

**REGULAR MEETING
OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF LITTLE FALLS
WAS HELD THIS EVENING IN THE MUNICIPAL BUILDING**

Monday, November 21, 2022

Council President Sgobba called the meeting to order at 7:00 p.m. with the following members present: Councilmember Christine Hablitz, Albert Kahwaty, Tanya Seber, and Christopher Vancheri. Also present were Mayor James Damiano, Township Attorney Joseph Wenzel, Township Administrator Charles Cuccia, and Deputy Clerk Melissa DePiro.

Absent: Cynthia Kraus.

Township Employees present: Deputy Chief Prall.

SALUTE TO THE FLAG

STATEMENT OF PUBLIC NOTICE: Take notice that adequate notice of this meeting has been provided in accordance with N.J.S.A. 10:4-8 and N.J.S.A. 10:4-10 as follows: A notice of the meeting was prominently posted on the bulletin board at the Municipal Building, located at 225 Main Street, Little Falls, N.J. on March 11, 2022. A copy of the notice was mailed to the North Jersey Herald and News and The Record on the same date. Additionally, a copy of the notice was filed in the office of the Township Clerk on said date. **A link and a telephone number to join the meeting virtually can be accessed on the Township website at www.lfnj.com. Electronic provisions have been established for the public to participate during the public comment portion of the meeting.**

APPROVAL OF MINUTES

It was moved by Councilmember Seber, seconded by Councilmember Hablitz, that the Minutes of the Regular Meeting of October 24, 2022 be and they were approved.

Poll: Ayes: Hablitz, Kahwaty, Seber, Vancheri, and Council President Sgobba
 Nays: None

The Council President declared the motion passed.

MAYOR'S REPORT

EPILEPSY AWARENESS MONTH PROCLAMATION – At this time, Mayor Damiano read the Proclamation recognizing the month of November, 2022 as Epilepsy Awareness Month in the Township of Little Falls.

ALZHEIMER'S DISEASE AWARENESS MONTH PROCLAMATION – Mayor Damiano then read the Proclamation recognizing November, 2022 as Alzheimer's Awareness Month in the Township of Little Falls.

COUNCIL MEMBER REPORTS

Councilmember HABLITZ highlighted Library events including Winter Story Time, Family Gingerbread House Decorating, musical entertainment provided by PVHS on December 7th, and a Christmas ornament fundraiser by the Friends of the Library. Councilmember HABLITZ announced the Christmas Tree Lighting will be on December 2nd at Wilmore Memorial Park, with a Meet and Greet with Santa and a toy drive organized by the Police Department.

Councilmember KAHWATY discussed the success of the Truck or Treat Halloween event. Councilmember KAHWATY announced a Peddlers Village will be held at Memorial Park on December 2nd - 3rd and the Little Falls Business Association sponsored Breakfast with Santa will have two sessions on December 3rd.

Councilmember VANCHERI reminded residents to drop off letters to Santa at the Recreation Complex and the Little Falls PBA will hold their annual Breakfast with Santa on December 10th. Councilmember VANCHERI congratulated the Girl Power Robotics team who won Best Robot Design in a recent competition. Lastly, he discussed the Don't Block the Box street painting recently placed on Montclair Avenue and Main Street.

Councilmember SEBER announced the annual Light Up Little Falls House Decorating contest is underway.

REMARKS FROM THE CHAIR

Council President SGOBBA announced the Menorah lighting will be held on December 21st at Memorial Park. He reported the Senior Advisory Board is currently seeking members. Lastly, Council President SGOBBA commented on the newly completed pedestrian walkway at the Municipal Building.

At this time, the Mayor noted one of the benches near the Police station is to be dedicated to former Police Chief, Jerry Hunter. Mayor Damiano also discussed the phases of the Streetscape project, elaborating on the renovation of the sidewalks in the Downtown area and the addition of light poles and upgraded signage. The Mayor reviewed the timelines and locations of projects, noting that work has been scheduled to avoid disruption of business in the Downtown area during the holiday season. The Mayor reported the Township received another grant to continue the Streetscape project between Maple Avenue up to Van Ness Avenue. Lastly, the Mayor added that with little exception, all businesses will be open while work is being done and encouraged residents to use the PNC parking lot which is available for municipal parking.

At this time, Deputy Chief Prall discussed details of the Annual Toy Drive and that winners of the trading card program will also be awarded on December 10th. Deputy Chief Prall announced the Township has been awarded the NJ Division of Traffic Safety Grant for Drive Sober or Get Pulled Over from December 2- January 1st which

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included one hundred hours of enforcement. At this time, Mayor Damiano stated his plan to cook pizzas for the four different shift changes in an effort to show his personal appreciation for the Police Department.

ATTORNEY’S REPORT

Mr. Wenzel had nothing to report.

At this time, Mr. Cuccia announced the Best Practices Inventory was filed appropriately with the State and all requirements needed were met.

PUBLIC COMMENT

Anyone wishing to address the Township Council may do so through the Council President. It is preferred if you give your name and address for the record. Comments are to be limited to three minutes, however, if appropriate, you may be granted additional time in the sole discretion of the Council President.

Members of the public who have joined the Meeting virtually and desire to provide comment shall raise their virtual hand in the Zoom application. The Meeting moderator will queue the members of the public that wish to provide comment and the Council President will recognize them in order. Members of the public who have joined the Meeting by calling in must press *6 to mute and unmute themselves and *9 to raise their hand. Members of the public who have joined the Meeting via the Zoom application must click the Reactions icon and then the Raise Hand icon. Once the process is complete, we will return to the regular order of business.

It was moved by Councilmember Kahwaty, seconded by Councilmember Vancheri, that the meeting be and it was opened to the public.

Poll: Ayes: Hablitz, Kahwaty, Seber, Vancheri, and Council President Sgobba
Nays: None

The Council President declared the motion passed.

No one coming forward to be heard, it was moved by Councilmember Kahwaty, seconded by Councilmember Hablitz, that the meeting be and it was closed to the public.

Poll: Ayes: Hablitz, Kahwaty, Seber, Vancheri, and Council President Sgobba
Nays: None

The Council President declared the motion passed.

C O N S E N T A G E N D A

All items on the Consent Agenda were considered to be routine and will be enacted with a single motion. For any items under REQUISITIONS carried a Treasurer’s certification of the availability of funds.

REPORTS

Municipal Clerk’s Report – Month of October 2022

MUNICIPAL CLERKS REPORT Month of October 2022		
ABC LICENSES		
OTHER LICENSES		
Business Licenses	\$1,370.00	
Pre-paid Business Licenses	\$	
Raffle Licenses	\$280.00	
		\$1,650.00
REGISTRAR OF VITAL STATISTICS		
Fees & Permits	\$312.00	
Marriage Licenses-LF	\$	
Marriage Licenses-NJ	\$	
		\$312.00
MRNA		
Street Maps		
Zoning Maps		
Zoning Ordinances		
Document Copies		
Garage Sales	\$35.00	
Misc. Fees & Refunds:		
TOTAL MRNA	\$	<u>\$35.00</u>
TOTAL CURRENT ACCOUNT		<u>\$1,997.00</u>
TOTAL TO TREASURER		<u>\$1,997.00</u>

Municipal Clerks Dog/Cat License Report - Month of October 2022

MUNICIPAL CLERK’S DOG/CAT LICENSE REPORT Month of October 2022		
Dog Licenses issued 10/01/2022 thru 10/31/2022		
Nos.204 to 211 = Licenses		
Amount due Little Falls		\$54.40
Amount due State		\$12.60
Total Cash Received		\$67.00
Cat Licenses issued 10/01/2022 thru 10/31/2022		
Nos. to		
Licenses Issued		
Total Cash Received		\$27.00
	Total to Treas.	<u>\$94.00</u>

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Tax Collector's Report - Month of October 2022

MONTHLY REPORT

Municipality of Township of Little Falls

Office of the Tax Collector

Township of Little Falls Current Account, Lakeland Bank

Revenues Collector for the Month of October 2022

Categories 01-	October 1-31, 2022	2022 Year to Date
2022 Taxes	\$7,512,133.73	\$44,719,286.26
2016-2021 Taxes	254.81	453,076.84
Prepaid 2023	70,149.09	202,240.45
Interest	2,018.98	99,134.97
Cost of Tax Sale	0.00	879.88
Duplicate Tax Bills	5.00	10.00
Insufficient Check Fee	0.00	200.00
6% Penalty	0.00	11,355.66
GRAND TOTALS	47,584,561.61	\$445,486,184.06

Delinquent 2016 Taxes \$310,655.31 (Inc. 6% ye-pe/MSU-NJ Educ)
 Delinquent 2020 Taxes 2,240.64 (bankruptcy)
 Delinquent 2021 Taxes 6,027.86 (bankruptcy/2021 OM)
 Delinquent 2022 Taxes 510,129.95 (1st -3rd qtrs.)
Total Delinquent Taxes \$829,053.76
 2022 Refunds this month = -\$0.00
 2022 Year to date refunds = -\$37,676.59
Breakdown of refunds for years 2017-2022 completed in 2022 (see attached).

