

**REGULAR MEETING
OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF LITTLE FALLS
WAS HELD THIS EVENING IN THE MUNICIPAL BUILDING**

Monday, November 18, 2019

Council President Sgobba called the meeting to order at 7:00 p.m. with the following members present: Maria Cordonnier, Albert Kahwaty, Tanya Seber and Christopher Vancheri. Also present were Mayor James Damiano, Township Attorney Joseph Wenzel, Township Administrator Charles Cuccia and Township Clerk Cynthia Kraus.

Absent: Township Engineer.

Township Employees present: Police Chief Steve Post, Fire Chief Jack Sweezy, DPW Superintendent Phillip Simone, and Deputy Registrar Marlene Simone.

SALUTE TO THE FLAG

STATEMENT OF PUBLIC NOTICE: Take notice that adequate notice of this meeting has been provided in accordance with N.J.S.A. 10:4-10 as follows: A notice of the meeting was prominently posted on the bulletin board at the Municipal Building, located at 225 Main Street, Little Falls, N.J. on January 2, 2019. A copy of the notice was faxed to the North Jersey Herald and News and The Record on the same date. Additionally, a copy of the notice was filed in the office of the Township Clerk on said date.

APPROVAL OF MINUTES

It was moved by Councilmember Cordonnier, seconded by Councilmember Vancheri, that the Minutes of the Regular Meeting of October 21, 2019, and the Minutes of the Workshop Meeting of November 4, 2019 be approved.

Poll: Ayes: Cordonnier, Kahwaty, Seber, Vancheri, and Council President Sgobba
 Nays: None

The Council President declared the motion passed.

COUNCIL MEMBER REPORTS

Councilmember CORDONNIER reported the Senior Advisory sponsored a Lunch and Learn on the history of tea. A holiday luncheon will be sponsored by the Recreation Center on December 11, 2019.

Councilmember VANCHERI stated the Township will move forward with a speed hump pilot program on Jacobus Avenue and Van Pelt Place. A Town Hall with representatives from the Transportation Committee, relevant Township Departments, and residents will be scheduled. Other streets may be considered for a four way stop sign. Councilmember VANCHERI contacted the Sheriff's Department and is awaiting data from the traffic studies conducted by the County.

Councilmember KAHWATY encouraged the public to consider membership with the Domestic Violence Prevention Committee, highlighting the activities run by the Committee. Councilmember KAHWATY announced the Holiday Tree Lighting will be held on December 6, 2019 at 6:30 pm at Wilmore Road Park.

Councilmember SEBER reported the Library Board will have a Dine and Donate on December 2, 2019 at the Shake Shack at Willowbrook Mall. Twenty-five percent of the proceeds will be donated to the Library. On December 10, 2019 the Library will be closed to conduct AED and CPR training for staff. Councilmember SEBER noted the Holiday Tree Lighting will include appearances by Santa and Mrs. Claus as well as community performers. All were encouraged to attend.

REMARKS FROM THE CHAIR

Council President SGOBBA announced the governing body will not be meeting on January 1, 2019. The Reorganization Meeting will be scheduled at a later date.

MAYOR'S REPORT

In response to the public and members of the LFAC who have contacted him, Mayor Damiano discussed the possibility of having the Recreation Department facilitate recreation sports in the Township. Revenue generated from the program would offset services. The Mayor emphasized that there much more discussion to occur.

The Mayor provided a progress report on work being performed on Main Street. The water company will mill the entire the length of Main Street as well as the service connections to each home or business. Work is scheduled for Wednesday, Thursday and Friday evening of this week. Trenches will be addressed as well. The road will be repaved from curb to curb in the spring.

ATTORNEY'S REPORT

Mr. Wenzel had nothing to report.

PUBLIC COMMENT

It was moved by Councilmember Cordonnier, seconded by Councilmember Vancheri, that the meeting be and it was opened to the public.

Poll: Ayes: Cordonnier, Kahwaty, Seber, Vancheri, and Council President Sgobba
 Nays: None

The Council President declared the motion passed.

Meeting of November 18, 2019

Luis Fernandez, 54 Harrison Street, requested clarification regarding salary ranges in Ordinance No. 1371. Mayor Damiano elaborated on salary ranges.

Ray Kostroski, 170 Donato Drive, cited an issue that occurred at St. Agnes during the last election. Council President SGOBBA stated the Council will address the issue, while Mrs. Kraus noted she can bring it to the attention of the Board of Elections. Mr. Kostroski requested the status of the intersection of Little Falls, Wilmore Road, and Francisco Avenue, to which Councilmember VANCHERI identified the goal of installing a traffic light.

No one further coming forward to be heard, it was moved by Councilmember Kahwaty, seconded by Councilmember Cordonnier, that the meeting be and it was closed to the public.

Poll: Ayes: Cordonnier, Kahwaty, Seber, Vancheri and Council President Sgobba
Nays: None

The Council President declared the motion passed.

CONSENT AGENDA

All items on the Consent Agenda were considered to be routine and were enacted with a single motion. Any items under REQUISITIONS carried a Treasurer’s certification as to sufficiency of funds.

REPORTS

Municipal Clerk’s Report – Month of October, 2019

MUNICIPAL CLERKS REPORT Month of October 2019		
ABC LICENSES		
OTHER LICENSES		
Business Licenses	\$7,035.00	
Pre-paid Business Licenses		
Raffle Licenses	140.00	
		\$7,175.00
REGISTRAR OF VITAL STATISTICS		
Fees & Permits	\$336.00	
Marriage Licenses-LF	\$27.00	
Marriage Licenses-NJ	\$225.00	
		\$588.00
MRNA		
Street Maps		
Zoning Maps		
Zoning Ordinances		
Document Copies		
Garage Sales	\$10.00	
Misc. Fees & Refunds:	\$1,000.00	
		\$1,010.00
TOTAL MRNA		<u>\$1,010.00</u>
TOTAL CURRENT ACCOUNT		<u>\$8,773.00</u>
TOTAL TO TREASURER		<u>\$8,773.00</u>

