

**REGULAR MEETING
OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF LITTLE FALLS
WAS HELD THIS EVENING IN THE MUNICIPAL BUILDING**

Monday, September 21, 2020

Council President Sgobba called the meeting to order at 7:00 p.m. with the following members present: Christine Hablitz, Albert Kahwaty, Tanya Seber, and Christopher Vancheri. Also present were Mayor James Damiano, Township Attorney Joseph Wenzel, Township Administrator Charles Cuccia, and Township Clerk Cynthia Kraus.

Absent: None.

Township Employees present: Police Chief Steve Post.

SALUTE TO THE FLAG

STATEMENT OF PUBLIC NOTICE: Take notice that adequate notice of this meeting has been provided in accordance with N.J.S.A. 10:4-8 and N.J.S.A. 10:4-10 as follows: A notice of the meeting was prominently posted on the bulletin board at the Municipal Building, located at 225 Main Street, Little Falls, N.J. on January 9, 2020. A copy of the notice was mailed to the North Jersey Herald and News and The Record on the same date. Additionally, a copy of the notice was filed in the office of the Township Clerk on said date. **This meeting is being conducted under the circumstances surrounding the COVID-19 health situation. No public will be allowed to attend the meeting in person. A YouTube link to view this meeting can be accessed on the Township website at www.lfnj.com. Electronic provisions have been established for the public to participate during the public comment portion of the meeting.**

ROLL CALL – Council President Sgobba, Mayor Damiano and Township Administrator Charles Cuccia were present in person. Councilmember Christine Hablitz, Councilmember Albert Kahwaty, Councilmember Tanya Seber, Councilmember Christopher Vancheri, Attorney Joseph Wenzel, Municipal Clerk Cynthia Kraus, and Police Chief Steve Post attended the meeting remotely.

APPROVAL OF MINUTES

It was moved by Councilmember Kahwaty, seconded by Councilmember Vancheri, that the Minutes of the August 24, 2020 Regular Meeting and the Minutes of the September 14, 2020 Workshop Meeting be and they were approved.

Poll: Ayes: Hablitz, Kahwaty, Seber, Vancheri, and Council President Sgobba
 Nays: None

The Council President declared the motion passed.

COUNCIL MEMBER REPORTS

Councilmember KAHWATY announced the Domestic Violence vigil will be held on October 15, 2020 at the Municipal Building. A Halloween event is being planned at Memorial Park dependent on the Governor's Executive Orders.

Councilmember VANCHERI had no report at this time.

Councilmember HABLITZ had no report at this time.

Councilmember SEBER announced Congresswoman Mikie Sherrill attended the Farmers Market on Sunday. The Market will be extended until November 1, 2020. The Township-wide yard sale will be held again next year.

REMARKS FROM THE CHAIR

MAYOR'S REPORT

Mayor Damiano provided an update on the Duva turf project. The Mayor also addressed increased truck traffic as a result of a new business in the area. A resolution has been developed and will be shared with residents of Jackson Park this Thursday. At this time, the Mayor read a Proclamation declaring September 15, 2020 through October 15, 2020 as National Hispanic Awareness Month in the Township of Little Falls. In response to Council President SGOBBA's query, Mayor Damiano responded the Township has entered into an agreement with a food vendor to provide food services for the Recreation facility.

ATTORNEY'S REPORT

Mr. Wenzel had nothing to report.

PUBLIC COMMENT – ALL MATTERS

Anyone wishing to address the Township Council may do so by sending an email to CKRAUS@LFNJ.COM. The email must provide your name and address for the record. At this time there will be a ten-minute recess, which will allow the public to send comments and questions via email. At the end of the recess, the Meeting will reconvene and all proper emails will be read into the record. The Council President will determine if a response is needed and if so, shall direct said response. Once the process is complete, we will return to the regular order of business. It was moved by Councilmember Seber, seconded by Councilmember Kahwaty, that the meeting be and it was opened to the public.

Meeting of September 21, 2020

Poll: Ayes: Hablitz, Kahwaty, Seber, Vancheri, and Council President Sgobba
 Nays: None

The Council President declared the motion passed.

At this time, Council President SGOBBA announced there will be a ten-minute recess such that questions from the public can be emailed to the Clerk. The Council recessed at 7:14 PM and returned to session at 7:24 PM.

Luis Fernandez – 54 Harrison Street, submitted comments referencing the Mayor’s Proclamation and that there are no Hispanic members of the Police Department. The Mayor indicated that there is a Hispanic police officer on our force as well as other officers that are considered minorities. The Mayor stated he will not hire officers for any one criterion except that the applicant is the best individual for the position.

