipality of Township of Little Falls
 Office of the Tax Collector
 Township of Little Falls Tax Collector Trust 2 (Lien Premium Monies), Lakeland Bank
 Revenues for the Month of November 2019

	Liens with Premiums <u>Redeemed/ (-)</u>	<u>Bal. /Dep. (+)</u>
Balance Brought Forward (January 1, 2019)		\$235,800.00
January 2019	\$ 0.00	0.00
February 2019	-14,000.00	221,800.00
March 2019	-60,500.00	161,300.00
April 2019	0.00	0.00
May 2019	0.00	0.00
June 2019	0.00	0.00
July 2019	0.00	0.00
August 2019	0.00	0.00
September 2019	0.00	0.00
October 2019	75,400.00	\$236,700.00
November 2019	-17,200.00	\$219,500.00
Ending Balance as of November 27, 2019		\$219,500.00

Actual Balance @ \$196,300.00; township keeps these premiums:
 Transfer out - \$8,100.00 (186/27 foreclosed)
 Transfer out- \$15,100.00 (164/15.01 redemption not within five years).

Meeting of December 16, 2019

Recreation Report – Month of November, 2019

Recreation Center		11/1-11/3			11/4-11/10			11/11-11/17			11/18-11/24			11/25-11/30		
Program	Facility	# Classes	Hrs	Particip	# Classes	Hrs	Particip	# Classes	Hrs	Particip	# Classes	Hrs	Particip	# Classes	Hrs	Particip
Pickleball Open Court	Gym	*	*	*	2	4	12	1	2	6	2	4	18	2	4	9
LFFPA Cheer	Gym	*	*	*	2	4	49	2	2	45	2	2	76	2	2	30
Zumba Tone	Multi	1	1	8	3	3	44	3	3	28	2	2	26	2	2	30
Zumba Gold	Gym	1	1	24	2	2	58	2	2	47	2	2	59	2	2	22
Tai Chi	Gym	*	*	*	1	1	13	Vac.	Vac.	Vac.	1	1	10	*	*	*
QiGong	Gym	*	*	*	2	2	26	Vac.	Vac.	Vac.	2	2	19	2	2	8
Yoga	Multi	*	*	*	2	2	14	2	2	13	2	2	14	2	2	7
Chair Yoga	Gym	*	*	*	1	1	9	1	1	9	1	1	5	*	*	*
Fencing	Gym	1	2	10	2	4	23	2	4	17	2	4	17	2	4	10
Tiger Basketball	Gym	2	7	10	2	7	37	2	7	25	*	*	*	1	4	*
LFAC Soccer	All fields	*	*	16	*	*	32	Season	Ended	*	*	*	80	*	*	*
LFFPA	All fields	*	*	*	*	*	220	Season	Ended	70	*	*	20	*	*	*
Fit 4 U	Duva	*	*	*	1	1	15	1	1	9	1	1	12	*	*	*
Karate	Multi	*	*	*	2	2	8	2	2	6	2	2	9	*	*	*
Travel Basketball Workouts	Gym	*	*	*	1	1	18	*	*	9	1	1	10	*	*	*
Body Dynamics	Multi	*	*	*	1	1	1	1	1	3	2	2	2	1	1	1
NJ Basketball	Gym	*	*	*	2	2	16	2	2	8	*	*	*	*	*	*
Mens Open Gym	Gym	*	*	*	1	2	15	1	2	10	1	2	2	1	2	11
Lady Hornets Softball	Duva Small	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*
Green Cheer	Multi	*	*	*	*	*	*	*	*	*	5	15	65	5	15	39
Green X Girls	Gym	*	*	*	*	*	*	*	*	*	5	15	90	5	15	54
Banyan School	Gym	*	*	*	*	*	*	*	*	*	1	2	14	*	*	*
CG Lacrosse Free Clinic	Railroad	*	*	*	1	2	50	*	*	*	*	*	*	*	*	*
Weekly Totals		5	11	68	28	41	660	22	31	305	34	60	548	27	55	221