Municipal Clerks Dog/Cat License Report - Month of October, 2019

MUNICIPAL CLERK’S DOG/CAT LICENSE REPORT Month of October 2019 Dog Licenses issued 10/01/2019 thru 10/31/2019		
Nos. 296 to 304 = 9 Licenses		
Amount due Little Falls		\$16.20
Amount due State		\$16.80
Total Cash Received		\$78.00
Cat Licenses issued 10/01/2019 thru 10/31/2019		
Nos. 21 to 21		
Licenses Issued 1		\$8.00
Total Cash Received		
	Total to Treas.	\$86.00

MONTHLY REPORT

Municipality of Township of Little Falls
Office of the Tax Collector
Township of Little Falls Current Account, Lakeland Bank
Revenues Collector for the Month of October 2019

Categories 01-	October 1-October 31, 2019	2019 Year to Date
2019 Taxes	\$3,905,221.99	\$39,273,211.51
2018, 2017, 2016 Taxes	44,005.63	390,706.08
Prepaid 2020	75,582.63	96,909.09
Interest	12,732.67	76,121.80
Township Tax Title Lien	0.00	106,013.29
Cost of Tax Sale	680.21	1,603.33
Duplicate Tax Bills	20.00	130.00
Insufficient Check Fee	20.00	440.00
Municipal Copy Fee	0.10	0.40
6% Penalty Fee	0.00	4,067.16
GRAND TOTALS	\$4,038,263.23	\$39,949,202.66

Meeting of November 18, 2019

Delinquent 2016 Taxes \$892,492.19 (inc. 6% YE-PE/PI)
 Delinquent 2018 Taxes 0.00 (3) Omitted/Added Assessments due 11/1/19.
 Delinquent 2019 Taxes 378,110.45
Total Delinquent Taxes \$1,270,602.64

2019 Refunds this month = -\$32,368.62
2019 Year to date refunds = -\$54,915.55
Breakdown of refunds for years 2014-2019 completed in 2019(see attached).

REFUNDS IN THE YEAR 2019

Months	2014 STCJ	2015 STCJ	2016 STCJ	2017 STCJ	2018 STCJ	2019 STCJ	2018 Regular	2019 Regular	2019 Senior /Vet/W	Exempt 2019	Total by Months
January	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$864.19	\$0.00	\$0.00	\$0.00	\$864.19
February	\$0.00	\$0.00	\$3,767.05	\$4,608.49	\$2,085.60	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	10,461.14
March	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,014.41	\$750.00	\$0.00	\$2,764.41
April	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
May	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,332.09	\$0.00	\$0.00	\$10,332.09
June	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,014.41	\$0.00	\$0.00	\$2,014.41
July	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,807.31	\$0.00	\$0.00	\$5,807.31
August	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$12,200.40	\$0.00	\$0.00	\$12,200.40
September	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
October	\$0.00	\$0.00	\$0.00	\$9,767.34	\$14,498.08	\$22,546.93	\$0.00	\$0.00	\$0.00	\$0.00	\$46,812.35
Totals	\$0.00	\$0.00	\$3,767.05	\$14,375.83	\$16,583.68	\$22,546.93	\$864.19	\$32,368.62	\$750.00	\$0.00	\$91,256.30

Note: The above figures represent the months that the Tax Collector did the adjustments in the computer; the Resolution(s) may have been adopted in the next month. STCJ = State Tax Court Judgments. CBJ= County Board Judgments.

Municipality of Township of Little Falls
 Office of the Tax Collector
 Township of Little Falls Tax Collector Trust 1 (Lien Monies). Lakeland Bank
 Revenues for the Month of October 2019

	2019 Deposit	2019 Year-to-Date
January 2019	\$ 0.00	\$ 0.00
February 2019	\$236,465.84	236,465.84
March 2019	\$ 49,655.88	286,121.72
April 2019	\$ 20,095.62	306,217.34
May 2019	\$ 0.00	306,217.34
June 2019	\$ 0.00	306,217.34
July 2019	\$ 0.00	306,217.34
August 2019	\$ 0.00	306,217.34
September 2019	\$ 0.00	306,217.34
October 2019	\$ 0.00	306,217.34
Total Collected as of October 31, 2019		\$306,217.34

Municipality of Township of Little Falls
 Office of the Tax Collector
 Township of Little Falls Tax Collector Trust 2 (Lien Premium Monies). Lakeland Bank
 Revenues for the Month of October 2019

	Liens with Premiums Redeemed/ (-)	Bal./Dep. (+)
Balance Brought Forward (January 1, 2019)		\$235,800.00
January 2019	\$ 0.00	0.00
February 2019	-14,000.00	221,800.00
March 2019	-60,500.00	161,300.00
April 2019	0.00	0.00
May 2019	0.00	0.00
June 2019	0.00	0.00
July 2019	0.00	0.00
August 2019	0.00	0.00
September 2019	0.00	0.00
October 2019	75,400.00	\$236,700.00
Ending Balance as of October 31, 2019		\$236,700.00

Actual Balance @ \$213,500.00; township keeps these premiums:
 Transfer out - \$8,100.00 (186/27 foreclosed)
 Transfer out- \$15,100.00 (164/15.01 redemption not within five years).

