

**REGULAR MEETING
OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF LITTLE FALLS
WAS HELD THIS EVENING IN THE MUNICIPAL BUILDING**

Monday, November 23, 2020

Council President Sgobba called the meeting to order at 7:00 p.m. with the following members present: Christine Hablitz, Albert Kahwaty, Tanya Seber, and Christopher Vancheri. Also present were Mayor James Damiano, Township Attorney Joseph Wenzel, Township Administrator Charles Cuccia, and Township Clerk Cynthia Kraus.

Absent: None.

Township Employees present: Police Chief Steve Post.

SALUTE TO THE FLAG – Following the Salute to the Flag Council President SGOBBA requested a moment of silence to honor Phillip H. Simone.

STATEMENT OF PUBLIC NOTICE: Take notice that adequate notice of this meeting has been provided in accordance with N.J.S.A. 10:4-8 and N.J.S.A. 10:4-10 as follows: A notice of the meeting was prominently posted on the bulletin board at the Municipal Building, located at 225 Main Street, Little Falls, N.J. on January 9, 2020. A copy of the notice was mailed to the North Jersey Herald and News and The Record on the same date. Additionally, a copy of the notice was filed in the office of the Township Clerk on said date. **This meeting is being conducted under the circumstances surrounding the COVID-19 health situation. No public will be allowed to attend the meeting in person. A Youtube link to view this meeting can be accessed on the Township website at www.lfnj.com. Electronic provisions have been established for the public to participate during the public comment portion of the meeting.**

Council President SGOBBA noted that the public will be able to comment on Ordinance No. 1390. Mrs. Kraus stated she will remind the public of the opportunity during Public Comment.

ROLL CALL – Council President Sgobba, Mayor Damiano and Township Administrator Charles Cuccia were present in person. Councilmember Christine Hablitz, Councilmember Albert Kahwaty, Councilmember Tanya Seber, Councilmember Christopher Vancheri, Attorney Joseph Wenzel, Municipal Clerk Cynthia Kraus, and Police Chief Steve Post attended the meeting remotely.

APPROVAL OF MINUTES

It was moved by Councilmember Hablitz, seconded by Councilmember Kahwaty, that the Minutes of the October 19, 2020 Regular Meeting and the November 9, 2020 Workshop be and they were approved.

Poll: Ayes: Hablitz, Kahwaty, Seber, Vancheri, and Council President Sgobba
 Nays: None

The Council President declared the motion passed.

COUNCIL MEMBER REPORTS

Councilmember KAHWATY expressed his pride in the various activities the Domestic Violence Prevention Committee has undertaken including the Vigil and Farmers' Markets. Councilmember KAHWATY offered his condolences to the Hunter family. He wished everyone a Happy Thanksgiving.

Councilmember VANCHERI expressed his condolences to the Hunter family. He wished everyone a safe and Happy Thanksgiving.

Councilmember HABLITZ reviewed the Library's new schedule and curbside service in response to the increase in COVID-19 cases. The Fourth Annual Gingerbread Contest will be sponsored in collaboration with the Little Falls Biz and will be a virtual event. The Friends of the Library will host a meeting tomorrow at 7pm and is looking for new members. Councilmember HABLITZ wished everyone a Happy Thanksgiving.

Councilmember SEBER wished everyone a safe, happy and healthy Thanksgiving.

REMARKS FROM THE CHAIR

Council President SGOBBA wished everyone a safe and Happy Thanksgiving. He also stated he was impressed with the volunteer Fire Department training he had witnessed this past weekend.

MAYOR'S REPORT

Mayor Damiano stated our thoughts and prayers are with our former Police Chief, Jerry Hunter. The Mayor announced the Annual Tree Lighting event will be virtual due to COVID-19 restrictions. A virtual Menorah Lighting will be held on December 16, 2020. He wished everyone a safe and happy Thanksgiving. Per the request of Council President SGOBBA, Mayor Damiano explained the procedure residents should follow when a deer has been struck by a vehicle in the Township.

ATTORNEY'S REPORT

Mr. Wenzel had nothing to report.

PUBLIC COMMENT – ALL MATTERS

Anyone wishing to address the Township Council may do so by sending an email to CKRAUS@LFNJ.COM. The email must provide your name and address for the record. At this time there will be a ten-minute recess, which will allow the public to send comments and questions via email. The recess will include the Public Comment for the public hearing on Ordinance No. 1390. At the end of the recess, the Meeting will reconvene and all proper emails will be read into the record. The Council President will determine if a response is needed and if so, shall direct said response. Once the process is complete, we will return to the regular order of business.

It was moved by Councilmember Vancheri, seconded by Councilmember Kahwaty, that the meeting be and it was opened to the public.

Poll: Ayes: Hablitz, Kahwaty, Seber, Vancheri, and Council President Sgobba
Nays: None

The Council President declared the motion passed.

At this time, Council President SGOBBA announced there will be a ten-minute recess such that questions from the public can be emailed to the Clerk. The Council recessed at 7:13 PM and returned to session at 7:23 PM.

Sam Sheber – Former Mayor of Little Falls, 181 Long Hill Road, commented on the need to follow the Governor’s Executive Orders and suggested the Mayor provide information about exporting cases of noncompliance. Mayor Damiano stated the guidelines have been posted on the Township website since March, 2020 and weekly updates have been also been provided. The Mayor explained the procedure for an Executive Order violation.

