

**REGULAR MEETING
OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF LITTLE FALLS
WAS HELD THIS EVENING IN THE MUNICIPAL BUILDING**

Monday, July 27, 2020

Council President Sgobba called the meeting to order at 7:00 p.m. with the following members present: Maria Cordonnier, Albert Kahwaty, Tanya Seber, and Christopher Vancheri. Also present were Mayor James Damiano, Township Attorney Joseph Wenzel, Township Engineer Tom Lemanowicz, Township Administrator Charles Cuccia, and Township Clerk Cynthia Kraus.

Absent: None.

Township Employees present: Police Chief Steve Post.

SALUTE TO THE FLAG

STATEMENT OF PUBLIC NOTICE: Take notice that adequate notice of this meeting has been provided in accordance with N.J.S.A. 10:4-8 and N.J.S.A. 10:4-10 as follows: A notice of the meeting was prominently posted on the bulletin board at the Municipal Building, located at 225 Main Street, Little Falls, N.J. on January 9, 2020. A copy of the notice was mailed to the North Jersey Herald and News and The Record on the same date. Additionally, a copy of the notice was filed in the office of the Township Clerk on said date. **This meeting is being conducted under the circumstances surrounding the COVID-19 health situation. No public will be allowed to attend the meeting in person. A Youtube link to view this meeting can be accessed on the Township website at www.lfnj.com. Electronic provisions have been established for the public to participate during the public comment portion of the meeting.**

ROLL CALL – Council President Sgobba, Mayor Damiano and Township Administrator Charles Cuccia were present in person. Councilmember Maria Cordonnier, Councilmember Albert Kahwaty, Councilmember Tanya Seber, Councilmember Christopher Vancheri, Attorney Joseph Wenzel, Municipal Clerk Cynthia Kraus, Police Chief Steve Post, and Township Engineer Tom Lemanowicz attended the meeting remotely.

APPROVAL OF MINUTES

It was moved by Councilmember Vancheri, seconded by Councilmember Cordonnier, that the Minutes of the June 22, 2020 Regular Meeting and the Minutes of the July 13, 2020 Workshop Meeting be and they were approved.

Poll: Ayes: Kahwaty, Seber, Vancheri, and Council President Sgobba
 Nays: None

The Council President declared the motion passed.

COUNCIL MEMBER REPORTS

Councilmember KAHWATY announced the Domestic Violence Prevention Committee will continue to attend the Farmer’s Markets to provide outreach to the community. He also commended the efforts of the DPW to keep the Town clean. Outdoor movie nights will be held on August 12, August 19, and August 26th at Memorial Park.

Councilmember VANCHERI reported the Transportation Committee sent letters to residents to discuss suggested locations for speed humps on Jacobus Avenue and Van Pelt Place. Councilmember VANCHERI commended Construction Official, James DiMaria, on his helpfulness in addressing questions neighbors had regarding renovations. He also thanked the Police Department, DPW, Recreation Department and CERT team who helped the Passaic Valley marching band hold an event at Memorial Park.

Councilmember CORDONNIER provided an update on senior activities. A tent will be put up outside the Civic Center which will allow for additional activities to be planned.

Councilmember SEBER stated the Farmer’s Market was featured on Channel 12 News. She announced the Library is open with limited capacity and reviewed the services now offered. She also explained the benefits of the S.T.A.R.T. program in the Township, which addresses feral cats.

REMARKS FROM THE CHAIR

Council President SGOBBA requested the Mayor provide updates on the Singac Redevelopment project, Duva turf field, and sewer improvements currently being done in the Township.

MAYOR’S REPORT

Mayor Damiano provided a status report on the Singac redevelopment project in the area of 381 Main street and elaborated on the benefits of the project to the Township’s budget in light of economic hardships attributed to COVID19. Mayor Damiano reviewed the progress of the turf field and explained that there was an unanticipated expense incurred due to the removal of contaminated soil and damage to some of the lights. The Mayor emphasized the benefits of the project once completed. The Mayor then explained why emergency sewer work was being done on Route 23 prior to repaving. Lastly, the Mayor provided a brief COVID-19 update and emphasized the importance of wearing a mask when not able to socially distance.

ATTORNEY’S REPORT

Mr. Wenzel had nothing to report.

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PUBLIC COMMENT – ALL MATTERS

Anyone wishing to address the Township Council may do so by sending an email to CKRAUS@LFNJ.COM. The email must provide your name and address for the record. At this time there will be a ten-minute recess, which will allow the public to send comments and questions via email. At the end of the recess, the Meeting will reconvene and all proper emails will be read into the record. The Council President will determine if a response is needed and if so, shall direct said response. Once the process is complete, we will return to the regular order of business.

It was moved by Councilmember Cordonnier, seconded by Councilmember Kahwaty, that the meeting be and it was opened to the public.