Meeting of November 18, 2019

Recreation Report – Month of October, 2019

Recreation Center		10/1-10/6			10/7-10/13			10/14-10/20			10/21-10/27			10/28-10/31		
Program	Facility	# Classes	Hrs	Particip	# Classes	Hrs	Particip	# Classes	Hrs	Particip	# Classes	Hrs	Particip	# Classes	Hrs	Particip
Pickleball Open Court	Gym	1	2	10	1	2	10	Closed	Closed	Closed	1	2	10	1	2	10
LFFPA Cheer	Gym	2	6	80	2	6	80	2	6	165	2	6	133	2	6	35
Zumba Tone	Multi	3	3	44	3	3	30	2	2	27	3	3	34	2	2	36
Zumba Gold	Gym	2	2	46	2	2	52	2	2	48	2	2	52	2	2	20
Tai Chi	Gym	1	1	10	1	1	10	1	1	8	1	1	10	1	1	29
QiGong	Gym	2	2	26	2	2	29	2	2	24	2	2	24	2	2	16
Yoga	Multi	2	2	12	2	2	13	2	2	14	2	2	13	2	2	7
Chair Yoga	Gym	1	1	6	1	1	8	1	1	7	1	1	10	Cancel	Cancel	Cancel
Fencing	Gym	2	4	19	2	4	19	2	6	18	2	4	20	2	2	4
Tiger Basketball	Gym	2	7	15	2	7	40	2	7	45	2	7	40	*	*	*
LFAC Soccer	All fields	*	*	452	*	*	242	*	*	305	*	*	200	*	*	150
LFFPA	All fields	*	*	71	*	*	142	*	*	217	*	*	251	*	*	71
Fit 4 U	Duva	1	1	16	1	1	8	1	1	7	1	1	10	Cancel	Cancel	Cancel
Karate	Gym	2	2	10	2	2	7	2	2	8	2	2	12	2	2	10
Travel Basketball Workouts	Gym	1	1	10	1	1	10	Closed	Closed	Closed	1	1	8	1	1	8
Travel Basketball Tryouts	Gym	*	*	*	1	3	15	1	3	30	1	2	20	*	*	*
Body Dynamics	Upstairs	1	1	1	1	1	2	1	1	1	1	2	1	1	1	1
NJ Basketball	Gym	2	2	16	Cancel	Cancel	Cancel	2	2	16	2	2	13	2	2	16
Mens Open Gym	Gym	1	2	5	1	2	5	1	2	10	1	2	5	Cancel	Cancel	Cancel
Girl Scouts	Gym	1	2	20	*	*	*	*	*	*	*	*	*	*	*	*
Youth Tennis	Courts	1	2	25	1	2	25	1	2	26	1	2	26	1	2	26
Lady Hornets Softball	Duva Small	1	2	20	1	2	20	*	*	*	*	*	*	*	*	*
School #1 Rocket Launch	Fields	1	1	44	1	1	44	*	*	*	*	*	*	*	*	*
Weekly Totals		30	46	958	28	45	811	25	42	976	28	44	892	21	27	439

Halloween Bash – 125 People

Monthly Totals			
Program	# of Classes	Hours	Participants
Pickleball Open Court	4	8	40
LFFPA Cheer	10	30	493
Zumba Tone	13	13	171
Zumba Gold	10	10	218
Tai Chi	5	5	67
QiGong	10	10	119
Yoga	10	10	59
Chair Yoga	4	3	31
Fencing	10	20	80
Tiger Basketball	8	28	140
LFAC Soccer	*	*	1,349
LFFPA	*	*	752
Fit 4 U	4	4	41
Karate	10	10	47
Travel Basketball Workouts	4	4	36
Travel Basketball Tryouts	3	8	65
Body Dynamics	5	6	6
NJ Basketball	8	8	61
Mens Open Gym	4	8	25
Girl Scouts	1	2	20
Youth Tennis	5	10	128
Lady Hornets Softball	2	4	40
School #1 Rocket Launch	2	2	88
Totals	132	203	4,076

Civic Center Report – Month of October, 2019

Month of Septmeber			
Meeting Group	# of Meetings	Hours	Participants
LFAC	2	6	75
Stamp Club	2	4	24
Sr. Advisory Board	1	1.5	12
LFFPA	1	2	15
Senior Lunch & Learn	1	3	40
Historical Society	*	Open on their own	*
Tulip Gardens Meeting	2	4	40
OEM	1	2	20
Jolly Seniors	4	26	150
Golden Agers	4	26	170
School #1 Fashion Show Meeting	1	2	20
Flu Clinic	1	1.5	20
Board Of Elections	1	3.5	20
Harvest Moon Dance	1	2	100
Travel Baseball Meeting	1	2	15
Boy Scout Pancake Breakfast	1	5	150
Totals	24	90.5	871

Meeting of November 18, 2019

Police Department Report - Month of October, 2019

PATROL DIVISION MONTHLY REPORT – October, 2019

This agency handled **25,354** details between January 1, 2019 and October 31, 2019.

This agency completed **5,365** reports between January 1, 2019 and October 31, 2019.

This agency had **XXXXXX** inbound telephone calls and **XXXXXX** outbound calls during the month of October, 2019.

This agency received **574** 911 calls during the month of October, 2019.

The Little Falls Police Department handled **2,539** details and wrote **533** Operation/Investigation reports between October 1, 2019 and October 31, 2019.

The patrol division patrolled **12,079** miles during the month of October, 2019.

Calls for Service

Call Type	Total
Medical emergency	44
Fire Department incident	4
Narcan deployment	1
Burglar alarms/false	23
Burglar alarms/valid	15
Domestic violence incidents	5
Burglary	1
Criminal mischief	6
Theft	3
Suspicious person/vehicle/incident	22
General investigation	27
Noise complaint	1
All others not listed	382

Traffic Summary

Crashes	Total
Motor vehicle crashes	97
Motor vehicle crash injuries	21
Motor vehicle crash fatalities	0
Enforcement	Total
Motor vehicle stops	437
Speeding summonses	26
DWI summonses	6
Driving while suspended summonses	16
Uninsured vehicle summonses	8
Moving violations	232
Parking violations	18
Total summonses issued	250

Arrest Summary

Total Arrests - 35

Type of Arrest	Total
CDS	8
DWI	4
Warrant	13
Domestic Violence	6
Theft	2
All others	2

Directed Patrol Summary

Detail Type	Total
School arrival	58
School dismissal	50
School walk through	45
Radar post	118
Park check	136
Vacant house check	2
Extra attention check	10
DWI/Aggressive driving patrol	2
Foot patrol	26

Patrol Division Time & Attendance

Type of Hours	Total
Vacation	94.25
Holiday	152
Compensatory	145.75
Sick	133
Personal time	68
Credit time	58
Administrative	0
PBA day	88
Schedule transition	12
Bereavement	0
Overtime due to Training	0
Overtime hours to maintain minimum staffing level	62
Overtime due to incident/weather/other event	88*

7 out of a total of 62 shifts during the month of October were below minimum staffing.