REFUNDS IN THE YEAR 2022

Months	2017 STCJ	2018 STCJ	2019 STCJ	2020 STCJ	2022 CBJ	2022 Regular	2021 Senior/Veteran	Exempt 2022	Total by Months
January	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$250.00	\$0.00	\$250.00
February	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$11,468.78	\$0.00	\$0.00	\$11,468.78
March	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	1,834.86	\$0.00	\$0.00	\$1,834.86
April	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
May	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
June	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$915.36	\$0.00	\$0.00	\$915.36
July	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
August	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
September	\$0.00	\$0.00	\$0.00	\$0.00	\$3,359.39	\$20,098.20	\$0.00	\$0.00	\$23,457.59
October	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$3,359.39	\$34,317.20	\$250.00	\$0.00	\$37,926.59

Note: The above figures represent the months that the Tax Collector did the adjustments in the computer; the Resolution(s) may have been adopted in the next month.
 STCJ = State Tax Court Judgments. CBJ= County Board Judgments.

Municipality of Township of Little Falls

Office of the Tax Collector

Township of Little Falls Tax Collector Trust 1 (Lien Monies), Lakeland Bank

Revenues for the Month of October 2022

	Deposit	2022 Year-to-Date
January 2022	\$ 0.00	\$ 0.00
February 2022	9,040.44	9,040.44
March 2022	0.00	9,040.44
April 2022	0.00	9,040.44
May 2022	0.00	9,040.44
June 2022	0.00	9,040.44
July 2022	0.00	9,040.44
August 2022	0.00	9,040.44
September 2022	0.00	9,040.44
October 2022	0.00	9,040.44
Total Collected as of October 31, 2022		\$9,040.44

Municipality of Township of Little Falls

Office of the Tax Collector

Township of Little Falls Tax Collector Trust 2 (Lien Premium Monies), Lakeland Bank

Revenues for the Month of October 2022

	Liens with Premiums Redeemed/ (-)	Bal. /Dep. (+)
Balance Brought Forward (January 1, 2022)		\$342,500.00
January 2022	\$ 0.00	342,500.00
February 2022	-2,000.00	340,500.00
March 2022	0.00	340,500.00
April 2022	0.00	340,500.00
May 2022	0.00	340,500.00
June 2022	0.00	340,500.00
July 2022	0.00	340,500.00
August 2022	0.00	340,500.00
September 2022	171,000.00	511,500.00
October 2022	-49,000.00	462,500.00
Ending Balance as of October 31, 2022		\$462,500.00

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Recreation Report – Month of October 2022

Recreation Center – October 2022				
Program	Facility	# Classes	Hours	Participants
Pickle Ball	Gym	7	14	100
Zumba Tone	Gym	7	7	118
Zumba Gold	Gym	7	1	112
Yoga	Multi	4	4	35
Tai Chi/Qi Gong	Multi	7	7	60
Fencing	Gym	5	10	50
Fit-4-U	Gym	3	3	24
Chair Yoga	Gym	4	4	40
NJ Basketball Academy	Gym	4	4	60
Robotics	Multi	4	8	44
Tiger Basketball	Gym	8	16	130
Travel Basketball	Gym	2	3	6
Open Gym Basketball	Gym	3	3	42
Little Falls Police Dept.	Multi	2	6	20
Weekly Totals		67	90	841

Civic Center Report – Month of October 2022

Civic Center- October 2022			
Meeting Group	# of Meetings	Hours	Participants
Senior Citizen Social Club Meetings	8	48	154
Senior Advisory Board Harvest Moon Dinner	1	6	100
LLFPA	1	2	20
Stamp Club	1	2	10
Little Falls OEM Meetings	1	2	7
LF Boy Scout Pancake Breakfast	1	9	250
LF Police Dept. Interviews			
LF School #1 Fire Drill			
Totals	13	69	541

Police Department Report - Month of October 2022

PATROL DIVISION MONTHLY REPORT – October 2022
 Total Calls for Service **2,278** Total Operation Reports Generated **159**
 Total Investigation Reports **34**

ARREST TOTAL: 7

Type of Arrest	Total
Simple Assault	2
DWI	1
Warrants	2
Contempt of Court (TRO violation)	1
Fugitive from Justice	1
All others	0

Patrol Division Time & Attendance

Type of Hours	Total
Vacation	128
Holiday	89
Compensatory	377.25
Sick	155
Personal time	60
Credit time	170
Administrative	36
PBA day	16
Schedule transition	84
Bereavement	12
Overtime due to Training	92.5
Overtime hours to maintain minimum staffing level	142
Overtime due to Incident/Weather/Other Event	109.5

Call Type	Total Events	Call Type	Total Events
THEFT	7	MV STOPS	345
BAD CHECKS	1	TRAFFIC HAZARD	13
THEFT OF AUTO PARTS AND ACCESSORIES	1	DISABLED MV	21
CREDIT CARDS	1	PARKING ENFORCEMENT	38
ASSAULT OTHER DANGEROUS WEAPON	1	MV CRASH HIT & RUN	1
SIMPLE ASSAULT	3	ESCORTS	1
FRAUD-ALL OTHER	5	ASSIST MOTORIST	1
WEAPONS	1	TRAFFIC POST	3
CRIMINAL MISCHIEF ALL	3	PROPERTY CHECK	331
PROPERTY DAMAGE REPORT	8	VACANT HOME CHECK	9
VIOLATION OF TRO/FRO	2	MEDICAL ASSISTANCE	38

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Call Type	Total Events	Call Type	Total Events
DISPUTES	22	NOTIFICATIONS	6
DISORDERLY CONDUCT / HARASSMENT	4	OTH PUB SERV/WELFARE CHK	8
NOISE COMPLAINT	15	ASSIST CITIZEN	2
DISORDERLY PERSONS/NOISE ALL OTHER	17	TRAFFIC COUNTER DEPLOY RADAR SIGN	5
ALARM ALL OTHERS	2	PROP CHECK SCHOOL FACILITIES	146
DWI-ALCOHOL/UNDER INF	1	BAR/TAVERN CHECK	7
TRESPASSING	1	ASSIST OTHER POLICE DEPT	9
MUNICIPAL ORD VIOLATIONS	1	EMOTIONALLY DISTURBED PERSON	1
FIREWORKS	1	SIGNALS SIGN OUT	3
THREATS	2	BACKGROUND CHECK	5
FIRE – VEHICLE FIRE	1	WARRANTS OUT OF COUNTY	1
BURGLARY	1	ASSIST SCHOOL	3
RECOVER STOLEN PROP/NOT LOCAL THEFT	1	MV PURSUITS/HIGH SPEED	1
OPEN DOORS/WINDOWS	25	ADMINISTRATIVE INVESTIGATION	1
SUSPICIOUS AUTO	16	ADMINISTRATIVE DUTIES	212
SUSPICIOUS PERSON	7	COMMUNITY POLICING	12
SUSPICIOUS ACTIVITY	6	CHECK SCHOOL GUARD/COVER SCHOOL POST	131
WATER LEAKS-MAIN HYDRANT GENERAL	1	COURT	6
SUSPICIOUS ACTIVITY CDS RELATED	2	IN-SERVICE TRAINING	64
GENERAL INVESTIGATIONS	23	MAINTENANCE OF RADIO ETC	4
PATROL INVESTIGATIONS	7	POLICE INFORMATION	4
BURGLARY ALARMS	5	VEHICLE MAINTENANCE	23
BURGLARY ALARM/COMMERCIAL	21	CHILDSEAT INSPECTION	3
FIRE ALARMS	2	FIREARM APPLICATION	17
SMOKE CONDITION	1	FINGERPRINT	8
EVIDENCE DUTIES	1	CIVIL MATTER	3
OPERATION MEDICINE CABINET	1	SPECIAL DETAIL ASSIGNMENT	33
MUNICIPAL PERMIT APPLICATION	1	MV PURSUITS/HIGH SPEED	1
FOUND ARTICLES	5	MISSING PERSON	2
LOST ARTICLES	2	SICK DAY	20
LOST/FOUND STRAY ANIMALS	8	TRO/FRO INFO/SERVICE	2
DISPOSAL OF INJURED ANIMAL	1	DIRECTED PATROL	96
DOWN-WIRES/POLES/TREES/LIMBS	1	911/CHK WELFARE	81
MV ACCIDENT W/INJURY	13	FOOT PATROL	3
MV ACCIDENT NO INJURIES	97	FOLLOW UP INVESTIGATION	12
SELECTIVE ENFORCEMENT TRAFFIC	18	OPERATION MEDICINE CABINET	1
RADAR	108	911 TRANSFER	69
MV COMPLAINTS	13	SEX OFFENDER REGISTRATION	4
FIRE – APPLIANCE FIRE	1	FUMES – ODOR OF GAS	1