As no further emails were received for comment, it was moved by Councilmember Vancheri, seconded by Councilmember Kahwaty, that the meeting be and it was closed to the public.

Poll: Ayes: Hablitz, Kahwaty, Seber, Vancheri, and Council President Sgobba
 Nays: None

The Council President declared the motion passed.

CONSENT AGENDA

All items on the Consent Agenda were considered to be routine and were enacted with a single motion. Any items under REQUISITIONS carried a Treasurer’s certification as to sufficiency of funds.

REPORTS

Municipal Clerk’s Report – Month of August 2020

MUNICIPAL CLERKS REPORT		
Month of August 2020		
ABC LICENSES		\$165.00
OTHER LICENSES		
Business Licenses	\$6,810.00	
Pre-paid Business Licenses		
Raffle Licenses		
		\$6,810.00
REGISTRAR OF VITAL STATISTICS		
Fees & Permits	\$328.00	
Marriage Licenses-LF	\$15.00	
Marriage Licenses-NJ	\$150.00	
		\$493.00
MRNA		
Street Maps		
Zoning Maps		
Zoning Ordinances		
Document Copies		
Garage Sales	\$10.00	
Misc. Fees & Refunds:	\$10.00	
		\$20.00
TOTAL MRNA		<u>\$20.00</u>
TOTAL CURRENT ACCOUNT		<u>\$7,488.00</u>
TOTAL TO TREASURER		<u>\$7,488.00</u>

Municipal Clerks Dog/Cat License Report - Month of August 2020

MUNICIPAL CLERK’S DOG/CAT LICENSE REPORT		
Month of August 2020		
Dog Licenses issued 08/01/2020 thru 08/31/2020		
Nos. 34 to 48 =15 Licenses		
Amount due Little Falls		\$102.00
Amount due State		\$21.00
Total Cash Received		\$123.00
Cat Licenses issued 08/01/2020 thru 08/31/2020		
Nos.0 to 0		
Licenses Issued 0		
Total Cash Received		0.00
Total to Treas.		<u>\$123.00</u>

Tax Collector’s Report – Month of July, 2020

MONTHLY REPORT

Municipality of Township of Little Falls
 Office of the Tax Collector
 Township of Little Falls Current Account, Lakeland Bank Revenues
 Revenues Collector for the Month of July, 2020

Categories 01-	July 1- 31, 2020	2020 Year to Date
2020 Taxes	\$3,829,838.24	\$27,171,068.27
2019, 2016 Taxes	32,664.78	228,768.66
Interest	10,773.49	40,877.37
Township Tax Title Lien	0.00	111,394.18
Township Tax Title Lien Int.	0.00	37,255.02
Duplicate Tax Bills	0.00	135.00
Insufficient Check Fee	20.00	100.00
Misc Line Item Fee	50.00	50.00
6% Penalty Fee	0.00	1,228.09
GRAND TOTALS	\$3,873,346.51	\$27,590,876.59

Meeting of September 21, 2020

Delinquent 2016 Taxes \$892,492.19 (inc. 6% ye-pe+int)
 Delinquent 2019 Taxes 117,627.43 (Subject to tax sale this year/+int.)
 Delinquent 2020 Taxes 266,414.08 (+int).
Total Delinquent Taxes \$1,276,533.70
 2020 Refunds this month = -\$0.00
 2020 Year to date refunds = -\$29,478.44
Breakdown of refunds for years 2015-2020 completed in 2020(see attached).

REFUNDS IN THE YEAR 2020

Months	2015 STCJ	2016 STCJ	2017 STCJ	2018 STCJ	2019 STCJ	2020 CBJ	2019 Regular	2020 Regular	2020 Senior /Disabled	Exempt 2020	Total by Months
January	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,005.54	\$0.00	\$0.00	\$0.00	\$1,005.54
February	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,745.75	0.00	0.00	3,745.75
March	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
April	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
May	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
June	0.00	0.00	0.00	0.00	0.00	0.00	0.00	25,732.69	0.00	0.00	25,732.69
July	0.00	1,805.29	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,805.29
Totals	\$0.00	\$1,805.29	\$0.00	\$0.00	\$0.00	\$0.00	\$1,005.54	\$29,478.44	\$0.00	\$0.00	\$32,289.27

Note: The above figures represent the months that the Tax Collector did the adjustments in the computer; the Resolution(s) may have been adopted in the next month.
 STCJ = State Tax Court Judgments. CBJ= County Board Judgments.