Patrol staffing level during month: 3.99

Major incident/Notable achievement

- October 6, 2019 – Little Falls Township 5K run/Halloween patrols

Meeting of November 18, 2019

COMMUNITY POLICING

Detail Type	Total
Cell block inspection	19
School arrivals	18
School dismissals	10
School walk thru	19
Vacant house checks	3
Child car seat installations	0
Headquarters safety inspections	0
Project medicine box emptied	1 (42 lbs)
Trips to Covanta for prescription drug destruction	0
Community function appearances	3
School function appearances	1

Special projects/details

10/2 PVHS coverage 10/4 Picked up large quantity of toys in Fairfield for Toys for Tots 10/6 Assisted with traffic at 5K run 10/11 Attended Vape seminar at William Paterson University 10/18 Provided escort for School #1 students to Morris canal 10/18 Interviewed by School #1 media students about Vaping 10/21 Participated in active shooter drill at School #3 10/22 Arranged guest speaker and mobile drop box event at civic center for seniors 10/23 Participated in active shooter drill at School #1 10/25 Participated in active shooter drill at School #2 10/30 Attended Red Ribbon ceremony at School #1 10/31 Participated in Halloween event at the Civic center The 2019 Toys for Tots program collection began on 10/21 and will end on 12/12. I have been in contact with School #1 and will be working with the students to be part of this year's campaign.

TRAFFIC DIVISION

Detail Type	Total
Traffic details	9
Radar posts	3
Crashes investigated	4
Speedometer calibrations	0
Alcotest maintenance assignments	1
Traffic meetings attended	3
Traffic complaints received	4
Road job safety checks	2
Assisted patrol	12
Enforcement	Total
Motor vehicle stops	19
Moving summonses	20
Parking summonses	7
Total summonses issued	27

Special projects/details

International Walk & Bike to School Day – 10/2/2019 Traffic studies done on : DeYoung Drive – 10/2-10/3 Stevens/Walnut Street – 10/8 Jacobus Avenue – 10/8 Van Pelt Place – 10/11 First Avenue/Wilmore Road – 10/11 Notchcroft Drive – 10/8 Attended (2) days Taser operator training

Investigative Division Monthly Division Report

Month: October, 2019

Case Management

7 Cases were assigned during the month of October, currently 7 of 7 remain open/active. 5 cases were closed from the previous months. 5 cases remain open/inactive, until further information is gained.

Off-Hour Call-outs

0 incident required a detective to respond during off hours, for the month of October.

Monthly Staffing

Hours Off 96 Overtime Hours 12.5 Division Strength 2.6

Vehicles

D-1 (GMC Envoy): Mileage 111,314 Repairs Needed _____
 D-2 (Chevy Tahoe) Mileage = _____ Repairs Needed _____
 D-3 (Ford Explorer) Mileage _____ Repairs Needed _____
 Undercover vehicles, repairs needed _____

Complaints Issued

2 Criminal complaints (Warrants/Summonses) was signed by the investigative division during the month of October.

Narcotics

0 arrests were made by the investigative division for drug related offenses. There is 1 open/active drug investigations, during the month of October.

0 Confidential Informants were registered.

1 Controlled buys were made.

42 pounds of prescription medication were deposited in the Prescription Drug Box. 0 trips were made to Cavanta Essex Co. in Newark for disposal, during the month of October.

Meeting of November 18, 2019

Grand Jury/Superior Court Appearances

Detectives were required to appear in Superior court or Grand Jury for 1 cases during the month of October.

Search Warrants

0 Search Warrants and 0 Communication Data Warrants (CDW's) were executed during the month of October.

Internal Affairs

2 Internal Affairs complaint was indexed during the month of October. 2 Internal Affairs complaints were investigated and closed. 2 cases remain open and under investigation. 0 cases resulted in disciplinary action, requiring a suspension of ten (10) or more days.

Background Investigations

The investigative division conducted 0 Police Applicant investigations, 0 Dispatcher Applicant investigation and 1 Crossing Guard Applicant investigations in the month of October.

Megan's Law Restrictions

There were 0 New Registrations, 0 re-registrations and address verifications. 0 moved out of our jurisdiction during the month of October. There are currently 10 registered Sex Offenders residing in the Township.

Property and Evidence

During the month of October, 8 pieces of Property were entered into the Beast Evidence System and secured. (includes found property, recovered stolen property and items left for safekeeping)

- 1 Firearms/weapons were entered into the Beast Evidence System and secured.
- 18 pieces of Evidence were entered into the Beast Evidence System and secured.
 - 8 pieces of Drug Evidence were transported to the N.J. State Police Lab.
 - 0 piece of Forensic Evidence were transported to the N.J. State Police Labs at Hamilton or Holmdel, N.J.
- 0 Drug Screens were transported to the N.J. State Medical Examiner's Office.
- \$0 Dollars in seized currency were turned over to the Passaic County Prosecutor's Office for forfeiture proceedings.

Notable Cases

Case Number	Charges	Detective/s Assigned	Length of Investigation

Notes

Two narcotics investigations continued through October with one controlled buy in conjunction with a Parsippany case which began in Little Falls. The Little Falls narcotics case that began in August with the DEA was closed on 10/31/19 due to the subjects moving out of town.

SUPPORT SERVICES DIVISION – Administrative Monthly Report – OCTOBER, 2019

RECORDS BUREAU

Discovery and OPRA

14 Discovery Cases involving Digital (Audio/Video) files were processed and uploaded to Dropbox for defense attorneys, the public defender and prosecutors during the month of *October*.

18 OPRA requests were processed for the month of *October*.

512 Pages of reports were facilitated and forwarded to the Township Clerk's Office for OPRA requests during the month of *October*.

\$536.45 was collected by the Records Bureau during the month of *October*.

Discover \$1.45/Firearms \$70.00/Accidents \$465.00/Fingerprints \$0/Solicitor \$0

4 Expungement Orders were received and processed for the month of *October*.

Firearms

10 Applications for Firearms Permits/ID cards were received from residents during the month of *October*.

12 Firearms Purchaser Permits and 7 Firearm ID cards were prepared, finalized, and provided to residents during the month of *October*.

