

**REGULAR MEETING  
OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF LITTLE FALLS  
WAS HELD THIS EVENING IN THE MUNICIPAL BUILDING**

**Monday, February 22, 2021**

Council President Sgobba called the meeting to order at 7:00 p.m. with the following members present: Christine Hablitz, Albert Kahwaty, Tanya Seber, and Christopher Vancheri. Also present were Mayor James Damiano, Township Attorney Joseph Wenzel, Township Administrator Charles Cuccia, Deputy Clerk Melissa DePiro, and Township Clerk Cynthia Kraus.

Absent: None.

Township Employees present: Police Chief Steve Post.

**SALUTE TO THE FLAG**

**STATEMENT OF PUBLIC NOTICE:**

Take notice that adequate notice of this meeting has been provided in accordance with N.J.S.A. 10:4-10 as follows: A notice of the meeting was prominently posted on the bulletin board at the Municipal Building, located at 225 Main Street, Little Falls, N.J. on February 17, 2021. A copy of the notice was faxed to the North Jersey Herald and News and The Record on the same date. Additionally, a copy of the notice was filed in the office of the Township Clerk on said date. **This meeting is being conducted under the circumstances surrounding the COVID-19 health situation. No public will be allowed to attend the meeting in person. A link and a telephone number to join the meeting can be accessed on the Township website at [www.lfnj.com](http://www.lfnj.com). Electronic provisions have been established for the public to participate during the public comment portion of the meeting.**

**APPROVAL OF MINUTES**

It was moved by Councilmember Hablitz, seconded by Councilmember Kahwaty, the Regular Meeting of January 25, 2021, the Workshop Meeting of February 8, 2021 be and they were approved.

Poll:           Ayes:   Hablitz, Kahwaty, Seber, Vancheri, and Council President Sgobba  
              Nays:   None

The Council President declared the motion passed.

LITTLE FALLS SCHOOL SUPERINTENDENT TRACEY MARINELLI REFERENDUM PRESENTATION – At this time Superintendent Tracey Marinelli presented specifics of the Fall of 2021 referendum for the K-12 district which included 2019-2022 strategic planning goals. In response to Councilmember SEBER, Ms. Marinelli explained the Township currently does not have any free or inclusion style preschool unless the child meets the necessary special education requirements. Ms. Marinelli responded to Councilmember KAHWATY's query regarding classroom availability and enrollment projections. In response to Council President SGOBBA, Ms. Marinelli explained the timeline which would encompass four to five years. Council President SGOBBA stated the presentation should also be made to the senior citizens as well. Board members present included Michael Murphy, Tom Breitwieser, Michael Russo, Frederic DeMarco, Diana Kribs, as well as Director of Special Services Dawn Daura, Principal Nicole Dilkes, Principal Jill Castaldo, and Business Administrator Christopher Jones.

**COUNCIL MEMBER REPORTS**

Councilmember VANCHERI reported the Transportation Committee discussed the proposal for ten new stop signs. He reviewed plans for Memorial Day, which thus far will include a ceremony and a concert on Friday night. Councilmember VANCHERI encouraged boys in 7<sup>th</sup> and 8<sup>th</sup> grade to sign up for baseball. He then thanked Anthony Trapanese for his efforts with Floyd Hall Arena to offer ice hockey and skating for children with special needs. Per the request of Council President SGOBBA, Councilmember VANCHERI announced updated Recreation fee rates will be presented at an upcoming meeting.

Councilmember SEBER explained the Municipal Alliance is honoring Random Acts of Kindness Day, which rewards residents for sharing kindness. She then shared some accounts of the young residents who have gone out of their way to perform an act of kindness.

Councilmember KAHWATY discussed the new website launched for the school system. He then reviewed the importance of domestic violence prevention.

Councilmember HABLITZ announced the Farmers Market will begin May 20, 2021 and will extend to November 7, 2021. Artists and vendors continue to be sought. New to the market this year is a sponsorship program. The Library has reopened to limited capacity and continues to offer curbside pickup and virtual programs. The Friends of the Library is looking for three new board members as well as new membership.

**REMARKS FROM THE CHAIR**

Council President SGOBBA reported the Senior Advisory Committee anticipates planning events dependent on COVID-19 guidelines. He highlighted the Senior Tax Freeze program requirements and deadlines. Council President SGOBBA then expressed his condolences on the passing of Township Planner, Jeff Janota.