Luis Fernandez – 54 Harrison Street, requested clarification on Resolution C. Mayor Damiano explained the Resolution is a reduction off the previous figures for the Duva Field project. In response to Mr. Fernandez’s comments on increased traffic in the Jackson Park area Mayor Damiano responded.

As no further emails were received for comment, it was moved by Councilmember Hablitz, seconded by Councilmember Kahwaty, that the meeting be and it was closed to the public.

Poll: Ayes: Hablitz, Kahwaty, Seber, Vancheri, and Council President Sgobba
Nays: None

The Council President declared the motion passed.

CONSENT AGENDA

All items on the Consent Agenda were considered to be routine and were enacted with a single motion. Any items under REQUISITIONS carried a Treasurer’s certification as to sufficiency of funds.

REPORTS

Municipal Clerk’s Report – Month of October 2020

MUNICIPAL CLERKS REPORT Month of October 2020		
ABC LICENSES		\$165.00
OTHER LICENSES		
Business Licenses		
Pre-paid Business Licenses	\$225.00	
Raffle Licenses	\$120.00	
		\$345.00
REGISTRAR OF VITAL STATISTICS		
Fees & Permits	\$312.00	
Marriage Licenses-LF	\$18.00	
Marriage Licenses-NJ	\$150.00	
		\$480.00
MRNA		
Street Maps		
Zoning Maps		
Zoning Ordinances		
Document Copies		
Garage Sales	\$35.00	
Misc. Fees & Refunds:	\$2179.82	
TOTAL MRNA		<u>\$2214.82</u>
TOTAL CURRENT ACCOUNT		\$3204.82
TOTAL TO TREASURER		<u>\$3204.82</u>

Municipal Clerks Dog/Cat License Report - Month of October 2020

MUNICIPAL CLERK’S DOG/CAT LICENSE REPORT Month of October 2020	
Dog Licenses issued 10/01/2020 thru 10/31/2020	
Nos. 65 to 82 = 18 Licenses	
Amount due Little Falls	122.40
Amount due State	36.60
Total Cash Received	159.00
Cat Licenses issued 10/01/2020 thru 10/31/2020	
Nos. 0 to 0	
Licenses Issued 0	
Total Cash Received	
Total to Treas.	<u>\$159.00</u>

Meeting of November 23, 2020

Tax Collector's Report - Month of September 2020

MONTHLY REPORT

Municipality of Township of Little Falls
 Office of the Tax Collector
 Township of Little Falls Current Account, Lakeland Bank Revenues
 Revenues Collector for the Month of September 2020

Categories 01-	September 1- 30, 2020	2020 Year to Date
2020 Taxes	\$213,594.03	\$35,497,472.77
2019, 2016 Taxes	106,944.67	337,287.74
Interest	26,161.45	71,440.17
Prepaid 2021	1,176.14	1,176.14
Township Tax Title Lien	0.00	111,394.18
Township Tax Title Lien Int.	0.00	37,255.02
Cost of Tax Sale	1,105.81	1,177.57
Duplicate Tax Bills	5.00	230.00
Insufficient Check Fee	40.00	140.00
Misc Line Item Fee	0.00	50.00
6% Penalty Fee	4,219.87	5,447.96
GRAND TOTALS	\$352,246.97	\$36,063,071.55

Delinquent 2016 Taxes \$892,492.19 (inc. 6% ye-pe+int)
 Delinquent 2020 Taxes 462,423.54 (+int.)
Total Delinquent Taxes \$1,354,915.73
 2020 Refunds this month = -\$14,686.22
 2020 Year to date refunds = -\$44,163.664
Breakdown of refunds for years 2015-2020 completed in 2020(see attached).

REFUNDS IN THE YEAR 2020

Months	2015 STCJ	2016 STCJ	2017 STCJ	2018 STCJ	2019 STCJ	2020 CBJ	2019 Regular	2020 Regular	2020 Senior /Disabled	Exempt 2020	Total by Months
January	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,005.54	\$0.00	\$0.00	\$0.00	\$1,005.54
February	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,745.75	0.00	0.00	3,745.75
March	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
April	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
May	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
June	0.00	0.00	0.00	0.00	0.00	0.00	0.00	25,732.69	0.00	0.00	25,732.69
July	0.00	1,805.29	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,805.29
August	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
September	0.00	0.00	0.00	0.00	0.00	0.00	0.00	14,685.22	0.00	0.00	14,685.22
Totals	\$0.00	\$1,805.29	\$0.00	\$0.00	\$0.00	\$0.00	\$1,005.54	\$44,163.66	\$0.00	\$0.00	\$46,974.49

Note: The above figures represent the months that the Tax Collector did the adjustments in the computer; the Resolution(s) may have been adopted in the next month.
 STCJ = State Tax Court Judgments. CBJ= County Board Judgments.

