

**REGULAR MEETING
OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF LITTLE FALLS
WAS HELD THIS EVENING IN THE MUNICIPAL BUILDING**

Tuesday, October 30, 2023

Council President Anthony Sgobba called the meeting to order at 7:00 p.m. with the following members present: Michael Murphy, Jayna Patel, and Christopher Vancheri. Also present were Mayor James Damiano, Township Attorney Joseph Wenzel, Township Administrator Charles Cuccia, Assistant Township Administrator Vincent Quatrone, Municipal Clerk Cynthia Kraus, and Deputy Clerk Melissa DePiro.

Absent: Councilmember Christine Hablitz.

Township Employees present: Police Chief Bryan Prall.

SALUTE TO THE FLAG

STATEMENT OF PUBLIC NOTICE: Take notice that adequate notice of this meeting has been provided in accordance with N.J.S.A. 10:4-8 and N.J.S.A. 10:4-10 as follows: A notice of the meeting was prominently posted on the bulletin board at the Municipal Building, located at 225 Main Street, Little Falls, N.J. on January 5, 2023. A copy of the notice was mailed to the North Jersey Herald and News and The Record on the same date. Additionally, a copy of the notice was filed in the office of the Township Clerk on said date. **A link and a telephone number to join the meeting virtually can be accessed on the Township website at www.lfnj.com. Electronic provisions have been established for the public to participate during the public comment portion of the meeting.**

APPROVAL OF MINUTES

It was moved by Councilmember Murphy, seconded by Councilmember Vancheri, that the Minutes of the September 26, 2023 Regular Meeting and the Minutes of the October 16, 2023 Workshop Meeting be and they were approved.

Poll: Ayes: Murphy, Patel, Vancheri, and Council President Sgobba
 Nays: None

The Council President declared the motion passed.

MAYOR'S REPORT

Mayor Damiano reported the Hemlock Road project will be completed soon. He also discussed complaints received from residents regarding the condition of Long Hill Road, and indicated the Water Company's contractor will be paving Long Hill Road on November 9-10th. Mayor Damiano added the demolition of the three homes on Stanley Street will also occur November 9-10th. Regarding the Francisco Avenue/Cedar Grove Road/Lindsley Avenue/Wilmore Road traffic light, a preconstruction meeting was held today. The Mayor provided an update that due to a 6-8-month backorder of the arm and pieces of the light, completion of the project will be delayed until the summer. Per Council President SGOBBA's request, the Mayor added there has been a contract for improvements to Mozart and Cherry Streets which should be completed in the next few months. In response to Councilmember VANCHERI, residents along Long Hill Road as well as residents of certain side streets will be notified to remove their vehicles from the roadway when the roadway is being paved. Lastly, Council President SGOBBA requested the Mayor look into garbage bags being placed in front of commercial buildings along Main Street.

REMARKS FROM THE CHAIR

Council President SGOBBA congratulated Councilmember Murphy on his recent engagement.

COUNCIL MEMBER REPORTS

Councilmember VANCHERI remarked on the progress of the Francisco Avenue traffic light and speed humps on Houston Road. Councilmember VANCHERI announced there will be a Halloween event at Wilmore Park on Halloween, winter sports registration is open, and the annual tree lighting will be on December 1st. He also commented on the soccer program which is coming to an end.

Councilmember PATEL announced the flu vaccination clinic was held today at Town Hall and one more will be held at the Clifton Health Department on November 14th. Councilmember PATEL requested anyone who cannot physically attend a flu clinic to please reach out to her to coordinate a home visit. Councilmember PATEL reviewed COVID-19 recommendations which include a five-day isolation period for COVID positive patients followed by five days of wearing a mask. Individuals under two years old or those unable to wear a mask should isolate for ten days.

Councilmember MURPHY announced the next Domestic Violence Prevention Committee will convene on November 14th.

Council President SGOBBA commented on the Memorial Tree Program which included the recently planted trees on Zeliff Avenue. Council President SGOBBA then discussed the Hometown Heroes program which will include 33 banners. The second phase of the program will start in 2024 and will include discharged and retired veterans.

At this time, Chief Prall reminded residents to be cognizant of their driving due to increased pedestrian traffic on Halloween. There will be increased patrols and officers on bike patrol to monitor activity.

Meeting of October 30, 2023

ATTORNEY’S REPORT

Mr. Wenzel had nothing to report.

PUBLIC COMMENT – AGENDA ITEMS ONLY

Anyone wishing to address the Township Council may do so through the Council President. It is preferred if you give your name and address for the record. Comments are to be limited to three minutes, however, if appropriate, you may be granted additional time in the sole discretion of the Council President.

Members of the public who have joined the Meeting virtually and desire to provide comment shall raise their virtual hand in the Zoom application. The Meeting Moderator will queue the members of the public that wish to provide comment and the Council President will recognize them in order. Members of the public who have joined the Meeting by calling in must press *6 to mute and unmute themselves and *9 to raise their hand. Members of the public who have joined the Meeting via the Zoom application must click the Reactions icon and then the Raise Hand icon. Once the process is complete, we will return to the regular order of business.

It was moved by Councilmember Vancheri, seconded by Councilmember Patel, that the meeting be and it was opened to the public.

Poll: Ayes: Murphy, Patel, Vancheri, and Council President Sgobba
Nays: None

The Council President declared the motion passed.

No one having come forward to be heard, it was moved by Councilmember Vancheri, seconded by Councilmember Murphy, that the meeting be and it was closed to the public.

Poll: Ayes: Murphy, Patel, Vancheri, and Council President Sgobba
Nays: None

The Council President declared the motion passed.

C O N S E N T A G E N D A

All items on the Consent Agenda were considered to be routine and will be enacted with a single motion.

REPORTS

Municipal Clerk’s Report – Month of September 2023

MUNICIPAL CLERKS REPORT
Month of September 2023

ABC LICENSES		
OTHER LICENSES		
Business Licenses	\$140.00	
Pre-paid Business Licenses		
Raffle Licenses	\$40.00	
		\$180.00
REGISTRAR OF VITAL STATISTICS		
Fees & Permits	\$624.00	
Marriage Licenses-LF	\$200.00	
Marriage Licenses-NJ	\$24.00	
		\$848.00
MRNA		
Street Maps		
Zoning Maps		
Zoning Ordinances		
Document Copies		
Garage Sales	\$20.00	
Misc. Fees & Refunds:		
		\$20.00
TOTAL MRNA		<u>\$20.00</u>
TOTAL CURRENT ACCOUNT		<u>\$1,048.00</u>
TOTAL TO TREASURER		<u>\$1,048.00</u>

Municipal Clerks Dog/Cat License Report - Month of September 2023

MUNICIPAL CLERK’S DOG/CAT LICENSE REPORT
Month of September 2023

Dog Licenses issued 09/01/2023 thru 09/30/2023	
Nos. 198 to 200 = Licenses	
Amount due Little Falls	\$20.40
Amount due State	\$9.60
Total Cash Received	\$30.00
Cat Licenses issued 09/01/2023 thru 09/30/2023	
Nos. 17 to 17	
Licenses Issued	
Total Cash Received	\$8.00
Total to Treas.	<u>\$38.00</u>

Meeting of October 30, 2023

Tax Collector's Report – Month September 2023

MONTHLY REPORT

Municipality of Township of Little Falls

Office of the Tax Collector

Township of Little Falls Current Account, Lakeland Bank

Revenues Collector for the Month of September 2023

Categories 01-	September 1-28, 2023	2023 Year to Date
2023 Taxes	\$205,902.74	\$37,577,846.35
2016-2022 Taxes	76,889.99	642,918.51
Prepaid 2024	14,058.99	81,175.61
Interest	19,123.01	94,634.33
Cost of Tax Sale	1,746.32	2,529.72
Duplicate Tax Bill	5.00	55.00
Insufficient Check Fee	0.00	180.00
6% YE-Penalty Fee	0.00	19,868.04
PILOT in-lieu of taxes	20,702.36	570,621.92
GRAND TOTALS	\$338,428.41	\$38,989,829.48

Delinquent 2016 Taxes	\$284,632.08 (princ).
Delinquent 2020 Taxes	2,240.64 (bankruptcy).
Delinquent 2021 Taxes	4,519.28 (bankruptcy).
Delinquent 2022 Taxes	5,377.33
Delinquent 2023 Taxes	479,593.18 (1 st -3rd qtrs/princ)
Total Delinquent Taxes	\$776,362.51

2023 Refunds this month =	\$0.00
2023 Year to date refunds =	-\$49,009.39

Breakdown of refunds for years 2019-2023 completed in 2023(see attached).