**MAYOR'S REPORT**

The Mayor expressed his sympathy to the family of Jeff Janota.

**Meeting of February 22, 2021**

He then commented on the recent snow storms and need to procure more salt to keep the roads clear. Recreation fees will be addressed so that all the sports and rentals can be in line with the surrounding communities. Mayor Damiano stated the Township is in the final stages of closing with PNC Bank, which will provide a solution to downtown parking. Lastly, the Mayor encouraged everyone to support local businesses.

PROCLAMATION RECOGNIZING HELEN MORRIS – Mayor Damiano read a Proclamation recognizing February 21, 2021 as Helen Morris Day in the Township and wished her a Happy 100<sup>th</sup> birthday.

RADON AWARENESS MONTH – Mayor Damiano emphasized the importance of radon detection and announced the Township has procured 200 radon test kits which can be obtained free of charge from the Building Department. He then read a Proclamation recognizing the month of February 2021 as Radon Awareness Month.

MAYOR’S BUDGET PRESENTATION – Mayor Damiano provided an overview of the 2021 Municipal Budget which included highlights of the municipal appropriations, reserve for uncollected taxes, debt service, budget revenue, and the amount to be raised by taxes. The Mayor explained the budget introduction is slated for March 22, 2021 with a public hearing and adoption on April 12, 2021. Councilmember KAHWATY commented on the budget presentation.

**ATTORNEY’S REPORT**

Mr. Wenzel expressed his condolences to Jeff Janota’s family.

**PUBLIC COMMENT**

Members of the public who desire to provide comment shall raise their virtual hand in the Zoom application. The Meeting moderator will queue the members of the public that wish to provide comment and the Council President will recognize them in order. Please give your name and address for the record. Once the process is complete, we will return to the regular order of business.

It was moved by Councilmember Kahwaty, seconded by Councilmember Hablitz, that the meeting be and it was opened to the public.

Poll: Ayes: Hablitz, Kahwaty, Seber, Vancheri, and Council President Sgobba  
Nays: None

The Council President declared the motion passed.

Tom Breitwieser, 84 Van Ness Avenue, requested a status report on the speed hump project. Councilmember VANCHERI provided an update. Mayor Damiano added the residents of Van Pelt Place agreed to add stop signs first, and if need be, to reconsider speed humps.

No one further coming forward to be heard, it was moved by Councilmember Vancheri, seconded by Councilmember Kahwaty, that the meeting be and it was closed to the public.

Poll: Ayes: Hablitz, Kahwaty, Seber, Vancheri, and Council President Sgobba  
Nays: None

The Council President declared the motion passed.

**C O N S E N T A G E N D A**

All items on the Consent Agenda were considered to be routine and were enacted with a single motion. Any items under REQUISITIONS carried a Treasurer’s certification as to sufficiency of funds.

**REPORTS**

Municipal Clerk’s Report – Month of January 2021

MUNICIPAL CLERKS REPORT  
Month of January 2021

ABC LICENSES		
OTHER LICENSES		
Business Licenses	\$4,935.00	
Pre-paid Business Licenses	60.00	
Raffle Licenses		\$4,995.00
REGISTRAR OF VITAL STATISTICS		
Fees & Permits	\$704.00	
Marriage Licenses-LF	\$50.00	
Marriage Licenses-NJ	\$6.00	
		\$760.00
MRNA		
Street Maps		
Zoning Maps		
Zoning Ordinances		
Document Copies		
Garage Sales		
Misc. Fees & Refunds:	\$1,010.00	
TOTAL MRNA		<u>\$1,010.00</u>
TOTAL CURRENT ACCOUNT		<u>\$6,765.00</u>
TOTAL TO TREASURER		<u>\$6,765.00</u>

**Meeting of February 22, 2021**

Municipal Clerks Dog/Cat License Report - Month of January 2021

MUNICIPAL CLERK'S DOG/CAT LICENSE REPORT  
Month of January 2021

**Dog Licenses issued 01/01/2021 thru 01/31/2021**

Nos. 89 to 94 = Licenses  
Amount due Little Falls \$40.80  
Amount due State \$7.20  
Total Cash Received \$48.00

**Cat Licenses issued 01/01/2021 thru 01/31/2021**

Nos.9 to 9  
Licenses Issued 1  
Total Cash Received 8.00

Total to Treas. 56.00

Tax Collector's Report -- Month of December 2020

**\*REVISED MONTHLY REPORT\***

Municipality of Township of Little Falls  
Office of the Tax Collector  
Township of Little Falls Current Account, Lakeland Bank Revenues  
Revenues Collector for the Month of December 2020