Monthly Totals			
Program	# of Classes	Hours	Participants
Pickleball Open Court	7	14	45
LFFPA Cheer	8	10	200
Zumba Tone	11	11	136
Zumba Gold	9	9	210
Tai Chi	2	2	23
QiGong	6	6	53
Yoga	8	8	48
Chair Yoga	3	3	23
Fencing	9	18	77
Tiger Basketball	7	25	72
LFAC Soccer	*	*	124
LFFPA	*	*	310
Fit 4 U	3	3	45
Karate	6	6	23
Travel Basketball Workouts	2	2	37
Body Dynamics	5	5	7
NJ Basketball	4	4	24
Mens Open Gym	4	8	38
Lady Hornets Softball	*	*	*
Green Cheer	10	30	104
Green X Girls	10	30	144
Banyan School	1	2	14
CG Lacrosse Free Clinic	1	2	50
Totals	116	198	1807

Civic Center Report – Month of November, 2019

Month of November			
Meeting Group	# of Meetings	Hours	Participants
LFAC	1	2	25
Stamp Club	2	5	24
Sr. Advisory Board	1	2	10
LFFPA	1	2.5	25
Senior Lunch & Learn	1	2	30
Historical Society	1	2.5	60
Tulip Gardens Meeting	*	*	*
OEM	1	2	25
Jolly Seniors	3	19.5	93
Golden Agers	3	19.5	119
Lady Hornets	2	4	92
Voting	1	14	??
Soccer Pizza Party	2	1.5	30
Totals	19	76.5	533

Police Department Report - Month of November, 2019

PATROL DIVISION MONTHLY REPORT – November, 2019

This agency handled **27,514** details between January 1, 2019 and November 30, 2019.

This agency completed **5,849** reports between January 1, 2019 and November 30, 2019.

This agency had **XXXXXX** inbound telephone calls and **XXXXXX** outbound calls during the month of November, 2019.

This agency received **534** 911 calls during the month of November, 2019.

The Little Falls Police Department handled **2,158** details and wrote **483** Operation/Investigation reports between November 1, 2019 and November 30, 2019.

The patrol division patrolled **11,171** miles during the month of November, 2019.

Calls for Service

Call Type	Total
Medical emergency	61
Fire Department incident	6
Narcan deployment	4
Burglar alarms/false	27
Burglar alarms/valid	10
Domestic violence incidents	5
Burglary	1
Criminal mischief	2
Theft	8
Suspicious person/vehicle/incident	18
General investigation	30
Noise complaint	10
All others not listed	301

Traffic Summary

Crashes	Total
Motor vehicle crashes	75
Motor vehicle crash injuries	10
Motor vehicle crash fatalities	0
Enforcement	Total
Motor vehicle stops	264
Speeding summonses	17
DWI summonses	3
Driving while suspended summonses	22
Uninsured vehicle summonses	10
Moving violations	288
Parking violations	27
Total summonses issued	315

Arrest Summary

Total Arrests - 29

Type of Arrest	Total
CDS	6
DWI	3
Warrant	9
Domestic Violence	1
Theft	5
All others	5

Directed Patrol Summary

Detail Type	Total
School arrival	45
School dismissal	39
School walk through	37
Radar post	88
Park check	103
Vacant house check	41
Extra attention check	0
DWI/Aggressive driving patrol	1
Foot patrol	15

Patrol Division Time & Attendance

Type of Hours	Total
Vacation	50.75
Holiday	272
Compensatory	205.50
Sick	138
Personal time	79
Credit time	41.50
Administrative	0
PBA day	12
Schedule transition	48
Bereavement	12
Overtime due to Training	3.50
Overtime hours to maintain minimum staffing level	108
Overtime due to incident/weather/other event	31

12 out of a total of 60 shifts during the month of November were below minimum staffing.