Municipality of Township of Little Falls
 Office of the Tax Collector
 Township of Little Falls Tax Collector Trust 1 (Lien Monies), Lakeland Bank
 Revenues for the Month of July 2020

	2020 Deposit	2020 Year-to-Date
January 2020	\$ 57,676.70	\$ 57,676.70
February 2020	0.00	57,676.70
March 2020	0.00	57,676.70
April 2020	0.00	57,676.70
May 2020	103,238.51	160,915.21
June 2020	0.00	160,915.21
July 2020	0.00	160,915.21
Total Collected as of July 31, 2020		\$160,915.21

Municipality of Township of Little Falls
 Office of the Tax Collector
 Township of Little Falls Tax Collector Trust 2 (Lien Premium Monies), Lakeland Bank
 Revenues for the Month of July 2020

	Liens with Premiums Redeemed/ (-)	Bal. /Dep. (+)
Balance Brought Forward (January 1, 2020)		\$196,300.00
January 2020	-\$46,500.00	149,800.00
February 2020	0.00	149,800.00
March 2020	0.00	149,800.00
April 2020	0.00	149,800.00
May 2020	-37,000.00	112,800.00
June 2020	0.00	112,800.00
July 2020	0.00	112,800.00
Ending Balance as of July 31, 2020		\$112,800.00

Tax Collector's Report – Month of August, 2020

MONTHLY REPORT

Municipality of Township of Little Falls
 Office of the Tax Collector
 Township of Little Falls Current Account, Lakeland Bank Revenues
 Revenues Collector for the Month of August 2020

Categories 01-	August 1- 31, 2020	2020 Year to Date
2020 Taxes	\$8,112,810.47	\$35,283,878.74
2019, 2016 Taxes	2,574.41	21,343.07
Interest	4,401.35	45,278.72
Township Tax Title Lien	0.00	111,394.18
Township Tax Title Lien Int.	0.00	37,255.02
Cost of Tax Sale	71.76	71.76
Duplicate Tax Bills	90.00	225.00
Insufficient Check Fee	0.00	100.00
Misc Line Item Fee	0.00	50.00
6% Penalty Fee	0.00	1,228.09
GRAND TOTALS	\$8,119,947.99	\$35,710,824.58

Delinquent 2016 Taxes \$892,492.19 (inc. 6% ye-pe+int)
 Delinquent 2019 Taxes 115,053.02 (Subject to tax sale this year/+int.)
 Delinquent 2020 Taxes 656,059.17 (+int).
Total Delinquent Taxes \$1,663,604.38
 2020 Refunds this month = -\$0.00
 2020 Year to date refunds = -\$29,478.44
Breakdown of refunds for years 2015-2020 completed in 2020(see attached).

Meeting of September 21, 2020

REFUNDS IN THE YEAR 2020

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March	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
April	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
May	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
June	0.00	0.00	0.00	0.00	0.00	0.00	0.00	25,732.69	0.00	0.00	25,732.69
July	0.00	1,805.29	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,805.29
August	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Totals	\$0.00	\$1,805.29	\$0.00	\$0.00	\$0.00	\$0.00	\$1,005.54	\$29,478.44	\$0.00	\$0.00	\$32,289.27

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Ending Balance as of August 31, 2020		\$112,800.00

Recreation Report – Month of August, 2020

Recreation Center		8/1-8/3			8/4-8/11			8/12-8/18			8/19–8/25			8/26-8/31		
Program	Facility	# Classes	Hrs	Particip	# Classes	Hrs	Particip	# Classes	Hrs	Particip	# Classes	Hrs	Particip	# Classes	Hrs	Particip
Pickleball Open Court	Gym	*	*	*	1	2	5	1	2	8	1	2	9	1	2	9
Cheer Camp	Gym	1	5	166	1	5	*	*	*	*	*	*	*	*	*	0
LFFPA Cheer	Gym	*	*	*	3	3.5	249	3	3.5	249	3	3.5	249	3	3.5	249
Zumba Tone	Gym	2	2	10	2	2	21	2	2	42	2	2	40	1	1	40
Zumba Gold	Multi	*	*	*	2	2	50	2	2	40	2	2	48	2	2	50
Tai Chi	Gym	2	2	8	2	2	10	2	2	9	2	2	12	2	2	5
QiGong	Gym	1	1	7	1	1	33	1	1	28	1	1	34	1	1	18
Yoga	Multi	2	2	10	2	2	6	2	2	8	*	*	*	*	*	*
Chair Yoga	Gym	*	*	*	1	2	9	1	2	4	1	2	5	*	*	*
Fencing	Gym	1	2	5	1	2	7	1	2	7	1	2	7	1	2	7
Tiger Basketball	Gym	*	*	*	*	*	*	2	6	50	2	6	80	2	6	89
LFAC Soccer	All fields	*	*	12	*	*	*	*	*	132	*	*	232	*	*	175
LFFPA	All Fields	*	*	*	*	*	288	*	*	355	*	*	213	*	*	213
Weekly Totals		9	23	218	16	23.5	678	17	24.5	932	15	22.5	929	13	19.5	855