Categories 01-	December 1- 30, 2020	2020 Year to Date
2020 Taxes	\$462,543.45	\$47,681,796.24
2019, 2016 Taxes	2,511.40	366,878.78
Interest	14,536.27	101,327.85
Prepaid 2021	164,677.74	339,538.29
Township Tax Title Lien	0.00	111,394.18
Township Tax Title Lien Int.	0.00	37,255.02
Cost of Tax Sale	0.00	1,177.57
Duplicate Tax Bills	5.00	340.00
Insufficient Check Fee	20.00	200.00
Misc Line Item Fee	0.00	50.00
6% Penalty Fee	0.00	5,447.96
<b>GRAND TOTALS</b>	<b>\$644,293.86</b>	<b>\$48,645,405.89</b>

Delinquent 2016 Taxes \$310,655.31 (Inc. 6% ye-pe +int)  
Delinquent 2020 Taxes 464,739.58 (Inc. 6% ye-pe.)  
**Total Delinquent Taxes \$775,394.89**  
2020 Refunds this month = -\$30,945.49  
2020 Year to date refunds = -\$75,109.15

**Breakdown of refunds for years 2015-2020 completed in 2020(see attached).**

**REFUNDS IN THE YEAR 2020**

Months	2015 STCJ	2016 STCJ	2017 STCJ	2018 STCJ	2019 STCJ	2020 CBJ	2019 Regular	2020 Regular	2020 Senior /W of Vet	Exem pt 2020	Total by Months
January	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,005.54	\$0.00	\$0.00	\$0.00	\$1,005.54
February	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,745.75	0.00	0.00	3,745.75
March	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
April	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
May	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
June	0.00	0.00	21,982.85	21,962.00	22,107.96	0.00	0.00	25,732.69	0.00	0.00	91,785.50*
July	0.00	1,805.29	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,805.29
August	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
September	0.00	0.00	0.00	0.00	0.00	0.00	0.00	14,685.22	0.00	0.00	14,685.22
October	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
November	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
December	0.00	0.00	0.00	0.00	0.00	0.00	0.00	30,445.49	500.00	0.00	30,945.49
<b>Totals</b>	<b>\$0.00</b>	<b>\$1,805.29</b>	<b>\$21,982.85</b>	<b>\$21,962.00</b>	<b>\$22,107.96</b>	<b>\$0.00</b>	<b>\$1,005.54</b>	<b>\$74,609.15</b>	<b>\$500.00</b>	<b>\$0.00</b>	<b>\$143,972.79*</b>

Note: The above figures represent the months that the Tax Collector did the adjustments in the computer; the Resolution(s) may have been adopted in the next month.  
STCJ = State Tax Court Judgments. CBJ= County Board Judgments \* Revised Jan. 26, 2021 for 2017-2019 State Appeals.

Municipality of Township of Little Falls  
Office of the Tax Collector  
Township of Little Falls Tax Collector Trust 1 (Lien Monies), Lakeland Bank  
Revenues for the Month of December 2020

	2020 Deposit	2020 Year-to-Date
January 2020	\$ 57,676.70	\$ 57,676.70
February 2020	0.00	57,676.70
March 2020	0.00	57,676.70
April 2020	0.00	57,676.70
May 2020	103,238.51	160,915.21
June 2020	0.00	160,915.21
July 2020	0.00	160,915.21
August 2020	0.00	160,915.21
September 2020	108,407.91	269,323.12
October 2020	0.00	269,323.12
December 2020	28,962.24	298,285.36
November 2020	18,192.50	316,477.86
<b>Total Collected as of December 30, 2020</b>		<b>\$316,477.86</b>

**Meeting of February 22, 2021**

Municipality of Township of Little Falls  
 Office of the Tax Collector  
 Township of Little Falls Tax Collector Trust 2 (Lien Premium Monies), Lakeland Bank  
 Revenues for the Month of December 2020

