

**REGULAR MEETING
OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF LITTLE FALLS
WAS HELD THIS EVENING IN THE MUNICIPAL BUILDING**

Monday September 19, 2022

Council President Sgobba called the meeting to order at 7:00 p.m. with the following members present: Councilmember Christine Hablitz, Albert Kahwaty, Tanya Seber, and Christopher Vancheri. Also present were Mayor James Damiano, Township Attorney Joseph Wenzel, Township Administrator Charles Cuccia, Municipal Clerk Cynthia Kraus and Deputy Clerk Melissa DePiro.

Absent: None.

Township Employees present: Deputy Chief Bryan Prall.

SALUTE TO THE FLAG

STATEMENT OF PUBLIC NOTICE: Take notice that adequate notice of this meeting has been provided in accordance with N.J.S.A. 10:4-8 and N.J.S.A. 10:4-10 as follows: A notice of the meeting was prominently posted on the bulletin board at the Municipal Building, located at 225 Main Street, Little Falls, N.J. on March 11, 2022. A copy of the notice was mailed to the North Jersey Herald and News and The Record on the same date. Additionally, a copy of the notice was filed in the office of the Township Clerk on said date. **A link and a telephone number to join the meeting virtually can be accessed on the Township website at www.lfnj.com. Electronic provisions have been established for the public to participate during the public comment portion of the meeting.**

APPROVAL OF MINUTES

It was moved by Councilmember Seber, seconded by Councilmember Vancheri, that the Minutes of the Regular Meeting of August 22, 2022, be and they were approved.

Poll: Ayes: Hablitz, Kahwaty, Seber, Vancheri, and Council President Sgobba
 Nays: None

The Council President declared the motion passed.

It was moved by Councilmember Kahwaty, seconded by Councilmember Hablitz, that the Minutes of the Workshop Meeting of September 12, 2022, be and they were approved.

Poll: Ayes: Hablitz, Kahwaty, Seber, Vancheri, and Council President Sgobba
 Nays: None

The Council President declared the motion passed.

MAYOR'S REPORT

Mayor Damiano reported the Township's tax records and tax maps have been digitalized. The Mayor highlighted the benefits of this update including the ability to overlay information with zoning maps and infrastructures of the Town, resulting in increased efficiency of employees and the safety of the Township. A report was then provided on the Main Street water main project, noting that dependent on the weather, restoration is scheduled to begin later this week and should be completed in the next couple of weeks. The Mayor then read the inscription on a new plaque which will be restored to the bridge on Union Avenue and was dedicated in 1995 as the Franklin E. Sigler Memorial Bridge. Mayor Damiano also wished all who celebrate a Happy Rosh Hashanah. Lastly, Mayor Damiano responded to Councilmember VANCHERI's query and stated the brown water and low water pressure issues previously discussed have since been rectified.

COUNCIL MEMBER REPORTS

Councilmember SEBER announced Cousins Maine Lobster truck will be at the Farmers Market this weekend. She also reported the Town-wide garage sale was very successful and included over 150 homes.

Councilmember KAHWATY recalled attending the new investiture of the President of Montclair State University. He reported on upcoming events planned by the Domestic Violence Prevention Committee including a flag raising and attendance at the upcoming Fall Festival.

Councilmember VANCHERI thanked Deputy Chief Prall and the Police Department as well as James DiMaria and the Code Enforcement team for addressing recent resident concerns. Councilmember VANCHERI announced a flag raising and recognition of Italian American Heritage Month will be held prior to the October 3rd Workshop Meeting. Lastly, he announced this weekend St. John's Church will host their annual picnic and the American Legion will have their Annual Roast at the Post.

Councilmember HABLITZ provided updates on the Library including an SAT and ACT Success webinar, the New York Speaker Series, and Autumn Rhyme Time. The Friends of the Library will host a book sale in October. Councilmember HABLITZ reiterated Run Little Falls will be held on October 2nd and explained registration details.

REMARKS FROM THE CHAIR

Council President SGOBBA reviewed details of the Harvest Moon Dance hosted by the Senior Advisory Board on October 21st.

Deputy Chief Prall discussed an initiative to educate drivers on pedestrian safety. In response to Councilmember SEBER, he reviewed the purpose of the program. Per the request of Councilmember VANCHERI, Deputy Chief

Meeting of September 19, 2022

Prall reviewed rules of pedestrian safety while in a crosswalk and further discussed the use of flags when crossing East Main Street.

ATTORNEY’S REPORT

Mr. Wenzel discussed the importance of pedestrian safety and noted Montclair could be a model of reference.