Municipality of Township of Little Falls
 Office of the Tax Collector
 Township of Little Falls Tax Collector Trust 1 (Lien Monies), Lakeland Bank
 Revenues for the Month of September 2020

	2020 Deposit	2020 Year-to-Date
January 2020	\$ 57,676.70	\$ 57,676.70
February 2020	0.00	57,676.70
March 2020	0.00	57,676.70
April 2020	0.00	57,676.70
May 2020	103,238.51	160,915.21
June 2020	0.00	160,915.21
July 2020	0.00	160,915.21
August 2020	0.00	160,915.21
September 2020	108,407.91	269,323.12

Total Collected as of September 30, 2020 \$269,323.12

Municipality of Township of Little Falls
 Office of the Tax Collector
 Township of Little Falls Tax Collector Trust 2 (Lien Premium Monies), Lakeland Bank
 Revenues for the Month of September 2020

	Liens with Premiums Redcemed/ (-)	Bal. /Dep. (+)
Balance Brought Forward (January 1, 2020)		\$196,300.00
January 2020	\$-46,500.00	149,800.00
February 2020	0.00	149,800.00
March 2020	0.00	149,800.00
April 2020	0.00	149,800.00
May 2020	-37,000.00	112,800.00
June 2020	0.00	112,800.00
July 2020	0.00	112,800.00
August 2020	0.00	112,800.00
September 2020	+211,400.00	324,200.00
September 2020	-72,000.00	252,200.00

Ending Balance as of September 30, 2020 \$252,200.00

Meeting of November 23, 2020

Tax Collector's Report - Month of October 2020

MONTHLY REPORT

Municipality of Township of Little Falls
 Office of the Tax Collector
 Township of Little Falls Current Account, Lakeland Bank Revenues
 Revenues Collector for the Month of October 2020

Categories 01-	October 1- 30, 2020	2020 Year to Date
2020 Taxes	\$3,123,625.21*	\$38,621,097.98
2019, 2016 Taxes	14,190.45	351,478.19
Interest	7,541.52	78,981.69
Prepaid 2021	137,259.00	138,435.14
Township Tax Title Lien	0.00	111,394.18
Township Tax Title Lien Int.	0.00	37,255.02
Cost of Tax Sale	0.00	1,177.57
Duplicate Tax Bills	65.00	295.00
Insufficient Check Fee	0.00	140.00
Misc Line Item Fee	0.00	50.00
6% Penalty Fee	0.00	5,447.96
GRAND TOTALS	\$3,282,681.18*	\$369,345,752.73

*\$300.10 bank correction from 10/30/20 on 11/17 & 11/18/2020; current taxes
 Delinquent 2016 Taxes \$892,492.19 (inc. 6% ye-pe+int)
 Delinquent 2020 Taxes 356,537.29 (+int.)
 Total Delinquent Taxes \$1,249,029.48
 2020 Refunds this month = -\$0.00
 2020 Year to date refunds = -\$44,163.664
 Breakdown of refunds for years 2015-2020 completed in 2020(see attached).

REFUNDS IN THE YEAR 2020

Months	2015 STCJ	2016 STCJ	2017 STCJ	2018 STCJ	2019 STCJ	2020 CBJ	2019 Regular	2020 Regular	2020 Senior /Disabled	Exempt 2020	Total by Months
January	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,005.54	\$0.00	\$0.00	\$0.00	\$1,005.54
February	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,745.75	0.00	0.00	3,745.75
March	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
April	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
May	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
June	0.00	0.00	0.00	0.00	0.00	0.00	0.00	25,732.69	0.00	0.00	25,732.69
July	0.00	1,805.29	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,805.29
August	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
September	0.00	0.00	0.00	0.00	0.00	0.00	0.00	14,685.22	0.00	0.00	14,685.22
October	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Totals	\$0.00	\$1,805.29	\$0.00	\$0.00	\$0.00	\$0.00	\$1,005.54	\$44,163.66	\$0.00	\$0.00	\$46,974.49

Note: The above figures represent the months that the Tax Collector did the adjustments in the computer; the Resolution(s) may have been adopted in the next month
 STCJ = State Tax Court Judgments, CBJ= County Board Judgments.

Municipality of Township of Little Falls
 Office of the Tax Collector
 Township of Little Falls Tax Collector Trust 1 (Lien Monies), Lakeland Bank
 Revenues for the Month of October 2020

	2020 Deposit	2020 Year-to-Date
January 2020	\$ 57,676.70	\$ 57,676.70
February 2020	0.00	57,676.70
March 2020	0.00	57,676.70
April 2020	0.00	57,676.70
May 2020	103,238.51	160,915.21
June 2020	0.00	160,915.21
July 2020	0.00	160,915.21
August 2020	0.00	160,915.21
September 2020	108,407.91	269,323.12
October 2020	0.00	269,323.12
Total Collected as of October 30, 2020		\$269,323.12

Municipality of Township of Little Falls
 Office of the Tax Collector
 Township of Little Falls Tax Collector Trust 2 (Lien Premium Monies), Lakeland Bank
 Revenues for the Month of October 2020

	Liens with Premiums Redeemed/ (-)	Bal. /Dep. (+)
Balance Brought Forward (January 1, 2020)		\$196,300.00
January 2020	\$-46,500.00	149,800.00
February 2020	0.00	149,800.00
March 2020	0.00	149,800.00
April 2020	0.00	149,800.00
May 2020	-37,000.00	112,800.00
June 2020	0.00	112,800.00
July 2020	0.00	112,800.00
August 2020	0.00	112,800.00
September 2020	+211,400.00	324,200.00
September 2020	-72,000.00	252,200.00
October 2020	0.00	252,200.00
Ending Balance as of October 30, 2020		\$252,200.00

Meeting of November 23, 2020

Recreation Report – Month of October 2020

Recreation Center – Oct. 2020 9/28-9/30				
Program	Facility	# Classes	Hours	Participants
YOGA	Multi	4	4	40
LFFPA Football & Cheer	Turf Field	8 Games + Practices	*	500
Rec Soccer	Turf Field	39 Games + Practices	*	600
Lady Hornets Softball	Turf Field BB	4 Games + Practices	*	100
ZUMBA	Gym	4	4	60
KARATE	Multi	4	8	35
FENCING	Gym	4	8	25
Weekly Totals		*	*	1,360

Civic Center Report – Month of October 2020

Month of October 2020 Meetings Limited to 25% Capacity			
Meeting Group	# of Meetings	Hours	Participants
Senior Clubs	10	10	130
LFFPA CHEER	1	1	23
PTA	1	1	9
YOGA	1	1	3
STAMP CLUB	1	1	8
Monthly Totals	14	14	173

Police Department Report - Month of October 2020

PATROL DIVISION MONTHLY REPORT – October, 2020

This agency handled 19,681 details between January 1, 2020 and October 31, 2020.