Recreation Center – August 2020 Monthly Totals			
Programs	# of Classes	Hours	Participants
Pickleball Open Court	3	4	31
Cheer Camp	2	10	166
LFFPA Cheer	12	14	996
Zumba Tone	9	9	153
Zumba Gold	8	8	188
Tai Chi	10	10	44
QiGong	5	5	120
Yoga	8	8	24
Chair Yoga	3	6	18
Fencing	5	10	33
Tiger Basketball	6	18	219
LFAC Soccer	*	*	551
LFFPA	*	*	1,069
Monthly Total	71	102	3,612

Meeting of September 21, 2020

Civic Center Report – Month of August, 2020

Month of August 2020			
Building Closed due to Covid-19			
Meeting Group	# of Meetings	Hours	Participants
Rutgers SAFETY Course (Tyler's class)	1	3	6
LFAC	1	2	20
Stamp Club	2	5	24
Sr. Advisory Board	1	2	8
LFPPA	1	2	20
Library Baking Program	1	3	13
OEM	1	2	20
Jolly Seniors	5	32.5	162
Golden Agers	5	32.5	157
Wellness Program	1	2	12
Monthly Total	19	86	442

Police Department Report - Month of August, 2020

PATROL DIVISION MONTHLY REPORT – August, 2020

This agency handled **14,898** details between January 1, 2020 and August 31, 2020.

This agency completed **3,602** reports between January 1, 2020 and August 31, 2020.

This agency received **XXXX** inbound telephone calls and had **XXXXX** outbound calls during the month of August, 2020.

This agency received **XXXX** 911 calls during the month of August, 2020.

The Little Falls Police Department handled **2,119** details and wrote **608** Operation/Investigation reports between August 1, 2020 and August 31, 2020.

The patrol division patrolled **12,202** miles during the month of August, 2020.

Calls for Service

Call Type	Total
Medical emergency	64
Fire Department incident	10
Narcans deployment	1
Burglar alarms/false	14
Burglar alarms/valid	15
Domestic violence incidents	4
Burglary	0
Criminal mischief	2
Theft	11
Suspicious person/vehicle/incident	29
General investigation	40
Noise complaint	21
All others not listed	397

Traffic Summary

Crashes	Total
Motor vehicle crashes	74
Motor vehicle crash injuries	5
Motor vehicle crash fatalities	0
Enforcement	Total
Motor vehicle stops	290
Speeding summonses	11
DWI summonses	0
Driving while suspended summonses	9
Uninsured vehicle summonses	2
Moving violations	85
Parking violations	12
Total summonses issued	97

Arrest Summary

Total Arrests – **18**

Type of Arrest	Total
CDS	5
DWI	0
Warrant	1
Domestic Violence	3
Theft	4
All others	5

Directed Patrol Summary

Detail Type	Total
School arrival	0
School dismissal	0
School walk through	0
Radar post	82
Park check	144
Vacant house check	20
Extra attention check	121
DWI/Aggressive driving patrol	0
Foot patrol	18

Meeting of September 21, 2020

Patrol Division Time & Attendance

Type of Hours	Total
Vacation	114.5
Holiday	288
Compensatory	93.5
Sick	168
Personal time	52
Credit time	319
Administrative	0
PBA day	0
Schedule transition	0
Bereavement	0
Overtime due to Training	0
Overtime hours to maintain minimum staffing level	109
Overtime due to incident/weather/other event	21.5

11 out of a total of 62 shifts during the month of August were below minimum staffing.

Patrol staffing level during month: 3.60

Major incident/Notable achievement

Tuesday, August 4, 2020 Tropical Storm caused numerous trees down and traffic issues which continued until Wednesday August 5, 2020.