Background Investigations

Firearms – 9 firearms background investigations/permits were processed during the month of *October*.

Permit to Carry – 0 permit to carry applications were completed during the month of *October*.

Solicitor(s)- 0 solicitor's permit backgrounds were processed during the month of *October*.

TRAINING

Outside Training

Taser Operator (2-Day) – D/Cpl. Macaluso, Cpl. Moncato, Ptl. Hoyt, Ptl. Racanelli

Domestic Violence Update /ERPO (1-Day)- Chief Post, Lt. Minella, Lt. Prall

Departmental Training

None during the month of *October*

Online Training

Power DMS:

- Training courses **scheduled and/or in progress:** 2019 Legal Updates, Domestic Violence
- Training courses **completed:** Use of Force (Fall)

NJ Learn Training:

- None currently.
- **Other:**
- None currently.

Field Training

- Officers Deluccia and Sayad completed five weeks of their field training program during the month of *October*.

DISPATCHER TIME OFF AND COVERAGE

Dispatcher Time Off

COMP – 14 Hours HOL – 60 Hours VAC – 120 Hours PER – 0 Hours
 C/T – 11.5 Hours SICK – 24 Hours FML - 0 Hours

Dispatcher Coverage – Overtime

Part-time Dispatcher Hours Worked – 136 hours Full-time Dispatcher OT Comp – 8 hours
 Dispatch OT Covered by Patrol – 18.5 hours Full-time Dispatcher OT CASH – 51 hours
 Sworn Dispatch Coverage OT – 16 hours

Meeting of November 18, 2019

FLEET MANAGEMENT

Date	Unit	Mileage	Maintenance/ Complaint	Repair	Location	Invoice	Cost	BD#	OOS	BIS	DIS
10/1/19	814	52416	Oil Service	Oil Service	DPW	N/A	\$0.00	732	10/5	10/5	1
10/1/19	C-1	102530	R/F Head light out	Repaired plug	DPW	N/A	\$0.00	741	10/6	10/6	1
10/2/19	814	51404	L/F Slow leak	Repaired	DPW	N/A	\$0.00	751	10/2	10/2	1
10/2/19	811		Drivers Seat Tear	Repaired	Falls Auto	191449	\$0.00	720	10/2	10/2	0
10/3/19	811		Oil Service	Oil Service	DPW	N/A	\$0.00	716	10/3	10/3	1
10/25/19	811	40345	Dead Battery	Replaced Battery	DPW	N/A	\$0.00	820	10/28	10/28	1
10/25/19	811	40345	Battery	Battery	Roberts	6E+06	\$303.25	S/C	10/28	10/28	0
10/28/19	817	39125	Front Tires Worn	Tires ordered			\$0.00				0
10/28/19	814	52199	LF Tire slow leak	Replaced	DPW	N/A	\$0.00	716	10/28	10/29	2
10/28/19	814	52199	Oil Service	Oil Service	DPW	N/A	\$0.00	S/C	10/28	10/29	0
10/28/19	810	3307	Alley Lights/E-ticket	Repaired	Atlantic	N/A	WARRANTY	741	10/28	10/29	1
10/28/19	810	3307	Oil Service	Oil Service	DPW	N/A	\$0.00	741	10/28	10/29	0
10/29/19	818	56925	Turning Noise LF		DPW		\$0.00				
Total							\$303.25				8

PATROL DIVISION MONTHLY MILEAGE REPORT
October, 2019

UNIT	STARTING MILEAGE	ENDING MILEAGE	TOTAL
800	6319	6911	592
810	2365	3522	1157
811	38865	40892	2027
812	2498	4063	1565
813	22610	22610	0
814	51332	52459	1127
815	25551	27567	2016
816	50955	51949	994
817	37688	39250	1562
818	56051	57090	1039
TOTAL MILEAGE			12079

Construction Report – Month- October, 2019

Uniform Construction Code

Permits Issued – 49
 Inspections - 266
 Total Value of Construction - \$819,478
 Certificate of Occupancy - \$1252.00
 Permit Fees Collected - \$25,213.00
 Permit Fees Waived - \$183.00
 Total Fees Collected - \$26,465.00

Zoning

Fence Permits – \$100.00
 Zoning Fees – \$470.00
 Total Fees Collected - \$570.00

Property Maintenance

Certificates of Compliance Fees – \$1,530.00
 Inspections – 22
 Complaints Inspections– 5
 Violations Issued - 1
 Roll-off permits – \$150.00
 Total Fees Collected - \$1,680.00

Monthly Revenue \$28,715.00

YTD Revenue \$341,135.50

APPLICATIONS

RAFFLE, THE DIANE D’APOLITO-MAY “BEYOND THE RAINBOW” CHARITABLE FOUNDATION, OFF-PREMISE 50/50, 03/28/20, 7PM – 11PM, 215 ROUTE 23

RAFFLE, THE DIANE D’APOLITO-MAY “BEYOND THE RAINBOW” CHARITABLE FOUNDATION, TRICKY TRAY, 03/28/20, 7PM – 11PM, 215 ROUTE 23

NJ STATE FIREMEN’S ASSOCIATION, RAPHAEL NUZZO, OAK TREE LANE, LITTLE FALLS, LITTLE FALLS FIRE DEPARTMENT

CORRESPONDENCE

REQUEST FROM SINGAC VOLUNTEER FIRE COMPANY NO. 3 FOR PERMISSION TO HOLD A BOOT DRIVE ON FRIDAY, NOVEMBER 29, 2019 AND SATURDAY, NOVEMBER 30, 2019 FROM 9:00 A.M. TO 6:00 P.M. AT THE INTERSECTION OF ROUTE 23 AND MAIN STREET, WITH RAIN DATES OF SATURDAY, DECEMBER 7, 2019 AND SUNDAY, DECEMBER 8, 2019.