	Liens with Premiums <u>Redeemed/ (-)</u>	<u>Bal. /Dep. (+)</u>
Balance Brought Forward (January 1, 2020)		\$196,300.00
January 2020	\$-46,500.00	149,800.00
February 2020	0.00	149,800.00
March 2020	0.00	149,800.00
April 2020	0.00	149,800.00
May 2020	-37,000.00	112,800.00
June 2020	0.00	112,800.00
July 2020	0.00	112,800.00
August 2020	0.00	112,800.00
September 2020	+211,400.00	324,200.00
September 2020	-72,000.00	252,200.00
October 2020	0.00	252,200.00
November 2020	-17,100.00	235,100.00
December 2020	-44,000.00	191,100.00
<b>Ending Balance as of December 30, 2020</b>		<b>\$191,100.00</b>

**Tax Collector's Report -- Month of January 2021**

**MONTHLY REPORT\***

Municipality of Township of Little Falls  
 Office of the Tax Collector  
 Township of Little Falls Current Account, Lakeland Bank Revenues  
 Revenues Collector for the Month of January 2021

Categories 01-	January 1-29, 2021	2021 Year to Date
2021 Taxes	\$2,440,844.07	\$2,440,844.07
2020, 2016 Taxes	136,766.45	136,766.45
Interest	6,753.85	6,753.85
Duplicate Tax Bills	60.00	60.00
Insufficient Check Fee	0.00	0.00
6% Penalty Fee	702.97	702.97
<b>GRANT TOTALS</b>	<b>\$2,855,127.34</b>	<b>2,855,127.34</b>

Delinquent 2016 Taxes \$310,655.31(Inc. 6% ye-pe +int)  
 Delinquent 2020 Taxes 325,464.27 (Subject to tax sale this year)  
**Total Delinquent Taxes \$636,119.58**  
 2021 Refunds this month = -\$0.00  
 2021 Year to date refunds = -\$0.00

**Breakdown of refunds for years 2016-2020 completed in 2021(see attached).**

**REFUNDS IN THE YEAR 2020**

Months	2016 STCJ	2017 STCJ	2018 STCJ	2019 STCJ	2020 STCJ	2021 CBJ	2020 Regular	2021 Regular	2021 Senior /Disabled	Exempt 2021	Total by Months
January	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,732.97	\$0.00	\$0.00	\$0.00	\$6,732.97
<b>Totals</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,372.97	\$0.00	\$0.00	\$0.00	\$6,372.97

Note: The above figures represent the months that the Tax Collector did the adjustments in the computer; the Resolution(s) may have been adopted in the next month.  
 STCJ = State Tax Court Judgments. CBJ= County Board Judgments

Municipality of Township of Little Falls  
 Office of the Tax Collector  
 Township of Little Falls Tax Collector Trust 1 (Lien Monies), Lakeland Bank  
 Revenues for the Month of January 2021

	<u>Deposit</u>	<u>2020 Year-to-Date</u>
January 2021	\$ 115,126.74	\$ 115,126.74
<b>Total Collected as of January 29, 2021</b>		<b>\$115,126.74</b>

Municipality of Township of Little Falls  
 Office of the Tax Collector  
 Township of Little Falls Tax Collector Trust 2 (Lien Premium Monies), Lakeland Bank  
 Revenues for the Month of January 2021

	Liens with Premiums <u>Redeemed/ (-)</u>	<u>Bal. /Dep. (+)</u>
Balance Brought Forward (January 1, 2021)		\$191,100.00
January 2021	\$-7,800.00	\$183,300.00
<b>Ending Balance as of January 29, 2021</b>		<b>\$183,300.00</b>

**Recreation Report – Month of January 2021**

Recreation Center –Jan. 2021				
Program	Facility	# Classes	Hours	Participants
K-4 <sup>th</sup> Basketball Clinics	Gym	3	9	171
Open Court Pickleball	Gym	4	8	46
Travel Basketball	Gym	*	*	576
Fencing Classes	Gym	4	8	24
Tiger Basketball (Rent)	Gym	3	12	120
Indoor Soccer	Gym	3	15	180
<b>Weekly Totals</b>		<b>17</b>	<b>52</b>	<b>1,117</b>

**Meeting of February 22, 2021**

Civic Center Report – Month of January 2021

Month of January			
Meeting Group	# of Meetings	Hours	Participants
Senior Clubs	1	1	5
Little Falls PTA	1	4	70
Stamp Club	1	2	5
Lady Hornets Uniform Fitting	1	4	50
Totals	4	11	130

Police Department Report - Month of January 2021

**PATROL DIVISION MONTHLY REPORT – January 2021**

This agency handled **1,494** details between January 1, 2021 and January 31, 2021.