COMMUNITY POLICING

Detail Type	Total
Cell block inspection	16
School arrivals	0
School dismissals	0
School walk thru	0
Vacant house checks	16
Child car seat installations	1
Headquarters safety inspections	0
Project medicine box emptied	1 (22 lbs)
Trips to Covanta for prescription drug destruction	0
Community function appearances	6
School function appearances	0

Special projects/details

Attended 3 movie in the park events.
 Attended 3 Concert in the park events

 3 ½ days taken
 4 holidays taken

TRAFFIC DIVISION

Detail Type	Total
Traffic details	*
Radar posts	*
Crashes investigated	*
Speedometer calibrations	*
Alcotest maintenance assignments	*
Traffic meetings attended	*
Traffic complaints received	*
Road job safety checks	*
Assisted patrol	*
Enforcement	Total
Motor vehicle stops	*
Moving summonses	*
Parking summonses	*
Total summonses issued	*

Special projects/details

***Cpl. Moncato reassigned to patrol division due to manpower shortage.

Investigations Division Report

August, 2020 Monthly Report

Criminal Case Management

16 Cases were assigned for follow-up investigation.

16 Investigations currently remain open and active.

14 Cases closed from current and previous months.

Criminal Complaints/Warrants Served:

4 Cases where Criminal Complaints were issued by the Investigative Division.

0 Attempts were made to service outstanding criminal arrest warrants issued by the Little Falls Municipal Court.

Juvenile

0 Juvenile Petitions were issued and submitted to the Passaic County Superior Court, Family Division.

1 Station-House Adjustment was filed by the Department's Juvenile Detective.

Narcotics

1 Active Narcotics investigation(s)

0 Arrests were made by the investigative division for a drug related offense.

22 Pounds of prescription medication was deposited in the Prescription Drug Box.

After Hours Call-Outs

3 Incidents required a detective response for investigative support after hours.

Internal Affairs (IA)

1 IA Complaint was screened and indexed.

Meeting of September 21, 2020

0 IA Investigation was conducted and closed.

0 IA Complaint remains open and is being investigated.

There were 0 investigations that resulted in disciplinary action requiring a suspension of ten (10) or more days.

Grand Jury/Superior Court Appearances

0 Cases required a Detective to appear and testify before a Grand Jury or Superior Court.

Search Warrants/Subpoenas

2 Subpoenas were requested to be served for an investigation.

There was 0 search warrant and 0 communication data warrants executed.

Background Investigations

The Investigative Division conducted 0 Police Applicant investigations, 0 Dispatcher Applicant Investigation and 0 Crossing Guard Applicant Investigations.

Megan's Law (Sex-Offender) Registrations

0 New Registrations

3 Address Verification and Re-Registrations

There are currently 9 registered sex-offenders residing within the Township.

Detective Time Off and Overtime:

Detective Time Off: TOTAL 66 hours

Compensatory – 6 hours Vacation/Holiday – 60 Hours Personal – 0 hours Sick- 0 hours Other – 0 Hours

Division Monthly Staffing Level (M-F) – 2.64 Detectives

Detective Overtime

Hours worked for Cash – 0 hours

Hours worked for Compensatory Time – 10.5 hours

Property and Evidence

4 Item classified as property was entered into the department's BEAST Evidence System, processed, logged and secured. (This includes missing, lost and found property, recovered stolen property and items left for safekeeping.)

6 Firearms/Weapons were entered into the BEAST Evidence System, processed, logged and secured.

0 Firearms were transported for ballistics analysis.

24 Items classified as evidence were entered into the BEAST Evidence System, processed, logged and secured.

0 Items classified as Drug Evidence were transported to the NJ State Police Laboratory for analysis.

0 Items classified as Forensic Evidence were transported to the NJ State Police Laboratory at Hamilton or Holmdel, NJ for analysis. (This includes physical, chemical, and biological evidence.)

0 Random drug screen analysis specimens were transported to the NJ State Medical Examiner's Office for analysis.

\$0.00 Currency was seized and submitted to the Passaic County Prosecutor's Office pending asset forfeiture proceedings.

Notable Cases

20-03304 – On 08/16/2020, there were several motor vehicle burglaries in the Singac section of town. We were able to obtain numerous surveillance videos from residents through canvassing and our Ring/Neighbors partnership. These videos combined with Det. Cespedes investigative effort were able to identify one of the actors and an accomplice. The case remains open and active as we are attempting to identify the second actor and will be filing criminal charges.

20-02982- Detective Strothers and Cespedes were able to identify the actor of a pickpocketing incident that occurred at the D&Y Convenience Store on Route 23. The actor in the incident was charged and is pending court.

20-03235 – Detective Cespedes was able to determine the identify of an unknown actor who shoplifted various items from the Shop-Rite store. As a result of the investigation, the actor was arrested and charged.

Comments:

Throughout August, the health-crisis surrounding the COVID-19 Pandemic continued to effect some aspects of the Investigation Division. Sections of Superior Court remain closed and are still unable to process subpoena requests. This is causing an unusually high number of open/inactive cases pending both financial and investigative subpoenas.