This agency completed 4,608 reports between January 1, 2020 and October 31, 2020.

This agency received XXXX inbound telephone calls and had XXXXX outbound calls during the month of October 2020.

This agency received XXXX 911 calls during the month of October, 2020

The Little Falls Police Department handled 2,256 details and wrote 519 Operation/Investigation reports between October 1, 2020 and October 31, 2020.

The patrol division patrolled 12,321 miles during the month of October, 2020.

Calls for Service

Call Type	Total
Medical emergency	65
Fire Department incident	5
Narcan deployment	2
Burglar alarms/false	15
Burglar alarms/valid	5
Domestic violence incidents	3
Burglary	1
Criminal mischief	3
Theft	13
Suspicious person/vehicle/incident	19
General investigation	16
Noise complaint	19
All others not listed	353

Traffic Summary

Crashes	Total
Motor vehicle crashes	80
Motor vehicle crash injuries	21
Motor vehicle crash fatalities	0
Enforcement	Total
Motor vehicle stops	303
Speeding summonses	16
DWI summonses	2
Driving while suspended summonses	6
Uninsured vehicle summonses	2
Moving violations	125
Parking violations	29
Total summonses issued	154

Arrest Summary

Total Arrests – 18

Type of Arrest	Total
CDS	6
DWI	2
Warrant	0
Domestic Violence	3
Theft	4
All others	3

Directed Patrol Summary

Detail Type	Total
School arrival	71
School dismissal	67
School walk through	63
Radar post	122
Park check	108
Vacant house check	4
Extra attention check	158
DWI/Aggressive driving patrol	0
Foot patrol	12

Patrol Division Time & Attendance	
Type of Hours	Total
Vacation	160
Holiday	209
Compensatory	207
Sick	370
Personal time	36
Credit time	208.5
Administrative	0
PBA day	5
Schedule transition	0
Bereavement	0
Overtime due to Training	0
Overtime hours to maintain minimum staffing level	242
Overtime due to incident/weather/other event	33

17 out of a total of 62 shifts during the month of October were below minimum staffing.
 Patrol staffing level during month: 3.39

Major incident/Notable achievement

--

COMMUNITY POLICING	
Detail Type	Total
Cell block inspection	19
School arrivals	19
School dismissals	20
School walk thru	54
Vacant house checks	4
Child car seat installations	2
Headquarters safety inspections	0
Project medicine box emptied	1 (31 lbs)
Trips to Covanta for prescription drug destruction	0
Community function appearances	2
School function appearances	1

Special projects/details

--

TRAFFIC DIVISION	
Detail Type	Total
Traffic details	*
Radar posts	*
Crashes investigated	*
Speedometer calibrations	*
Alcotest maintenance assignments	*
Traffic meetings attended	*
Traffic complaints received	*
Road job safety checks	*
Assisted patrol	*
Enforcement	Total
Motor vehicle stops	*
Moving summonses	*
Parking summonses	*
Total summonses issued	*

Special projects/details

***Due to a personnel shortage, Cpl. Moncato reassigned to the patrol division.

Investigations Division Report
 October, 2020 Monthly Report

Criminal Case Management

- 11 Cases were assigned for follow-up investigation.
- 19 Investigations currently remain open and active.
- 5 Cases closed from current and previous months.

Criminal Complaints/Warrants Served:

- 3 Cases where Criminal Complaints were issued by the Investigative Division.
- 0 Attempts were made to service outstanding criminal arrest warrants issued by the Little Falls Municipal Court.

Juvenile

- 0 Juvenile Petitions were issued and submitted to the Passaic County Superior Court, Family Division.
- 0 Station-House Adjustment was filed by the Department's Juvenile Detective.

Narcotics

- 0 Active Narcotics investigation(s)
- 1 Arrests were made by the investigative division for a drug related offense
- 31 Pounds of prescription medication was deposited in the Prescription Drug Box.

After Hours Call-Outs

- 3 Incidents required a detective response for investigative support after hours.

Internal Affairs (IA)

- 1 IA Complaint was screened and indexed.
- 0 IA Investigation was conducted and closed.
- 1 IA Complaint remains open and is being investigated.
- There were 0 investigations that resulted in disciplinary action requiring a suspension of ten (10) or more days.

Grand Jury/Superior Court Appearances

- 0 Cases required a Detective to appear and testify before a Grand Jury or Superior Court.

Meeting of November 23, 2020

Search Warrants/Subpoenas

3 Subpoenas were requested to be served for an investigation.
There were 0 search warrants and 0 communication data warrants executed.

Background Investigations

The Investigative Division conducted 0 Police Applicant investigations, 1 (pending) Dispatcher Applicant Investigation and 0 Crossing Guard Applicant Investigations.

Megan's Law (Sex-Offender) Registrations

0 New Registrations
3 Address Verification and Re-Registrations
There are currently 9 registered sex-offenders residing within the Township.