Patrol staffing level during month: 3.80

Major incident/Notable achievement

Patrol Officers responded to a report of a barricaded subject in a residence threatening suicide. With the assistance of multiple agencies, the subject exited the residence and was transported to the hospital.
There were a total of (4) Opiate overdoses with three of them being with a six day period. All patients were successfully revived after receiving Narcan.

COMMUNITY POLICING

Detail Type	Total
Cell block inspection	19
School arrivals	13
School dismissals	11
School walk thru	15
Vacant house checks	21
Child car seat installations	1
Headquarters safety inspections	0
Project medicine box emptied	1 (36 lbs)
Trips to Covanta for prescription drug destruction	0
Community function appearances	1
School function appearances	0

Meeting of December 16, 2019

Special projects/details

<p>11/4 PVHS security 11/4 Provided tour of HQ to Brownie troop 11/7 Participated in Active shooter training at School #1 11/7 Court Officer 11/12 Municipal Alliance Meeting 11/13 Attended Blood Borne training 11/14 PVHS security 11/15 PVHS security P.M. 11/18 Attended School #2 safety meeting 11/21 Court Officer 11/22 PVHS security A.M. 11/26 PVHS security P.M.</p> <p>Toys for tots program began. I have been working with School #1 and they will be participating in the program with us this year.</p>

TRAFFIC DIVISION

Detail Type	Total
Traffic details	14
Radar posts	7
Crashes investigated	4
Speedometer calibrations	0
Alcotest maintenance assignments	1
Traffic meetings attended	2
Traffic complaints received	0
Road job safety checks	4
Assisted patrol	35
Enforcement	Total
Motor vehicle stops	43
Moving summonses	76
Parking summonses	6
Total summonses issued	82

Special projects/details

<p>School Resource Officer coverage November 13</p> <p>DWI Patrol November 27 from 1900-0300</p> <p>Received approval from NJ Division of Highway Traffic Safety for \$5,500.00 grant for DWI enforcement during the month of December for "Drive sober or get pulled over."</p>
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SUPPORT SERVICES DIVISION – Administrative Monthly Report – NOVEMBER, 2019

RECORDS BUREAU

Discovery and OPRA

20 Discovery Cases involving Digital (Audio/Video) files were processed and uploaded to Dropbox for defense attorneys, the public defender and prosecutors during the month of *November*.

23 OPRA requests were processed for the month of *November*.

695 Pages of reports were facilitated and forwarded to the Township Clerk’s Office for OPRA requests during the month of *November*.

\$943.35 was collected by the Records Bureau during the month of *November*.

Discover \$5.35/Firearms \$16.00/Accidents \$922.00/Fingerprints \$0/Solicitor \$0

1 Expungement Orders were received and processed for the month of *November*.

Firearms

10 Applications for Firearms Permits/ID cards were received from residents during the month of *November*.

5 Firearms Purchaser Permits and 5 Firearm ID cards were prepared, finalized, and provided to residents during the month of *November*.

Background Investigations

Firearms – 8 firearms background investigations/permits were processed during the month of *November*; 3 applications were denied.

Permit to Carry – 0 permit to carry applications were completed during the month of *November*.

Solicitor(s)- 1 solicitor’s permit backgrounds were processed during the month of *November*.

TRAINING

Outside Training

Patrol Techniques – Street Smart Cop, JCPD (1-Day) – Ptl. Kania, Pt. Cespedes, Ptl. Sayad

Title 39 Expert- Street Smart Cop at PCPA (1-Day)- Cpl. Moncato, Ptl. Stevens, Ptl. Tulling

ALERRT Civilian Response and Casualty Care Train the Trainer, JCPD (2-Day) – Lt. Prall, Pt. Cespedes

Departmental Training

(2-Day) Active Attack Response Course – Ptl. DeLuccia, Ptl. Sayad

(1/2-Day) Active Attack and Lock-Down Alarm Response –Lt. Briggs, Sgt. Gianduso, Sgt. Prall, Cpl. Post, Cpl. Vanak, Cpl. Moncato, Det. Gilchrist, Ptl. Pinnola, Ptl. O’Brien