This agency completed **117** reports and **35** Investigations between January 1, 2021 and January 31, 2021.

This agency had **XXXXX** inbound telephone calls and **XXXXX** outbound calls during the month of January, 2021.

The patrol division patrolled **13,429** miles during the month of January, 2021.

**Calls for Service**

Call Type	Total
Medical emergency	60
Fire Department incident	10
Narcan deployment	0
Burglar alarms/false	24
Burglar alarms/valid	4
Domestic violence incidents	3
Burglary	1
Criminal mischief	1
Theft	13
Suspicious person/vehicle/incident	24
General investigation	7
Noise complaint	36
All others not listed	1311

**Traffic Summary**

Crashes	Total
Motor vehicle crashes	48
Motor vehicle crash injuries	7
Motor vehicle crash fatalities	0
Enforcement	Total
Motor vehicle stops	332
Speeding summonses	11
DWI summonses	1
Driving while suspended summonses	2
Uninsured vehicle summonses	3
Moving violations	76
Parking violations	11
Total summonses issued	87

**Arrest Summary**

Total Arrests - 5

Type of Arrest	Total
CDS	0
DWI	1
Warrant	3
Domestic Violence	1
Theft	0
All others	0

**Directed Patrol Summary**

Detail Type	Total
School arrival	21
School dismissal	23
School walk through	29
Radar post	130
Park check	137
Vacant house check	0
Extra attention check	0
DWI/Aggressive driving patrol	0
Foot patrol	15

**Patrol Division Time & Attendance**

Type of Hours	Total
Vacation	96
Holiday	37
Compensatory	31.5
Sick	120
Personal time	89
Credit time	158
Administrative	80 (covid)
PBA day	7
Schedule transition	72
Bereavement	24
Overtime due to Training	0
Overtime hours to maintain minimum staffing level	24
Overtime due to incident/weather/other event	2

2 out of a total of 62 shifts during the month of December were below minimum staffing.

**Patrol staffing level during month: 3.79**

Major incident/Notable achievement

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Meeting of February 22, 2021

**COMMUNITY POLICING**

Detail Type	Total
Cell block inspection	19
School arrivals	9
School dismissals	8
School walk thru	17
Vacant house checks	4
Child car seat installations	1
Headquarters safety inspections	0
Project medicine box emptied	1 (27 lbs)
Trips to Covanta for prescription drug destruction	0
Community function appearances	0
School function appearances	1

Special projects/details

<p>1/6, 1/7, 1/8 Rifle training and qualifications                      1/14/ Municipal Alliance Meeting via Zoom                      1/22 Assisted with lock down drill at School #2                      1/25 Assisted with lock down drill at School #3                      1/28 Presentation at Banyan High School</p> <p>Met with a homeowner on Dewey Ave. about a traffic issue near her home.</p> <p>Also met with another resident about security around their property and explained the register your camera program.</p>
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**TRAFFIC DIVISION**

Detail Type	Total
Traffic details	*
Radar posts	*
Crashes investigated	*
Speedometer calibrations	*
Alcotest maintenance assignments	*
Traffic meetings attended	*
Traffic complaints received	*
Road job safety checks	*
Assisted patrol	*
Enforcement	Total
Motor vehicle stops	*
Moving summonses	*
Parking summonses	*
Total summonses issued	*

Special projects/details

*** No personnel assigned to Traffic Division at this time due to personnel shortage.
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**Investigations Division Report**  
 January, 2021 Monthly Report

**Criminal Case Management**

- 14 Cases were assigned for follow-up investigation.
- 36 Investigations currently remain open and active.
- 17 Cases closed from current and previous months.
- 5 Cases deemed Open/Inactive from current/previous months.

**Criminal Complaints/Warrants Served:**

- 6 Cases where Criminal Complaints were issued by the Investigative Division.
- 0 Attempts were made to service outstanding criminal arrest warrants issued by the Little Falls Municipal Court.

**Juvenile**

- 0 Juvenile Petitions were issued and submitted to the Passaic County Superior Court, Family Division.
- 0 Station-House Adjustment was filed by the Department's Juvenile Detective.

**Narcotics**

- 0 Active Narcotics investigation(s)
- 0 Arrests were made by the investigative division for a drug related offense.
- 0 Pounds of prescription medication was deposited in the Prescription Drug Box.

**After Hours Call-Outs**

- 0 Incident required a detective response for investigative support after hours.