Detective Time Off and Overtime:

Detective Time Off: TOTAL 93 hours

Compensatory – 13.5 hours Vacation/Holiday – 80 Hours Personal – 0 hours Sick- 16 hours Other – 0 Hours

Division Monthly Staffing Level (M-F) – 2.37 Detectives

Detective Overtime

Hours worked for Cash – 4.75 hours Hours worked for Compensatory Time – 8 hours

Property and Evidence

5 Item classified as property was entered into the department's BEAST Evidence System, processed, logged and secured. (This includes missing, lost and found property, recovered stolen property and items left for safekeeping.)
0 Firearms/Weapons were entered into the BEAST Evidence System, processed, logged and secured.
0 Firearms were transported for ballistics analysis.
25 Items classified as evidence were entered into the BEAST Evidence System, processed, logged and secured.
3 Items classified as Drug Evidence were transported to the NJ State Police Laboratory for analysis.
2 Items classified as Forensic Evidence were transported to the NJ State Police Laboratory at Hamilton or Holmdel, NJ for analysis. (This includes physical, chemical, and biological evidence.)
4 Random drug screen analysis specimens were transported to the NJ State Medical Examiner's Office for analysis.
\$0.00 Currency was seized and submitted to the Passaic County Prosecutor's Office pending asset forfeiture proceedings.

Notable Cases

20-00262: On October 1st, the toxicology report from a suspected overdose death confirmed our suspicions and ruled that the victim's death was the result of a fentanyl toxicity. Sgt. Gilchrist worked the original investigation and requested that she be one to lodge charges against the suspect that provided the narcotics to the victim. Sgt. Gilchrist subsequently filed a criminal complaint against the suspect that provided the narcotics to the victim. Sgt. Gilchrist subsequently filed a criminal complaint for 2C:35-9A, Strict Liability for Drug-Induced Death, a first-degree crime against the suspect. On October 27th, the suspect surrendered herself for processing and was transported to Passaic County Jail.

20-04212 – Det. Cespedes conducted an investigation and identified the suspect of a motor vehicle burglary that occurred at Route 46 Dodge, Chrysler and Jeep Dealership. As a result, criminal charges were filed against the suspect for Burglary and Theft.

Comments:

Throughout the last week of October, the Superior Court started accepting financial and investigative subpoenas. Det. Strothers and Det. Cespedes started filing the backlogged subpoenas for their open investigations.

SUPPORT SERVICES DIVISION – Administrative Monthly Report – October 2020

RECORDS BUREAU

Discovery and OPRA

5 Discovery Cases involving Digital (Audio/Video) files were processed and uploaded to Dropbox for defense attorneys, the public defender and prosecutors.

20 OPRA requests were processed.

612 pages of reports were facilitated and forwarded to the Township Clerk's Office for OPRA requests.

\$308.00 was deposited by the Records Bureau during the month.

\$0.00 of the total deposited was as Unclaimed Property.

Discover \$0.00/Firearms \$213.00/Accident & Incident Reports \$95.00/Fingerprints \$0/Solicitor \$0

Firearms

34 Applications for Firearms Permits

33 Firearms Purchaser ID cards were Issued

55 Handgun Purchase Permits were Issued

2 Applications were Denied

Background Investigations

Firearms – 41 Firearms Investigations Completed

Permit to Carry – 0 Permit to Carry Applications.

Solicitor(s)- 2 solicitor permits were processed and issued

TRAINING

Outside Training

- Ptl. Isshak attended a 2 day Motorcycle training course and 1 day competition where he placed 2nd overall in his class.
- Det./Lt. Prall, Det. Strothers, Det. Cespedes/Tech Crimes Training
- Lt. Presing, Sgt. Romaine, Sgt. Gilchrist/Anti-Police Movement Safety Training
- Det. Strothers, Det. Cespedes/2 Day Internal Affairs Training
- Ptl. Fleck, Ptl. Timmerman/Commercial Truck Enforcement
-

Departmental Training

Online Training:

Power DMS: Bloodborne Pathogens 2020

Cell Block Management

Performance Evaluation Training

Firearms

Chief Post, Lt. Prall and Lt. Presing attended a Sig Sauer demonstration in Jefferson Township to obtain information in regard to updated platforms.