Clifton Health Department’s Blood-borne Pathogens Annual Refresher – Department-wide

Online Training”

Power DMS:

- Training courses **scheduled and/or in progress:** 2019-CLEAR Sexual Assault training, Fall-Vehicular Pursuit Update
- Training courses **completed:** Domestic Violence Annual Refresher

NJ Learn Training:

- 2019 CJIS Security Update, 2019 Hazardous Materials Awareness Refresher

Firearms

- Winter Rifle Qualifications and Training started on 11/15 and will continue through December.

Field Training

- Officers DeLuccia was granted a two-week extension of his field training program to receive remedial training on report writing.
- Officer Sayad is progressing satisfactorily and is scheduled to move onto Stage III on 12/16. He is scheduled to complete his FTO program on 12/30.

Meeting of December 16, 2019

DISPATCHER TIME OFF AND COVERAGE

Dispatcher Time Off

COMP – 0 Hours HOL – 24 Hours VAC –87 Hours PER –0 Hours
 C/T –0 Hours SICK – 24 Hours FML - 0 Hours

Dispatcher Coverage – Overtime

Part-time Dispatcher Hours Worked – 68 hours Full-time Dispatcher OT Comp – 8 hours
 Dispatch OT Covered by Patrol –8 hours Full-time Dispatcher OT CASH – 43 hours
 Sworn Dispatch Coverage OT – 8 hours

FLEET MANAGEMENT

Date	Unit	Mileage	Maintenance/ Complaint	Repair	Location	Invoice	Amount	BDG	OOS	BIS	Days
11/1/19	INV		Oil	55 Gallon Drum	Bolkema Fuel	6657	\$786.96				0
11/4/19	C-1		R/F headlight out	Repaired plug	DPW	N/A	\$0.00	716	11/4	11/5	1
11/10/19	811	41415	E-ticket In-op.	Hard Start/716	HQ	N/A	\$0.00	738	11/11	11/11	1
11/8/19	817	39534	Trans Leak	Ck okay	Wayne Ford	242891	WARRANTY	S/C	11/8	11/8	1
11/10/19	811	41415	L/F tire slow leak	Repaired	DPW	N/A	\$0.00	738	11/18	11/19	2
11/13/19	800	7204	MVR Inoperative	Re-programmed	Tronosys	2019-04	\$337.50	737	11/13	11/19	6
11/12/19	813		Dead Battery	Battery	Roberts	5562674	\$303.25	716			0
11/14/19	814	51416	Oil Service	Oil Service	DPW	N/A	\$0.00	732	11/14	11/14	1
11/14/19	812		Body damage		LF Auto Body		\$0.00				
11/17/19	817	39600	Computer inopp	Reprogram Computer	Tronosys	2019-04	\$270.00		11/17	11/19	
11/17/19	819	79932	Flat tire L/R		DPW		\$0.00		11/18		
11/18/19	818	57756	Oil Service		DPW		\$0.00				
11/22/19	816	52676	Oil Service	Oil Service	DPW	N/A	\$0.00	731	11/26	11/26	1
11/25/19	815	28789	Oil Service		DPW	N/A	\$0.00	755			
Based on inquire by selection						Subtotal	\$32,382.30				13

PATROL DIVISION MONTHLY MILEAGE REPORT - November, 2019

UNIT	STARTING MILEAGE	ENDING MILEAGE	TOTAL
800	6911	7542	631
810	3522	4971	1449
811	40892	42433	1541
812	4063	5128	1065
813	22610	22610	0
814	52459	54267	1808
815	27567	29312	1745
816	51949	52960	1011
817	39250	40032	782
818	57090	58229	1139
		TOTAL MILEAGE	11171