Meeting of November 18, 2019

RESOLUTIONS

Refund of Tax Overpayments in the Years 2017, 2018, & 2019 on Several Properties

RESOLUTION [A] 19-11-18 - #1

WHEREAS, the following property in the Township of Little Falls, New Jersey has overpaid real estate taxes in the Years 2017, 2018; and 2019 due to State Tax Court Judgements; and

WHEREAS, the Judgements were entered on 10/15/2019; and Stipulations of Settlement states no interest is to be paid on the refunds if taxpayer receives the refunds in a “timely manner” and

WHEREAS, the Tax Collector is requesting that the Township Council direct the Treasurer to refund said amounts overpaid listed below;

NOW, THEREFORE BE IT RESOLVED, by the Township Council of the Township of Little Falls, County of Passaic, State of New Jersey that the following listed tax refunds be made by the Township Treasurer:

Tax Year & Qtr.	Block Lot	Taxpayer/ Location	Payee	Reason	Amount
2017/ 3&4	89/6	North Jersey District Water Supply Comm/ 115 Paterson Av	North Jersey District Water Supply Comm Ted Del Guercio, III, Esq. McManimon, Scotland & Baumann, LLC 75 Livingston Av, 2nd Fl Roseland, NJ 07068	OP/ STCJ	\$ 9,767.34
2018/ 3&4	89/6	North Jersey District Water Supply Comm/ 115 Paterson Av	North Jersey District Water Supply Comm Ted Del Guercio, III, Esq. McManimon, Scotland & Baumann, LLC 75 Livingston Av, 2nd Fl Roseland, NJ 07068	OP/ STCJ	14,498.08
2019/ 2, 3&4	89/6	North Jersey District Water Supply Comm/ 115 Paterson Av	North Jersey District Water Supply Comm Ted Del Guercio, III, Esq. McManimon, Scotland & Baumann, LLC 75 Livingston Av, 2nd Fl Roseland, NJ 07068	OP/ STCJ	22,546.93
Total Refunds					\$46,812.35

Budget Transfers

RESOLUTION [B] 19-11-18 - #2

WHEREAS, Title 40:4-58 of the New Jersey Statutes provides that should it become necessary, during the last two months of the fiscal year to expend for any of the purposes specified in the budget an amount in excess of the respective sums appropriated therefore and there shall be an excess in any appropriation over and above the amount claimed to be necessary to fulfill the purpose of such appropriation, the Governing Body may by resolution setting forth the facts (adopted by not less than 2/3 vote of the full membership thereof), transfer the amount of such excess of those appropriations deemed to be insufficient.

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Township of Little Falls, not less than 2/3 of the members thereof affirmatively concurring, that the Treasurer be and is authorized to make the attached transfers in the 2019 Budget Appropriations.

Award of Contract for Elevator Inspection Services

RESOLUTION [C] 19-11-18 - #3

RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF LITTLE FALLS, COUNTY OF PASSAIC, STATE OF NEW JERSEY AUTHORIZING THE AWARD OF A CONTRACT FOR PRIVATE ON-SITE ELEVATOR INSPECTION SERVICES TO MUNICIPAL INSPECTION, INC.

WHEREAS, Municipal Inspection, Inc. provides private on-site elevator inspection and plan review agency services for the Township of Little Falls, as authorized by the New Jersey Department of Community Affairs and in accordance with the elevator safety sub-code N.J.A.C 5:23-12 and local requirements; and

WHEREAS, it is necessary to renew the contract with Municipal Inspection, Inc. to continue these services; and

WHEREAS, the Township desires to award a one-year contract to Municipal Inspection, Inc. in accordance with the Fee Schedule provided, which indicates that the Township will collect An administration fee of the fees collected by Municipal Inspection, Inc.; and

NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF LITTLE FALLS, PASSAIC COUNTY, NEW JERSEY, the Council hereby authorizes the award of a one-year contract to Municipal Inspection, Inc. for Private On-Site Elevator Inspection and Plan Review Agency Services.

Interlocal Agreement for Maintenance and Repair of Military Vehicles

RESOLUTION [D] 19-11-18 - #4

RESOLUTION AUTHORIZING THE EXECUTION OF AN INTERLOCAL AGREEMENT FOR THE MAINTENANCE AND REPAIR OF MILITARY VEHICLES BY AND BETWEEN THE TOWNSHIP OF LITTLE FALLS AND THE BOROUGH OF PARAMUS

WHEREAS, the Township of Little Falls and the Borough of Paramus seek to enter into an Interlocal Agreement wherein the Borough of Paramus will provide labor and maintenance services on military vehicles owned by the Township of Little Falls; and

Meeting of November 18, 2019

WHEREAS, both of the parties to such an Agreement are authorized by law to enter into an agreement with one another to provide jointly for any lawful service to and for the residents of the respective municipalities pursuant to the provisions of the "Interlocal Services Act" NJSA 40:8A-1 et seq.; and

WHEREAS, the Governing Bodies of the Township of Little Falls and the Borough of Paramus recognize that the implementation of an Interlocal Agreement to provide labor and maintenance services is in the best interest of the taxpayers of the respective municipalities.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Township of Little Falls hereby authorizes the execution of an Interlocal Services Agreement with the Borough of Paramus commencing September 1, 2019 and end on December 31, 2020.

BE IT FURTHER RESOLVED, that the cost of same shall be set forth in the agreement, which is attached hereto.

BE IT FURTHER RESOLVED, that the Mayor and Council of the Township of Little Falls hereby authorize the execution of an Interlocal Services Agreement with the Borough of Paramus, subject to the approval of the Township Attorney.

BE IT FURTHER RESOLVED, that the agreement shall take effect upon the execution of same and adoption of Resolutions by both parties as provided by law.

BE IT FURTHER RESOLVED, that a copy of the agreement be maintained on file and open to public inspections at the office of the Township Clerk.

Bill List

RESOLUTION [E] 19-11-18 - #5

BE IT RESOLVED by the Township Council of the Township of Little Falls the Council having received the Treasurer's certification of the availability of funds for payment of all bills presented, that payment of all bills approved by the Finance Committee be and is hereby authorized, subject to the availability of funds and subject to the appropriate and available appropriation in the line item.

Councilmember KAHWATY commented he had questions about the budget transfers and budget codes, which were clarified by the Business Administrator.

It was moved by Councilmember Cordonnier, seconded by Councilmember Seber, that the Consent Agenda be approved.