DISPATCHER TIME OFF AND COVERAGE

Dispatcher Time Off

COMP – 4 Hours HOL – 108 Hours

VAC – 8 Hours

PER – 12 Hours

C/T – 36 Hours SICK – 24 Hours

FML - 40 Hours

Meeting of November 23, 2020

Dispatcher Coverage – Overtime

Part-time Dispatcher Hours Worked – 75.5 hours

Full time Dispatcher OT CASH – 104.5 Hours

Dispatch Vacancy Covered by Patrol OT – 0 hours

Dispatch Vacancy Covered by Patrol Shift – 28 hours

Full-time Dispatcher OT Comp – 0 hours

Part-Time Dispatcher Proficiency Hours Worked – 15 hours

OCTOBER 2020 VEHICLE EXPENSE REPORT

DATE	VEH	MIL	Maintenance Complaint	Repair	Location	Invoice	Amount	BDG	OOS	BIS	Days
10/1/20	D-3	95311	Parts	Links & V-Belt	Wayne Ford	309718	\$135.29	S/C	9/30		0
10/5/20	814	70304	Service/MVR Issues	Service	DPW	N/A	\$0.00	751	10/6	10/7	1
10/7/20	814	70304	Washer kit	Parts	Wayne Ford	309802	\$16.46	S/C	10/7	10/7	0
10/7/20	811		Brake it & Rotors	Parts	Wayne Ford	309804	\$297.11	S/C	10/7	10/7	0
10/8/20	INV		Tires	4 New Tires	Barnwell	1406246	\$595.96	716	10/8	10/8	0
10/11/20	810	17847	Service	Oil Service	DPW	N/A	\$0.00	741	10/15	10/15	1
10/12/20	811		Won't start	Started N/P	HQ	N/A	\$0.00	730	10/13	10/13	0
10/14/20	815	42810	Partition does not close		DPW		\$0.00	744			
10/17/20	810	18007	MVR in Opp		Tronosys		\$0.00	741	10/17	10/20	4
10/18/20	800	12826	MVR not uploading	Repaired	Tronosys	N/A	\$0.00	737	10/18	10/20	3
10/18/20	817	59300	Ck Engine shifting	Service	DPW	N/A	\$0.00	737	10/28/	10/30	3
10/19/20	814	71485	Comptr Screen shut off	Checked okay	Tronosys	N/A	\$0.00		10/19	10/19	0
10/22/20	INV		Blue print siren box	Blue print siren box	Atlantic	19332	\$293.70	716			0
10/23/20	815	43437	MVR/MDT inopp.	Rebooted	Tronosys	N/A	\$0.00		10/23	10/24	2
10/28/20	818	2454	RR Tail light out	FORD issue	Atlantic	N/A	\$0.00	716	10/29	10/29	1
10/28/20	817	59300	Service	Plugs,gasket,element	Wayne Ford	310084	\$59.31	S/C	10/28	10/28	0
10/29/20	817	59300	Service	Ignition Boots	Wayne Ford	31091	\$27.42	S/C	10/29	10/29	0
10/31/20	816	913	L/F hub cap came off		Wayne Ford		0.00				0
							\$1,425.25				15

FLEET MANAGEMENT

PATROL DIVISION MONTHLY MILEAGE REPORT – October 2020

UNIT	STARTING MILEAGE	ENDING MILEAGE	TOTAL
800	12644	13119	475
810	17592	18007	415
811	58034	59530	1496
812	20220	20310	90
813	25295	25727	432
814	70022	72925	2903
815	41884	43703	1819
816	65573	66943	370
817	58067	59880	1813
818	69007	2517	1595
		TOTAL MILEAGE	12321

913 miles on new 816

Construction Report – Month- October 2020

Uniform Construction Code

Permits Issued – 61

Inspections – 196

Total Value of Construction - \$2,293,748.00

Certificate of Occupancy - \$614.00

Permit Fees Collected - \$153,045

Permit Fees Waived - \$7,690.00

Penalties Collected - \$0.00

Total Fees Collected - \$153,659.00

Zoning

Fence Permits –\$200.00

Zoning fees – \$1710.00

Total Fees Collected- \$1,910.00

Property Maintenance

Certificates of Compliance Fees –\$3,300.00

Inspections – 48

Complaints Inspections - 20

Violations Issued – 6

Roll-off permits – \$160.00

Total Fees Collected - \$3,460.00

Monthly Revenue \$159,029.00

YTD Revenue \$641,687.50

APPLICATION

RAFFLE, PASSAIC VALLEY HIGH SCHOOL OPERATION GRADUATION 2021, ON-PREMISE 50/50, 02/16/21,7:00 P.M. - 9:00 P.M., 100 EAST MAIN STREET, LITTLE FALLS

RAFFLE, PASSAIC VALLEY HIGH SCHOOL OPERATION GRADUATION 2021, MERCHANDISE RAFFLE, 01/19/21,6:00 P.M. - 10:00 P.M., 100 EAST MAIN STREET, LITTLE FALLS

RESOLUTIONS

Suspension of Township Code Chapter 240-1

RESOLUTION [A] 20-11-23 - #1

WHEREAS, the Township of Little Falls Code Chapter 240-1 directs the Tax Collector to publish the names of all taxpayers who are delinquent in the payment of their taxes for three consecutive quarters; and

WHEREAS, at the recommendation of the Tax Collector and due to COVID-19, the Mayor and Township Council wish to suspend the enforcement of this ordinance for the current year; and

NOW, THEREFORE, BE IT RESOLVED, that the enforcement of said ordinance is hereby suspended for the year 2020.

Purchase of Rock Salt

**RESOLUTION [B] 20-11-23 - #2
ACCEPTING BID AND AWARDING CONTRACT
FOR THE VENDORS LISTED BELOW FOR THE 2020 WINTER PRODUCTS
Under County Cooperative Purchasing
Contract Period December 1, 2020 through November 30, 2021**

WHEREAS, the County of Passaic's Purchasing Agent has advised that pursuant to advertising duly made, bids were received by the County of Passaic as lead agency for the Voluntary Cooperative Pricing System for the furnishing and delivery of Bulk Rock Salt,

for the Contract period December 1, 2020 to November 30, 2021; and

WHEREAS, the County of Passaic as lead agency, based on review of bids and the resulting recommendation, has awarded a master contract for this commodity; and

WHEREAS, the Township of Little Falls wishes to participate in the master contract for the purchase of WINTER PRODUCTS because the price under Contract No. 38PCCP is lower than the prices quoted to the Township by other suppliers; and

WHEREAS the Township Treasurer has provided a Certification of the Availability of Funds pursuant the Local Finance Board; and the appropriation to be charged for this expenditure is Department of Public Works Other Expenses;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Little Falls as follows:

- 1) That the following bids be awarded for purchases to be made on an as-needed basis:

Chemical Equipment Labs of DE, Inc.	Peckham Material Corp.
Bid: Various per ton prices	Bid: \$1.05 per gallon

the award being based upon the unit price; and payment to be made based upon the unit price multiplied by the quantities), be and the same is hereby accepted; and

- 2) That the Mayor and Clerk be and they are hereby authorized to execute a Contract for the purchase of the within designated goods at the bid price hereinabove cited.