COMMUNITY POLICING ACTIVITIES OCTOBER 2022

Cell inspections	17	School Arrivals	16
School Dismissals	11	Park Checks	4
Vacant House Checks	3	School Walk Thru	43
Car Seat Install	1		
Medicine Drop Box	42 lbs. collected		
Shift Coverage	10/14 (7:00-1:00), 10/19, 10/25, (9:30-1:30)		
Court Officer	10/4,10/11,10/18		
Coordinated Evac Drills	10/6 (Sch#2), 10/17 (Sch#3), 10/24 (Sch#1), 10/26 (Banyan HS)		

Community Policing Events Attended

10/2	5K Run	10/21	Attended Senior Harvest Moon Dance
10/5	DOC Inspection	10/26	School #3 Halloween safety talk to students
10/11	PV Criminal Justice class presentation	10/27	Attended Trunk-or Treat event at School #2
10/17	School #3 Climate Meeting	10/31	Bike patrol Halloween night

Training

10/5	DT Training at HQ
10/13	Webinar
10/27	Fraud Class (Morris County Police Academy)

Investigations & Services Division Report

October 2022 Monthly Report

Criminal Case Management:

- 13 Cases were referred for follow-up investigation.
- 28 Investigations currently remain open and active.
- 12 Cases closed from current and previous months.
- 4 Assist own Agency (Patrol Invest/Cases/Special Details)

Criminal Complaints/Warrants Served:

- 1 Case where criminal complaints were issued by the Investigative Division.
- 8 Total Criminal Complaints Issued
- 0 Attempts were made to service outstanding criminal arrest warrants issued by the Little Falls Municipal Court.

Juvenile:

- 0 Juvenile cases investigated -
- 0 Juvenile Complaint Issued -
- 0 Station-House Adjustments were filed by the Department’s Juvenile Detective.

Narcotics:

- 1 Active Narcotics investigation(s)
- 0 Arrests were made by the investigative division for a drug related offense.
- 42 Pounds of prescription medication were deposited in the Prescription Drug Box.

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After Hours Call-Outs:

2 Incidents required a detective for investigative support or notification after hours.

Internal Affairs (IA):

0 IA Complaint(s) were screened and indexed.

0 IA Investigation(s) were conducted and closed.

1 IA Complaint(s) remains open and is being investigated.

Major Discipline: There were 0 investigations closed that resulted in disciplinary action requiring termination, demotion and/or suspension of five (5) or more days.

Grand Jury/Superior Court Appearances:

0 Cases required a Detective to appear and testify before a Grand Jury or Superior Court.

Search Warrants/Subpoenas:

12 Subpoenas were requested to be served for an investigation.

There were 0 search warrants and 0 communication data warrants executed.

Background Investigations:

The Investigative Division completed:

0 Police Applicant

0 Dispatcher Applicants

0 Crossing Guard Applicant

0 Solicitor Applicant Investigations

19 Firearm Investigations Completed

Megan's Law (Sex-Offender) Registrations:

0 New Registrations

4 Address Verification and Re-Registration

0 Transferred to Other Agency

There are currently 12 registered sex-offenders residing within the Township.

Detective Time Off and Overtime:

Compensatory – 52.5 hours

Vacation/Holiday – 40 Hours

Detective Time Off: TOTAL 100.5 hours

Personal – 0 hours

Sick-8 hours

Other – 0 Hours

Detective Overtime: TOTAL 13 Hours

Hours (Investigations and Follow ups) Worked for Cash – 4.5 hours

Detective (Investigations and Follow ups) Hours Worked for Compensatory Time – 1.5 hours

Patrol Shift Coverage by Detective – 0 hours (OT Cash)

Patrol Grant OT – 0 hours

Court OT – 0 Hours (OT Cash)

PVHS / Outside Events – 7 Hours

Property and Evidence:

4 Items classified as property were entered into the department's BEAST Evidence System, processed, logged and secured. (This includes missing, lost, and found property, recovered stolen property and items left for safekeeping.)

1 Firearms/Weapons was entered into the BEAST Evidence System, processed, logged and secured.

0 Firearms were transported for ballistics analysis.

22 Items classified as evidence were entered into the BEAST Evidence System, processed, logged and secured.

0 Items classified as Drug Evidence were transported to the NJ State Police Laboratory for analysis.

14 Items classified as Forensic Evidence were transported to the NJ State Police Laboratory at Hamilton or Holmdel, NJ for analysis. (This includes physical, chemical, and biological evidence.)

3 Random drug screen analysis specimens were transported to the NJ State Medical Examiner's Office for analysis.

\$0.00 Currency was seized and submitted to the Passaic County Prosecutor's Office pending asset forfeiture proceedings.

0 Property items were seized and submitted to the Passaic County Prosecutor's office pending asset forfeiture proceedings.

Notable Detective Cases:

Investigations

- Det. Fleck concluded a 5-month investigation into the theft of two ATVs along with stolen credit cards and fraudulent use. Det. Fleck successfully identified the suspect through investigative means that included reviewing video surveillance from multiple locations, APB Net searches, social media account searches and working with other police agencies. The suspect was part of an auto theft ring that was operating in NJ and NY. The suspect was ultimately charged with fraudulent credit card use (2 counts), receiving stolen property (2 counts), theft of moveable property (2 counts), and theft of a means of conveyance (2 counts).

RECORDS BUREAU:

Discovery and OPRA

5 Discovery Cases involving Digital (Audio/Video) files were processed for defense attorneys, the public defender and prosecutors.

12 Total discovery cases. 36 OPRA requests were processed.

848 pages of reports were facilitated and forwarded to the Township Clerk's Office for OPRA requests.

\$113.00 was deposited by the Records Bureau during the month.

Discovery \$0.00/Firearms \$88.00/Accident & Incident Reports \$25.00/Fingerprints \$0.00

Firearms

20 Applications for Firearms Permits

8 Firearms Purchaser ID cards were issued

23 Handgun Purchase Permits were issued

3 Permit to Carry Handguns Issued

0 Applications Withdrawn by Applicant/Denied

TRAINING:

Outside Training

Special Events Management – Lt. Gilchrist

Nighttime Motor Vehicle Stops (1 day) – Ptl. Trommelen

Firearms Law Update (1/2 day) – Lt. Gilchrist, Cpl. Post, Ptl. Pinnola

Cyber Crimes & Seizing Digital Media (1 day) – Det. Fleck, Ptl. Timmerman

School Security Assessment Training (1/2 day) – Lt. Gilchrist, Sgt. Cespedes

Document Fraud (1 day) – Ptl. Yannuzzi, Ptl. Hablitz

Technology Crimes & Forensics (1/2 day) – Det. Fleck, Ptl. Kania, Ptl. Timmerman

Bias Crimes (1/2 day) – Sgt. Strothers, Det. Fleck

Crisis Intervention Team Training (5 days) – Ptl. Santos, Ptl. Piedrabuena

Financial Crimes (1 day) – Cpl. Vanak, Ptl. Conti, Ptl. Hablitz

Domestic Violence Update (1/2 day) – Deputy Chief Prall, Captain Presing

Department Training (Sgt. Emperio)