PUBLIC COMMENT

Anyone wishing to address the Township Council may do so through the Council President. Please give your name and address for the record. Comments are to be limited to three minutes, however, if appropriate, you may be granted additional time in the sole discretion of the Council President.

Members of the public who have joined the Meeting virtually and desire to provide comment shall raise their virtual hand in the Zoom application. The Meeting moderator will queue the members of the public that wish to provide comment and the Council President will recognize them in order. Members of the public who have joined the Meeting by calling in must press *6 to mute and unmute themselves and *9 to raise their hand. Members of the public who have joined the Meeting via the Zoom application must click the Reactions icon and then the Raise Hand icon. Please give your name and address for the record. Once the process is complete, we will return to the regular order of business.

It was moved by Councilmember Hablitz, seconded by Councilmember Seber, that the meeting be and it was opened to the public.

Poll: Ayes: Hablitz, Kahwaty, Seber, Vancheri, and Council President Sgobba
Nays: None

The Council President declared the motion passed.

No one coming forward to be heard, it was moved by Councilmember Seber, seconded by Councilmember Kahwaty, that the meeting be and it was closed to the public.

Poll: Ayes: Hablitz, Kahwaty, Seber, Vancheri, and Council President Sgobba
Nays: None

The Council President declared the motion passed.

C O N S E N T A G E N D A

All items on the Consent Agenda were considered to be routine and will be enacted with a single motion. For any items under REQUISITIONS carried a Treasurer’s certification of the availability of funds.

REPORTS

Municipal Clerk’s Report – Month of August 2022

MUNICIPAL CLERKS REPORT Month of August 2022		
ABC LICENSES		
OTHER LICENSES		
Business Licenses		
Pre-paid Business Licenses	\$285.00	
Raffle Licenses	\$120.00	
		\$405.00
REGISTRAR OF VITAL STATISTICS		
Fees & Permits	\$392.00	
Marriage Licenses-LF	\$	
Marriage Licenses-NJ	\$	
		\$392.00
MRNA		
Street Maps		
Zoning Maps		
Zoning Ordinances		
Document Copies		
Garage Sales	\$40.00	
Misc. Fees & Refunds:		
TOTAL MRNA	\$	<u>\$40.00</u>
TOTAL CURRENT ACCOUNT		<u>\$837.00</u>
TOTAL TO TREASURER		<u>\$837.00</u>

Municipal Clerks Dog/Cat License Report - Month of August 2022

MUNICIPAL CLERK’S DOG/CAT LICENSE REPORT Month of August 2022		
Dog Licenses issued 08/01/2022 thru 08/31/2022		
Nos. 191 to 197 = Licenses		
Amount due Little Falls		\$47.60
Amount due State		\$8.40
Total Cash Received		\$56.00
Cat Licenses issued 08/01/2022 thru 08/31/2022		
Nos. 0 to 0		
Licenses Issued		
Total Cash Received		
	Total to Treas.	<u>\$56.00</u>

Meeting of September 19, 2022

Tax Collector's Report - Month of August 2022

MONTHLY REPORT

Municipality of Township of Little Falls

Office of the Tax Collector

Township of Little Falls Current Account, Lakeland Bank

Revenues Collector for the Month of August 2022

Categories 01-	August 1-31, 2022	2022 Year to Date
2022 Taxes	\$5,494,102.73	\$36,813,617.49
2016-2021 Taxes	7,630.41	270,585.06
Prepaid 2023	9,619.77	9,619.77
Interest	6,165.78	46,867.13
Cost of Tax Sale	164.42	164.42
Duplicate Tax Bills	5.00	5.00
Insufficient Check Fee	40.00	200.00
6% Penalty	0.00	2,445.98
GRAND TOTALS	\$5,517,728.11	\$37,143,504.85

Delinquent 2016 Taxes \$310,655.31 (Inc. 6% ye-pe/MSU-NJ Educ)
 Delinquent 2020 Taxes 2,240.64 (bankruptcy).
 Delinquent 2021 Taxes 199,897.12 (subject to tax sale 2022)
 Delinquent 2022 Taxes 702,684.55 (1st -3rd qtrs.).
Total Delinquent Taxes \$1,215,477.62
 2022 Refunds this month = -\$0.00
 2022 Year to date refunds = -\$14,219.00
Breakdown of refunds for years 2017-2022 completed in 2022 (see attached).