Construction Report – Month- November, 2019

Uniform Construction Code

Permits Issued – 29
 Inspections - 140
 Total Value of Construction - \$308,914
 Certificate of Occupancy - \$205.00
 Permit Fees Collected - \$10,194.00
 Permit Fees Waived - \$0.00
 Total Fees Collected - \$10,399.00

Zoning

Fence Permits – \$150.0
 Zoning Fees – \$1010.00
 Total Fees Collected - \$1,260.00

Property Maintenance

Certificates of Compliance Fees – \$2,345.00
 Inspections – 35
 Complaints Inspections– 6
 Violations Issued - 3
 Roll-off permits – \$40.00
 Total Fees Collected - \$2,385.00
Monthly Revenue \$14,044.00
YTD Revenue \$355,179.50

APPLICATIONS

NJ STATE FIREMEN’S ASSOCIATION, LILLY VAL ROSE, LONG HILL DRIVE, CLIFTON, LITTLE FALLS FIRE DEPARTMENT

RESOLUTIONS

Refund of Tax Overpayments in the Years 2019 on Several Properties

RESOLUTION [A] 19-12-16 - #1

WHEREAS, the following properties in the Township of Little Falls, New Jersey have overpaid real estate taxes in 2019; and
WHEREAS, the Tax Collector is requesting that the Township Council direct the Treasurer to refund said amounts overpaid listed below;

NOW, THEREFORE BE IT RESOLVED, by the Township Council of the Township of Little Falls, County of Passaic, State of New Jersey that the following listed tax refunds be made by the Township Treasurer:

Tax Year & Otr.	Block Lot	Taxpayer/ Location	Payee	Reason	Amount
2019/4	84/83	Soto to Ho Ho Properties 105 William St	Corelogic Centralized Refunds PO Box 9202 Coppell TX 75019-9760	O/P	\$1,510.94

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<u>Tax Year & Qtr.</u>	<u>Block Lot</u>	<u>Taxpayer/ Location</u>	<u>Payee</u>	<u>Reason</u>	<u>Amount</u>
2019/4	88.02/1 C211	Lisa A Guidi, Et als 240 Main St, #211	Lisa A Guidi, Et als 11 Dawbridge Rd Westford MA 01886	O/P	279.04
2019/4	88.04/1 C203	Mendillo to Stoul 280 Main St, #203	Prime Time Title Agency 720 Monroe Street Suite E-214 Hoboken NJ 07030	O/P	1,558.28
2019/3	110/19	Samuel DeYoung 64-66 Stanley St	Samuel DeYoung c/o Candace Komar 14 Francis Street Little Falls NJ 07424	O/P	52.99
2019/4	115/12	Salemech to Stojanovic 26 Ridge Av	Residential Commercial Title 390 Union Blvd Totowa NJ 07512	O/P	3,040.01
2019/4	166/20	Ellen M Mattioli 3 Randolph Pl	Corelogic Centralized Refunds PO Box 9202 Coppell TX 75019-9760	DA/OP	250.00
2019/4	218/8.02	Handel Contractors Inc 60 Sindle Av	Lakeland Bank 25 Oak Ridge Rd Oak Ridge NJ 07438	O/P	70.55
2019/4	230.02/24	Kenneth Carluccio & Kately Brower	Kenneth Carluccio & Kately Brower 101 Francisco Av	WD/OP	250.00
2019/4	235/44	Salvatore & Adelina Gencarelli 26 Notch Park Rd	Salvatore & Adelina Gencarelli 26 Notch Park Rd Little Falls NJ 07424	O/P	27.14
2019/4	238/12	Louis & Dorothy Altonjy 685 Long Hill Rd	Louis & Dorothy Altonjy 685 Long Hill Rd Little Falls NJ 07424	HR/OP	<u>284.69</u>
Total Refunds					\$7,323.64