REFUNDS IN THE YEAR 2023

Months	2019 STCJ	2020 STCJ	2021 STCJ	2022 STCJ	2022 Exempt/ Other	2023 CBJ	2023 Regular	2023 Senior/ Veteran	Exempt 2023	Totals By Months
January	\$0.00	\$0.00	\$0.00	\$0.00	\$328.60	\$0.00	\$0.00	\$0.00	\$0.00	\$328.60
February	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,184.64	\$2,184.64
March	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$328.60	\$3,378.02	\$0.00	\$6,194.94	\$9,901.56
April	\$1,533.24	\$2,329.96	\$52,368.44	\$56,170.89	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$112,402.53
May	\$0.00	\$8,861.47	\$10,146.71	\$12,105.62	\$0.00	\$0.00	\$2,982.80	\$0.00	\$0.00	\$34,096.60
June	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
July	\$0.00	\$0.00	\$0.00	\$0.00	\$3,152.77	\$0.00	\$1,201.04	\$0.00	\$4,265.23	8,619.04
August	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$22,786.72	\$2,093.75	\$0.00	\$3,593.65	\$28,474.12
September	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Totals	\$1,533.24	\$11,191.43	\$62,515.15	\$68,276.51	\$3,481.37	\$23,115.32	\$9,655.61	\$0.00	\$16,238.46	\$196,007.09

Note: The above figures represent the months that the Tax Collector did the adjustments in the computer; the Resolution(s) may have been adopted in the next month.

STCJ = State Tax Court Judgments.

CBJ= County Board Judgments.

Municipality of Township of Little Falls

Office of the Tax Collector

Township of Little Falls Tax Collector Trust 1 (Lien Monies), Lakeland Bank

Revenues for the Month of September 2023

	2023 Deposit	2023 Year-to-Date
January 2023	\$ 0.00	\$ 0.00
February 2023	0.00	0.00
March 2023	19,684.33	19,684.33
April 2023	18,984.71	38,669.04
May 2023	31,365.76	70,034.80
June 2023	0.00	70,034.80
July 2023	0.00	70,034.80
August 2023	0.00	70,034.80
September 2023	50,073.32	120,108.12
Total Collected as of September 28, 2023		\$ 120,108.12

Municipality of Township of Little Falls

Office of the Tax Collector

Township of Little Falls Tax Collector Trust 2 (Lien Premium Monies), Lakeland Bank

Revenues for the Month of September 2023

	Liens with Premiums Redeemed/ (-)	Bal. /Dep. (+)
Balance Brought Forward (January 1, 2023)		\$449,500.00
January 2023	\$ 0.00	449,500.00
February 2023	0.00	449,500.00
March 2023	-30,000.00	419,500.00
April 2023	-43,000.00	376,500.00
May 2023	-76,000.00	300,500.00
June 2023	0.00	300,500.00
July 2023	0.00	300,500.00
August 2023	0.00	300,500.00
September 2023	212,100.00	512,600.00
September 2023	-91,500.00	421,100.00
Ending Balance as of September 28, 2023		\$421,100.00

Meeting of October 30, 2023

Recreation Report – Month of September 2023

Recreation Center – September 2023				
Program	Facility	# Classes	Hours	Participants
Cheer	Rec. Center	8	16	580
Cheer Tryouts	Rec. Center	1	2	50
Pickle Ball	Gym	5	13	80
Zumba Tone	Multi	7	7	140
Zumba Gold	Gym	9	9	100
Fencing	Gym	4	8	40
Yoga	Gym	3	3	20
Tai Chi/Qi Gong	Gym	4	8	60
Fit 4 U	Gym	4	4	44
Gentle Yoga/Fit Over Fifty	Gym	2	2	20
Misc. Police, Blood Drive, Meetings	Rec. Center	4	10	100
Weekly Totals		51	82	1,234

Civic Center Report – Month of September 2023

Month of September 2023			
Meeting Group	# of Meetings	Hours	Participants
Senior Citizen Social Clubs	8	48	170
Arts & Craft Class	3	6	30
Stamp Club	2	4	20
LF ABC Meeting	1	2	5
OEM Meeting	1	2	12
LFFPA Meeting	1	2	15
Senior Resource Event	1	3	13
Master Plan Community Workshop	1	3	*
Totals	18	70	265

Police Department Report – Month of September 2023

**OPERATION DIVISION MONTHLY REPORT
September 2023**

Type of Arrest	Total
Total Calls for Service	3482
Total Operation Reports Generated	170
Total Investigation Reports Generated	41
Total Arrests	13

Arrest Summary

Type of Arrest	Total
Driving While Intoxicated	4
Simple Assault (Domestic Violence)	3
Aggravated Assault (Domestic Violence)	1
Contempt of Court Order (Violation of DV TRO)	1
Unlawful Possession of Weapon	1
NCIC Warrant (No-bail, DV)	1
ATS Warrant	2

Patrol Bureau Time & Attendance

Type of Hours	Total
Vacation	172
Holiday	76
Compensatory	183.5
Sick	340
Personal time	68
Credit time	113.5
Administrative	0
PBA day	48
Schedule transition	17
Bereavement	0
Overtime due to Training	98.5
Overtime hours to maintain minimum staffing level	80
Overtime due to Incident/Weather/Other Event	17.25

TRAFFIC SAFETY SECTION

Type of Hours	Total
TRAFFIC STUDIES	0
SELECTIVE ENFORCEMENT DETAILS	3 (Traffic) 87 (Dept)
RADAR DETAILS	6 (Traffic) 153 (Dept)
MOTOR VEHICLES COMPLAINTS	22
MOTOR VEHICLE STOPS	30 (Traffic) 539 (Dept)
SUMMONS ISSUED	402
MOTOR VEHICLE CRASH REPORTS	57
SAFETY STICK VIOLATIONS ISSUED	101

COMMUNITY POLICING

Detail Type	Total
Cell block inspections	18
School arrivals	13
School dismissals	8
School Walk-thru	43
Vacant house checks	3
Child car seat installations	5
Headquarters safety inspections	0
Project medicine box emptied	0
Trips to Covanta for prescription drug destruction	0
Community function appearances	2
School function appearances	1

Special projects/details

See Investigations & Services Div. Report

COMMUNICATIONS BUREAU

Time & Attendance

Type of Hours	Total
Vacation	20
Holiday	171
Compensatory	33
Sick	24
Personal time	4
Credit time	64
Scheduled transition	0
Bereavement	0
OT Covered by Full Time	186
OT Covered by Per Diem	0
OT Covered by Supervisor	85(JM) 57 (JC)
OT Due to Training	7
Overtime due to incident/weather/other event	3

Communications Bureau

Time & Attendance

Type of Hours	Total
9-1-1	211
NON-EMERGENCY	535
WALK-IN	23
RADIO	1,618
MDT	1,105
TOTAL CFS	3,482