**Internal Affairs (IA)**

- 2 IA Complaint was screened and indexed.
- 0 IA Investigation was conducted and closed.
- 2 IA Complaint remains open and is being investigated.
- There were 0 investigations that resulted in disciplinary action requiring a suspension of ten (10) or more days.

**Grand Jury/Superior Court Appearances**

- 0 Cases required a Detective to appear and testify before a Grand Jury or Superior Court.

**Search Warrants/Subpoenas**

- 17 Subpoenas were requested to be served for an investigation.
- There were 0 search warrants and 0 communication data warrants executed.

## Meeting of February 22, 2021

### Background Investigations

The Investigative Division conducted 1 Police Applicant investigations, 1 Dispatcher Applicant Investigation and 0 Crossing Guard Applicant Investigations.

### Megan's Law (Sex-Offender) Registrations

0 New Registrations

0 Address Verification and Re-Registrations

There are currently 9 registered sex-offenders residing within the Township.

### Detective Time Off and Overtime:

Detective Time Off: TOTAL 54 hours

Compensatory – 30 hours      Vacation/Holiday – 16 Hours      Personal – 0 hours      Sick- 8 hours      Other – 0 Hours

### Division Monthly Staffing Level (M-F) – 2.67 Detectives

### Detective Overtime

Hours worked for Cash – 0 hours      Hours worked for Compensatory Time – 9.75 hours (Det. Cespedes worked overtime for patrol)

### Property and Evidence

6 Item classified as property was entered into the department's BEAST Evidence System, processed, logged and secured. (This includes missing, lost and found property, recovered stolen property and items left for safekeeping.)

0 Firearms/Weapons were entered into the BEAST Evidence System, processed, logged and secured.

0 Firearms were transported for ballistics analysis.

4 Items classified as evidence were entered into the BEAST Evidence System, processed, logged and secured.

0 Items classified as Drug Evidence were transported to the NJ State Police Laboratory for analysis.

1 Items classified as Forensic Evidence were transported to the NJ State Police Laboratory at Hamilton or Holmdel, NJ for analysis. (This includes physical, chemical, and biological evidence.)

1 Random drug screen analysis specimens were transported to the NJ State Medical Examiner's Office for analysis.

\$0.00 Currency was seized and submitted to the Passaic County Prosecutor's Office pending asset forfeiture proceedings.

### Notable Cases

20-02414 – Detective Cespedes completed a six-month investigation that uncovered a fraudulent document and fraud ring which implicated two male suspects. Each of them were charged with numerous criminal offenses that included forgery, trafficking personal identification information, possession of fraudulent issued government identifications and identity crime.

20-05120 – Det. Cespedes identified the male responsible for a shoplifting incident that occurred at the Walgreens store on Browertown Road. As a result of the investigation, criminal complaints were filed against the actor.

21-00478 – Det. Strothers identified the male responsible for passing counterfeit currency at the 7-11 store on Route 23. As a result of the investigation, criminal complaints were filed against the actor.

20-05739 – Det. Strothers identified the actor responsible for the theft of gasoline from the Mobil gas station on Route 46. As a result of the investigation, a criminal complaint was filed against the actor.

### Comments:

The Passaic County Courts are accepting investigative and financial subpoenas, however, there is still a significant delay in obtaining the requested information from the various financial/media institutions. Mostly, they are citing a backlog of requests due to the COVID-19 pandemic. This is causing an unusually high number of Open/Active investigations.

## SUPPORT SERVICES DIVISION – Administrative Monthly Report – January 2021

### RECORDS BUREAU

#### Discovery and OPRA

1 Discovery Cases involving Digital (Audio/Video) files were processed and uploaded to Dropbox for defense attorneys, the public defender and prosecutors.

35 OPRA requests were processed.

577 pages of reports were facilitated and forwarded to the Township Clerk's Office for OPRA requests.

\$524.00 was deposited by the Records Bureau during the month.

Discovery \$0.00/Firearms \$169.00/Accident & Incident Reports \$355.00/Fingerprints \$0/Solicitor \$0

### Firearms

33 Applications for Firearms Permits

25 Firearms Purchaser ID cards were *Issued*

44 Handgun Purchase Permits were *Issued*

0 Applications were *Denied*

### Background Investigations

*Firearms* – 34 Firearms Investigations Completed

*Permit to Carry* – 0 Permit to Carry Applications.