Cancellation of Taxes Due to Township Purchase of Property

**RESOLUTION [B] 19-12-16 - #2
CANCELATION OF TAXES DUE TO TOWNSHIP PURCHASING PROPERTY (TOWNSHIP EXEMPT):**

WHEREAS, the Township of Little Falls purchased the following property in the Year 2019; and
WHEREAS, the 2019 taxes have been pro-rated from the closing date; and
WHEREAS, the Township is requesting that their portion of the taxes be made exempt from the closing date and be canceled by our Tax Collector as follows:

<u>BLOCK/LOT QUAL/QTRS</u>	<u>OWNER/ LOCATION/ CLOSING DATE</u>	<u>CANCEL 2019 TAX AMOUNT</u>
110/19 (3 rd /4 th)	Samuel De Young 64-66 Stanley St September 30, 2019	\$ 3,323.40

Total amount to be canceled/Township exempt \$3,323.40.

Award of Contract for Recreation Center HVAC Upgrades

**RESOLUTION [C] 19-12-16 - #3
ACCEPTING BID AND AWARDING CONTRACT FOR RECREATION CENTER HVAC UPGRADES**

WHEREAS, pursuant to advertising duly made, bids were received by the Township of Little Falls on November 26, 2019 for Recreation Center HVAC upgrades, and the bids were opened and read publicly as follows:

Teo Technologies Base bid w/alternates: \$331,600.00	Echelon Services Base bid w/alternates: \$355,700.00
EACM Corp. Base bid w/alternates: \$445,045.00	ACP Contracting Base bid w/alternates: \$520,670.00
C. Dougherty & Company Base bid w/alternates: \$464,100.00	Dumont Mechanical Base bid w/alternates: \$661,575
KND Contractors Base bid w/alternates: \$545,000.00	Amco Enterprises Base bid w/alternates: \$448,800.00

and, **WHEREAS**, Boswell Engineering has reviewed the bids for technical sufficiency and the award is subject to legal review by the Township Attorney; and

WHEREAS, the award is subject to the Availability of Funds and certification of same in the 2019 budget; and
NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Little Falls as follows:

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1) That the bid of

Teo Technologies
1141 Greenwood Lake Turnpike, Suite B4
Ringwood, NJ 07456

in the amount of

\$304,000.00

Representing the contract price for the Base Bid plus Alternate Bid No. 1

be and the same is hereby accepted; and

2) That the Mayor and Clerk be and they are hereby authorized to execute a Contract in a form approved by the Township Attorney for the designated services at the bid price hereinabove cited, subject to the successful Contractor's filing the required form of Affirmative Action compliance and Payroll Certification for Public Works Projects; and

3) That the Clerk be and he is hereby authorized and directed to return to the unsuccessful bidder(s) any Certified checks and/or Bid Bonds received from them as surety, with the exception of the surety received from the second-lowest bidder, which shall be retained for a period not to exceed sixty (60) days or until a contract in a form satisfactory to the Township Attorney shall have been executed with the low bidder, whichever shall come first.

Amendment to Contract as a Result of Change Order

RESOLUTION [D] 19-12-16 - #4

RESOLUTION AUTHORIZING AN AMENDMENT TO THE CONTRACT FOR NATIONAL WATER MAIN CLEANING CO. AS A RESULT OF CHANGE ORDER #1

WHEREAS, a contract was awarded by the Township to National Water Main Cleaning Co. in the amount of \$85,001.00 for Drainage Improvements to Reiners Road in Little Falls New Jersey; and

WHEREAS, it has been determined by the Township that as a result of the work included under this change order consists of an adjustment of quantities to reflect as-built conditions, resulting a change order; and

WHEREAS, this change has been negotiated with the Contractor; and

WHEREAS, this will result in a decrease of the contract price in the amount of \$9,066.78, resulting in an amended contract price of \$75,934.22; and

NOW THEREFORE BE IT RESOLVED by the Township Council of the Township of Little Falls that Change Order No. 1 is authorized and approved as an amendment to the contract of National Water Main Cleaning Co.