Poll: Ayes: Cordonnier, Kahwaty, Seber, Vancheri, and Council President Sgobba
Nays: None

The Council President declared the motion passed.

At this time, Council President SGOBBA announced there will be a ten-minute recess such that questions from the public can be emailed to the Clerk. The Council recessed at 7:30 PM and returned to session at 7:40 PM.

Marie Sgobba, 6 Greenbriar Road, commended the services provided by two LF firefighters and the EMS worker who helped her when she lacerated her finger.

Sandra Pace- 41 Parkway, requested information on a home maintenance issue on the beginning of Parkway and West End Avenue. Mayor Damiano provided the details of the property and various steps being taken to address the issues of concern. Council President SGOBBA encouraged residents to bring forth concerns regarding property maintenance.

As no further emails were received for comment, it was moved by Councilmember Cordonnier, seconded by Councilmember Vancheri, that the meeting be and it was closed to the public.

Poll: Ayes: Kahwaty, Seber, Vancheri, and Council President Sgobba
Nays: None

The Council President declared the motion passed.

C O N S E N T A G E N D A

All items on the Consent Agenda were considered to be routine and were enacted with a single motion. Any items under REQUISITIONS carried a Treasurer’s certification as to sufficiency of funds.

REPORTS

Municipal Clerk’s Report – Month of June 2020

MUNICIPAL CLERKS REPORT
Month of June 2020

ABC LICENSES		\$2,200.00
OTHER LICENSES		
Business Licenses	\$6,215.00	
Pre-paid Business Licenses		
Raffle Licenses		
		\$6,215.00
REGISTRAR OF VITAL STATISTICS		
Fees & Permits	\$776.00	
Marriage Licenses-LF	24.00	
Marriage Licenses-NJ	\$200.00	
		\$1,000.00
MRNA		
Street Maps		
Zoning Maps		
Zoning Ordinances		
Document Copies		
Garage Sales		
Misc. Fees & Refunds:	\$19.99	
		\$19.99
TOTAL MRNA		\$19.99
TOTAL CURRENT ACCOUNT		\$9,434.99
TOTAL TO TREASURER		\$9,434.99

Municipal Clerks Dog/Cat License Report - Month of June 2020

MUNICIPAL CLERK’S DOG/CAT LICENSE REPORT
Month of June 2020

Dog Licenses issued 06/01/2020 thru 06/30/2020	
Nos. 1 to 30 = 30 Licenses	
Amount due Little Falls	\$204.00
Amount due State	\$39.00
Total Cash Received	\$243.00
Cat Licenses issued 06/01/2020 thru 06/01/2020	
Nos.1 to 3	
Licenses Issued 3	
Total Cash Received	\$24.00
Total to Treas.	\$267.00

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Tax Collector's Report – Month of June, 2020

MONTHLY REPORT

Municipality of Township of Little Falls

Office of the Tax Collector

Township of Little Falls Current Account, Lakeland Bank Revenues

Revenues Collector for the Month of June 2020

Categories 01-	June 1- 30, 2020	2020 Year to Date
2020 Taxes	\$653,581.84	\$23,341,230.03
2019, 2016 Taxes	33,393.94	196,103.88
Interest	13,027.74	30,103.88
Township Tax Title Lien	65,804.82	111,394.18
Township Tax Title Lien Int.	23,516.31	37,255.02
Duplicate Tax Bills	5.00	135.00
Insufficient Check Fee	0.00	80.00
6% Penalty Fee	0.00	1,228.09
GRAND TOTALS	\$789,329.65	\$23,717,530.08

Delinquent 2016 Taxes \$892,492.19 (inc. 6% ye-pe+int)
 Delinquent 2019 Taxes 153,400.51 (Subject to tax sale this year/+int.)
 Delinquent 2020 Taxes 413,425.27 (+int).
Total Delinquent Taxes \$1,459,317.97
 2020 Refunds this month = -\$25,732.69
 2020 Year to date refunds = -\$29,478.44

Breakdown of refunds for years 2015-2020 completed in 2020(see attached).

REFUNDS IN THE YEAR 2020

Months	2015 STCJ	2016 STCJ	2017 STCJ	2018 STCJ	2019 STCJ	2020 CBJ	2019 Regular	2020 Regular	2020 Senior /Disabled	Exempt 2020	Total by Months
January	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,005.54	\$0.00	\$0.00	\$0.00	\$1,005.54
February	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,745.75	0.00	0.00	3,745.75
March	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
April	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
May	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
June	0.00	0.00	0.00	0.00	0.00	0.00	0.00	25,732.69	0.00	0.00	25,732.69
Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,005.54	\$29,478.445	\$0.00	\$0.00	\$30,483.98

Note: The above figures represent the months that the Tax Collector did the adjustments in the computer; the Resolution(s) may have been adopted in the next month.

STCJ = State Tax Court Judgments. CBJ= County Board Judgments.