Handcuffing & Baton Refresher (4 hour blocks) – All sworn personnel

Defensive Tactics (2 days) – Sgt. Hoyt, Sgt. Cespedes, Cpl. Post, Ptl. Pinnola, Ptl. Yannuzzi, Ptl. Piedrabuena

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Construction Report – October 2022

Uniform Construction Code

Permits Issued – 77
 Inspections – 235
 Total Value of Construction – \$507,502.00
 Certificate of Occupancy - \$100.00
 Permit Fees Collected - \$22,008.00
 Permit Fees Waived - \$125.00
 Penalties - \$0.00
 Total Fees Collected - \$22,108.00

Zoning

Fence Permits –\$150.00
 Sign Permits - \$50.00
 Zoning fees – \$500.00
 Total Fees Collected- \$1,220.00

Property Maintenance

Certificates of Compliance Fees –\$2,150.00
 Inspections – 37
 Complaints Inspections - 6
 Violations Issued – 11
 Roll-off permits – \$30.00
 Fines - \$0.00
 Total Fees Collected - \$2,180

Monthly Revenue \$25,508.00

YTD Revenue \$562,630.00

Finance Department Report – October 2022

BUDGET STATUS REPORT TOWNSHIP OF LITTLE FALLS YEAR TO DATE – JANUARY 1, 2022- OCTOBER 31, 2022							
ACCOUNT 01-2010	BUDGET	Budget After Modification	Paid or Charged	Encumbered	Paid or Committed	Balance	% Spent
00-0000	BUDGET	0.00	0.00	0.00	0.00	0.00	0.0
20-1000	ADMINISTRATION S&W	50,000.00	60,191.59	0.00	60,191.59	-10,191.59	120.3
20-1050	ADMINISTRATON O/E	61,300.00	58,373.05	1,360.00	59,733.05	1,566.95	97.4
20-1100	MAYOR & COUNCIL S&W	17,500.00	13,854.42	0.00	13,854.42	3,645.58	79.1
20-1102	MAYOR & COUN IL O/E	2,000.00	545.00	0.00	545.00	1,455.00	27.2
20-1200	CLERK S&W	250,455.00	210,668.05	0.00	210,668.05	39,786.95	84.1
20-1202	CLERK O/E	85,000.00	67,832.79	8,916.25	76,749.04	8,250.96	90.2
20-1300	FINANCIAL ADM. S&W	148,841.00	93,534.46	0.00	93,534.46	55,306.54	62.8
20-1302	FINANCIAL ADM. O/E	70,000.00	50,787.02	52.17	50,839.19	19,160.81	72.6
20-1352	FINANCIAL ADMIN. AUDIT	58,000.00	23,825.00	0.00	23,825.00	34,175.00	41.0
20-1450	REVENUE ADMIN.S&W	104,840.00	82,998.18	0.00	82,998.18	21,841.82	79.1
20-1452	REVENUE ADMIN.-O/E	39,500.00	15,067.65	1,355.99	16,423.64	23,076.36	41.5
20-1500	ASSESSMENTS S&W	59,939.00	47,440.18	0.00	47,440.18	12,498.82	79.1
20-1502	ASSESSMENT OF TAXES	32,900.00	31,040.28	1,959.72	33,000.00	-100.00	100.3
20-1550	LEGAL SERVICES S&W	0.00	0.00	0.00	0.00	0.00	0.0
20-1551	LEGAL SERVICES O/E	0.00	0.00	0.00	0.00	0.00	0.0
20-1552	LEGAL SERVICES O/E	175,000.00	124,922.66	15,000.00	139,922.66	35,077.34	79.9
20-1651	ENGINEERING S&W	0.00	0.00	0.00	0.00	0.00	0.0
20-1652	ENGINEERING O/E	125,000.00	101,195.49	0.00	101,195.49	23,804.51	80.9
20-1801	PLANNING BOARD S&W	5,216.00	4,129.42	0.00	4,129.42	1,086.58	79.1
20-1802	PLANNING BOARD O/E	16,500.00	8,049.56	0.00	8,049.56	8,450.44	48.7
20-1951	CONST.CODE OFF. S&W	218,947.00	223,827.58	0.00	223,827.58	-4,880.58	102.2
20-1952	CONST.CODE OFF. O/E	42,100.00	20,200.46	942.86	21,143.32	20,956.68	50.2
22-2001	PLUMBING INSP. S&W	24,130.00	23,922.03	0.00	23,922.03	207.97	99.1
22-2002	ELECTRIC INSP. S&W	28,285.00	24,747.40	0.00	24,747.40	3,537.60	87.4
23-2101	LIABILITY INSURANCE	35,000.00	12,438.00	0.00	12,438.00	22,562.00	35.5
23-2102	LIABILITY INSUR-	283,400.00	257,436.00	0.00	257,436.00	25,964.00	90.8
23-2150	LIABILITY INSUR-	0.00	0.00	0.00	0.00	0.00	0.0
23-2151	WORKERS COMP.-	0.00	23,667.22	0.00	23,667.22	-23,667.22	0.0
23-2152	WORKERS,	283,400.00	252,098.50	0.00	252,098.50	31,301.50	88.9
23-2202	NJSHBP-GROUP HEALTH	1,489,000.00	1,239,784.59	980.00	1,240,764.59	248,235.41	83.3
23-2252	UNEMPLOYMENT INSUR.	15,000.00	15,000.00	0.00	15,000.00	0.00	0.0
24-2401	STORM IDA EMERGENCY	0.00	0.00	0.00	0.00	0.00	0.0
24-2402	STORM IDA EMERGENCY	0.00	0.00	0.00	0.00	0.00	0.0
25-2401	POLICE S&W	4,048,529.00	3,492,219.80	0.00	3,492,219.80	556,309.20	86.2
25-2402	POLICE O/E	237,350.00	194,854.90	29,202.42	224,057.32	13,292.68	94.3
25-2403	POLICE S&W	517,100.00	434,293.88	0.00	434,293.88	82,806.12	83.9
25-2404	POLICE S&W	185,939.00	152,163.58	0.00	152,163.58	33,775.42	81.8
25-2412	ACQ. OF POLICE CARS	110,000.00	96,024.45	0.00	96,024.45	13,975.55	87.2
25-2521	EMERG. MGMT. S&W	15,000.00	2,499.99	0.00	2,499.99	12,500.01	16.6
25-2522	EMERG. MGMT. SERV.-	20,000.00	13,864.90	676.29	14,541.19	5,458.81	72.7
25-2651	FIRE S&W	0.00	0.00	0.00	0.00	0.00	0.0
25-2652	AID VOLUNTEER FIRE	184,865.00	90,252.24	4,740.45	94,992.69	89,872.31	51.3
25-2653	FIRE O/E- FLOOD	0.00	0.00	0.00	0.00	0.00	0.0
25-2662	FIRE HYDRANT SERV.	182,000.00	189,590.19	0.00	189,590.19	-7590.19	104.1
25-2751	PROSECUTOR S&W	21,102.00	17,105.97	0.00	17,105.97	3,996.03	81.0
25-2801	EMS/AMBULANCE EMT	560,000.00	404,759.60	0.00	404,759.60	155,240.40	72.2