Poll: Ayes: Cordonnier, Kahwaty, Seber, Vancheri and Council President Sgobba
Nays: None

The Council President declared the motion passed.

REGULAR AGENDA

NEW BUSINESS

Ordinance No. 1371- It was moved by Councilmember Cordonnier, seconded by Councilmember Vancheri, that the public hearing on Ordinance No. 1371, "**2019 LITTLE FALLS SALARY ORDINANCE**," be and it was opened.

Poll: Ayes: Kahwaty, Seber, Vancheri, and Council President Sgobba
Nays: None

The Council President declared the motion passed.

No one having come forward to be heard, it was moved by Councilmember Cordonnier, seconded by Councilmember Kahwaty, that the public hearing on Ordinance No. 1371 be and it was closed.

Poll: Ayes: Kahwaty, Seber, Vancheri, and Council President Sgobba
Nays: None

The Council President declared the motion passed.

It was moved by Councilmember Cordonnier, seconded by Councilmember Kahwaty, that the Ordinance No. 1371 be and it was adopted.

Poll: Ayes: Kahwaty, Seber, Vancheri, and Council President Sgobba
Nays: None

The Council President declared the motion passed.

Ordinance No. 1372- It was moved by Councilmember Cordonnier, seconded by Councilmember Vancheri, that the public hearing on Ordinance No. 1372, "**ORDINANCE AMENDING THE TOWNSHIP CODE OF LITTLE FALLS BY REPEALING, IN ITS ENTIRETY, CHAPTER 164 ENTITLED PROPERTY PENDING FORECLOSURE, REGISTRATION AND MAINTENANCE, AND REPLACING CHAPTER 164 WITH REGISTRATION AND FORECLOSURE MORTGAGES AND VACANT PROPERTY**," be and it was opened.

Poll: Ayes: Kahwaty, Seber, Vancheri, and Council President Sgobba
Nays: None

The Council President declared the motion passed.

No one having come forward to be heard, it was moved by Councilmember Cordonnier, seconded by Councilmember Vancheri, that the public hearing on Ordinance No. 1372 be and it was closed.

Poll: Ayes: Kahwaty, Seber, Vancheri, and Council President Sgobba
Nays: None

The Council President declared the motion passed.

It was moved by Councilmember Cordonnier, seconded by Councilmember Kahwaty, that the Ordinance No. 1372 be and it was adopted.

Poll: Ayes: Kahwaty, Seber, Vancheri, and Council President Sgobba
Nays: None

The Council President declared the motion passed.

Meeting of November 18, 2019

Ordinance No. 1373- It was moved by Councilmember Cordonnier, seconded by Councilmember Vancheri, that the public hearing on Ordinance No. 1373, **“ORDINANCE OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF LITTLE FALLS, IN THE COUNTY OF PASSAIC, STATE OF NEW JERSEY, AMENDING CHAPTER 126, LITTERING ,”** be and it was opened.

Poll: Ayes: Kahwaty, Seber, Vancheri, and Council President Sgobba
Nays: None

The Council President declared the motion passed.

No one having come forward to be heard, it was moved by Councilmember Cordonnier, seconded by Councilmember Kahwaty, that the public hearing on Ordinance No. 1373 be and it was closed.

Poll: Ayes: Kahwaty, Seber, Vancheri, and Council President Sgobba
Nays: None

The Council President declared the motion passed.

It was moved by Councilmember Cordonnier, seconded by Councilmember Vancheri, that the Ordinance No. 1373 be and it was adopted.

Poll: Ayes: Kahwaty, Seber, Vancheri, and Council President Sgobba
Nays: None

The Council President declared the motion passed.

Ordinance No.1376- It was moved by Councilmember Cordonnier, seconded by Councilmember Vancheri, that there be introduced and the meeting of December 16, 2019 set as the date for the public hearing of the following:

ORDINANCE NO. 1376
AN AMENDING ORDINANCE OF THE TOWNSHIP OF LITTLE FALLS IN THE COUNTY OF PASSAIC, STATE OF NEW JERSEY, ENTITLED CHAPTER 3 ADMINISTRATION OF GOVERNMENT IN THE CODE OF THE TOWNSHIP OF LITTLE FALLS.

WHEREAS, Chapter 3 Entitled Administration of Government the Township establishes the structure of the Township’s government and the Township Council wishes to amend and supplement Chapter 3 of the Little Falls Code; and

WHEREAS, the Township Council has determined that the structure of the Local Government will be better served by making the following amendments; and

WHEREAS, the Township Council recognizes that efficient government practices need to be amended from time to time to meet the needs of the Taxpayers and Residents; and

WHEREAS, it is in the best interest of the Township of Little Falls that the present Township Code Chapter 3 entitled Administration of Government be amended as set forth herein;

NOW, THEREFORE BE IT ORDAINED by the Township Council of the Township of Little Falls in the County of Passaic and the State of New Jersey as follows:

The Code of the Township of Little Falls Chapter 3 Entitled Administration of Government be and is hereby amended as follows:

§ 3-2.9 Administrative organization generally.

The administrative functions, powers and duties of the Township are allocated and assigned among and within departments and offices established/constituted by this code as follows:

A. Departments.

(1) Department of Finance.

(2) ~~Department of Police.~~ Removing Department of Public Works and replacing it with Department of Police

(3) Department of Administration.

B. Separate offices, boards and commissions.

(1) Municipal Clerk.

(2) Municipal Court.

(3) Tax Assessor.

(4) Planning Board.

(5) Board of Health.

(6) Shade Tree Commission.

(7) Environmental Commission.

(8) Public Library.

(9) Library Board of Trustees.

(10) Local Assistance Board.

(11) Municipal Alliance on Alcoholism and Drug Abuse.

(12) Municipal Ethics Board.

(13) Emergency Management Council.

(14) Rent Leveling Board.

(15) Historic Preservation Commission.

§ 3-2.10 Department heads generally.

Department heads shall be appointed and removed as provided by the Charter and shall serve full time, except as otherwise provided herein. Under the supervision of the Mayor and subject to the Charter and this code, each department head shall:

A. With the approval of the Mayor, appoint subordinate officers and employees within the department and may, with the approval of the Mayor, remove such officers and employees.