**LITTLE FALLS POLICE DEPARTMENT
Operations Division Monthly Report**

CODE	CALL FOR SERVICE	TOTALS	CODE	CALL FOR SERVICE	TOTALS
0410	ASSAULT GUN	1	6335	TRAFFIC HAZARD	7
0430	ASSAULT OTHER DANGEROUS WEAPON	1	6336	DISABLED MV	24
0440	AGGRAVATED ASSAULT HANDS AND FEET	1	6510	PARKING ENFORCEMENT	86
0510	BURGLARY	1	6610	MOTORIST ASSIST	3
0610	THEFT	8	6612	SIGNALS SIGNS OUT	1
0614	BURGLARY TO MOTOR VEHICLE	1	6614	TRAFFIC POST	3
0639		1	6615	TRAFFIC COUNTER DEPLOYMENT/RADAR SIGN	5
0800	SIMPLE ASSAULT	6	7002	BUILDING/PROPERTY CHECK	10
1020	COUNTERFEITING	1	7003	PROPERTY CHECK/AREA CHECK	940
1130	FRAUD ALL OTHERS	3	7004	VACANT HOME CHECK	10
1440	CRIMINAL MISCHIEF ALL	4	7006	LOCK OUT	1
1445	PROPERTY DAMAGE REPORT	4	7008	MEDICAL ASSISTANCE	31
1510	WEAPONS	1	7010	NOTIFICATIONS	5
1720	INDECENT EXPOSURE	1	7014	OTH PUB SERV/WELFARE CHK	18
2111	DWI – ALCOHOL/UNDER INFL	2	7015	ASSIST CITIZEN	13
2415	DISPUTE	16	7020	TRANSPORTATIONS	2
2420	DISORDERLY CONDUCT/HARASSMENT	1	7025	EMOTIONALLY DISTURBED PERSON (EDP)	2
2450	NOISE COMPLAINT	20	7050	PROPERTY CHECK SCHOOL FACILITIES	186
2610	BLACKMAIL/EXTORTION/ALL OTHER OFFENSES	1	7055	BAR/TAVERN CHECK	38
2619	VIOLATION OF TRO/FRO	1	7502	ASSISTING-FIRE DEPT	1
2640	MUNICIPAL ORDINANCE VIOLATIONS/OTHER OFFENSES	1	7504	ASSISTING-OTHER POLICE DP	11
2656	THREATS	1	7505	ASSIST OTHER PD ALCO-TEST	2
2657	HARASSMENT	5	7506	ASSISTING – OTHER AGENCIES	8
2660	TRESPASSING	1	8010	WARRANTS – LOCAL	1
2665	FIREWORKS	1	8110	WARRANTS-OTHER AGENCIES	2
4008	ELECTRIC OUTAGES GENERAL POLICE	1	8216	WARRANTS- FTA-CRIMINAL	1
4014	OPEN DOORS/WINDOWS GENERAL POLICE	5	8225	WARRANTS-NEW CRIMINAL COMPLAINT	1
4018	STREETS LIGHTS-OUT/REPAIRS	1	9002	ADMINISTRATIVE DUTIES	300
4019	SUSPICIOUS ACTIVITY CDS RELATED	2	9003.	COMMUNITY POLICING	8
4020	SUSPICIOUS AUTO GENERAL POLICE	7	9006	SICK DAY	17
4021	SUSPICIOUS ACTIVITY	10	9007	CHECK SCHOOL GUARD/COVER SCHOOL POST	116
4022	SUSPICIOUS PERSON GENERAL POLICE	7	9008	COURT	5
4024	WATER LEAKS-MAINS/HYDRANT GENERAL POLICE	2	9010	IN SERVICE TRAINING	77
4026	DOWN-WIRES/POLES/TREES/LIMBS	6	9011	MISC MAINTENANCE RADIOS ETC.	3
4028	OTHER NON-CRIMINAL INV GENERAL POLICE	17	9012	OTHER MAINTENANCE	1

Meeting of October 30, 2023

CODE	CALL FOR SERVICE	TOTALS	CODE	CALL FOR SERVICE	TOTALS
4040	PATROL INVESTIGATION	5	9021	TRAINING	3
4051	ALARM BURGLARY OR HOLD UP RESIDENCE	12	9025	FIELD CONTACT INFORMATION	1
4052	ALARM BURGLARY OR HOLD UP NON RESIDENCE	8	9027	FIREARMS APPLICATION	12
4100	ALARMS (FIRE ALARMS)	5	9028	FINGERPRINT	2
4151	FIRE- APPLIANCE FIRE	1	9029	CIVIL MATTER	10
4152	FIRE- WIRES/TRANSFORMER/ELECTRICAL	1	9030	SPECIAL DETAIL ASSIGNMENT	40
4167	HAZMAT SPILL/INCIDENT	1	9034	REPOSSESSION	2
4510	UNATTENDED DEATHS	1	9052	TRO/FRO INFORMATION & SERVICE	2
5004	FOUND ARTICLES	2	9071	DIRECTED PATROL	3
5008	LOST ARTICLES	6	911	911 HANG UP/CHK WELFARE	46
5016	MISSING PERSON	1	9110	PRO-ACTIVE PATROL	174
5502	BARKING DOG/ANIMAL NOISE	1	9112	FOOT PATROL	2
5504	ANIMAL BITES	1	9115	FOLLOW-UP	35
5506	LOST/FOUND/STRAY ANIMALS	4	9118	CHILDSEAT INSPECTION	5
5510	ANIMAL COMPLAINTS ALL	4	9110	911 TRANSFER TO OTHER	46
5517	DISPOSAL OF INJURED ANIMAL	3	9137	EVIDENCE DUTIES	2
6006	MV ACCIDENT W/INJURY	4	9192	VEHICLE MAINTENANCE	27
6008	MV ACCIDENT NO INJURIES	85	9210	ADMINISTRATIVE INVESTIGATION	1
6010	MV CRASH-SR-1/OTHER	2	9982	SEX OFFENDER REGISTRATION	1
6305	SELECTIVE ENFORCEMENT TRAFFIC	90			
6306	RADAR	159			
6308	TRAFFIC MV COMPLAINT	22			
6310	TRAFFIC ENFORCE/STOP	569			

LITTLE FALLS TOWNSHIP POLICE DEPARTMENT NEW JERSEY CRASH STATISTICAL REPORT From Date: 09/01/2023 To Date:09/30/2023						
ACCIDENT CLASSIFICATION						
REPORTABLE ACCIDENT	NON-REPORTABLE	SR1	HIT & RUN	TOTAL CRASH REPORTS		
51	6	0	6	57		
6- TIME OF THE ACCIDENT 8 - KILLED 9 - INJURED						
0001-0600	0601-1200	1201-1800	1801-2359	INTERSECTION	FATALITIES	INJURIES
5	16	24	12	5	0	11
5 - DAY OF THE WEEK						
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
5	7	13	5	6	8	13

Investigations & Services Division Monthly Report
September 2023

DETECTIVE BUREAU

Criminal Case Management:

4	Cases Referred for Follow-Up Investigation
12	Open and Active Investigations
7	Cases Closed
7	Assist Own Agency

Criminal Complaints/Warrants Served:

3	Criminal Complaints Issued By the Division
3	Total Criminal Complaints Issued
0	Arrest Warrant Service Attempt(s)

Juvenile:

1	Juvenile Cases(s) Investigated
0	Juvenile Complaints Issued
0	Stationhouse Adjustments Issued by Juvenile Officer

Narcotics:

0	Arrests made by division for drug related offenses.
0	Lbs. of prescription drugs collected in the drop box.

After Hours Callouts:

3	Incident(s) required a detective for investigative support or notification.
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Grand Jury/Superior Court Appearances:

1	Case required a detective appearance before a Grand Jury or Superior Court.
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Internal Affairs (IA):

1	IA Complaint(s) was screened and indexed.
0	IA Investigation(s) was conducted and closed.
1	IA Complaint(s) remains open and is being investigated.
0	Investigation(s) closed that resulted in disciplinary action requiring termination, demotion and/or suspension of five(5) or more days.

Search Warrants/Subpoenas:

3	Subpoenas were requested to be served for an investigation.
0	Search warrant(s) executed
0	Communication data warrant(s) executed

Background Investigations:

The Detective Bureau completed:

0	Police Applicant	0	Dispatcher Applicant
0	Crossing Guard Applicant	0	Solicitor Applicant
0	ABC Background/Applicant		

Meeting of October 30, 2023

Megan's Law (Sex Offender) Registration:

0	New Registrations
1	Address Verification and Re-Registrations
N/A	Address Verification and Re-Registrations

There are currently 14 registered sex-offenders residing within the Township.

Notable Detective Cases:

Investigations

Case #23-08328; Det. Kania completed a 6-month long Fraud investigation. The actor (Dukens Joseph) was a sales representative for Toyota Universe who requested \$1500 dollars from the victim for a credit fix scam. Mr. Joseph was charged with Impersonation and Theft by Deception under warrant # 1605-W-2023-000113.

Case #23-23985; Det. Kania completed a 2-month long Fraud investigation. The actor (Nechemia Mendelowitz) entered the Lakeland Bank posing as the victim and attempted to access the victim's account to acquire information. Mr. Mendelowitz was charged with False Government Documents and Identity Theft under warrant #1605-W-000114.