Change Order for Duva Field Project

**TOWNSHIP OF LITTLE FALLS
RESOLUTION [C] 20-11-23 - #3
AUTHORIZING CHANGE ORDERS FOR THE DUVA FIELD TURF PROJECT**

WHEREAS, the Township of Little Falls, pursuant to a cooperative purchasing contract, (#060518-SII) awarded a contract to Athletic Fields of America for the installation of a Turf Field at Duva Field 160 Paterson Avenue, Little Falls New Jersey for the original sum of \$3,631,907.00; and

WHEREAS, by memorandum dated November 17, 2020, the Township Engineer recommended that the contract be amended to change bid items in the base bid as follows; and

PCO-29 – This change order revises previously approved Change Order 24. Following the installation of the new sidewalk to along the Recreation Center parking area to Paterson Avenue, it was decided that the bollards scheduled to be placed around the water control vault were not required, resulting in a credit of \$8,085.00

WHEREAS, change orders total \$616,284.00, and will be used for the improvements to Duva Field Turf Project; and

WHEREAS, funds for the above referenced Project Change Order #29 have been provided for as part of the Townships Capital ordinances; and

WHEREAS, based on the forgoing the Township Council has determined that it is necessary and appropriate to approve Change Order #29 negative \$8,085.00 of the contract price. Total change orders represent a change of 16.96% on the original contract amount;

NOW THEREFORE BE IT RESOLVED by the Council of the Township of Little Falls, in the County of Passaic, that the Mayor and the Township Clerk be, and they are authorized to execute Change Order #29 to the contract with Athletic Fields of America. Funds for the Change Orders are to be charged to the accounts in the Capital Program or as otherwise determined by the Chief Financial Officer's pending certification of funds.

New Jersey Sustainable Energy Joint Meeting

**RESOLUTION [D] 20-11-23 - #4
RESOLUTION TO JOIN NEW JERSEY
SUSTAINABLE ENERGY JOINT MEETING**

WHEREAS, Local Units of the State of New Jersey are authorized to enter into a joint contract to provide for the formation of a joint meeting for the joint procurement of natural gas, electricity and other forms of energy as permitted by N.J.S.A. 40A:65-14 et seq., and

WHEREAS, the statutes regulating the creation and establishment of a Joint Meeting contain a mechanism for local units to aggregate their collective energy consumption in order to negotiate and contract for energy in a cost-effective, environmentally sensitive manner, furthering the public interest entrusted to such a Joint Meeting; and

WHEREAS, the governing body of the Township of Little Falls has determined that membership in the Joint Meeting is in the best interest of the Township.

NOW THEREFORE, BE IT RESOLVED, that the governing body of the Township of Little Falls does hereby resolve and agree to become a member in the New Jersey Sustainable Energy Joint Meeting (NJSEM) for the purpose of joining with other Local Units in the State to aggregate purchasing power of energy so as to achieve financial savings and to encourage Local Units to cooperate in seeking ways to jointly implement sustainable energy alternatives;

BE IT FURTHER RESOLVED that the Qualified Purchasing Agent is authorized to execute the Joint Contract Joinder Agreement, attached hereto, and that Charles Cuccia QPA is hereby designated to represent the Local Unit as a member of the State Management Committee of the NJSEM; and

BE IT FURTHER RESOLVED that the Qualified Purchasing Agent is authorized and directed to execute such other documents signifying their membership in the NJSEM, and to deliver same to the Executive Director of the NJSEM.

Bill List

RESOLUTION [E] 20-11-23 - #5

BE IT RESOLVED by the Township Council of the Township of Little Falls the Council having received the Treasurer's certification of the availability of funds for payment of all bills presented, that payment of all bills approved by the Finance Committee be and is hereby authorized, subject to the availability of funds and subject to the appropriate and available appropriation in the line item.

It was moved by Councilmember Hablitz, seconded by Councilmember Seber, that the Consent Agenda be approved as printed.

Poll: Ayes: Hablitz, Kahwaty, Seber, Vancheri, and Council President Sgobba
 Nays: None

The Council President declared the motion passed.

NEW BUSINESS

Ordinance No. 1390- It was moved by Councilmember Vancheri, seconded by Councilmember Hablitz, that the public hearing on Ordinance No. 1390, "ORDINANCE OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF LITTLE FALLS, IN THE COUNTY OF PASSAIC, STATE OF NEW JERSEY, AMENDING THE TOWNSHIP CODE, CHAPTER 136, NOISE," be and it was opened.

Poll: Ayes: Cordonnier, Kahwaty, Seber, Vancheri, and Council President Sgobba
Nays: None

The Council President declared the motion passed.

As no emails from the public were received for comment, it was moved by Councilmember Kahwaty, seconded by Councilmember Hablitz, that the public hearing on Ordinance No. 1390 be and it was closed.

Poll: Ayes: Cordonnier, Kahwaty, Seber, Vancheri, and Council President Sgobba
Nays: None

The Council President declared the motion passed.

It was moved by Councilmember Vancheri, seconded by Councilmember Kahwaty, that the Ordinance No. 1390 be and it was adopted.