B. Direct and supervise the work of the department and its employees through the divisions established by the code.

C. Assign functions, powers and duties to subordinate officers and employees within the department and modify such assignments as need appears.

D. Delegate to division heads such of his powers as he may deem necessary for efficient administration.

E. Report at least annually to the Mayor and Council, in such form as shall be approved by the Business Administrator, on the work of the department during the preceding year.

E. There is hereby established the right of the majority and the minority of the Township Council to individually request resolutions, ordinances and any other data, when information that he/she may need in the performance of their duty, from the Township Attorney, Township Engineer and the Municipal Registered Accountant.

§ 3-6.8 Rent Control Leveling Board Attorney.

[Amended 5-7-2012 by Ord. No. 1154]

When the Township is required to obtain the services of an attorney for rent leveling purposes under the provisions of Chapter 178 of the Code of the Township of Little Falls the Township Attorney will provide services as required.

A. Position created. The position of Rent Leveling Board Attorney is hereby created.

Meeting of November 18, 2019

B. Appointment. A Rent Leveling Board Attorney may be appointed by the Mayor for a term ending the 31st day of December next following his appointment.

C. Qualifications. The Rent Leveling Board Attorney shall be an attorney-at-law duly admitted to practice in the State of New Jersey.

D. Compensation. The Rent Leveling Board Attorney shall receive such compensation as shall be provided by the Council.

E. Duties. The Rent Leveling Board Attorney shall attend all meetings of the Rent Leveling Board, as required, and advise said Board on the interpretation of the Township's rent control ordinances.

§ 3-7.5 Department of Public Works.

[Amended 5-7-2012 by Ord. No. 1154]

A. Department created. There shall be a department head for the Department of Public Works appointed by the Mayor, with advice and consent of the Council, who shall possess a current and valid New Jersey Certified Public Works Manager certificate.

Division created. Within the Department of Administration, there shall be a Division of Public Works. The Superintendent of Public Works shall be the Division Head and shall serve under the direction and supervision of the Business Administrator.

B. Superintendent of Public Works.

(1) Position created. The position of Superintendent of Public Works is hereby created.

(2) Compensation. The Superintendent of Public Works shall receive as compensation such salary as is provided in the Salary Ordinance. ~~11~~

~~(1) Editor's Note: The Annual Salary Ordinance is on file in the Township municipal offices.~~

(3) Appointment. The Superintendent of Public Works shall be appointed by the Mayor and the term of his office shall be in accordance with the provisions of statute.

(4) Qualifications. The Superintendent of Public Works shall be qualified by training, experience *and shall possess a current and valid New Jersey Certified Public Works Manager certificate* and such other certifications/licenses as required by statute for the duties of his office. He may be required to hold a professional engineer's license in the State of New Jersey.

§ 3-7.7 Police Division Department

B. Department created.

Division created. Within the Department of Administration, there is hereby created a Division of Police.

C. Chief of Police.

(1) Position created. The position of Chief of Police is hereby created. The Chief of Police shall be the Department Head. head the Division of Police and serve under the direction and supervision of the Business Administrator.

(2) Compensation. The Chief of Police shall receive as compensation such salary as is provided in the Salary Ordinance. ~~12~~

(3) Appointment. The Chief of Police shall be appointed by the Mayor.

(4) Qualifications. The Chief of Police shall be qualified by training, experience and such certifications/licenses as required by statute for the duties of his office.

3-9.4 Division personnel.

In addition to the Tax Collector, the office may employ such other personnel, subject to the approval of the Mayor and Council and within the limits of available appropriations, to carry out the functions of the office.

Severability.

If any section, paragraph, subdivision, clause, sentence, phrase or provision of this ordinance is declared unconstitutional or invalid by a court of competent jurisdiction, such decision shall not affect the remaining portions of this ordinance.

Repealer and Merger.

All Township ordinances and parts or ordinances inconsistent with this ordinance are hereby repealed.

Section 7 - Effective Date.

Upon its final passage by the Township Council, approval by the Mayor, and publication as required by law This ordinance shall take effect January 1, 2020.

Poll: Ayes: Cordonnier, Kahwaty, Seber, Vancheri, and Council President Sgobba
 Nays: None

The Council President declared the motion passed.

PUBLIC COMMENT –GENERAL MATTERS

It was moved by Councilmember Kahwaty, seconded by Councilmember Vancheri, that the meeting be and it was opened to the public.

Poll: Ayes: Cordonnier, Kahwaty, Seber, Vancheri, and Council President Sgobba
 Nays: None

The Council President declared the motion passed.

Andrew Baggot, 78 Franklin Road, Denville, 105&107 Main Street, questioned the position of the podium. Council President SGOBBA responded. Mr. Baggot requested more information on the paving on Main Street to which Mayor Damiano detailed the areas included in the project. Mr. Baggot posed questions regarding the Sign Ordinance. Council President SGOBBA stated the Council will follow-up on Mr. Baggot's concerns.

Luis Fernandez, 54 Harrison Street, posed questions regarding the repaving of Main Street. Mayor Damiano explained the responsibility belongs to the utility company. Mr. Fernandez commented on the development in Nutley and Clifton. Mr. Wenzel clarified the development in Nutley and Clifton are PILOT programs. Councilmember VANCHERI commented the revenue regarding the Clifton/Nutley project are to help make up for lost taxes. Mayor Damiano provided comparative information on revenue per acre on the redevelopment projects in the Township and in Nutley/Clifton. Discussion ensued.

No one further having come forward to be heard, it was moved by Councilmember Vancheri, seconded by Councilmember Kahwaty, that the meeting be and it was closed to the public.

Poll: Ayes: Cordonnier, Kahwaty, Seber, Vancheri, and Council President Sgobba
 Nays: None

The Council President declared the motion passed.

There being no further business to come before the meeting, it was moved by Councilmember Seber, seconded by Councilmember Kahwaty, that the meeting be and it was adjourned at 7:37 p.m.

Cynthia Kraus
Municipal Clerk