Municipality of Township of Little Falls

Office of the Tax Collector

Township of Little Falls Tax Collector Trust 1 (Lien Monies), Lakeland Bank

Revenues for the Month of June 2020

	2020 Deposit	2020 Year-to-Date
January 2020	\$ 57,676.70	\$ 57,676.70
February 2020	0.00	57,676.70
March 2020	0.00	57,676.70
April 2020	0.00	57,676.70
May 2020	103,238.51	160,915.21
June 2020	0.00	160,915.21
Total Collected as of June 30, 2020		\$160,915.21

Municipality of Township of Little Falls

Office of the Tax Collector

Township of Little Falls Tax Collector Trust 2 (Lien Premium Monies), Lakeland Bank

Revenues for the Month of June 2020

	Liens with Premiums Redeemed/ (-)	Bal. /Dep. (+)
Balance Brought Forward (January 1, 2020)		\$196,300.00
January 2020	\$-46,500.00	149,800.00
February 2020	0.00	149,800.00
March 2020	0.00	149,800.00
April 2020	0.00	149,800.00
May 2020	-37,000.00	112,800.00
June 2020	0.00	112,800.00
Ending Balance as of June 30, 2020		\$112,800.00

Recreation Report – Month of June, 2020

Recreation Center	Facility	June -2020														
		# Classes	Hrs	Particip	# Classes	Hrs	Particip	# Classes	Hrs	Particip	# Classes	Hrs	Particip	# Classes	Hrs	Particip
There were No Senior Classes or Youth Activities This Month Due to The Closure of the Rec. Center for Covid-19																
Pickleball Open Court	Gym															
LFFPA Cheer	Gym															
Zumba Tone	Multi															
Zumba Gold	Gym															
Tai Chi	Gym															
QiGong	Gym															
Yoga	Multi															
Chair Yoga	Gym															
Fencing	Gym															
Tiger Basketball	Gym															
LFAC Basketball	Gym															
Indoor Soccer	Gym															
Fit 4 U	Gym															
Karate	Multi															
Body Dynamics	Multi															
Mens Open Gym	Gym															
LFAC Baseball	Fields															
LFAC Softball	Fields															
Weekly Totals		0	0	0	0	0	0	0								

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Civic Center Report – Month of June, 2020

Month of June 2020			
Building Closed due to Covid-19			
Meeting Group	# of Meetings	Hours	Participants
Golden Agers	0	0	0
Jolly Seniors	0	0	0
Senior Advisory	0	0	0
OEM	0	0	0
LFAC	0	0	0
Stamp Club	0	0	0
ABC	0	0	0
Monthly Totals	0	0	0

Police Department Report - Month of June, 2020

PATROL DIVISION MONTHLY REPORT – June, 2020

This agency handled **11,103** details between January 1, 2020 and June 30, 2020.

This agency completed **2,526** reports between January 1, 2020 and June 30, 2020.

This agency received **XXXX** inbound telephone calls and had **XXXXX** outbound calls during the month of June, 2020.

This agency received **XXXX** 911 calls during the month of June, 2020.

The Little Falls Police Department handled **1,770** details and wrote **452** Operation/Investigation reports between June 1, 2020 and June 30, 2020.

The patrol division patrolled **12,550** miles during the month of June, 2020.

Calls for Service

Call Type	Total
Medical emergency	48
Fire Department incident	5
Narcans deployment	0
Burglar alarms/false	10
Burglar alarms/valid	12
Domestic violence incidents	3
Burglary	0
Criminal mischief	3
Theft	5
Suspicious person/vehicle/incident	31
General investigation	21
Noise complaint	18
All others not listed	296

Traffic Summary

Crashes	Total
Motor vehicle crashes	39
Motor vehicle crash injuries	7
Motor vehicle crash fatalities	0
Enforcement	Total
Motor vehicle stops	161
Speeding summonses	7
DWI summonses	1
Driving while suspended summonses	6
Uninsured vehicle summonses	1
Moving violations	24
Parking violations	10
Total summonses issued	49

Arrest Summary

Total Arrests - **9**

Type of Arrest	Total
CDS	3
DWI	1
Warrant	0
Domestic Violence	3
Theft	2
All others	0

Directed Patrol Summary

Detail Type	Total
School arrival	0
School dismissal	0
School walk through	0
Radar post	42
Park check	203
Vacant house check	0
Extra attention check	42
DWI/Aggressive driving patrol	0
Foot patrol	25

Patrol Division Time & Attendance

Type of Hours	Total
Vacation	88
Holiday	136
Compensatory	51
Sick	178
Personal time	6
Credit time	307
Administrative	0
PBA day	12
Schedule transition	0
Bereavement	0
Overtime due to Training	0
Overtime hours to maintain minimum staffing level	18
Overtime due to incident/weather/other event	201*

3 out of a total of 60 shifts during the month of June were below minimum staffing.