Renewal of Membership in the Suburban Essex Joint Insurance Fund

RESOLUTION [E] 19-12-16 - #5

WHEREAS, the Township of Little Falls is a member of the Suburban Essex Municipal Joint Insurance Fund; and
WHEREAS, said renewed membership terminates as of December 31, 2019 unless earlier renewed by agreement between the Governing Body and the Fund; and

WHEREAS, the board desires to renew said membership;

NOW THEREFORE, be it resolved as follows:

1. The Township of Little Falls agrees to renew its membership in the Suburban Essex Joint Insurance Fund and to be subject to the Bylaws, Rules and Regulations, coverages, and operating procedures thereof as presently existing or as modified from time to time by lawful act of the Fund.
2. The Governing Body shall be and hereby are authorized to execute the agreement to renew membership annexed hereto and made a part hereof and to deliver same to the Suburban Essex Municipal Joint Insurance Fund evidencing the board's intention to renew its membership.

Bill List

RESOLUTION [F] 19-12-16 - #6

BE IT RESOLVED by the Township Council of the Township of Little Falls the Council having received the Treasurer's certification of the availability of funds for payment of all bills presented, that payment of all bills approved by the Finance Committee be and is hereby authorized, subject to the availability of funds and subject to the appropriate and available appropriation in the line item.

It was moved by Councilmember Cordonnier, seconded by Councilmember Kahwaty, that the Consent Agenda be approved.

Poll: Ayes: Cordonnier, Kahwaty, Seber, Vancheri and Council President Sgobba
Nays: None

The Council President declared the motion passed.

REGULAR AGENDA

NEW BUSINESS

Council President SGOBBA commented that there will most likely be changes made to the Sign Ordinance in January, 2020.

Ordinance No. 1374- It was moved by Councilmember Cordonnier, seconded by Councilmember Vancheri, that the public hearing on Ordinance No. 1374, "**ORDINANCE OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF LITTLE FALLS, IN THE COUNTY OF PASSAIC, STATE OF NEW JERSEY, AMENDING CHAPTER 280, ZONING, ARTICLE XXI, SIGNS,**" be and it was opened.

Poll: Ayes: Kahwaty, Seber, Vancheri, and Council President Sgobba
Nays: None

The Council President declared the motion passed.

No one having come forward to be heard, it was moved by Councilmember Cordonnier, seconded by Councilmember Kahwaty, that the public hearing on Ordinance No. 1374 be and it was closed.

Poll: Ayes: Kahwaty, Seber, Vancheri, and Council President Sgobba
Nays: None

The Council President declared the motion passed.

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It was moved by Councilmember Vancheri, seconded by Councilmember Kahwaty, that the Ordinance No. 1374 be and it was adopted.

Poll: Ayes: Kahwaty, Seber, Vancheri, and Council President Sgobba
Nays: None

The Council President declared the motion passed.

Council President SGOBBA discussed the possibility of tabling Ordinance No. 1375 due to issues with the language of the Ordinance. Mr. Wenzel provided advisement at this time. Mayor Damiano explained his rationale to ask the Council to consider adopting the Ordinance revision and if there are issues with the pre-existing language of the Ordinance to then amend that in 2020.

Ordinance No. 1375- It was moved by Councilmember Cordonnier, seconded by Councilmember Vancheri, that the public hearing on Ordinance No. 1375, **“ORDINANCE OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF LITTLE FALLS, IN THE COUNTY OF PASSAIC, STATE OF NEW JERSEY, AMENDING THE TOWNSHIP CODE CHAPTER 280, ZONING (SETBACK REQUIREMENTS),”** be and it was opened.

Poll: Ayes: Kahwaty, Seber, Vancheri, and Council President Sgobba
Nays: None

The Council President declared the motion passed.

No one having come forward to be heard, it was moved by Councilmember Cordonnier, seconded by Councilmember Vancheri, that the public hearing on Ordinance No. 1375 be and it was closed.