Meeting of November 21, 2022

ACCOUNT 01-2010	BUDGET	Budget After Modification	Paid or Charged	Encumbered	Paid or Committed	Balance	% Spent
25-2802	EMS/AMBULANCE	71,850.00	150,065.40	6,523.45	156,588.85	-84,738.85	217.9
25-2871	EMS/AMB ELMWOOD	0.00	0.00	0.00	0.0	0.00	0.0
25-2872	EMS/AMB ELMWOOD PK	0.00	0.00	0.00	0.0	0.00	0.0
26-2901	DPW S&W	1,104,675.00	901,547.58	0.00	901,547.58	203,127.42	81.6
26-2902	DPW-O/E	215,000.00	160,436.81	36,667.51	197,104.32	17,895.68	91.6
26-3001	SHADE TREE COMM.	1,200.00	0.00	0.00	0.00	1,200.00	0.0
26-3002	SHADE TREE COMM. O/E	30,370.00	17,825.00	0.00	17,825.00	12,545.00	58.6
26-3051	SOLID WASTE S&W	75,000.00	34,279.45	0.00	34,279.45	40,720.55	45.7
26-3052	SOLID WASTE O/E	406,000.00	438,738.48	82,805.14	521,543.62	-115,543.62	128.4
26-3101	BLDGS & GROUNDS S&W	0.00	0.00	0.00	0.00	0.00	0.0
26-3102	BLDGS & GROUNDS O/E	125,000.00	71,868.20	17,012.40	88,880.60	36,119.40	71.1
26-3151	VEHICLE MAINT. S&W	90,000.00	70,043.31	0.00	70,043.31	19,956.69	77.8
26-3152	VEHICLE MAINT. O/E	115,000.00	101,553.05	9,754.39	111,307.44	3,692.56	96.7
26-3252	COMMUNITY SERVICES	15,000.00	1,016.40	0.00	1,016.40	13,983.60	6.7
27-3302	BOARD OF HEALTH-	134,025.00	118,370.85	563.00	118,933.85	15,091.15	88.7
27-3332	PEOSHA - FIRE	5,000.00	0.00	0.00	0.00	5,000.00	0.0
27-3350	FLOOD BOARD O/E	500.00	0.00	0.00	0.00	0.00	0.0
27-3451	PUBLIC ASSIST. S&W	14,880.00	11,779.86	0.00	11,779.86	3,100.14	79.1
27-3452	PUBLIC ASSIST. O/E	550.00	0.00	0.00	0.00	550.00	0.0
27-3501	FIRE PREVENTION S&W	131,119.00	69,483.34	0.00	69,483.34	61,635.66	52.9
27-3502	FIRE PREVENTION O/E	13,500.00	5,285.31	668.59	5,953.90	7,546.10	44.1
27-3701	SENIOR ACTIVITIES S&W	0.00	0.00	0.00	0.00	0.00	0.0
27-3702	SENIOR ACTIVITIES O/E	6,000.00	6,000.00	0.00	6,000.00	0.00	100.0
27-3722	SR. CITIZEN TRANSPORT	2,900.00	1,000.00	0.00	1,000.00	1,900.00	34.4
28-3701	RECREATION S&W	231,634.00	172,134.89	0.00	172,134.89	59,499.11	74.3
28-3702	RECREATION O/E	178,680.00	162,327.60	11,009.94	173,337.54	5,432.46	97.0
29-3902	MAINT. PUBLIC LIBRARY	594,272.000	445,704.00	0.00	445,704.00	145,568.00	75.0
30-4102	PRIOR YEARS BILLS:	0.00	0.00	0.00	0.00	0.00	0.0
30-4202	CELEB. OF PUBLIC EVE.	10,000.00	8,174.53	300.00	8,474.53	1,525.47	84.7
30-4251	S&W ADJUSTMENT	0.00	0.00	0.00	0.00	0.00	0.0
31-4352	STREET LIGHTING	80,000.00	92,007.27	0.00	92,007.27	-12,007.27	115.0
31-4402	TELEPHONE/IT	138,000.00	141,790.80	22,054.88	163,845.68	-25,845.68	118.7
31-4452	WATER	35,000.00	23,101.94	3,327.66	26,429.60	8,570.40	75.5
31-4462	GAS & ELECTRIC	250,000.00	269,052.57	0.00	269,052.57	-19,052.57	107.6
31-4472	DIESEL	30,000.00	41,035.29	15,002.93	56,038.22	-26,038.22	186.7
31-4552	LANDFILL/SOLID WASTE	400,000.00	377,074.81	35,129.62	412,204.43	-12,204.43	103.0
31-4560	RECYCLING TAX	15,500.00	13,766.12	1,800.00	15,576.12	-76.12	100.4
31-4562	PASSAIC VALLEY SEWER	1,022,059.00	1,022,132.70	0.00	1,022,132.70	-73.70	100.0
31-4572	SECOND RIVER JOINT	15,500.00	4,000.00	0.00	4,000.00	11,500.00	25.8
31-4582	THIRD RIVER JOINT	2,500.00	2,469.00	0.00	2,469.00	31.00	98.7
31-4592	TWSP OF MONTCLAIR	25,000.00	0.00	0.00	0.00	25,000.00	0.0
31-4602	GASOLINE	75,000.00	116,300.78	35,973.26	152,274.04	-77,274.04	203.0
31-4612	CITY OF CLIFTON	7,500.00	0.00	0.00	0.00	7,500.00	0.0
32-0000	PASSAIC CTY CARES	0.00	0.00	0.00	0.00	0.00	0.0
36-4712	PERS	457,998.00	457,998.00	0.00	457,998.00	0.00	100.0
36-4722	SOCIAL SECURITY	350,000.00	288,039.42	0.00	288,039.42	61,960.58	82.2
36-4752	PFRS	1,153,133.00	1,153,133.00	0.00	1,153,133.00	0.00	100.0
36-4762	LOSAP	105,000.00	0.00	0.00	0.00	105,000.00	0.0
36-4765		0.00	0.00	0.00	0.00	0.00	0.0
36-4770	Employer Contribution to	20,000.00	9,500.00	0.00	9,500.00	10,500.00	47.5
36-4772	PEN.VOL. FIRE WIDOWS	5,000.00	4,583.26	416.74	5,000.00	0.00	100.0
36-4775	DEFICIT IN	0.00	67.92	0.00	67.92	-67.92	0.0
36-4776	DEFERRED CHARGES	67.92	0.00	0.00	0.00	67.92	0.0
40-7012	MUNICIPAL ALLIANCE	22,440.00	22,440.00	0.00	22,440.00	0.00	100.0
40-7025	N J ALCOHOL ED.	0.00	0.00	0.00	0.00	0.00	0.0
40-7030	BODY ARMOR GRANT	2,218.72	2,248.72	0.00	2,248.72	-30.00	101.3
40-7035	BULLET PROOF VEST	0.00	0.00	0.00	0.00	0.00	0.0
40-7040	RECYCLING TONNAGE	20,813.34	20,813.34	0.00	20,813.34	0.00	100.0
40-7076	NEW JERSEY HWY	0.00	0.00	0.00	0.00	0.00	0.0
40-7451	DWI - DDEF	10,069.56	10,069.56	0.00	10,069.56	0.00	100.0
40-7533	CLICK OR TICKET	6,000.00	6,000.00	0.00	6,000.00	0.00	100.0
40-7535	DISTRACTED DRIVING	0.00	0.00	0.00	0.00	0.00	0.0
40-7601	FF GLOBAL PREVENTION	0.00	0.00	0.00	0.00	0.00	0.0
40-7602	NJ AMERICAN WATER FF	0.00	0.00	0.00	0.00	0.00	0.0
40-7702	CLEAN COMMUNITIES	21,814.17	19,572.09	0.00	19,572.09	2,242.08	89.7
43-4901	MUNICIPAL COURT S&W	167,962.00	132,383.92	0.00	132,383.92	35,578.08	78.8
43-4902	MUNICIPAL COURT O/E	33,600.00	8,064.46	7,157.39	15,221.85	18,378.15	45.3
43-4952	PUBLIC DEFENDER	7,500.00	5,100.00	0.00	5,100.00	2,400.00	68.0
43-4980	DEFERRED CHARGES	0.00	0.00	0.00	0.00	0.00	0.0
44-9012	COMPUTER EQUIPMENT	275,000.00	275,000.00	0.00	275,000.00	0.00	100.0
44-9052	ACQ. OF COMPUTERS	75,000.00	33,852.00	0.00	33,852.00	41,148.00	45.1
45-9202	BOND PRINCIPAL	1,471,000.00	1,181,000.00	0.00	1,181,000.00	290,000.00	80.2
45-9302	INTEREST ON BONDS	691,211.00	499,567.19	0.00	499,567.19	191,643.81	72.2
45-9402	INTEREST ON NOTES	15,739.00	0.00	0.00	0.00	15,739.00	0.0
45-9502	NOTE PRINCIPAL	265,000.00	0.00	0.00	0.00	265,000.00	0.0
46-8750	SPECIAL EMERGENCY	447,174.00	447,174.00	0.00	447,174.00	0.00	100.0
46-8883	DEFERRED CHARGES-	0.00	0.00	0.00	0.00	0.00	0.0
46-8886	DEFERRED CHARGES-	0.00	0.00	0.00	0.00	0.00	0.0
46-8889	DEFERRED CHARGES-	0.00	0.00	0.00	0.00	0.00	0.0
50-8992	RES UNCOLLECTED TAX	500,000.00	500,000.00	0.00	500,000.00	500,000.00	100.0
67-4800	JUDGEMENTS	0.00	0.00	0.00	0.00	0.00	0.0
70-1000	LIBRARY PAYROLL	0.00	215,960.71	0.00	215,960.71	-215,960.71	0.0
	GRAND TOTAL	21,595,092.71	18,518,149.01	351,353.05	18,869,502.06	2,725,590.65	87.3