Patrol staffing level during month: 3.91

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Major incident/Notable achievement

* Protests in Little Falls on June 12, 2020 and June 16, 2020. (177) hours of overtime used for manpower at the protests.

COMMUNITY POLICING

Detail Type	Total
Cell block inspection	20
School arrivals	0
School dismissals	0
School walk thru	0
Vacant house checks	4
Child car seat installations	1
Headquarters safety inspections	0
Project medicine box emptied	1 (35 lbs)
Trips to Covanta for prescription drug destruction	0
Community function appearances	1
School function appearances	0

Special projects/details

Began visiting Little Falls businesses to obtain updated contact and email information.

TRAFFIC DIVISION

Detail Type	Total
Traffic details	*
Radar posts	*
Crashes investigated	*
Speedometer calibrations	*
Alcotest maintenance assignments	*
Traffic meetings attended	*
Traffic complaints received	*
Road job safety checks	*
Assisted patrol	*
Enforcement	Total
Motor vehicle stops	*
Moving summonses	*
Parking summonses	*
Total summonses issued	*

Special projects/details

***Corporal Moncato was moved to the patrol division due to a long term injury causing a patrol shift shortage.

Investigations Division Report

June, 2020 Monthly Report

Criminal Case Management

- 11 Cases were assigned for follow-up investigation.
- 15 Investigations currently remain open and active.
- 5 Cases closed from current and previous months.

Criminal Complaints/Warrants Served:

- 0 Cases where Criminal Complaints were issued by the Investigative Division.
- 0 Attempts were made to service outstanding criminal arrest warrants issued by the Little Falls Municipal Court.

Juvenile

- 0 Juvenile Petitions were issued and submitted to the Passaic County Superior Court, Family Division.
- 0 Station-House Adjustment was filed by the Department's Juvenile Detective.

Narcotics

- 1 Active Narcotics investigation(s)
- 0 Arrests were made by the investigative division for a drug related offense.
- 35 Pounds of prescription medication was deposited in the Prescription Drug Box.

After Hours Call-Outs

- 0 Incident required a detective response for investigative support after hours.

Internal Affairs (IA)

- 1 IA Complaint was screened and indexed.
- 1 IA Investigation was conducted and closed.
- 0 IA Complaint remains open and is being investigated.
- There were 0 investigations that resulted in disciplinary action requiring a suspension of ten (10) or more days.

Grand Jury/Superior Court Appearances

- 0 Cases required a Detective to appear and testify before a Grand Jury or Superior Court.

Search Warrants/Subpoenas

- 1 Subpoena was requested to be served for an investigation.
- There was 1 search warrant and 0 communication data warrants executed.

Background Investigations

The Investigative Division conducted 0 Police Applicant investigations, 0 Dispatcher Applicant Investigation and 0 Crossing Guard Applicant Investigations.

Megan's Law (Sex-Offender) Registrations

- 0 New Registrations
- 1 Address Verification and Re-Registrations
- There are currently 9 registered sex-offenders residing within the Township.

Detective Time Off and Overtime:

Detective Time Off: TOTAL 4.5 hours

Compensatory – 24.5 hours Vacation/Holiday – 23.5 Hours Other – 0 Hours Personal – 0 hours Sick- 8 hours

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Division Monthly Staffing Level (M-F) – 2.68 Detectives

Detective Overtime

Hours worked for Cash – 11 hours Hours worked for Compensatory Time – 10.25 hours

Property and Evidence

- 3 Item classified as property was entered into the department’s BEAST Evidence System, processed, logged and secured. (This includes missing, lost and found property, recovered stolen property and items left for safekeeping.)
 - 0 Firearms/Weapons were entered into the BEAST Evidence System, processed, logged and secured.
 - 0 Firearm was transported for ballistics analysis.
 - 5 Items classified as evidence were entered into the BEAST Evidence System, processed, logged and secured.
 - 0 Items classified as Drug Evidence were transported to the NJ State Police Laboratory for analysis.
 - 0 Items classified as Forensic Evidence were transported to the NJ State Police Laboratory at Hamilton or Holmdel, NJ for analysis. (This includes physical, chemical, and biological evidence.)
 - 0 Random drug screen analysis specimens were transported to the NJ State Medical Examiner’s Office for analysis.
- \$0.00** Currency was seized and submitted to the Passaic County Prosecutor’s Office pending asset forfeiture proceedings.

Notable Cases

20-02414 – Det. Cespedes and Det. Strothers executed a search warrant on a Jeep where workers from the Route 46 Dodge/Chrysler discovered fraudulent identifications. The search revealed additional evidence of a Fraud/Identity Theft syndicate. Additional investigation revealed that one of the actors is currently under investigation by the US Postal Police for a myriad of Fraud and Identity Theft charges. The case remains open and active.