*Solicitor(s)*- 0 solicitor permits were processed and issued

### Departmental Training

#### Online Training

- NJ Case Law/Search Seizure: Ptl. Timmerman

- Alcotest Recertification: Ptl. Timmerman

- Departmental Training

Online Training:

*Power DMS:* Juvenile Justice Reform

#### In House Training

- 3 Day Basic Rifle Certification Course was held for the following officers:

Lt. Briggs, Sgt. Macaluso, Det. Strothers, Cpl. Vanak, Ptl. Conti, Ptl. Racanelli, Ptl. Sayad

#### Firearms

Next scheduled training in March 2021/Spring Qualifications

### DISPATCHER TIME OFF AND COVERAGE

#### Dispatcher Time Off

COMP – 0 Hours      HOL – 0 Hours

VAC – 0 Hours

PER – 0 Hours

C/T – 112 Hours      SICK – 26.5 Hours

FML - 36 Hours

COVID19 – 60 Hours

#### Dispatcher Coverage – Overtime

Part-time Dispatcher Hours Worked – 72.5 hours

Part-Time Dispatcher Proficiency Hours Worked – 0 hours

Full time Dispatcher OT CASH – 41 Hours

Full-time Dispatcher OT Comp – 0.5 hours

Dispatch Vacancy Covered by Patrol OT – 0 hours

Dispatch Vacancy Covered by Patrol Shift – 4 hours

**Meeting of February 22, 2021**

**FLEET MANAGEMENT**

**PATROL DIVISION MONTHLY MILEAGE REPORT – January 2021**

UNIT	STARTING MILEAGE	ENDING MILEAGE	TOTAL
800	14398	14679	281
810	18194	18578	384
811	62749	64050	1301
812	20330	20330	200
813	29088	30846	1758
814	76252	78316	2064
815	47273	48160	887
816	4394	6360	1966
817	62416	64386	1970
818	6003	8621	2618
		<b>TOTAL MILEAGE</b>	<b>13429</b>

**Construction Report – Month- January, 2021**

**Uniform Construction Code**

Permits Issued – 54  
 Inspections - 126  
 Total Value of Construction - \$300,502.00  
 Certificate of Occupancy - \$123.00  
 Permit Fees Collected - \$9,283.00  
 Permit Fees Waived - \$965.00  
 Total Fees Collected - \$9,406.00

**Zoning**

Fence Permits –\$50.00  
 Sign Permits - \$0.00  
 Zoning fees – \$610.00  
 Total Fees Collected- \$660.00

**Property Maintenance**

Certificates of Compliance Fees –\$1,635.00  
 Inspections –35  
 Complaints Inspections - 12  
 Violations Issued – 9  
 Snow Fines - \$300.00  
 Roll-off permits – \$70.00  
 Total Fees Collected - \$ 2,005.00

**Monthly Revenue \$12,071.00                      YTD Revenue \$12,071.00**

**RESOLUTIONS**

**Refund of Tax Overpayments in Year 2020**

**RESOLUTION [A] – 21-02-22- #1  
 COUNCIL APPROVAL FOR VETERAN DEDUCTION YEAR 2020 AND REFUND**

**WHEREAS**, the following property in the Township of Little Falls, New Jersey was granted a 2020 veteran deduction in the amount of \$250 as of January 28, 2021 by our Tax Assessor; and

**WHEREAS**, our Tax Collector needs Council approval to grant this deduction and refund due to the possibility of the Township not getting reimbursed from the State of NJ Division of Taxation in June 2021 as the approval was granted in the Year 2021 instead of being granted before year-end 2020 due to Assessor awaiting document(s) from taxpayer; and

**WHEREAS**, the Tax Collector is requesting that the Township Council approve the granting of the Veteran deduction along with the refund with the understanding that the Township may not get reimbursed the total amount of \$250.00; and

**WHEREAS**, the Council directs our Treasurer to refund the following 2020 Veteran deduction and the Year 2021 will be granted and deducted from the taxpayer’s taxes due 11/01/2021; and

**NOW, THEREFORE BE IT RESOLVED**, by the Township Council of the Township of Little Falls, County of Passaic, State of New Jersey that the following listed tax refund be made by the Township Treasurer:

<b>Tax Year Block &amp; Qtr.</b>	<b>Lot/Q</b>	<b>Taxpayer Location</b>	<b>Payee</b>	<b>Reason</b>	<b>Amount</b>
2020/4	122/47	Robert Doeg 168 Wilmore Rd	Robert Doeg 168 Wilmore Rd Little Falls, NJ 07424	VLF/ OP	\$250.00
			<b>Total Refunds</b>		<b>\$250.00</b>