Meeting of November 21, 2022

APPLICATIONS

LITTLE FALLS FIRE DEPARTMENT AUXILIARY APPLICATION, ONER AYAN, LITTLE FALLS FIRE DEPARTMENT

NJ STATE FIREMEN’S ASSOCIATION, DANIEL HUNTER, LITTLE FALLS FIRE DEPARTMENT

RAFFLE, LITTLE FALLS SCHOOL NO. 1 PTA, ON-PREMISE 50/50, 12/5/22, 3:00 P.M. – 8:00 P.M., 19 WARREN STREET, LITTLE FALLS

RAFFLE, LITTLE FALLS SCHOOL NO. 1. PTA, POCKET BOOK RAFFLE, 12/5/22, 3:00 P.M. – 8:00 P.M., 19 WARREN STREET, LITTLE FALLS

RESOLUTIONS

Tax Refund for Disabled Veteran Exception

RESOLUTION [A] 22-11-21 #1

WHEREAS, the following property in the Township of Little Falls, New Jersey has overpaid real estate taxes in 2022 due to Tax Assessor approving a 100% Disabled Veteran; and

WHEREAS, the Tax Assessor granted the 100% disabled veteran exemption as of August 19, 2022. The Tax Collector shall cancel the pro-rated 2022 taxes in the total amount of \$9,165.03; and

WHEREAS, the Tax Collector is requesting that the Township Council direct the Treasurer to refund said amount overpaid listed below;

NOW, THEREFORE BE IT RESOLVED, by the Township Council of the Township of Little Falls, County of Passaic, State of New Jersey that the following listed tax refund be made by the Township Treasurer:

<u>Tax Year & Qtr.</u>	<u>Block Lot</u>	<u>Taxpayer/ Location</u>	<u>Payee</u>	<u>Reason</u>	<u>Amount</u>
2022/3	237/44.15	Shea, Michael & Cassie 29 Mountaintop Ter	Corelogic Refund Dept. PO Box 9202 Coppell, TX 75019	OP	\$2,868.30
2022/4	237/44.15	Shea, Michael & Cassie 29 Mountaintop Ter	Corelogic Refund Dept. PO Box 9202 Coppell, TX 75019	OP	<u>\$6,296.73</u>
TOTAL CANCELTION AND REFUND					\$9,165.03

Change Order for Municipal Building Pedestrian Plaza Improvements Project

**RESOLUTION [B] 22-11-21 - #2
RESOLUTION AWARDDING CHANGE ORDER TO ADAMO BROTHERS CONSTRUCTION, INC.
FOR THE MUNICIPAL BUILDING PEDESTRIAN PLAZA IMPROVEMENTS PROJECT**

WHEREAS, the Township Council has received a recommendation from the Township Special Project Engineer, Boswell Engineering, regarding the contract for the Municipal Building Pedestrian Plaza Improvements to change contract items as listed in the original specification; and

WHEREAS, the Township Council has considered this recommendation in accordance with N.J.A.C. 5:30-1 et seq. and the Local Public Contracts Law; and

WHEREAS, the Township Council has a contract with Adamo Brothers Construction, Inc. for Municipal Building Pedestrian Plaza Improvements, which were awarded by public bidding under the Local Public Contracts Law.

NOW, THEREFORE, BE IT RESOLVED, that the Township Council authorizes a change order to Adamo Brothers Construction Inc. in the amount of \$13,297.00, making the revised contract amount \$209,597.00.

NJDEP Green Acres Enabling Resolution – DUVA Field

**RESOLUTION [C] 22-11-21 - #3
STATE OF NEW JERSEY
DEPARTMENT OF ENVIRONMENTAL PROTECTION GREEN ACRES ENABLING RESOLUTION**

WHEREAS, the New Jersey Department of Environmental Protection, Green Acres Program (“State”), provides loans and/or grants to municipal and county governments and grants to nonprofit organizations for assistance in the acquisition, development, and stewardship of lands for outdoor recreation and conservation purposes; and

WHEREAS, the Township of Little Falls desires to further the public interest by obtaining a grant in the amount of \$750,000.00 from the State to fund the following project(s):
#1605-19-020

Duva Field Improvements Project

NOW, THEREFORE, the governing body/board resolves that James Damiano or the successor to the office of Mayor is hereby authorized to:

- (a) make application for such a loan and/or such a grant,
- (b) provide additional application information and furnish such documents as may be required, and
- (c) act as the authorized correspondent of the above-named applicant; and

WHEREAS, the State shall determine if the application is complete and in conformance with the scope and intent of the Green Acres Program, and notify the applicant of the amount of the funding award; and

WHEREAS, the applicant is willing to use the State’s funds in accordance with such rules, regulations and applicable statutes, and is willing to enter into an agreement with the State for the above-named project;

NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP OF LITTLE FALLS

1. That the Mayor of the above-named body or board is hereby authorized to execute an agreement and any amendment thereto with the State known as the Duva Field Improvement Project;
2. That the applicant has its matching share of the project, if a match is required, in the amount of \$2,250,000.00;
3. That, in the event the State’s funds are less than the total project cost specified above, the applicant has the balance of funding necessary to complete the project;
4. That the applicant agrees to comply with all applicable federal, state, and local laws, rules, and regulations in its performance of the project; and
5. That this resolution shall take effect immediately.

Meeting of November 21, 2022

Solicitation of Bids for Solid Waste

RESOLUTION [D] 22-11-21 – #4

RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF LITTLE FALLS, COUNTY OF PASSAIC, STATE OF NEW JERSEY AUTHORIZING THE TOWNSHIP TO SOLICIT COMPETITIVE BIDS FOR SOLID WASTE

WHEREAS, it is necessary to approve the advertisement for receipt of bids;
NOW THEREFORE BE IT RESOLVED, by the governing body of the Township of Little Falls that the Township Clerk is hereby authorized to place a notice of bid for the above referenced project in accordance with N.J.S.A. 40:11.
BE IT FURTHER RESOLVED that the Clerk of the Township be and is hereby authorized to certify the within resolution and that the provisions thereof are in conformity with the provisions of law.

Budget Transfer Resolution

RESOLUTION [E] 22-11-21 - #5

WHEREAS, Title 40:4-58 of the New Jersey Statutes provides that should it become necessary, during the last two months of the fiscal year to expend for any of the purposes specified in the budget an amount in excess of the respective sums appropriated therefore and there shall be an excess in any appropriation over and above the amount claimed to be necessary to fulfill the purpose of such appropriation, the Governing Body may by resolution setting forth the facts (adopted by not less than 2/3 vote of the full membership thereof), transfer the amount of such excess of those appropriations deemed to be insufficient.

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Township of Little Falls, not less than 2/3 of the members thereof affirmatively concurring, that the Treasurer be and is authorized to make the attached transfers in the 2022 Budget Appropriations.