Comments:

Throughout June, the health-crisis surrounding the COVID-19 Pandemic continued to effect some aspects of the Investigation Division. Sections of Superior Court remain closed and are still unable to process subpoena requests. This is causing an unusually high number of open/inactive cases pending both financial and investigative subpoenas.

The Property and Evidence section of the report will be updated when Cpl. Post returns to work and provides the data.

SUPPORT SERVICES DIVISION – Administrative Monthly Report – June, 2020

RECORDS BUREAU

Discovery and OPRA

- 6 Discovery Cases involving Digital (Audio/Video) files were processed and uploaded to Dropbox for defense attorneys, the public defender and prosecutors.
- 30 OPRA requests were processed.
- 119 pages of reports were facilitated and forwarded to the Township Clerk’s Office for OPRA requests.
- \$414.00** was deposited by the Records Bureau during the month.
- \$0.00** of the total deposited was as Unclaimed Property.
- Discover **\$2.15**/Firearms **\$203.00**/Accident & Incident Reports **\$205.00**/Fingerprints **\$0**/Solicitor **\$0**

Firearms

- 55 Applications for Firearms Permits
- 18 Firearms Purchaser ID cards were *Issued*
- 37 Handgun Purchase Permits were *Issued*
- 0 Applications Denied

Background Investigations

- Firearms – 21 Firearms Investigations Completed
- Permit to Carry – 0 Permit to Carry Applications.
- Solicitor(s)- 0 solicitor permits were processed and issued

TRAINING

Outside Training

- Training locations all closed due to COVID-19

Departmental Training

- Training suspended due to social distancing/COVID-19

Online Training:

Power DMS: Civil Unrest Training, Law Enforcement Interactions with Transgender Individuals Training, Law Enforcement and the Jewish Orthodox Religion Training, Understanding Drug Addiction Training.

NJ Learn Training: None

PowerPhone: All PST employed by this department currently following the training program as assigned.

Firearms

Next training scheduled is for the month of July pending the COVID-19 restrictions.

DISPATCHER TIME OFF AND COVERAGE

Dispatcher Time Off

- COMP – 0 Hours HOL – 48 Hours VAC – 36 Hours PER – 36 Hours
- C/T – 48 Hours SICK – 12 Hours FML - 0 Hours

Dispatcher Coverage – Overtime

- Part-time Dispatcher Hours Worked – 16 hours
- Full time Dispatcher OT CASH – 36 Hours
- Dispatch Vacancy Covered by Patrol OT – 0 hours
- Dispatch Vacancy Covered by Patrol Shift – 8 hours
- Civil Unrest OT – 10.5 hours
- Full-time Dispatcher OT Comp – 0 hours
- Part-Time Dispatcher Proficiency Hours Worked – 0 hours (Suspended due to COVID-19 restrictions)

JUNE 2020 VEHICLE EXPENSE REPORT

DATE	VEH	MIL	Maintenance		Location	Invoice	Amount	BDG	OOS	BIS	Days
			Complaint	Repair							
6/2/20	813	23702	E. Ticket not working	Replaced with spare	Tronosys	N/A	\$0.00	716	6/2	6/2	1
6/5/20	811	51169	Oil Service	Oil Service	DPW	N/A	\$0.00	720	6/10	6/10	1
6/9/20	D-3	93610	Oil Service	Oil Service	DPW	N/A	\$0.00	757	6/10	6/10	1
6/7/20	818	66013	Oil Service	Oil Service	DPW	N/A	\$0.00	758	6/8	6/8	1
6/17/20	HMV-1		Batteries	2 New 24v Batteries	Robert’s	5586978	\$499.60	716			
							\$8,487.46				

Based on inquire by selection Subtotal \$4,999.00 0

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FLEET MANAGEMENT

PATROL DIVISION MONTHLY MILEAGE REPORT – June 2020

UNIT	STARTING MILEAGE	ENDING MILEAGE	TOTAL
800	10267	10945	678
810	11747	13087	1340
811	50976	52805	1829
812	14590	14791	201
813	23646	25028	1382
814	64433	65977	1544
815	37704	38884	1180
816	61967	63161	1194
817	50153	52083	1930
818	65665	66937	1272
TOTAL MILEAGE			12550

Construction Report – Month- June 2020

Uniform Construction Code

Permits Issued – 49
 Inspections – 188
 Total Value of Construction - \$2,364,178.00
 Certificate of Occupancy - \$2,279.00
 Permit Fees Collected - \$46,917.00
 Permit Fees Waived - \$76.00
 Penalties Collected - \$0.00
 Total Fees Collected - \$49,196.00

Zoning

Fence Permits –\$450.00
 Sign Permits - \$0.00
 Zoning fees – \$1220.00
 Total Fees Collected- \$1,670.00