Poll: Ayes: Kahwaty, Seber, Vancheri, and Council President Sgobba
Nays: None

The Council President declared the motion passed.

It was moved by Councilmember Cordonnier, seconded by Councilmember Vancheri, that the Ordinance No. 1375 be and it was adopted.

Poll: Ayes: Kahwaty, Seber, Vancheri, and Council President Sgobba
Nays: None

The Council President declared the motion passed.

Ordinance No. 1376- It was moved by Councilmember Cordonnier, seconded by Councilmember Kahwaty, that the public hearing on Ordinance No. 1376, **“AMENDING AN ORDINANCE OF THE TOWNSHIP OF LITTLE FALLS, IN THE COUNTY OF PASSAIC, STATE OF NEW JERSEY, ENTITLED CHAPTER 3, ADMINISTRATION OF GOVERNMENT, IN THE CODE OF THE TOWNSHIP OF LITTLE FALLS,”** be and it was opened.

Poll: Ayes: Kahwaty, Seber, Vancheri, and Council President Sgobba
Nays: None

The Council President declared the motion passed.

No one having come forward to be heard, it was moved by Councilmember Cordonnier, seconded by Councilmember Kahwaty, that the public hearing on Ordinance No. 1376 be and it was closed.

Poll: Ayes: Kahwaty, Seber, Vancheri, and Council President Sgobba
Nays: None

The Council President declared the motion passed.

It was moved by Councilmember Cordonnier, seconded by Councilmember Vancheri, that the Ordinance No. 1376 be and it was adopted.

Poll: Ayes: Kahwaty, Seber, Vancheri, and Council President Sgobba
Nays: None

The Council President declared the motion passed.

PUBLIC COMMENT –GENERAL MATTERS

It was moved by Councilmember Cordonnier, seconded by Councilmember Kahwaty, that the meeting be and it was opened to the public.

Poll: Ayes: Cordonnier, Kahwaty, Seber, Vancheri, and Council President Sgobba
Nays: None

The Council President declared the motion passed.

Luis Fernandez, 54 Harrison Street, questioned why there are no Latino police officers in the Township. Council President SGOBBA explained the application process. Mayor Damiano added that there is a Latino police officer in the Township. He further added that hiring is not based on race or ethnicity but on test results. Decisions are based on the best candidate for the job. Discussion ensued. Mr. Fernandez made comments pertaining to the County Freeholders’ vote to obtain a pay increase of 25%. Councilmember CORDONNIER confirmed with the Mayor and Mr. Cuccia that the County taxes for Little Falls have been stable, and that their bond rating is above average. She stated she was offended by Mr. Fernandez’s prior comments toward the Mayor. Mayor stated the Passaic County

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bond rating is an AA2. The Township is AA. He wished to clarify that 75% of his household is Hispanic. Mr. Fernandez stated he took offense with Councilmember Cordonnier's comments.

Jim Doran, 22 Riverview Circle, in reference to four way stop signs, questioned whether obstructions to the signs would be addressed. Councilmember VANCHERI responded that issues with possible obstructions would be addressed once streets are identified. In response to Mr. Doran, Councilmember VANCHERI explained the difference between speed bumps and speed humps and that speed humps would be considered in the Township. Mr. Dornan stated the County Freeholders have not had a raise in over sixteen years and County taxes have not been raised for three years while having achieved the bond rating.

No one further having come forward to be heard, it was moved by Councilmember Cordonnier, seconded by Councilmember Kahwaty, that the meeting be and it was closed to the public.

Poll: Ayes: Cordonnier, Kahwaty, Seber, Vancheri, and Council President Sgobba
 Nays: None

The Council President declared the motion passed.

There being no further business to come before the meeting, it was moved by Councilmember Seber, seconded by Councilmember Kahwaty, that the meeting be and it was adjourned at 8:22 p.m.

Cynthia Kraus
Municipal Clerk