SUPPORT SERVICES DIVISION – Administrative Monthly Report – August, 2020

RECORDS BUREAU

Discovery and OPRA

12 Discovery Cases involving Digital (Audio/Video) files were processed and uploaded to Dropbox for defense attorneys, the public defender and prosecutors.

25 OPRA requests were processed.

608 pages of reports were facilitated and forwarded to the Township Clerk's Office for OPRA requests.

\$163.00 was deposited by the Records Bureau during the month.

\$0.00 of the total deposited was as Unclaimed Property.

Discover \$0.00/Firearms \$133.00/Accident & Incident Reports \$30.00/Fingerprints \$0/Solicitor \$0

Firearms

28 Applications for Firearms Permits

18 Firearms Purchaser ID cards were *Issued*

37 Handgun Purchase Permits were *Issued*

Background Investigations

Firearms – 25 Firearms Investigations Completed

Permit to Carry – 0 Permit to Carry Applications.

Solicitor(s)- 1 solicitor permits were processed and issued

TRAINING

Outside Training

- Cpl. Vanak completed Child Safety Seat CEU update as mandated
- Sgt. Gilchrist completed UOF update from PCPO
- Cpl. Post completed Alcotest recertification
- Det./Lt. Prall/Cpl. Strothers and Det. Cespedes completed a 3-day Crime Scene Processing course at PCPA
-

Departmental Training

- CLEAR training was completed by all officers and reported to the PCPO was mandated

Online Training:

Power DMS: None

NJ Learn Training: None

Firearms

No firearms training completed during this month.

Meeting of September 21, 2020

DISPATCHER TIME OFF AND COVERAGE

Dispatcher Time Off

COMP – 0 Hours HOL – 72 Hours VAC – 0 Hours PER – 0 Hours
 C/T –198 Hours SICK – 22.5 Hours FML - 0 Hours

Dispatcher Coverage – Overtime

Part-time Dispatcher Hours Worked – 144.5 hours Full-time Dispatcher OT Comp – 0 hours
 Full time Dispatcher OT CASH – 88 Hours Part-Time Dispatcher Proficiency Hours Worked – 0 hours (Suspended due to COVID-19 restrictions)
 Dispatch Vacancy Covered by Patrol OT – 12 hours
 Dispatch Vacancy Covered by Patrol Shift –22 hours

AUGUST 2020 VEHICLE EXPENSE REPORT

DATE	VEH	MIL	Maintenance Complaint	Repair	Location	Invoice	Amount	BDG	OOS	BIS	Days
8/3/20	800	11566	VDI not connecting	Reprogrammed	Tronosys	N/A	\$0.00	737	8/4	8/5	2
8/6/20	814	67441	MVR in Opp	Reprogrammed	Tronosys	N/A	\$0.00	752	8/6	8/6	1
8/7/20	815	39686	Service	Oil Service	DPW	N/A	\$0.00	727	8/7	8/7	1
8/9/20	811	57822	Service	Oil Service	DPW	N/A	\$0.00	730	8/14	8/14	1
8/10/20	818	68156	Tires	4 Tires Replaced	DPW	N/A	\$0.00	716	8/12	8/12	1
8/11/20	INV	57822	Filters	Oil Filters	Wayne Ford	309092	\$72.24	S/C			0
8/11/20	811	57822	Parts	Washer hoses & jets	Wayne Ford	309092	\$74.43	S/C			0
8/11/20	814	67510	Radio	Loose Wire	Regional Comm.	145457	\$0.00		8/11	8/12	2
8/12/20	810	14598	Service	Oil Service	DPW	N/A	\$0.00	741	8/12	7/13	1
8/17/20	817	54960	Tear in D/Seat				\$0.00				0
8/17/20	815	41273	Tear in D/Seat				\$0.00				0
8/18/20	815	41283	MIC pack inop	Installing BWC	Atlantic	N/A	\$0.00	755	8/18		0
8/19/20	818	68464	Internet not working	Hard start, Working	HQ	N/A	\$0.00	758	8/19	8/19	1
8/19/20	C-3	92260	Electrical Problems	Permanently OOS	DPW		\$0.00	758	8/19		0
8/24/20	811	55612	Check console loose	Repaired	Atlantic	N/A	\$0.00	720	8/26	8/26	1
8/24/20	811	55612	Driver arm rest		Wayne Ford		\$0.00				
8/27/20	812	18228	Service & Tires	Serviced:2 Front tires	DPW	N/A	\$0.00	862	8/31	8/31	1
8/29/20	810	15401	MVR in Opp	Repaired	Tronosys	N/A	\$0.00	756	8/30	8/30	1
8/30/20	817	56304	Service & Tires	Serviced:2 Front Tires	DPW	N/A	\$0.00	758	8/31	8/31	1
							\$146.57				14