Property Maintenance

Certificates of Compliance Fees –\$1070.00
 Inspections – 36
 Complaints Inspections - 51
 Violations Issued – 51
 Roll-off permits – \$33.00
 Total Fees Collected - \$1103.00

Monthly Revenue \$51,969.00

YTD Revenue \$115,968.50

RESOLUTIONS

Overpayment In 2016 Real Estate Taxes

RESOLUTION [A] 20-07-27 #1

WHEREAS, the following property in the Township of Little Falls, New Jersey has overpaid real estate taxes in 2016 due to State Tax Court Judgement; and

WHEREAS, the Judgement was entered on June 18, 2020; and Stipulation of Settlement does not waive interest. The base amount of the tax appeal refund is in the amount of \$1523.05, and the statutory interest is in the amount of \$282.24 for a total refund in the amount of \$1,805.29; and

WHEREAS, the Tax Collector is requesting that the Township Council direct the Treasurer to refund said amount overpaid listed below;

NOW, THEREFORE BE IT RESOLVED, by the Township Council of the Township of Little Falls, County of Passaic, State of New Jersey that the following listed tax refund be made by the Township Treasurer:

<u>Tax Year & Qtr.</u>	<u>Block Lot/Q</u>	<u>Taxpayer/ Location</u>	<u>Payee</u>	<u>Reason</u>	<u>Amount</u>
2016/4	56/5	Gargus Assoc LLC 86 Newark Pompton Tpk	Valerie Hofer Esq Trust Account 241 Radcliffe St, 1 st Floor Bristol, PA 19007	OP STCJ	\$1,805.29
Total Refund					\$1,805.29

Overpayment of 2019 and 2020 Real Estate Taxes

RESOLUTION [B] 20-07-27 #2

WHEREAS, the following property in the Township of Little Falls, New Jersey has overpaid real estate taxes in 2020 due to 2019 State Tax Appeal and reduction in Year 2020 assessed value; and

WHEREAS, the Tax Collector is requesting that the Township Council direct the Treasurer to refund said amount overpaid listed below;

NOW, THEREFORE BE IT RESOLVED, by the Township Council of the Township of Little Falls, County of Passaic, State of New Jersey that the following listed tax refund be made by the Township Treasurer:

<u>Tax Year & Qtr.</u>	<u>Block Lot/Q</u>	<u>Taxpayer/ Location</u>	<u>Payee</u>	<u>Reason</u>	<u>Amount</u>
2020/3	89/6	North Jersey Dist Water Supply Comm 115 Paterson Av	North Jersey Dist Water Supply Com 1 F.A. Orechio Dr Wanaque, NJ 07465	O/P	\$8,965.23
Total Refund					\$8,965.23

Shared Service Agreement with Woodland Park for Qualified Purchasing Services

RESOLUTION [C] 20-07-27 - #3

RESOLUTION AUTHORIZING A SHARED SERVICE AGREEMENT BETWEEN THE TOWNSHIP OF LITTLE FALLS AND THE BOROUGH OF WOODLAND PARK FOR THE SERVICE OF QUALIFIED PURCHASING AGENT

WHEREAS, the Township of Little Falls (Township) desires to contract with the Borough of Woodland Park (Borough) to provide for the services of Qualified Purchasing Agent for the term expiring December 31, 2020; and

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WHEREAS the Township of Little Falls has the resources to provide all of the stated services; and
WHEREAS, the Township and Woodland Park reached an agreement in accordance with N.J.S.A. 40A:65-1, *et seq.* (“Uniform Shared Services and Consolidation Act”), whereby the Township of Little Falls would provide services subject to this agreement; and
WHEREAS the Township shall charge Woodland Park \$2,500.00 for the first term; and
NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Township of Little Falls, County of Passaic, State of New Jersey, do hereby authorize the Mayor to execute the Shared Services Agreement on behalf of the Township with the Borough of Woodland Park for the services of a licensed Qualified Purchasing Agent, for the term expiring on December 31, 2020, in an amount of \$2,500.00 for the first term.

Change Order for Recreation Center HVAC Project

**RESOLUTION [D] 20-07-27 - #4
 RESOLUTION AWARDED CHANGE ORDER TO TEO TECHNOLOGIES, INC.
 FOR THE LITTLE FALLS RECREATION CENTER HVAC UPGRADES CONTRACT**

WHEREAS, the Township Council has received a recommendation from the Township Special Project Engineer, Boswell Engineering, regarding the contract for the Little Falls Recreation Center HVAC Upgrades to change contract items as listed in the original specification; and
WHEREAS, the Township Council has considered this recommendation in accordance with N.J.A.C. 5:30-1 *et seq.* and the Local Public Contracts Law; and
WHEREAS, the Township Council has a contract with TEO Technologies, Inc. for the Little Falls Recreation Center HVAC Upgrades, which was awarded by public bidding under the Local Public Contracts Law.
NOW, THEREFORE, BE IT RESOLVED, that the Township Council authorizes a change order to TEO Technologies, Inc. in the amount of \$17,739.00, making the revised contract amount \$321,739.00.