Case#23-26099: On August 20th, 2023, D/Sgt. Moncato investigated a Theft from the Shop-Rite of Little Falls. One of the actor's (Shaneeka Blanding) entered the Shop-Rite and stole (200) OTC medication packages/containers valued at \$3759.98. Ms. Blanding was identified and charged with Shoplifting under warrant #1065-W-2023-000111. Ms. Blanding is also a suspect in approximately 12 other cases in several jurisdictions. Case is pending further investigation with identifying second actor.

Detective Time Off and Overtime:

Time Off:

24.0	Compensatory
24.0	Vacation/Holiday
0.0	Personal
56.0	Sick
0.0	Other (Bereavement)
104.0	Total

Overtime:

0	Detective (Investigations and Follow-ups) Hours for Cash
17.5	Detective (Investigations and Follow ups) Hours for Compensatory Time
4	Patrol Shift Coverage by Detectivea
0	Patrol Grant OT
16	Court OT
3.5	PVHS/Outside Events

RECORDS BUREAU:

Discovery and OPRA

16	Discovery cases processed for defense attorneys, public defender, and prosecutors.
34	OPRA requests processed.
670	Pages of reports were facilitated and forwarded to the Township Clerk's Office for OPRA requests.

\$960	Total deposited by the Records Bureau.
\$0	Discovery
\$775	Firearms
\$185	Accident & Incident Reports
\$0	Fingerprints

Firearms:

12	Applications for Firearms Permits
6	Firearms Purchaser ID Cards were issued
19	Handgun Purchase Permits were issued
0	Permit to Carry Handguns Issued
13	Firearm Investigations Completed
1	Applications Withdrawn by Applicant/Denied

TRAINING

Outside Training:

Report Writing Class (2 days) – Ptl. Santos
 CSI for Patrol Officers (1 day) – Ptl. Trommelen
 MEL online webinar on Risk Management (1 day) – Sgt. Shapplo
 Fingerprint Classification Course (3 days) – Det. Kania
 Bloodgood: Patrol Response to Critical Incidents (1 day) – Sgt. Timmerman
 CarFit webinar (1 day) – Cpl. Vanak
 FBI LEEDA (5 days) – Lt. Hoyt
 D.O.P.E. – (1 day) Det. Kania
 Licensing Training – (1 day) – Chief Prall, Dt. Gilchrist, Sgt. Emperio
 Gang Awareness (1 day) – Dett. Kania, Ptl. Fleck, Ptl. Conti, Ptl. Sayad, Ptl. Piedrabuena

Department Training:

In-Service Training (2 Days) – Ptl. Thurman, SLEO III Rossi

CLEAR AAPI training on NJ Learn – All Sworn Officers

Firearms Qualifications – All Sworn Officers

Meeting of October 30, 2023

COMMUNITY POLICING:

Detail Type	Total
Community Function Appearances	2
School Function Appearances	1
School Arrivals	13
School Dismissals	8
School Walk Throughs	43
Vacant House Checks	3
Car Seat Installations	5
Cell Block Inspections	18
Headquarters Safety Inspection	
Court Officer	3
Training 10/20 Car Fit Webinar 10/25 Range	2
Handle with Care	8
FTO Class 3 Special	
124 CAD Entries	

Construction Report – September 2023

Uniform Construction Code

Permits Issued – 43
 Inspections -139
 Total Value of Construction - \$499,113.00
 Certificate of Occupancy - \$620.00
 Permit Fees Collected - \$14,179.00
 Permit Fees Waived - \$100.00
 Penalties - \$0.00
 Total Fees Collected - \$14,799.00

Zoning

Total Zoning Fees - \$4,480.00

Property Maintenance

Certificates of Compliance Fees –\$2,050.00
 Inspections –68
 Roll-off permits – \$10.00
 Complaints – 1
 Violations Issued – 8
 Total Fees Collected - \$2,060.00
Monthly Revenue \$21,339.00

YTD 2023 Revenue \$376,849.00

Finance Department Report – September 2023

BUDGET STATUS REPORT YEAR TO DATE TOWNSHIP OF LITTLE FALLS JANUARY 1, 2023 – SEPTEMBER 30, 2023							
ACCOUNT	BUDGET	Budget After Modification	Paid or Charged	Encumbered	Paid or Committed	Balance	% Spent
01-2010	BUDGET	0.00	0.00	0.00	0.00	0.00	0.0
00-0000	BUDGET	0.00	0.00	0.00	0.00	0.00	0.0
20-1000	ADMINISTRATION S&W	165,000.00	110,225.61	0.00	110,225.61	54,774.39	66.8
20-1050	ADMINISTRATON O/E	68,800.00	55,855.47	12,180.00	68,035.47	764.,53	98.8
20-1100	MAYOR & COUNCIL S&W	17,500.00	13,125.24	0.00	13,125.24	4,374.76	75.0
20-1102	MAYOR & COUNCIL O/E	2,000.00	718.92	0.00	718.92	1,281.08	35.9
20-1200	CLERK S&W	297,129.00	223,783.76	0.00	223,783.76	73,345.24	75.3
20-1202	CLERK O/E	88,500.00	57,416.05	7,559.89	64,975.94	23,524.06	73.4
20-1300	FINANCIAL ADM. S&W	158,450.00	136,216.23	0.00	136,216.23	22,233.77	85.9
20-1302	FINANCIAL ADM. O/E	75,000.00	54,943.89	28.62	54,972.51	20,027.49	73.2
20-1352	FINANCIAL ADMIN. AUDIT	58,000.00	25,250.00	1,125.00	26,375.00	31,625.00	45.4
20-1450	REVENUE ADMIN.S&W	107,723.00	80,792.20	0.00	80,792.20	26,930.80	75.0
20-1452	REVENUE ADMIN.-O/E	39,500.00	39,045.88	271.98	39,317.86	182.14	99.5
20-1500	ASSESSMENTS S&W	61,587.00	46,190.45	0.00	46,190.45	15,396.55	75.0
20-1502	ASSESSMENT OF TAXES	32,900.00	8,427.30	75.00	8,502.30	24,397.70	25.8
20-1550	LEGAL SERVICES S&W	0.00	0.00	0.00	0.00	0.00	0.00
20-1551	LEGAL SERVICES O/E	0.00	0.00	0.00	0.00	0.00	0.00
20-1552	LEGAL SERVICES O/E	175,000.00	139,780.10	15,000.00	154,780.10	20,219.90	88.4
20-1651	ENGINEERING S&W	0.00	0.00	0.00	0.00	0.00	0.0
20-1652	ENGINEERING O/E	50,000.00	40,755.33	1,884.00	42,639.33	7,360.67	85.2
21-1801	PLANNING BOARD S&W	5,360.00	4,019.73	0.00	4,019.73	1,340.27	74.9
21-1802	PLANNING BOARD O/E	26,500.00	22,345.43	0.00	22,345.43	4,154.57	84.3
21-1803	PLANNING BOARD SPEC	175,000.00	175,000.00	0.00	175,000.00	0.00	100.0
20-1951	CONST.CODE OFF. S&W	301,444.00	225,108.89	0.00	225,108.89	76,335.11	74.6
20-1952	CONST.CODE OFF. O/E	47,200.00	27,473.20	531.10	28,004.30	19,195.70	59.3
22-2001	PLUMBING INSP. S&W	24,793.00	25,530.09	0.00	25,530.09	-737.09	102.9
22-2002	ELECTRIC INSP. S&W	29,063.00	25,391.18	0.00	25,391.18	3,671.82	87.3
23-2101	LIABILITY INSURANCE	35,000.00	34,832.00	0.00	34,832.00	168.00	99.5
23-2102		0.00	0.00	0.00	0.00	0.00	0.0
23-2150	LIABILITY INSUR-	220,800.00	220,800.00	0.00	220,800.00	0.00	100.0
23-2151	WORKERS COMP.-	325,200.00	315,535.50	0.000	315,535.50	9,664.50	97.0
23-2152		0.00	0.00	0.00	0.00	0.00	0.0
23-2202	NJSHBP-GROUP HEALTH	1,730,000.00	1,369,746.79	16,082.19	1,385,828.98	344,171.02	80.1
23-2252	UNEMPLOYMENT INSUR.	15,000.00	0.00	0.00	0.00	15,000.00	0.0
24-2401	STORM IDA EMERGENCY	0.00	0.00	0.00	0.00	0.00	0.0
24-2402	STORM IDA EMERGENCY	0.00	0.00	0.00	0.00	0.00	0.0
25-2401	POLICE S&W	4,172,948.00	3,423,042.24	0.00	3,423,042.24	749,905.76	82.0
25-2402	POLICE O/E	230,350.00	201,514.99	20,519.08	222,034.07	8,315.93	96.3
25-2403	POLICE S&W	537,164.00	408,405.11	0.00	408,405.11	128,758.89	76.0
25-2404	POLICE S&W	226,038.00	151,904.56	0.00	151,904.56	74,133.44	67.2
25-2412	ACQ. OF POLICE CARS	110,000.00	110,000.00	0.00	110,000.00	0.00	100.0
25-2521	EMERG. MGMT. S&W	15,000.00	11,250.00	0.00	11,250.00	3,750.00	75.0