Emergency Resolution

**RESOLUTION [F] 22-11-21 - #6
TOWNSHIP OF LITTLE FALLS, NJ
EMERGENCY RESOLUTION N.J.S. 40A:4-48
(under 3% limitation)**

WHEREAS, an emergency has arisen with respect to additional costs related to *the various increases in the cost of fuel and its related operational appropriations* and, no adequate provision was made in the 2022 budget for the aforesaid purpose, and N.J.S. 40A:4-46 provides for the creation on an emergency appropriation for the purpose mentioned above, and

WHEREAS, the total amount of emergency appropriations created, including the appropriation to be created by this resolution is \$365,000.00 and three (3) percent of the total operating appropriations in the budget for 2022 is \$581,285.00, and

WHEREAS, the foregoing appropriation together with prior appropriations does not exceed three (3) percent of the total operating appropriations (including utility operation appropriations) in the budget for 2022,

NOW, THEREFORE, BE IT RESOLVED, (by not less than 2/3 of all governing body members affirmatively concurring) that in accordance with N.J.S. 40A:4-48,

1. An emergency appropriation is hereby made for:

<i>Solid Waste Contractual</i>	<i>\$120,000.00</i>
<i>Landfill Fees</i>	<i>\$120,000.00</i>
<i>Diesel Fuel</i>	<i>\$40,000.00</i>
<i>Gasoline</i>	<i><u>\$85,000.00</u></i>
	<i>\$365,000.00</i>
2. That said emergency appropriation shall be provided for in full in the 2023 budget, and is requested to be excluded from CAPS, pursuant to NJS 40A:4-53.3c(1)
3. That two (2) certified copies of this resolution be filed with the Director of Local Government Services.

Bill Lis

RESOLUTION [G]] 22-11-21 - #7

BE IT RESOLVED by the Township Council of the Township of Little Falls the Council having received the Treasurer’s certification of the availability of funds for payment of all bills presented, that payment of all bills approved by the Finance Committee be and is hereby authorized, subject to the availability of funds and subject to the appropriate and available appropriation in the line item.

It was moved by Councilmember Vancheri, seconded by Councilmember Seber, that the Consent Agenda be approved as printed.

Poll: Ayes: Hablitz, Kahwaty, Seber, Vancheri, and Council President Sgobba
Nays: None

The Council President declared the motion passed.

REGULAR AGENDA

NEW BUSINESS

Ordinance No.1446- It was moved by Councilmember Seber, seconded by Councilmember Vancheri, that there be introduced and the meeting of December 5, 2022 set as the date for the public hearing of the following:

**TOWNSHIP OF LITTLE FALLS
ORDINANCE NO. 1446
AN ORDINANCE OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF LITTLE FALLS, IN THE COUNTY OF PASSAIC,
STATE OF NEW JERSEY, TO AMEND CHAPTER 3 (ADMINISTRATION OF GOVERNMENT) OF THE CODE OF THE
TOWNSHIP OF LITTLE FALLS**

WHEREAS, the current Municipal Code under Chapter 3 contains certain provisions as the administration of government for the Township of Little Falls; and

WHEREAS, it is necessary to ensure that the administration of government is conducted effectively and efficiently and that certain innovations require the reframing of the corporate structure to meet those laudable goals; and

WHEREAS, the Township Council has found it proper to amend the language of the Municipal Code to continue the provision of the same competent and consistent level of service to the citizens of the Township of Little Falls;

NOW THEREFORE BE IT ORDAINED by the Township Council of the Township of Little Falls, that Chapter 3, Administration of Government, of the Code of the Township of Little Falls, is hereby amended and supplemented as follows (deletions are struck through and additions are underlined):

§3-2.8(G) Assistant Business Administrator. The position of Assistant Business Administrator is hereby created. The Assistant Business Administrator shall be the direct appointment of the Business Administrator with prior approval of the Mayor. The Assistant Business

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Administrator may be removed at any time for any reason upon the recommendation of the Business Administrator and approval of the Mayor. The duties of the Assistant Business Administrator will be determined by the Business Administrator in line with those duties listed under subsection (E) above. The Assistant Business Administrator may, by directive of the Business Administrator, serve as the designee for any and all appropriate functions within the Department of Administration in the place of the Business Administrator. The compensation of the Assistant Business Administrator shall be set forth in the annual Salary Ordinance.

NOW, THEREFORE, BE IT FURTHER ORDAINED that:

1. Ordinances, resolutions and regulations or parts of ordinances, resolutions and regulations inconsistent herewith are hereby repealed to the extent of such inconsistency; and
2. If any section, subsection, clause or phrase of this Ordinance is for any reason held to be unconstitutional or invalid by a court of competent jurisdiction, such a decision shall not affect the remaining portion of the Ordinance; and
3. Except as hereby amended, the Code of the Township of Little Falls shall remain in full force and effect.
4. This Ordinance shall take effect twenty days after final passage and publication in accordance with law.

Poll: Ayes: Hablitz, Kahwaty, Seber, Vancheri, and Council President Sgobba
Nays: None

The Council President declared the motion passed.

Ordinance No.1447- It was moved by Councilmember Hablitz, seconded by Councilmember Vancheri, that there be introduced and the meeting of December 5, 2022 set as the date for the public hearing of the following:

**TOWNSHIP OF LITTLE FALLS
COUNTY OF PASSAIC NEW JERSEY
ORDINANCE NO. 1447**

2021 LITTLE FALLS SALARY ORDINANCE - Amended 2022(underlined)
SCHEDULE "A"

Section 1.-OFFICERS AND EMPLOYEES

Title

<u>Full Time Employees:</u>	<u>Salary Range</u>
Administrator/QPA	\$66,000 - \$109,000
<u>Assistant Business Administrator</u>	<u>\$90,000 - \$125,000</u>
Township Clerk/Assessment Search Officer/Reg. of Vital Statistics	\$55,000 - \$125,000
Township Clerk's Office/ Deputy Registrar/Bd. Of Health Secretary	\$35,000 - \$68,000
Deputy Clerk/Payroll Supervisor/ Alt. Registrar of Vital Statistics	\$55,000- \$80,000
Certified Municipal Finance Officer /Treasurer	\$75,000 - \$125,000
Assistant to the Chief Financial Officer	\$34,000 - \$65,000
<u>Executive Assistant to the Mayor</u>	<u>\$35,000 - \$65,000</u>
Tax Collector /Tax Search Officer	\$75,000 - \$110,000
Tax Collector Office/ Clerk,	\$15,900 - \$39,945
Tax Assessor/Clerk Assessor Office	\$25,000 - \$50,000
Construction Code Official/Fire Sub-Code Official/Fire Official	\$75,000 - \$110,000
Code Enforcement Officer	\$ 35,600 - \$47,500
Sr. Technical Assistant Construction Office	\$ 30,000 - \$48,400
Administrative Assistant Construction Office	\$39,000- \$46,000
Fire Prevention Inspector/Code Enforcement Officer	\$60,000-\$75,000
Clerk, Fire Prevention Bureau	\$40,000 - \$58,000
Court Administrator/Violations Clerk	\$65,000 - \$95,000
Dep. Court Administrator/Dep. Violations Clerk	\$ 45,000 - \$65,000
Public Works Manager/Superintendent, DPW	\$95,000 - \$132,700
DPW Secretary/Assistant to Recycling Coordinator	\$35,000 - \$50,000
Police Chief	\$165,000 - \$195,000
Police Records Clerk/Administrative Clerk	\$40,000 - \$65,000
Police Administrative Assistant	\$40,000-\$65,000
Recreation Director	\$40,000 - \$75,000
Assistant Recreation Director	\$35,000 - \$65,000
Assistant to Recreation Director	\$30,000- \$45,000
 Permanent Part Time Salary Employees:	
Mayor	\$3,500 – 10,000
Council Members	\$2,500 – 5,000
Fire Official, Bureau of Fire Prevention	\$9,100 - \$15,100
Emergency Management Coordinator	\$10,000 - \$11,000
Deputy Emergency Management Coordinator	\$5,000.00- \$7,500
EMS Coordinator	\$30,000- \$55,000
Tax Assessor	\$25,000 - \$40,000
Judge, Municipal Court	\$34,025 - \$56,700
Prosecutor	\$20,000 – 30,000
Building Sub-Code Official	\$18,000 - \$30,000
Electrical Sub-Code Official	\$18,000 - \$30,000
Plumbing Sub-Code Official	\$18,000 - \$30,000
Director, Public Assistance	\$9,750 - \$15,450
Secretary to Shade Tree Commission	\$951 - \$1,585
Secretary, Planning Board	\$3,300 - \$6,000
Senior Citizen Bus Driver/Coordinator	\$19,500 - \$30,000
Municipal Alliance Coordinator	\$7,500 - \$12,500
Clean Communities Coordinator	\$7,500 - \$15,000
Recycling Coordinator	\$5,000-\$7,500
Safety Officer DPW	\$2,500-\$5,000
 Permanent Part Time Hourly Employees:	
Administrative Assistant/Payroll Supervisor	\$16.50 – \$25.00
Police Department Administrative Clerk	\$15.00 - \$20.00
Administrative Clerk	\$13.00-\$18.75