Change Order for Duva Field Turf Project

**RESOLUTION [E] 20-07-27 - #5
 AUTHORIZING CHANGE ORDER #1 FOR THE DUVA FIELD TURF PROJECT**

WHEREAS, the Township of Little Falls, pursuant to a cooperative purchasing contract, (#060518-SII) awarded a contract to Athletic Fields of America for the installation of a Turf Field at Duva Field 160 Paterson Avenue, Little Falls New Jersey in the original sum of \$3,631,907.00; and
WHEREAS, by memorandum dated July 13, 2020, the Township Engineer recommended that the contract be amended to change bid items in the base bid as follows: and

<u>PCO-1 – PPL Credit</u>	
*RPL Credit	\$ (6,555.82)
<u>PCO-2 – Move shed and demo 12x16 slab</u>	
*Move shed at concession stand to pickle ball location	
*Debris removal from site by others	
*Demo 12x16 Shed, concrete slab, dispose materials	\$ 1,323.36
<u>PCO-3-Additional Tree Removal</u>	
*Removal of (5) additional trees	\$ 6,014.37
<u>PCO-4 – Rec. Center S/D Concrete, Fence and Turf</u>	
*Remove existing 4’H galv. CL fence south side of field along rec center per marked-up drawings 190LF	
*Demo concrete sidewalk	
* Dispose concrete	
* Demo and dispose pavers	
* Install new 4’H fence black vinyl coated w/corrugated fence topper and curb 190 LF	
*Prep base for new concrete, DGA, grade	
*Pour colored, stamped concrete sidewalks	
*Add detectable warning surface (2)	
*Credit for sports turf behind fence	
*Add landscaped turf rec. center parking lot side fence	\$125,733.35
<u>PCO-5-Paver Demo and New Slab Behind Concession</u>	
*Demo paver, stack and save	
*Pour new 6” thick slab were pavers were removed	\$ 6,833.77
<u>PCO-6-Rear Fence</u>	
*Demo existing rear perimeter galv. fence and replace with new 6’H black vinyl coated CL (610LF)	\$ 62,239.49
<u>PCO-7-Paterson Ave. Fence Credit</u>	
*Credit for proposed fence along Paterson Ave. (562 LF – 4’H CL galv.)	(\$25,430.50)
<u>PCO-8-Concrete at Concession Area</u>	
*Demo existing concrete and pavers, dispose. Center monument to remain, named pavers to be removed and saved for town.	
*Prep for concrete, place DGA, set forms	
*Pour 4”T and 6”T concrete slabs per marked up drawing	\$ 66,971.01
<u>PCO-9-SB Field Fence</u>	
*Demo softball outfield glav. fence and plastic fence	
*Replace with new 6’H black vinyl coated with corrugated fence topper	
*Install semi-perm. Fence (170LF) in lieu of plastic fence	
*Add alternates include padding and windscreen options	
*Curb at outfield CL fence.	\$ 64,095.62
<u>PCO-10-Demo inlets and fence demo credit</u>	
*demo inlets behind backstop, save for DPW	
*Credit for fence demo along Paterson Ave.	\$ 34.08
<u>PCO-11-Remove and re-install existing fence fabric</u>	
*In lieu of raising grade 4-5”, we propose removing existing fabric from backstops, dugouts and sideline fence and re-install after curbs are poured.	
*Trim bottom of fabric. Feather in grade to new curb.	\$ 17,121.72
<u>PCO-12-Underdrain connection to existing inlet</u>	
*+/-25LF under drain added and connected to existing inlet	\$ 765.68
<u>PCO-14-Replace Grass Strip Along Paterson Ave. with Concrete</u>	
*Excavate and remove topsoil, spoils to be spread on site.	
*Place DGA and Prep. for concrete.	
*Pour 4”concrete slab	<u>\$ 25,786.07</u>

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Total Project Change Orders

\$344,932.20

- PCO-13-Relocate Electrical Conduit -Pending
- PCO-15-Foul poles and Spots Equipment – Pending
- PCO-16-T/D Contaminated Soils-Pending

WHEREAS, the change orders total \$344,932.20.00, and will be used for the improvements to Duva Field Turf Project; and **WHEREAS**, funds for the above referenced Change Orders #1 thru #12 and #14 have been provided for as part of the Townships Capital ordinances; and

WHEREAS, based on the forgoing the Township Council has determined that it is necessary and appropriate to approve Change orders #1 through #12 and change order #14 in the amount of \$344,932.20 which represents a change or 9.49% on the original Contract amount;

NOW, THEREFORE BE IT RESOLVED by the Council of the Township of Little Falls, in the County of Passaic, that the Mayor and the Township Clerk be, and they are authorized to execute Change Orders #1 through #12 and Change Order #14 to the contract with Athletic Fields of America. Funds for the Change Orders are to be charged to the accounts in the Capital Program or as otherwise determined by the Chief Financial Officer’s pending certification of funds.