REFUNDS IN THE YEAR 2022

Months	2017 STCJ	2018 STCJ	2019 STCJ	2020 STCJ	2022 CBJ	2022 Regular	2021 Senior/Veteran	Exempt 2022	Total by Months
January	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$250.00	\$0.00	\$250.00
February	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$11,468.78	\$0.00	\$0.00	\$11,468.78
March	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	1,834.86	\$0.00	\$0.00	\$1,834.86
April	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
May	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
June	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$915.36	\$0.00	\$0.00	\$915.36
July	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
August	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$14,219.00	\$250.00	\$0.00	\$14,469.00

Note: The above figures represent the months that the Tax Collector did the adjustments in the computer; the Resolution(s) may have been adopted in the next month.
 STCJ = State Tax Court Judgments. CBJ= County Board Judgments.

Municipality of Township of Little Falls

Office of the Tax Collector

Township of Little Falls Tax Collector Trust 1 (Lien Monies), Lakeland Bank

Revenues for the Month of August 2022

	Deposit	2022 Year-to-Date
January 2022	\$ 0.00	\$ 0.00
February 2022	9,040.44	9,040.44
March 2022	0.00	9,040.44
April 2022	0.00	9,040.44
May 2022	0.00	9,040.44
June 2022	0.00	9,040.44
July 2022	0.00	9,040.44
August 2022	0.00	9,040.44
Total Collected as of August 31, 2022		\$9,040.44

Municipality of Township of Little Falls

Office of the Tax Collector

Township of Little Falls Tax Collector Trust 2 (Lien Premium Monies), Lakeland Bank

Revenues for the Month of August 2022

	Liens with Premiums Redeemed/ (-)	Bal. /Dep. (+)
Balance Brought Forward (January 1, 2022)		\$342,500.00
January 2022	\$ 0.00	342,500.00
February 2022	-2,000.00	340,500.00
March 2022	0.00	340,500.00
April 2022	0.00	340,500.00
May 2022	0.00	340,500.00
June 2022	0.00	340,500.00
July 2022	0.00	340,500.00
August 2022	0.00	340,500.00
Ending Balance as of August 31, 2022		\$340,500.00

Meeting of September 19, 2022

Recreation Report – Month of August 2022

Recreation Center – August 2022				
Program	Facility	# Classes	Hours	Participants
Cheerleaders		*	*	1520
Tai Chi/Qi Gong		10	20	85
Zumba Tone		9	9	143
Robotics		5	5	50
Yoga		4	4	25
Tiger Basketball		6	30	180
Movie Night		4	4	35
Fencing		4	8	14
Weekly Totals		42	80	2052

Civic Center Report – Month of August 2022

Month of August 2022			
Meeting Group	# of Meetings	Hours	Participants
Senior Citizen Clubs	9	54	177
Stamp Club	2	4	14
Sr. Advisory Board	1	2	4
LFFPA	1	2	20
CERT	1	2	7
OEM	1	2	20
Totals	15	66	242

Police Department Report - Month of August 2022

PATROL DIVISION MONTHLY REPORT – August 2022
Total Calls for Service 1,901 Total Operation Reports Generated 158
Total Investigation Reports 40

ARREST TOTAL: 9

Type of Arrest	Total
Weapons	1
DWI	5
Simple Assault	2
Warrants	1
Theft	0
All others	0

Patrol Division Time & Attendance

Type of Hours	Total
Vacation	62
Holiday	312
Compensatory	150.25
Sick	96
Personal time	24
Credit time	178
Administrative	0
PBA day	0
Schedule transition	0
Bereavement	0
Overtime due to Training	17.5
Overtime hours to maintain minimum staffing level	64
Overtime due to Incident/Weather/Other event	0

Call Type	Total Events	Call Type	Total Events
BURGLARY	1	MV STOPS	252
THEFT	6	TRAFFIC HAZARD	7
THEFT SHOPLIFTING	1	DISABLED MV	30
BURGLARY TO MOTOR VEHICLE	1	PARKING ENFORCEMENT	39
MOTOR VEHICLE THEFT	2	ABANDONED IMPOUND/TOWAWAY	3
SIMPLE ASSAULT	4	ESCORTS	3
FRAUD ALL OTHER	6	ASSIST MOTORIST	1
WEAPONS OFFENSE/OTHER	1	TRAFFIC POST	1
CRIMINAL MISCHIEF	1	PROPERTY CHECK	318
PROPERTY DAMAGE	6	VACANT HOME CHECK	69
SERVICE CALL- INVESTIGATION	1	MEDICAL ASSISTANCE	38
DISPUTES	24	NOTIFICATIONS	2
DISORDERLY CONDUCT / HARASSMENT	4	OTH PUB SERV/WELFARE CHK	13
NOISE COMPLAINT	23	ASSIST CITIZEN	2
DISORDERLY CONDUCT	3	EMOTIONALLY DISTURBED PERSON	2
ALARM ALL OTHERS	1	CHECK SCHOOL FACILITIES	15
VIOLATION OF TRO/FRO	1	BAR/TAVERN CHECK	2
ROBBERY OTHER	1	ASSIST OTHER POLICE DEPT	8
OVERDOSE	1	ASSIST OTHER AGENCIES	1
CREDIT CARDS	1	ELECTRIC OUTAGES	1