Meeting of October 30, 2023

ACCOUNT 01-2010	BUDGET	Budget After Modification	Paid or Charged	Encumbered	Paid or Committed	Balance	% Spent
25-2522	EMERG. MGMT. SERV.-	20,000.00	11,768.14	7,507.54	19,275.68	724.32	96.3
25-2651	FIRE S&W	0.00	0.00	0.00	0.00	0.00	0.0
25-2652	AID VOLUNTEER FIRE	167,240.00	91,490.36	6,405.43	97,875.68	69,344.21	58.5
25-2653	FIRE O/E- FLOOD	0.00	0.00	0.00	0.00	0.00	0.0
25-2662	FIRE HYDRANT SERV.	182,000.00	174,402.90	0.00	174,902.90	7,597.10	95.8
25-2751	PROSECUTOR S&W	21,683.00	16,261.92	0.00	16,261.92	5,421.08	74.9
25-2801	EMS/AMBULANCE EMT	620,940.00	422,791.43	0.00	422,791.43	198,148.57	68.0
25-2802	EMS/AMBULANCE	113,950.00	95,364.49	1,882.40	97,246.89	16,703.11	85.3
25-2871	EMS/AMB ELMWOOD	0.00	0.00	0.00	0.00	0.00	0.0
25-2872	EMS/AMB ELMWOOD PK	0.00	0.00	0.00	0.00	0.00	0.0
26-2901	DPW S&W	1,018,498.00	762,437.11	0.00	762,437.11	256,060.89	74.8
26-2902	DPW-O/E	200,000.00	164,525.74	38,118.95	202,644.69	-2644.69	101.3
26-3001	SHADE TREE COMM.	0.00	0.00	0.00	0.00	0.00	0.0
26-3002	SHADE TREE COMM. O/E	23,370.00	20,789.99	0.00	20,789.99	2,580.01	88.9
26-3051	SOLID WASTE S&W	75,000.00	33,450.88	0.00	33,450.88	41,549.12	44.6
26-3052	SOLID WASTE O/E	686,000.00	642,455.52	6,619.10	649,074.62	36,925.38	94.6
26-3101	BLDGS & GROUNDS S&W	0.00	0.00	0.00	0.00	0.00	0.0
26-3102	BLDGS & GROUNDS O/E	115,000.00	74,464.41	10,634.20	85,098.61	29,901.39	73.9
26-3151	VEHICLE MAINT. S&W	90,000.00	67,020.42	0.00	67,020.42	22,979.58	74.4
26-3152	VEHICLE MAINT. O/E	115,000.00	94,809.50	5,170.74	99,980.24	15,019.76	86.9
26-3252	COMMUNITY SERVICES	10,000.00	1,016.40	0.00	1,016.40	8,963.60	10.1
27-3302	BOARD OF HEALTH-	123,025.00	62,319.41	60,151.50	122,470.91	554.09	99.5
27-3332	PEOSHA - FIRE	3,500.00	0.00	0.00	0.00	3,500.00	0.0
27-3350	FLOOD BOARD O/E	500.00	0.00	0.00	0.00	500.00	0.0
27-3451	PUBLIC ASSIST. S&W	15,289.00	11,466.72	0.00	11,466.72	3,822.28	74.9
27-3452	PUBLIC ASSIST. O/E	550.00	0.00	0.00	0.00	550.00	0.0
27-3501	FIRE PREVENTION S&W	87,727.00	68,798.58	0.00	68,798.58	18,928.42	78.4
27-3502	FIRE PREVENTION O/E	9,700.00	6,149.70	316.69	6,466.39	3,233.61	66.6
27-3701	SENIOR ACTIVITIES S&W	0.00	0.00	0.00	0.00	0.00	0.0
27-3702	SENIOR ACTIVITIES O/E	6,000.00	5,890.88	0.00	5,890.88	109.12	98.1
27-3722	SR. CITIZEN TRANSPORT	2,900.00	1,650.00	0.00	1,650.00	1,250.00	56.8
28-3701	RECREATION S&W	240,617.00	169,089.18	0.00	169,089.18	71,527.82	70.2
28-3702	RECREATION O/E	198,780.00	173,305.02	10,919.19	184,224.21	14,555.79	92.6
29-3902	MAINT. PUBLIC LIBRARY	651,432.00	488,574.00	0.00	488,574.00	162,858.00	75.0
30-4102	PRIOR YEARS BILLS:	0.00	0.00	0.00	0.00	0.00	0.0
30-4202	CELEB. OF PUBLIC EVE.	10,000.00	3,800.00	5,760.00	9,560.00	440.00	95.6
30-4251	S&W ADJUSTMENT	0.00	0.00	0.00	0.00	0.00	0.0
31-4352	STREET LIGHTING09	80,000.00	70,172.76	0.00	70,172.76	9,827.24	87.7
31-4402	TELEPHONE/IT	115,000.00	80,474.34	18,438.19	98,912.53	16,087.47	86.0
31-4452	WATER	35,000.00	24,477.23	4,214.12	28,691.35	6,308.65	81.9
31-4462	GAS & ELECTRIC	260,000.00	252,118.45	0.00	252,118.45	7,881.55	96.9
31-4472	DIESEL	70,000.00	31,650.16	7,738.89	39,389.05	30,610.95	56.2
31-4552	LANDFILL/SOLID WASTE	485,000.00	358,205.00	27,946.40	386,151.40	98,848.60	79.6
31-4560	RECYCLING TAX	15,500.00	13,879.38	0.00	13,879.38	1,620.62	89.5
31-4562	PASSAIC VALLEY SEWER	1,050,000.00	1,047,041.49	0.00	1,047,041.49	2,958.51	99.7
31-4572	SECOND RIVER JOINT	4,500.00	4,000.00	0.00	4,000.00	500.00	88.8
31-4582	THIRD RIVER JOINT	2,500.00	2,469.00	0.00	2,469.00	31.0	98.7
31-4592	TWSP OF MONTCLAIR	15,000.00	0.00	0.00	0.00	15,000.00	0.0
31-4602	GASOLINE	100,000.00	103,565.78	9,997.95	113,563.73	-13,563.73	113.5
31-4612	CITY OF CLIFTON	7,500.00	0.00	0.00	0.00	7,500.00	0.0
32-0000	Passaic Cty CARES	0.00	0.00	0.00	0.00	0.00	0.0
36-4712	PERS	460,605.00	460,605.00	0.00	460,605.00	0.00	100.0
36-4722	SOCIAL SECURITY	360,000.00	281,500.97	0.00	281,500.97	78,499.03	78.1
36-4752	PFRS	1,276,611.00	1,276,611.00	0.00	1,276,611.00	0.00	100.0
36-4762	LOSAP	105,000.00	0.00	0.00	0.00	105,000.00	0.0
36-4765		0.00	0.00	0.00	0.00	0.00	0.0
36-4770	Employer Contribution to	20,000.00	9,000.00	0.00	9,000.00	11,000.00	45.0
36-4772	PEN. VOL. FIRE WIDOWS	5,000.00	4,166.60	833.40	5,000.00	0.00	100.0
36-4775	DEFICIT IN	0.00	0.00	0.00	0.00	0.00	0.0
36-4776	DEFERRED CHARGES	0.00	0.00	0.00	0.00	0.00	0.0
40-7012	MUNICIPAL ALLIANCE	0.00	0.00	0.00	0.00	0.00	0.0
40-7025	N J ALCOHOL ED.	0.00	0.00	0.00	0.00	0.00	0.0
40-7030	BODY ARMOR GRANT	3,628.29	3,628.29	0.00	3,628.29	0.00	100.0
40-7035	BULLET PROOF VEST	0.00	0.00	0.00	0.00	0.00	0.0
40-7040	RECYCLING TONNAGE	18,415.35	18,415.35	0.00	18,415.35	0.00	100.0
40-7076	NEW JERSEY HWY	0.00	0.00	0.00	0.00	0.00	0.0
40-7451	DWI - DDEF	0.00	0.00	0.00	0.00	0.00	0.0
40-7533	CLICK OR TICKET	0.00	0.00	0.00	0.00	0.00	0.0
40-7535	DISTRACTED DRIVING	7,000.00	7,000.00	0.00	7,000.00	0.00	100.0
40-7601	FF GLOBAL PREVENTION	0.00	0.00	0.00	0.00	0.00	0.0
40-7602	ASSISTANCE TO	26,000.00	26,000.00	0.00	26,000.00	0.00	100.0
40-7702	CLEAN COMMUNITIES	21,765.61	21,765.61	0.00	21,765.61	0.00	100.0
43-4901	MUNICIPAL COURT S&W	171,027.00	122,368.93	0.00	122,368.93	48,658.07	71.5
43-4902	MUNICIPAL COURT O/E	36,350.00	15,064.37	2,053.49	17,117.86	19,232.14	47.0
43-4952	PUBLIC DEFENDER	7,500.00	4,800.00	0.00	4,800.00	2,700.00	64.0
43-4980	DEFERRED CHARGES	0.00	0.00	0.00	0.00	0.00	0.0
44-9012	CAPITAL IMPROVEMENT	300,000.00	300,000.00	0.00	300,000.00	0.00	100.0
44-9052	ACQ. OF COMPUTERS	85,000.00	52,438.00	3,945.40	55,933.40	29,066.60	65.8
45-9202	BOND PRINCIPAL	1,525,000.00	1,525,000.00	0.00	1,525,000.00	0.00	100.0
45-9302	INTEREST ON BONDS	576,976.00	495,182.31	0.00	495,182.31	81,793.69	85.8
45-9402	INTEREST ON NOTES	202,587.00	4,048.64	0.00	4,048.64	198,538.36	1.9
45-9502	NOTE PRINCIPAL	260,000.00	259,113.00	0.00	259,113.00	887.00	99.6
46-8750	EMERGENCY	662,174.00	662,174.00	0.00	662,174.00	0.00	100.0