Poll: Ayes: Cordonnier, Kahwaty, Seber, Vancheri, and Council President Sgobba
Nays: None

The Council President declared the motion passed.

Ordinance No.1395 - It was moved by Councilmember Hablitz, seconded by Councilmember Kahwaty, that there be introduced and the meeting of December 21, 2020 set as the date for the public hearing of the following:

ORDINANCE NO. 1395
AN ORDINANCE OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF LITTLE FALLS, IN THE COUNTY OF PASSAIC, STATE OF NEW JERSEY, AMENDING CHAPTER 82, FIRE PREVENTION, OF THE CODE OF THE TOWNSHIP OF LITTLE FALLS

BE IT ORDAINED, by the Township council of the Township of Little Falls, in the County of Passaic and State of New Jersey, as follows:

Section 1 - This Ordinance amends the regulations and fees of Little Falls Fire Department set forth below.

Section 2 - Amend Chapter 71 fees, section 71-2 by making changes as follows:

Local Enforcement Agency

Table with 2 columns: Fee Category and Amount. Rows include 82-8A Non-life-hazard uses, buildings, structures, common areas and premises, and various square foot ranges with corresponding annual fees.

Section 3 - Severability

If any section, paragraph, subdivision, clause, sentence, phrase or provision of this Ordinance is declared unconstitutional or invalid by a Court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of the Ordinance.

Section 4 - Repealer and Merger

All Township Ordinances and parts of Ordinances inconsistent with this Ordinance are hereby repealed.

Section 5 - Effective Date

This Ordinance shall become effective twenty (20) days after final passage, adoption and publication as required by law.

Poll: Ayes: Hablitz, Kahwaty, Seber, Vancheri, and Council President Sgobba
Nays: None

The Council President declared the motion passed

Ordinance No.1396 - It was moved by Councilmember Kahwaty, seconded by Councilmember Vancheri, that there be introduced and the meeting of December 21, 2020 set as the date for the public hearing of the following:

ORDINANCE NO. 1396
ORDINANCE OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF LITTLE FALLS IN THE COUNTY OF PASSAIC, STATE OF NEW JERSEY, AMENDING THE TOWNSHIP CODE CHAPTER 71 FEES

WHEREAS, the Township of Little Falls ("Township") is a public body corporate and politic of the State of New Jersey; and
WHEREAS, the Township's Code of General Ordinances ("Code") currently provides for the regulation of its Fees in the Township;
WHEREAS, the municipal council ("Municipal Council") of the Township has determined to amend Chapter 71 of the Code entitled

Fees; and

WHEREAS, the Municipal Council has determined to amend said Chapter of the Code as follows:

71-2 Fees Schedule

New Construction Use Groups CHAPTER 46

Building permit fees

New construction

Use Groups

A-5, B, E, R-1, R-2, R-3, R-4, R-5, I-1, I-2, I-3, I-4, M, H, U \$0.040/ef \$0.060/cf

A-1, A-2, A-3, A-4, F-1, F-2, S-1, S-2 \$0.030/ef \$0.050/cf

Fees for renovations, etc.: estimated cost:

Fees for additions shall be computed the same way as new construction with a minimum fee of \$500

For a combination of alteration and additions, the sum of the fees computed separately as alterations and addition

136. XI. Consistency, Severability and Repealer

Meeting of November 23, 2020

- A. If any provision or portion of a provision of this ordinance is held to be unconstitutional, preempted by Federal or State law, or otherwise invalid by any court of competent jurisdiction, the remaining provisions of the ordinance shall not be invalidated.
- B. All ordinances or parts of ordinances, which are inconsistent with any provisions of this ordinance, are hereby repealed as to the extent of such inconsistencies.
- C. No provision of this ordinance shall be construed to impair any common law or statutory cause of action, or legal remedy there from, of any person for injury or damage arising from any violation of this ordinance or from other law.

NOW, THEREFORE, BE IT ORDAINED by the Municipal Council of the Township of Little Falls, Passaic County, State of New Jersey, as follows:

- 1. The aforementioned recitals are incorporated herein as though fully set forth at length.
- 2. The Municipal Council hereby amends Chapter 71 of the Code entitled Fees of the Code of the Township of Little Falls.
- 3. It is the intent of the Municipal Council to incorporate the additions and/or supplements contained in this Ordinance in to the Code. All of the remaining provisions in Chapter 71 of the Code entitled Fees of the Code shall remain unchanged and have full force and legal effect. All other ordinances enacted and inconsistent herewith are hereby modified pursuant to the terms of this Ordinance.
- 4. If any section, paragraph, subdivision, clause, sentence, phrase or provision of this Ordinance is declared unconstitutional or invalid by a court of competent jurisdiction, such decision shall not affect the remaining portions of this Ordinance.
- 5. A copy of this Ordinance shall be available for public inspection at the offices of the Township Clerk.
- 6. This Ordinance shall take effect after twenty (20) days of its final passage by the Municipal Council, upon approval by the Mayor and publication as required by law.

Poll: Ayes: Hablitz, Kahwaty, Seber, Vancheri, and Council President Sgobba
 Nays: None

Ordinance No.1397 - Council President SGOBBA announced the Ordinance No. 1397 will be introduced at the January, 2021 Regular Meeting.

There being no further business to come before the meeting, it was moved by Councilmember Kahwaty, seconded by Councilmember Vancheri that the meeting be and it was adjourned at 7:30 p.m.

Cynthia Kraus
Municipal Clerk