Meeting of September 19, 2022

Call Type	Total Events	Call Type	Total Events
THREATS	4	UTILITIES PROBLEM	2
HARASSMENT	3	WATER LEAKS	2
TRESPASSING	1	SUSPICIOUS DEATHS	1
FIREWORKS	1	DWI-ALCOHOL/UNDER INFL	3
OPEN DOORS/WINDOWS	3	WARRANTS-OTHER AGENCIES	1
SUSPICIOUS AUTO	13	ADMINISTRATIVE DUTIES	193
SUSPICIOUS PERSON	8	COMMUNITY POLICIING	9
SUSPICIOUS ACTVITY	8	SPECIAL DETAIL ASSIGNMENTS	28
WATER UTILITY	1	COURT	4
MISSING PERSONS	2	IN-SERVICE TRAINING	44
GENERAL INVESTIGATIONS	19	MAINTENANCE OF RADIO	2
PATROL INVESTIGATIONS	13	POLICE INFORMATION	8
BURGLARY ALARMS	10	TRAINING	5
BURGLARY ALARM/COMMERCIAL	6	FIELD CONTACT	1
FIRE ALARMS	3	FIREARM APPLICATION	41
SMOKE CONDITION	1	FINGERPRINT	2
ASSIST OWN AGENCY	1	CIVIL MATTER	1
FUMES-ODOR GAS	1	FIRE-WIRES/TRNSFMR/ELECTRI	1
UNATTENDED DEATHS	1	FIRE-BOAT/WATERCRAFT	1
FOUND ARTICLES	8	BACKGROUND CHECKS	3
LOST/FOUND/STRAY ANIMALS	4	TRO/FRO INFO/SERVICE	1
ANIMAL COMPLAINTS	13	DIRECTED PATROL	162
MV ACCIDENT DEATH	1	911/CHK WELFARE	83
MV ACCIDENT W/INJURY	6	FOOT PATROL	8
MV ACCIDENT NO INJURIES	58	FOLLOW UP INVESTIGATION	31
SELECTIVE ENFORCEMENT TRAFFIC	6	CHILD SEAT INSPECTIONS	3
RADAR	74	911 TRANSFER	47
MV COMPLAINTS	10	SEX OFFENDER REGISTRATION	1
ANIMAL BITES	1	SIGNAL SIGNS OUT	1
TRAFFIC COUNTER DEPLOYMENT/RADAR SIGN	2	TRAFFIC STUDY	1
LOCK OUT	1	SICK DAY	7
VEHICLE MAINTENANCE	25	NON-CAD DATA	13

COMMUNITY POLICING ACTIVITIES AUGUST 2022

- 12 Cell Inspections
- 21 Vacant House Checks
- 3 Attended Movie Night at the Rec.
- 2 Attended concerts in the park (On 8/25 742 and I set up the tent, handed out material and spoke with residents about scams and identify theft)
- 1 National Night Out event 8/2
- 8/16 Court Officer
- 8/24 Webinar (How to build community support with real time intelligence)

Investigations Division Report
August 2022 Monthly Report

Criminal Case Management:

- 13 Cases were assigned for follow-up investigation.
- 48 Investigations currently remain open and active.
- 9 Cases closed from current and previous months.
- 8 Assist own Agency (Patrol Invest/Cases/Special Details)

Criminal Complaints/Warrants Served:

- 1 Case where criminal complaints were issued by the Investigative Division.
- 1 Total Criminal Complaints Issued

0 Attempts were made to service outstanding criminal arrest warrants issued by the Little Falls Municipal Court.

Juvenile:

- 1 Juvenile case investigated – Missing Persons 22-15999
- 0 Juvenile Complaints Issued
- 0 Station-House Adjustments were filed by the Department’s Juvenile Detective.