Meeting of October 30, 2023

ACCOUNT 01-2010	BUDGET	Budget After Modification	Paid or Charged	Encumbered	Paid or Committed	Balance	% Spent
46-8883	DEFERRED CHARGES-	0.00	0.00	0.00	0.00	0.00	0.0
46-8886	DEFERRED CHARGES-	0.00	0.00	0.00	0.00	0.00	0.0
46-8889	DEFERRED CHARGES-	0.00	0.00	0.00	0.00	0.00	0.0
50-8992	RES UNCOLLECTED TAX	600,000.00	600,000.00	0.00	600,000.00	0.00	100.0
67-4800	JUDGEMENTS	0.00	0.00	0.00	0.00	0.00	0.0
70-1000	LIBRARY PAYROLL	0.00	238,227.80	0.00	238,227.80	-238,227.80	0.0
	GRAND TOTAL	23,403,289.25	19,823,682.30	303,460.44	20,127,142.74	3,276,146.51	

APPLICATIONS

RAFFLE, PVHS OPERATION GRADUATION 2024, OFF-PREMISE 50/50, 3/12/24, 7:30 P.M. – 8:30 P.M., 100 EAST MAIN STREET, LITTLE FALLS

RAFFLE, OUR LADY OF THE HOLY ANGELS CHURCH, CALENDAR RAFFLE, 12/25/23 THROUGH 3/11/24, 10:00 A.M., 465 MAIN STREET, LITTLE FALLS

RESOLUTIONS

Award of Contract to DLS For Mozart Ave. & Cherry Street Improvements

RESOLUTION [A] 23-10-30 - #1

ACCEPTING BID AND AWARDING CONTRACT FOR IMPROVEMENTS TO MOZART AVENUE AND CHERRY STREET

WHEREAS, pursuant to advertising duly made, bids were received by the Township of Little Falls on October 13, 2023 for the Improvements to Mozart Avenue and Cherry Street project, and the bids were opened and read publicly as follows:

DLS Contracting, Inc.
Bid: \$239,369.00

D&L Paving Contractors, Inc.
Bid: \$259,427.35

4 Clean-Up, Inc.
Bid: \$269,859.25

Your Way Construction, Inc.
Bid: \$281,509.33

Zuccaro, Inc.
Bid: \$324,950.00

and, **WHEREAS**, the Township Attorney has reviewed the bids for legal sufficiency; and

WHEREAS, the award is subject to the Availability of Funds and certification of same in the 2023 budget; and

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Little Falls as follows:

1) That the bid of

DLS Contracting, Inc.
36 Montesano Road
Fairfield, NJ 07004

in the amount of

\$239,369.00

be and the same is hereby accepted; and

2) That the Mayor and Clerk be and they are hereby authorized to execute a Contract in a form approved by the Township Attorney for the designated services at the bid price hereinabove cited, subject to the successful Contractor's filing the required form of Affirmative Action compliance and Payroll Certification for Public Works Projects; and

3) That the Clerk be and he is hereby authorized and directed to return to the unsuccessful bidder(s) any Certified checks and/or Bid Bonds received from them as surety, with the exception of the surety received from the second-lowest bidder, which shall be retained for a period not to exceed sixty (60) days or until a contract in a form satisfactory to the Township Attorney shall have been executed with the low bidder, whichever shall come first.

Rescinding Resolution [C] 23-07-24 - #3 & Authorizing Grant to Renter of Unit 405 Main St. Unit 142

RESOLUTION [B] 23-10-30 - #2

RESOLUTION RESCINDING RESOLUTION [C] 23-07-24 - #3, AND AUTHORIZING AFFORDABILITY ASSISTANCE GRANT WITH THE RENTER OF AN AFFORDABLE HOUSING UNIT LOCATED 405 MAIN ST, UNIT 142, LITTLE FALLS, NJ 07424

WHEREAS, the Township Council approved Resolution [A] 23-08-14 - #1, authorizing an Affordability Assistance Program grant for the renter of an Affordable Housing unit at 405 Main Street, Unit 142, Little Falls, NJ 07424 in the amount of 492.00; and

WHEREAS, the rent for said renter has since been adjusted to \$482.00; therefore requiring a new resolution to be passed; and

WHEREAS, Kayleen Silva [will rent/rents] property located at 405 Main St, Unit 142, Little Falls, NJ 07424, which property is governed by the statutes, ordinances, rules and regulations restricting ownership and use of the property as an Affordable Housing unit; and

WHEREAS, the tenant has requested an Affordability Assistance Program grant from the Affordable Housing Trust Fund; and

WHEREAS, the Township is willing to extend a grant to the tenant in the amount of \$482.00.

NOW THEREFORE BE IT RESOLVED on this 30th day of October, 2023, by the Township Council of Little Falls, County of Passaic, State of New Jersey, that:

1. The Mayor, Administrator, Clerk and attorney are hereby authorized to execute an Affordability Assistance Program grant with the renter of an Affordable Housing unit at 405 Main St, Unit 142, Little Falls, NJ 07424.

Bill List

RESOLUTION [C] 23-10-30 - #3

BE IT RESOLVED by the Township Council of the Township of Little Falls the Council having received the Treasurer's certification of the availability of funds for payment of all bills presented, that payment of all bills approved by the Finance Committee be and is hereby authorized, subject to the availability of funds and subject to the appropriate and available appropriation in the line item.

It was moved by Councilmember Murphy, seconded by Councilmember Vancheri, that the Consent Agenda be approved as printed.

Poll: Ayes: Murphy, Patel, Vancheri, and Council President Sgobba
Nays: None

The Council President declared the motion passed.

REGULAR AGENDA

NEW BUSINESS

Ordinance No. 1474 - It was moved by Councilmember Vancheri, seconded by Councilmember Murphy, that there be introduced and the meeting of November 13, 2023 set as the date for the public hearing of the following:

ORDINANCE NO. 1474
AN ORDINANCE AMENDING THE CODE OF THE TOWNSHIP OF LITTLE FALLS,
ADMINISTRATION OF GOVERNMENT SECTION 33 CANNABIS

WHEREAS, the Township of Little Falls ("Township") is a public body corporate and politic of the State of New Jersey; and
WHEREAS, the Township's Code of General Ordinances ("Code") currently provides for the establishment of regulating Cannabis;

and

WHEREAS, the municipal council ("Municipal Council") of the Township has determined to amend
§ 33 CANNABIS, and

WHEREAS, the Municipal Council has determined to amend said Chapter of the Code to read as follows:
Chapter 33. Cannabis

[HISTORY: Adopted by the Township Council of the Township of Little Falls 8-9-2021 by Ord. No. 1420. Amendments noted where applicable.]