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HOURLY EMPLOYEES

P/T Courtroom Security Attendant	\$13.00 - \$22.00
P/T Fire Prevention Inspector, Bureau of Fire Prevention	\$21.00 - \$35.00
P/T Laborer	\$15.00 - \$18.00
P/T Temporary Skilled Worker, depending on Qualifications	\$15.00 - \$50.00
P/T Temporary Unskilled Worker	\$15.00 - \$17.00
P/T Recreation Building Supervisors	\$15.00 - \$17.00
P/T Communications Officers	\$18.00 - \$24.00
P/T Clerical and Secretarial	\$15.00 - \$20.00
P/T EMT's	\$15.00- \$18.00
P/T School Crossing Guard	\$17.99 - \$22.00
Seasonal DPW Worker	\$15.00 - \$17.00
Parking Enforcement Officer	\$15.00 - \$18.00
Temporary Sub Code Inspector	\$35.00- \$48.00

Communications Officers

Supervising Communications Officer/911 Certified	\$60,000-75,000
Sr. Communications Officer/911 Certified	Step 1 61,375
Sr. Communications Officer/911 Certified	Step 2 63,100
Sr. Communications Officer/911 Certified	Step 3 64,825
Sr. Communications Officer/911 Certified	Step 4 66,550
Sr. Communications Officer/911 Certified	Step 5 68,275
Sr. Communications Officer/911 Certified	Step 6 70,000
Communications Officer/911 Certified	Step 1 45,000
Communications Officer/911 Certified	Step 2 46,000
Communications Officer/911 Certified	Step 3 47,000
Communications Officer/911 Certified	Step 4 49,250
Communications Officer/911 Certified	Step 5 51,500
Communications Officer/911 Certified	Step 6 53,750
Communications Officer/911 Certified	Step 7 56,000
Communications Officer/911 Certified	Step 8 60,000
Communications Officer	\$35,000-41,500

Section 2. –COLLECTIVE BARGANNING AGREEMENTS

Salaries and compensation provisions negotiated through the current Collective Bargaining Agreements for the Teamsters Local 97 and the Little Falls PBA Local 346 and the Township of Little Falls are made apart of this ordinance. Employees covered by their respective Collective Bargaining Agreement shall be paid salary and compensation in accordance with those duly executed and approved agreements. All other provisions related to employees are incorporated herein from the Township’s Personnel Policy Manual.

Section 3. –LONGEVITY

Longevity has been eliminated for all employees hired after January 1, 1997

Section 4. OVERTIME and KEY EMPLOYEE VACATION

The following provisions of the within ordinance are subject to the provisions of any applicable Federal or State statute, and to the provisions of any applicable collective bargaining agreements.

- a. Key employees: The following employees, when employed full-time, are considered exempt key employees and designated management of their departments: Township Administrator, Township Clerk, Chief Municipal Finance Officer, Construction Code Official, Superintendent of Public Works, Deputy Superintendent of Public Works, Tax Collector, Tax Assessor, Court Administrator and Police Chief. Key employees shall not receive overtime, nor any regimented compensatory time off in lieu of overtime but shall be paid on an annual salary as authorized by the Mayor.
- b. In lieu of overtime or compensatory time off they shall receive an additional vacation week annually. Overtime may be paid to key employees if an emergency is declared and the Key Employee obtains authorization from the Mayor to work during the emergency.
- c. Non-key employees: Overtime pay may be paid to or compensatory time off may be given to non-key employees; however, compensatory time must be used within the same year and may not be carried over. Compensatory time shall commence only after the employee has worked the prescribed work week. Authorized compensatory time shall be computed at one and one-half (1½) times the hourly rate.
The hourly rate for overtime shall be computed by dividing the annual rate of pay by the number of hours in the employee’s prescribed work year. In the case of a forty-hour work week, the employee shall be paid time and one-half after the full forty hours have been worked. For employees working a thirty-five-hour week, compensation shall be at straight time for the first five hours of overtime worked; the time and one-half provisions shall take effect only after the full forty hours have been worked.
- d. Part-time employees: Part-time employees shall be paid overtime only when in a particular week they work a number of hours which under provisions of Federal or State Law requires the payment of overtime.

Section 5.

Such deductions as may be required by law shall be made from the salaries and compensation as hereinabove set forth.

Section 6.

The Township Treasurer is hereby authorized to sign payroll checks. All Permanent employees shall be paid through the direct deposit payroll system established in the Township.

Section 7. HOLIDAYS

Permanent full-time officers and employees and permanent part-time Township officers and employees who are regularly scheduled to work twenty (20) hours or more weekly for twelve (12) months a year, whether paid on an annual salary basis or hourly basis, are entitled to the following paid Holidays:

New Year’s Day	General Election Day
President's Day	Columbus Day
Good Friday	Veterans’ Day
Memorial Day	Thanksgiving Day
Emancipation Day	Day After Thanksgiving
Independence Day	Christmas Day
Labor Day	

One-half of the last workday preceding New Year’s Day and
One-half of the last workday preceding Christmas Day

Permanent part-time Township officers and employees who are regularly scheduled to work less than twenty (20) hours or more weekly for twelve (12) months a year, whether paid on an annual salary basis or hourly basis, shall receive holiday leave on a prorated basis of ½ the full time accrual.

Section 8.

In addition to the holidays set forth in Section 7, all full-time employees and part-time full-year employees paid by annual salary shall be entitled to two (2) personal days off each year, except as may be provided by collective bargaining contract.

Section 9.

All ordinances or parts of ordinances inconsistent with this ordinance are hereby repealed.

Section 10.

This ordinance shall take effect immediately upon final passage by the Township Council, upon approval by the Mayor, and publication as required by law.

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Poll: Ayes: Hablitz, Kahwaty, Seber, Vancheri, and Council President Sgobba
Nays: None

The Council President declared the motion passed.

PUBLIC COMMENTS – GENERAL MATTERS

Anyone wishing to address the Township Council may do so through the Council President. It is preferred if you give your name and address for the record. Comments are to be limited to three minutes, however, if appropriate, you may be granted additional time in the sole discretion of the Council President.

Members of the public who have joined the Meeting virtually and desire to provide comment shall raise their virtual hand in the Zoom application. The Meeting moderator will queue the members of the public that wish to provide comment and the Council President will recognize them in order. Members of the public who have joined the Meeting by calling in must press *6 to mute and unmute themselves and *9 to raise their hand. Members of the public who have joined the Meeting via the Zoom application must click the Reactions icon and then the Raise Hand icon. Once the process is complete, we will return to the regular order of business.

It was moved by Councilmember Vancheri, seconded by Councilmember Seber, that the meeting be and it was opened to the public.

Poll: Ayes: Hablitz, Kahwaty, Seber, Vancheri, and Council President Sgobba
Nays: None

The Council President declared the motion passed.

Jim Dorn – thanked Councilmembers Seber and Kahwaty for their service and commented on the community orientation of the Township.

Haider Rizvi – requested the Council amend the Ordinance for Cannabis to allow retail and elaborated on reasons for his request. Council President SGOBBA apologized for not responding to Mr. Rizvi, but noted the administration has no plans to allow a retail operation in the Township. Councilmember SEBER clarified Mr. Rizvi's comments, noting that the owner of Lorenzo's pizzeria had passed away in a car accident. Mayor Damiano stated his position on classified license in Little Falls is that it is not something that should never be considered, but as a small municipality should not be the first to do. As more small towns allow classified licenses, the municipality could learn from it. Councilmember KAHWATY commented there is currently a lack of retail space available to businesses that want to conduct businesses in the Township. Mayor Damiano added comments regarding use of available space in the Township, summarizing that there are very little to almost no vacancies available in the Township.

No one further coming forward to be heard, it was moved by Councilmember Vancheri, seconded by Councilmember Seber, that the meeting be and it was closed to the public.

Poll: Ayes: Hablitz, Kahwaty, Seber, Vancheri, and Council President Sgobba
Nays: None

The Council President declared the motion passed.

There being no further business to come before the meeting, it was moved by Councilmember Seber, seconded by Councilmember Kahwaty, that the meeting be and it was adjourned at 7:43 p.m.

Cynthia Kraus
Municipal Clerk