Narcotics:

- 0 Active Narcotics investigation(s)
- 0 Arrests were made by the investigative division for a drug related offense.
- 25 Pounds of prescription medication was deposited in the Prescription Drug Box.

After Hours Call-Outs:

- 4 Incidents required a detective for investigative support or notification after hours.

Internal Affairs (IA):

- 0 IA Complaint was screened and indexed.
- 0 IA Investigation(s) were conducted and closed.
- 1 IA Complaint(s) remain open and is being investigated.

Major Discipline: There were 0 investigations closed that resulted in disciplinary action requiring termination, demotion and/or suspension of five (5) or more days.

Grand Jury/Superior Court Appearances:

- 0 Cases required a Detective to appear and testify before a Grand Jury or Superior Court.

Search Warrants/Subpoenas:

- 13 Subpoenas were requested to be served for an investigation.
- There were 0 search warrants and 0 communication data warrants executed.

Background Investigations:

The Investigative Division completed 0 Police Applicant, 7 Dispatcher Applicants, 1 Crossing Guard Applicant and 0 Solicitor Applicant Investigations.

Meeting of September 19, 2022

Megan's Law (Sex-Offender) Registrations:

- 1 New Registrations
- 1 Address Verification and Re-Registrations
- 0 Transferred to Other Agency

There are currently 12 registered sex-offenders residing within the Township.

Detective Time Off and Overtime:

Compensatory – 19.25 hours Vacation/Holiday – 40 Hours

Detective Time Off: TOTAL 130.25 hours

Personal – 0 hours Sick- 71 hours Other – Hours

Detective Overtime: TOTAL 35.5 Hours

Hours Worked for Cash – 11.5 hours

Detective Hours Worked for Compensatory Time – 24 hours

Patrol Shift Coverage by Detective – 0 hours (OT Cash)

Patrol Grant OT – 0 hours

Property and Evidence:

- 29 Items classified as property was entered into the department's BEAST Evidence System, processed, logged and secured. (This includes missing, lost and found property, recovered stolen property and items left for safekeeping.)
 - 6 Firearms/Weapons were entered into the BEAST Evidence System, processed, logged and secured.
 - 0 Firearms were transported for ballistics analysis.
 - 18 Items classified as evidence were entered into the BEAST Evidence System, processed, logged and secured.
 - 0 Items classified as Drug Evidence were transported to the NJ State Police Laboratory for analysis.
 - 2 Items classified as Forensic Evidence were transported to the NJ State Police Laboratory at Hamilton or Holmdel, NJ for analysis. (This includes physical, chemical, and biological evidence.)
 - 3 Random drug screen analysis specimens were transported to the NJ State Medical Examiner's Office for analysis.
- \$0.00 Currency was seized and submitted to the Passaic County Prosecutor's Office pending asset forfeiture proceedings.
- 0 Property items were seized and submitted to the Passaic County Prosecutor's office pending asset forfeiture proceedings.

Notable Cases & Community Outreach

Community

- The Little Falls Community Policing and Crime Prevention Bureau successfully organized and hosted the 2022 National Night Out event on 8/2/2022. The community event which was held in the parking lot of the Little Falls Municipal Building. The event featured several local, civic, and governmental organizations providing entertainment, food, and family friendly attractions.

Investigations

- On 8/30/2022, Detective Fleck concluded a month's long investigation of a Commercial Burglary case. Det. Fleck was able to develop a lead in the case by obtaining surveillance video and downloading images of the suspect. The images were posted on a statewide All Points Bulletins Police Network (APBnet) and other agencies were able to help identify the actor, a career burglar with 44 prior arrests. Det. Fleck subsequently charged the actor with burglary, criminal mischief, and possession of burglary tools.

Comments:

Detective Bureau Training: N/A

SUPPORT SERVICES DIVISION – Administrative Monthly Report – August 2022

RECORDS BUREAU:

Discovery and OPRA

6 Discovery Case involving Digital (Audio/Video) files were processed for defense attorneys, the public defender and prosecutors.

6 Total discovery cases. 36 OPRA requests were processed.

442 pages of reports were facilitated and forwarded to the Township Clerk's Office for OPRA requests.

\$102.00 was deposited by the Records Bureau during the month.