Change Order for Improvements to Ridge Avenue Project

**RESOLUTION [F] 20-07-27 - #6
RESOLUTION AWARDDING CHANGE ORDER TO 4 CLEAN-UP, INC.
FOR THE IMPROVEMENTS TO RIDGE AVENUE CONTRACT**

WHEREAS, the Township Council has received a recommendation from the Township Engineer, Alaimo Group, regarding the contract for the Improvements to Ridge Avenue to change contract items as listed in the original specification; and

WHEREAS, the Township Council has considered this recommendation in accordance with N.J.A.C. 5:30-1 et seq. and the Local Public Contracts Law; and

WHEREAS, the Township Council has a contract with 4 Clean-Up, Inc. for Improvements to Ridge Avenue, which were awarded by public bidding under the Local Public Contracts Law.

NOW, THEREFORE, BE IT RESOLVED, that the Township Council authorizes a change order to 4 Clean-Up, Inc. in the amount of \$8,978.70, making the revised contract amount \$126,382.30.

Extension of the Municipal Alliance Program Fiscal Year 2021

**RESOLUTION [G] 20-07-27 - #7
GOVERNOR’S COUNCIL ON ALCOHOLISM AND DRUG ABUSE FISCAL GRANT CYCLE JULY 2014-JUNE 2020**

WHEREAS, the Governor’s Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey.

WHEREAS, the Township Council of the Township of Little Falls, County of Passaic, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore, has an established Municipal Alliance Committee; and,

WHEREAS, the Township Council further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and

WHEREAS, the Township Council has applied for funding to the Governor’s Council on Alcoholism and Drug Abuse through the County of Passaic;

NOW, THEREFORE, BE IT RESOLVED by the Township of Little Falls, County of Passaic, State of New Jersey hereby recognizes the following:

- 1 The Township Council previously authorized the submission of a strategic plan for the Little Falls Municipal Alliance grant for the period of July 1, 2019 to June 30, 2020 (FY2020) in the amount of:

DEDR	\$21,035.00
Cash Match	\$ 5,259.00
In-Kind	\$15,776.00

The Township hereby approves an extension of the original award as follows:

DEDR	\$ 1,500.00
Cash Match	\$ 375.00
In-Kind	\$ 1,125.00

- 3 The Township Council acknowledges the terms and conditions for administering the Municipal Alliance grant, including administrative compliance and audit requirements.

Municipal Alliance Program Funding Fiscal Year 2021

**RESOLUTION [H] 20-07-27 - #8
GOVERNOR’S COUNCIL ON ALCOHOLISM AND DRUG ABUSE FISCAL GRANT CYCLE JULY 2020-JUNE 2025**

WHEREAS, the Governor’s Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey.

WHEREAS, the Township Council of the Township of Little Falls, County of Passaic, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore, has an established Municipal Alliance Committee; and,

WHEREAS, the Township Council further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and

WHEREAS, the Township Council has applied for funding to the Governor’s Council on Alcoholism and Drug Abuse through the County of Passaic;

NOW, THEREFORE, BE IT RESOLVED by the Township of Little Falls, County of Passaic, State of New Jersey hereby recognizes the following:

1. The Township Council does hereby authorize submission of a strategic plan for the Little Falls Municipal Alliance grant for the period of October 1, 2020 to June 30, 2021 (FY2021) in the amount of:
2.

DEDR	\$6,207.36
Cash Match	\$1,551.84
In-Kind	\$4,655.51

3. The Township Council acknowledges the terms and conditions for administering the Municipal Alliance grant, including administrative compliance and audit requirements.

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Bill List

RESOLUTION [I] 20-07-27 - #9

BE IT RESOLVED by the Township Council of the Township of Little Falls the Council having received the Treasurer's certification of the availability of funds for payment of all bills presented, that payment of all bills approved by the Finance Committee be and is hereby authorized, subject to the availability of funds and subject to the appropriate and available appropriation in the line item.

It was moved by Councilmember Cordonnier, seconded by Councilmember Vancheri, that the Consent Agenda be approved as printed.

Poll: Ayes: Kahwaty, Seber, Vancheri, and Council President Sgobba
 Nays: None

The Council President declared the motion passed.

At this time, Mayor Damiano stated he received an update from the Police Chief regarding the emergency work being done on Route 23 and relayed the details of the traffic pattern changes. The timeframe of work is expected to be approximately ten days.

There being no further business to come before the meeting, it was moved by Councilmember Cordonnier, seconded by Councilmember Kahwaty that the meeting be and it was adjourned at 8:06 p.m.

Cynthia Kraus
Municipal Clerk