§ 33-1. Purpose.

This chapter is authorized pursuant to the "New Jersey Cannabis Regulatory, Enforcement Assistance, and Marketplace Modernization Act," P.L. 2021, c. 016, and the implementing regulations promulgated by the Cannabis Regulatory Commission (collectively, the "Act"), which are hereby incorporated herein by reference, and shall be controlling unless more restrictive standards are prescribed herein. If any provision of this chapter is inconsistent with the statutes and/or regulations of the State of New Jersey, the state statutes and/or regulations shall govern.

§ 33-2. Definitions.

For the purposes of this chapter, all terms shall be defined consistent with the Act. All definitions included in N.J.S.A. 24:6I-33 are incorporated by reference herein. Additional definitions are as below:

PERMITTING AUTHORITY

The Cannabis Regulatory Commission ("CRC") established pursuant to Section 31 of P.L. 2019, c. 307 (C. 24:6I-24) or other entity with regulatory jurisdiction over adult- use cannabis.

§ 33-3. Local licensing authority.

- A. A local license shall be required to operate a cannabis establishment, as defined in the Act and as allowed by ordinance, in the Township. The Township Clerk is hereby designated to act as the local licensing authority for the Township for all cannabis establishments.
- B. Under no circumstances shall the Township Clerk receive or act upon any application for local licensing of a cannabis establishment if the permitting authority has not issued the appropriate conditional or final state license. It is the intent of this chapter that no cannabis establishment may lawfully operate in the Township absent the issuance of the appropriate state license and full regulatory oversight of the cannabis establishment by the permitting authority as well as that of the Township.
- C. The Township Clerk shall receive all applications for local licensing of a cannabis establishment. Said License application shall be reviewed by the Township Administrator and deemed complete before the applicant may apply for the appropriate zoning approval from the Township Land Use Board with jurisdiction over the application and a certificate of zoning compliance has been issued by the Zoning Officer.
- D. All cannabis establishments shall be subject to site plan review prior to commencing operations. Submitted plans shall depict parking and loading areas, floor plans, building elevations, signage, landscaping, and such other information as may be required by the Township.
- E. The Township Clerk, or his/her designee, shall be authorized to establish rules and regulations consistent with the intent of this chapter.
- F. Whenever the Cannabis Regulatory Commission established by the Act (the "Commission") forwards to the municipality any application for initial licensing or renewal of an existing license for any cannabis establishment or delivery service pursuant to Section 19 of the Act or for a cannabis consumption area pursuant to Section 28 of P.L. 2019, c. 153 (C. 24:6I-21), or otherwise solicits the position of the municipality on any matter related to cannabis-related activities within the municipality, or upon the request of an applicant for or holder of such license, the governing body shall determine whether the application complies with the municipality's restrictions on the number of cannabis establishments or delivery services, and on their location, manner, or times of operation, and promptly inform the Commission, applicant for or holder of a license whether the application complies with same and whether it either approves or denies each application or other request for municipal authorization forwarded to it.

§ 33-4. Local licensing application.

- A.** Persons wishing to obtain a local license for a cannabis establishment shall file a license application with the Township Clerk, on a standardized form established by the Business Administrator and available in the Clerk's office and on the Township's website.
- B.** An application shall be deemed incomplete, and shall not be processed by the Township Clerk, until all documents and application fees are submitted. To be deemed complete, all applications shall be accompanied by the following:

(1) The applicant shall submit proof of licensure by the permitting authority.

The applicant shall submit proof that the applicant has or will have lawful possession of the premises proposed for the cannabis establishment, which proof may consist of the following: a deed, a lease, a real estate contract contingent upon successful licensing, or a letter of intent from the owner of the premises indicating an intent to lease the premises to the applicant contingent upon approval of required licenses.

The location proposed for licensing by the applicant shall comply with all applicable Township zoning laws and the location restrictions set forth herein.

The applicant shall submit an application fee of \$1,000 for a license. The amount of the nonrefundable application fee may be modified from time to time by subsequent duly adopted resolution of the Township Council.

Each subsequent year, the applicant will be required to recertify the qualifications to remain as a valid cannabis establishment under the laws of the state and the ordinances of the Township. The renewal application form will be prepared by the Business Administrator and available through the Township Clerk's office. The fee for the renewal application shall be \$5,000 annually.

The applicant and the contents of the application shall otherwise comply with any and all qualification standards set forth in the state and local laws, regulations, or requirements.

C. The license as issued by the Township shall serve as written proof of the suitability of the cannabis establishment location from the Township. Other written statements, letters, resolutions, or other documents issued by the Township or any official, employee, or other representative shall not constitute annual or renewed "written, municipal approval" for purposes of the Act.

§ 33-5. Term of license and license renewals.

- A. Any license shall be valid for a period of one year from January 1 in each year. The respective fees for any such license shall be prorated according to the effective date of the license and based on the respective annual fee as in this chapter provided.
- B. The Township Clerk may, at his/her discretion, adjust the annual renewal date of the local license to correlate with an applicant's state licensing and renewal schedule, and the annual license fee shall be increased or decreased to prorate the period, accordingly.
- C. Upon renewal of a license, the licensee shall be governed by any amendments, additional restrictions, or changes in requirements adopted since the previous license was issued or renewed.
- D. Transfer of ownership of a license, change of location of any license, or modification to expand a licensed premise shall be treated as a new application, subject to Township land use review and approval. The application fee under such circumstances shall be ~~\$5,000. the same as a new license: \$1,000.~~ **\$5,000.**

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- E. If the licensee has received notice of violation of any law or regulation relating to their state license, including disciplinary action against any past or current cannabis license, the applicant for renewal shall include a copy of the notice of violation or disciplinary action with their application.

§ 33-6. Limitation of licenses.

[Amended 10-4-2021 by Ord. No. 1425]

~~No licenses shall be allowed for cannabis retailer as defined by the Act.~~

- A. Licenses shall be allowed for cannabis microbusinesses only for the categories of uses identified in this Chapter **33** and for no other uses.
B. Nothing herein shall be read or construed in any manner to authorize or in any manner apply to medical cannabis businesses of any type as defined by the Act.
C. Permitted locations of cannabis establishments (including cannabis microbusinesses) are set forth in Ordinance 1415 amending Chapter **280**. No cannabis establishment can be located in any other zone than as listed in the amended Chapter **280**. § 33-7. Restrictions.

- A. No building or structure associated with a cannabis establishment shall be located within 1,000 feet of any school property (including any property owned or leased by a public-school board).

- B. No cannabis establishment shall be located in a residence of any type such as a home office or similar arrangement.

§ 33-8. Hours of operation.

All cannabis establishments shall limit their hours of operation from 6:00 a.m. to 10:00 p.m., Monday through Saturday.

§ 33-9. Enclosed building.

All operations of a cannabis establishments shall occur within a single, or series of, completely enclosed buildings. No outdoor storage shall be permitted.

§ 33-10. Security and reporting.

- A. There shall be at least two employees on continuous duty in any part of a cannabis establishment to which the public is invited.

- B. A cannabis establishment shall employ a security officer, or the premises shall have in operation a security device approved by the Chief of Police of the Township which may consist of a silent and/or audible burglar alarm connected to a central security monitoring system designed to activate police response, a closed circuit television connected to a central security monitoring system designed to activate police response, or such other device which can be activated instantaneously to notify law enforcement officers that a crime or disorderly person's activity is in progress.

- C. The Township Police Department shall be provided with the name and phone number of a contact person to notify during suspicious activity during or after operating hours. Security staff is required on the premises during all hours of operation.

- D. A burglarproof drop safe that regulates an employee's access to cash shall be used on the premises.

- E. The exterior portion of a cannabis establishment, including parking areas, shall be well lit during business hours. Said lighting shall be designed so as to not unduly interfere with any neighbor's reasonable use and/or enjoyment of the property.