FLEET MANAGEMENT

PATROL DIVISION MONTHLY MILEAGE REPORT – August 2020

UNIT	STARTING MILEAGE	ENDING MILEAGE	TOTAL
800	11568	11974	406
810	14017	15404	1387
811	54318	56080	1762
812	16407	18681	2274
813	25110	25275	165
814	67371	68194	823
815	40279	41283	1004
816	64246	65590	1344
817	54020	56358	2338
818	68133	68832	699
	TOTAL MILEAGE		12202

Construction Report – Month- August 2020

Uniform Construction Code

Permits Issued – 45
 Inspections – 153
 Total Value of Construction - \$356,485.00
 Certificate of Occupancy - \$967.00
 Permit Fees Collected - \$13,794.00
 Permit Fees Waived - \$402.00
 Penalties Collected - \$0.00
 Total Fees Collected - \$14,761.00

Zoning

Fence Permits –\$150.00
 Zoning fees – \$360.00
 Total Fees Collected- \$510.00

Property Maintenance

Certificates of Compliance Fees –\$2565.00
 Inspections – 45
 Complaints Inspections - 27
 Violations Issued – 11
 Roll-off permits – \$20.00
 Total Fees Collected - \$2,585.00

Monthly Revenue \$17,856.00

YTD Revenue \$156,861.50

APPLICATION

LITTLE FALLS FIRE DEPARTMENT AUXILIARY APPLICATION, DONALD WARNET, BOGERT STREET, TOTOWA, ENTERPRISE FIRE COMPANY #2

BLUE LIGHT PERMIT, ANGELO GENTILE, VAN PELT PLACE, LITTLE FALLS, LITTLE FALLS FIRE DEPARTMENT

RESOLUTIONS

Refund of 2020 Real Estate Taxes due to Tax Overpayments

RESOLUTION [A] 20-09-21 - #1

WHEREAS, the following properties in the the Township of Little Falls, New Jersey have overpaid real estate taxes in 2020; and

Meeting of September 21, 2020

WHEREAS, the Tax Collector is requesting that the Township Council direct the Treasurer to refund said amounts overpaid listed below;

NOW, THEREFORE BE IT RESOLVED, by the Township Council of the Township of Little Falls, County of Passaic, State of New Jersey that the following listed tax refunds be made by the Township Treasurer:

<u>Tax Year & Qtr.</u>	<u>Block Lot/Q</u>	<u>Taxpayer/ Location</u>	<u>Payee</u>	<u>Reason</u>	<u>Amount</u>
2020/3	74/1	Suzanne Caruso 131 Island Av	Foundation Title, LLC Hackensack 401 Hackensack Av Suite 903 Hackensack, NJ 07601	O/P	\$ 25.89
2020/3	96.01/10.01	Steven & C Matheis 11 Meadow Dr	Corelogic Centralized Refunds PO Box 9202 Coppell, TX 75019-9760	O/P	2,541.47
2020/3	123/9 C0905	Paul & Rose Van Heest 9 Tulip Crescent, Unit 1C	Techno Title & Abstract Agency, LLC 27 E Main Street Little Falls, NJ 07424	O/P	76.37
2020/3	186/31	George & Kathy Hill 42 Stewart Av	Black River Title & Settl. 6 Canterbury Lane Hackettstown, NJ 07840	O/P	2,878.76
2020/3	237.04/3	Mountaintop Ten LLC 10 Mountaintop Terr	Evident Title Agency, Inc. 874 Pompton Ave, Ste B2 Cedar Grove, NJ 07009	O/P	<u>5,311.92</u>
Total Refunds					\$10,834.41

Renewal of Plenary Retail Consumption/Plenary Retail Distribution/Club Licenses

**RESOLUTION [B] 20-09-21 - #2
TOWNSHIP OF LITTLE FALLS
PASSAIC COUNTY NEW JERSEY**

BE IT RESOLVED by the Little Falls Township Council as follows:

WHEREAS, applications for renewal of PLENARY RETAIL CONSUMPTION, PLENARY RETAIL DISTRIBUTION and CLUB LICENSES have been filed as follows:

<u>License No.</u>	<u>License and/or t/a name</u>	<u>Fee</u>
1605-44-010-005	3C, LLC, Inc. t/a Shoprite Liquors of Little Falls Corner Browertown Road & Rose Street	\$2,200.00
1605-33-013-007	Maggie’s Place, LLC t/a Maggie’s Town Tavern 10 Van Ness Avenue	“
1605-33-011-012	Bask 2 Inc. t/a 381 Main 381 Main Street	“
1605-33-005-010	Chela’s Restaurant & Bar, LLC t/a Chela’s Restaurant & Bar 131 Newark Pompton Turnpike	“
1605-33-006-004	Yellow Leaf, LLC t/a Bromley’s 70 East Main Street, 3 rd Floor	“
1605-33-001-010	Orange Leaf, LLC 70 East Main Street, 3 rd Floor	“
1605-33-007-013	JJF Spirits, LLC 109 Newark Pompton Tpke.	“

and **WHEREAS**, it appears that all of the said applications are in satisfactory form; that the applicants have complied with all necessary requirements; that all applications are for renewals by the same persons for the same stands; and that no objections, in writing or otherwise, have been made or filed to any of said applications; and

WHEREAS, the Township Council is familiar with all of the aforementioned applicants and the places for which they apply and sees no objection to any;

NOW, THEREFORE, BE IT RESOLVED that the above-listed applications be and the same are hereby granted; and

BE IT FURTHER RESOLVED that licenses be issued accordingly, to become effective on July 1, 2020 and expire on June 30, 2021.

Grant Agreement for Little Falls Municipal Alliance Stigma-Free Task Force

RESOLUTION [C] 20-09-21 - #3

RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A GRANT AGREEMENT WITH THE COUNTY OF PASSAIC FOR THE LITTLE FALLS MUNICIPAL ALLIANCE STIGMA-FREE TASK FORCE

WHEREAS, the County of Passaic has awarded grant funding to the Township of Little Falls pursuant to Resolution (R-20200702) dated September 8, 2020 passed by the Passaic County Board of Chosen Freeholders, and

WHEREAS, the County of Passaic will provide the Township of Little Falls with a grant in the amount of \$500.00 to be used to purchase signage to promote a stigma-free community;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor is hereby authorized to execute a grant agreement with the County of Passaic for the purposes stated above.

Meeting of September 21, 2020

Award of Contract for Improvements to Micklejohn Avenue

**RESOLUTION [D] 20-09-21 - #4
ACCEPTING BID AND AWARDING CONTRACT FOR
IMPROVEMENTS TO MICKLEJOHN AVENUE**

WHEREAS, pursuant to advertising duly made, bids were received by the Township of Little Falls on September 9, 2020 for Improvements to Micklejohn Avenue, and the bids were opened and read publicly as follows:

4 Clean-Up, Inc.
Bid: \$140,844.85

DLS Contracting, Inc.
Bid: \$245,667.00

D& L Paving Contractors, Inc.
Bid: \$229,845.00

and, **WHEREAS**, the Township Special Project Engineer has reviewed the bids for technical sufficiency and the Township Attorney has reviewed the bids for legal sufficiency; and

WHEREAS, the award is subject to the Availability of Funds and certification of same in the 2020 budget; and

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Little Falls as follows:

1) That the bid of

4 Clean-Up, Inc.
P.O. Box 5098
North Bergen, NJ 07047

in the amount of

\$140,844.85

be and the same is hereby accepted; and

2) That the Mayor and Clerk be and they are hereby authorized to execute a Contract in a form approved by the Township Attorney for the designated services at the bid price hereinabove cited, subject to the successful Contractor's filing the required form of Affirmative Action compliance and Payroll Certification for Public Works Projects; and

3) That the Clerk be and he is hereby authorized and directed to return to the unsuccessful bidder(s) any Certified checks and/or Bid Bonds received from them as surety, with the exception of the surety received from the second-lowest bidder, which shall be retained for a period not to exceed sixty (60) days or until a contract in a form satisfactory to the Township Attorney shall have been executed with the low bidder, whichever shall come first.

Bill List

RESOLUTION [E] 20-09-21 - #5

BE IT RESOLVED by the Township Council of the Township of Little Falls the Council having received the Treasurer's certification of the availability of funds for payment of all bills presented, that payment of all bills approved by the Finance Committee be and is hereby authorized, subject to the availability of funds and subject to the appropriate and available appropriation in the line item.

It was moved by Councilmember Vancheri, seconded by Councilmember Kahwaty, that the Consent Agenda be approved as printed.

Poll: Ayes: Hablitz, Kahwaty, Seber, Vancheri, and Council President Sgobba
Nays: None

The Council President declared the motion passed.

There being no further business to come before the meeting, it was moved by Councilmember Vancheri, seconded by Councilmember Kahwaty that the meeting be and it was adjourned at 7:27 p.m.

Cynthia Kraus
Municipal Clerk