**Amending Resolution Authorizing Licensure of Light Towing Services**

**RESOLUTION [B] 21-02-22 - #2  
 RESOLUTION AMENDING RESOLUTION [C] 21-01-25 - #3, AUTHORIZING THE LICENSURE OF COMPANIES PROVIDING  
 ROTATIONAL LIGHT TOWING SERVICES IN THE TOWNSHIP OF LITTLE FALLS**

**WHEREAS**, pursuant to Chapter 249 of the Code of the Township of Little Falls for Light Duty Towing and Storage Services, the Township was required to obtain applications for light towing services for the year 2021-2022 cycle, in accordance with the adopted Code; and

**WHEREAS**, the Township received five (5) applications and the Township Attorney reviewed the applications for legal sufficiency; and

**WHEREAS**, based on that review, the Township Attorney determined that two (2) of the applications (Raven Towing & Recovery, Inc. and Camp Auto & Truck Parts, Inc.) contained material defects that could not be corrected; and

**WHEREAS**, it was determined that three (3) of the applications (Criger Service, Inc., J&M Heavy Tow, LLC and JML, Inc.) were compliant with the Township ordinance and determined to be satisfactory; and

**NOW, THEREFORE, BE IT RESOLVED**, that the following light towers shall be issued a license for light towing services:

**LIGHT TOWING SERVICES**  
**Criger Service, Inc.**  
**J&M Heavy Tow, LLC**



**Meeting of February 22, 2021**

**JML, Inc.**

**BE IT FURTHER RESOLVED**, that the following light duty towing and storage service applications are hereby rejected: Raven Towing & Recovery, Inc. and Camp Auto & Truck Parts, Inc.

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Extension to Solid Waste Contract

**RESOLUTION [C] 21-02-22 - #3**

**RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF LITTLE FALLS, COUNTY OF PASSAIC, STATE OF NEW JERSEY AUTHORIZING AN EXTENSION TO THE TOWNSHIP'S SOLID WASTE CONTRACT WITH F. BASSO, JR. RUBBISH REMOVAL, INC.**

**WHEREAS**, on January 22, 2018, the Township of Little Falls entered into a three-year contract with F. Basso, Jr. Rubbish Removal, Inc. for the collection and disposal of solid waste and the collection of recyclable materials in the Township; and

**WHEREAS**, the Basso contract will expire on February 28, 2021 and the Township is permitted under N.J.S.A. 40A:11-15(45) of the Local Public Contracts Law to extend the contract, provided that there are no substantial changes to the terms and conditions of the contract; and

**WHEREAS**, the Township desires to extend the Basso contract for an additional two-year term commencing on March 1, 2021 and terminating on February 28, 2023, on the same terms and conditions; and

**WHEREAS**, the costs for the two-year contract extension shall be the costs that were proposed by Basso in his original bid to the Township;

**NOW THEREFORE BE IT RESOLVED** by the Township Council of the Township of Little Falls, Passaic County, New Jersey as follows:

The Township Council hereby approves and authorizes a two-year extension to the Basso contract on the same terms and conditions, with the adjustments and the costs, as set forth herein, commencing on March 1, 2021 and terminating on February 28, 2023.

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Bill List

**RESOLUTION [D] 21-02-22 - #4**

**BE IT RESOLVED** by the Township Council of the Township of Little Falls the Council having received the Treasurer's certification of the availability of funds for payment of all bills presented, that payment of all bills approved by the Finance Committee be and is hereby authorized, subject to the availability of funds and subject to the appropriate and available appropriation in the line item.

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It was moved by Councilmember Kahwaty, seconded by Councilmember Hablitz, that the Consent Agenda be approved as printed.

Council President SGOBBA commented on the rubbish removal contract with F. Basso, to which Councilmember VANCHERI agreed.

Poll:           Ayes:   Hablitz, Kahwaty, Seber, Vancheri, and Council President Sgobba  
                  Nays:   None

The Council President declared the motion passed.

**REGULAR AGENDA**

**NEW BUSINESS**

There being no further business to come before the meeting, it was moved by Councilmember Vancheri, seconded by Councilmember Seber, that the meeting be and it was adjourned at 8:42 p.m.

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Cynthia Kraus  
Municipal Clerk