- F. Fencing, a minimum of six feet in height, shall be installed around the loading and unloading area of the cannabis establishment.

- G. Security protocols shall be submitted to the Township Police Department for compliance review with all safety and security standards established by the state of cannabis establishments. The Township Police Department may, at their discretion and upon review of the proposed location, recommend or require additional safety and security measures.

§ 33-11. Storage of products.

Cannabis plants, products, accessories, and associated paraphernalia shall not be visible from a public sidewalk, public street or right-of-way, or any other public place. On-site storage of usable cannabis shall comply with applicable federal, state and local laws and regulations.

§ 33-12. Limitations on consumption or smoking on premises.

It shall be unlawful for any person 21 years of age or older to consume cannabis through means other than by smoking, vaping, or aerosolizing (e.g., edibles) in a public place, including any indoor public place as the term is defined in N.J.S.A. 26:3D-57.

§ 33-13. Prevention of emissions and disposal of materials.

- A. A cannabis establishment must provide sufficient measures and means of preventing smoke, odors, debris, dust, fluids and other substances from exiting the cannabis establishment. In the event that any debris, dust, fluids or other substances shall exit the business premises, the property owner and operator shall be jointly and severally responsible for the full cleanup immediately.

- B. A cannabis establishment shall properly dispose of all materials and other substances in a safe and sanitary manner in accordance with state regulations.

- C. Cannabis establishments must meet industry best practices for odor control.

- D. All state regulations concerning ventilation systems shall be followed.

§ 33-14. Transfer tax and user tax.

- A. In accordance with the Act, the Township shall impose a cannabis transfer tax on **all** receipts from the sale of cannabis, **valued at no less than the market price of said product being transferred, this will include all intra-company transfers made** by a cannabis cultivator to another cannabis cultivator and receipts from the sale of cannabis items from one cannabis establishment to another cannabis establishment in the following percentages:

- (1) 2% of the receipts from each sale by a cannabis cultivator.
- (2) 2% of the receipts from each sale by a cannabis manufacturer
- (3) 1% of the receipts from each sale by a cannabis wholesaler.
- (4) **2% of receipt from each sale by a cannabis retailer.**

- B. In accordance with the Act, the user tax for the Township shall be imposed at equivalent cannabis transfer tax rates on any concurrent license holder operating more than one cannabis establishment in the Township.

- C. The user tax rate shall be assessed at 2% on any concurrent license holder operating more than one cannabis establishment. The user tax shall be imposed on the value, **as defined in section 33-14 A**, of each transfer or use of cannabis or cannabis items not otherwise subject to the transfer tax imposed pursuant to this chapter, from the license holder's establishment that is located in the municipality to any of the other license holder's establishments, whether located in the municipality or another municipality.

- D. The transfer tax shall be stated, charged and shown separately on any sales slip, invoice, receipt or other statement or memorandum of the price paid or payable or equivalent value, **as defined in section 33-14 A**, of the transfer for the cannabis or cannabis item. The user tax shall be stated, charged and shown separately on any sales slip, invoice, receipt or other statement or memorandum of the price paid or payable or equivalent value **as defined in section 33-14 A**, of the transfer for the cannabis or cannabis item.

- E. All revenues collected from a transfer tax or user tax shall be remitted to the Township Chief Financial Officer in a manner prescribed by the Township. The Chief Financial Officer shall collect and administer any transfer tax or user tax. The Township shall enforce the payment of delinquent taxes or transfer fees in the same manner as provided for municipal real property taxes.

§ 33-15. Compliance with law.

A cannabis establishment shall comply with all applicable state and local laws and regulations.

§ 33-16. Revocation or suspension of license.

- A. The Township ~~Clerk~~ **Council, by resolution**, shall suspend or revoke any license if the corresponding state license for the subject location is expired, surrendered, suspended, or revoked.

- B. Where it is found that a licensee has engaged in a deliberate and willful violation of any applicable law or regulation, or that the public health, safety, and/or general welfare has been jeopardized and requires emergency action, the Township ~~Clerk~~ **Council, by resolution**, is authorized and empowered to immediately suspend any license or permit issued pursuant to this chapter and order that the licensee cease all operations until such time as the violations are abated.

- C. Any person aggrieved by the action of the Township ~~Clerk~~ **Council** in the denial of an application for license or the decision with reference to the revocation or suspension of a license in accordance with this section, shall have the right of appeal to the ~~Township Business~~ Administrator, or his/her designee. Such appeal shall be taken by filing with the ~~Township Business~~ Administrator, within 10 days of the action complained of, a written statement setting forth fully the grounds for the appeal. The ~~Township Business~~ Administrator, or his/her designee, may decide the matter on the

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papers or schedule a time and place for a hearing on such appeal. Notice of any such hearing shall be served upon the applicant/licensee (whichever is appropriate) or mailed, postage prepaid, to the applicant/licensee at the address given on the application for license in accordance with this chapter, at least five days prior to the date set for said hearing. The decision and order of the ~~Township Business~~ Administrator, or his/her designee, on such appeal shall be final and conclusive.

§ 33-17. Violations and penalties.

- A. Operation of any prohibited or unpermitted cannabis establishment within the municipality in violation of the provisions of this chapter is hereby declared a public nuisance and any such violation shall be abated pursuant to all available remedies.
- B. It shall be deemed a nuisance if a person, who is consuming, using, smoking, vaping, aerosolizing or imbibing cannabis, shall cause excessive odor or other pollution to extend beyond the person's premises.
- C. Any person violating this chapter shall be subject to the penalties of \$1,000 per day of violation and each day constituting a separate violation.

NOW, THEREFORE, BE IT ORDAINED by the Municipal Council of the Township of Little Falls, Passaic County, State of New Jersey, as follows:

- 1. The aforementioned recitals are incorporated herein as though fully set forth at length.
- 2. The Municipal Council hereby amends Chapter 33-Cannabis of the Code of the Township of Little Falls.
- 3. It is the intent of the Municipal Council to incorporate the additions and/or supplements contained in this Ordinance into the Code. All other ordinances enacted and inconsistent herewith are hereby modified pursuant to the terms of this Ordinance.
- 4. If any section, paragraph, subdivision, clause, sentence, phrase or provision of this Ordinance is declared unconstitutional or invalid by a court of competent jurisdiction, such decision shall not affect the remaining portions of this Ordinance.
- 5. A copy of this Ordinance shall be available for public inspection at the offices of the Township Clerk.
- 6. This Ordinance shall take effect upon its final passage by the Municipal Council,

Poll: Ayes: Murphy, Patel, Vancheri, and Council President Sgobba
Nays: None

The Council President declared the motion passed.

At this time, Council President SGOBBA reminded Councilmembers the 2024 Council schedule is being developed and Mrs. Kraus will be forwarding information for review.

PUBLIC COMMENTS – GENERAL MATTERS

Anyone wishing to address the Township Council may do so through the Council President. It is preferred if you give your name and address for the record. Comments are to be limited to three minutes, however, if appropriate, you may be granted additional time in the sole discretion of the Council President.

Members of the public who have joined the Meeting virtually and desire to provide comment shall raise their virtual hand in the Zoom application. The Meeting Moderator will queue the members of the public that wish to provide comment and the Council President will recognize them in order. Members of the public who have joined the Meeting by calling in must press *6 to mute and unmute themselves and *9 to raise their hand. Members of the public who have joined the Meeting via the Zoom application must click the Reactions icon and then the Raise Hand icon. Once the process is complete, we will return to the regular order of business.

It was moved by Councilmember Vancheri seconded by Councilmember Patel, that the meeting be and it was opened to the public.

Poll: Ayes: Murphy, Patel, Vancheri, and Council President Sgobba
Nays: None

The Council President declared the motion passed.

No one further coming forward to be heard, it was moved by Councilmember Murphy, seconded by Councilmember Vancheri, that the meeting be and it was closed to the public.

Poll: Ayes: Murphy, Patel, and Vancheri, Council President Sgobba
Nays: None

The Council President declared the motion passed.

There being no further business to come before the meeting, it was moved by Councilmember Vancheri, seconded by Councilmember Patel, that the meeting be and it was adjourned at 7:22 p.m.

Poll: Ayes: Murphy, Patel, Vancheri, and Council President Sgobba
Nays: None

The Council President declared the motion passed.

Cynthia Kraus
Municipal Clerk