Discovery \$0.00/Firearms \$0.00/Accident & Incident Reports \$102.00/Fingerprints \$0.00

Firearms

41 Applications for Firearms Permits

10 Firearms Purchaser ID cards were issued

45 Handgun Purchase Permits were issued

Background Investigations

36 Firearms Investigations Completed

9 Permit to Carry Handguns Issued

1 Applications Withdrawn by Applicant/Denied

TRAINING:

Outside Training

Crossing Guard Train the Trainer- – Ptl. Timmerman, Lt. Gilchrist

Violence Prevention & Risk Management for CIT Officers– Sgt. Strothers

Department Training

Work Zone Safety (Ptl. Timmerman)- Ptl. Santos, Ptl. Piedrabuena

Active Shooter Training (Sgt. Cespedes, Sgt. Emperio)- Sgt. Tulling, Ptl. Piedrabuena, Ptl. Hablitz, Ptl. Conti, Sgt. Strothers, Ptl. Sayad, Ptl. Kania

Defensive Tactics Sessions 1-9 (Sgt. Emperio)- D/Chief Prall, Sgt. Tulling, Ptl. Pinnola, Ptl. Isshak, Ptl. O'Brien, Ptl. Racanelli, Ptl. Sayad, Ptl. Yannuzzi, Ptl. Hablitz, Ptl. Post, Ptl. Kania

TRAFFIC ASSIGNMENTS:

7 Total traffic assignments

2 Trainings conducted by a traffic officer.

1 Speed study

DISPATCHER TIME OFF AND COVERAGE

Dispatcher Time Off

COMP – 10 Hours HOL – 111 Hours

VAC – 37 Hours

PER – 12 Hours

C/T – 6 Hours SICK – 48 Hours

FML - 12 Hours

Bereavement – 0 Hours

Dispatcher Coverage – Overtime

Part-time Dispatcher Hours Worked – 160 hours

Full time Dispatcher OT CASH – 207 Hours

Full-time Dispatcher OT Comp – 3 hours

Dispatch Vacancy Covered by Patrol OT – 0 hours

Part-Time Dispatcher Training Hours Worked – 60 hours

Dispatch Vacancy Covered by Patrol Shift – 24 hours

Meeting of September 19, 2022

Construction Report – August 2022

Uniform Construction Code

Permits Issued – 79
 Inspections – 405
 Total Value of Construction - \$4,930,498
 Certificate of Occupancy - \$4,682.00
 Permit Fees Collected - \$67,383.00
 Permit Fees Waived - \$2,695.00
 Penalties - \$0.00
 Total Fees Collected - \$72,065.00

Zoning

Fence Permits –\$300.00
 Sign Permits - \$50.00
 Zoning fees – \$1,410.00
 Total Fees Collected- \$1,760.00

Property Maintenance

Certificates of Compliance Fees –\$3,555.00
 Inspections – 41
 Complaints Inspections - 27
 Violations Issued – 16
 Roll-off permits – \$200.00
 Fines - \$00.00
 Total Fees Collected - \$3,755.00

Monthly Revenue \$ 77,580.00

YTD Revenue \$507,312.00

Finance Department Report – August 2022

BUDGET STATUS REPORT TOWNSHIP OF LITTLE FALLS YEAR TO DATE – JANUARY 1, 2022- AUGUST 31, 2022							
ACCOUNT 01-2010	BUDGET	Budget After Modification	Paid or Charged	Encumbered	Paid or Committed	Balance	% Spent
00-0000	BUDGET	0.00	0.00	0.00	0.00	0.00	0.0
20-1000	ADMINISTRATION S&W	50,000.00	53,941.54	0.00	53,941.54	-3941.54	107.8
20-1050	ADMINISTRATON O/E	61,300.00	51,937.56	3,839.52	55,777.08	5,522.92	90.9
20-1100	MAYOR & COUNCIL S&W	17,500.00	11,666.88	0.00	11,666.88	5,833.12	66.6
20-1102	MAYOR & COUN IL O/E	2,000.00	125.00	420.00	545.00	1,455.00	27.2
20-1200	CLERK S&W	250,455.00	175,855.39	0.00	175,855.39	74,599.61	70.2
20-1202	CLERK O/E	85,000.00	57,391.73	14,527.86	71,919.59	13,080.41	84.6
20-1300	FINANCIAL ADM. S&W	148,841.00	73,321.54	0.00	73,321.54	75,519.46	49.2
20-1302	FINANCIAL ADM. O/E	70,000.00	47,734.37	80.79	47,815.16	22,184.84	68.3
20-1352	FINANCIAL ADMIN. AUDIT	58,000.00	22,750.00	0.00	22,750.00	35,250.00	39.2
20-1450	REVENUE ADMIN.S&W	104,840.00	69,893.19	0.00	69,893.19	34,946.81	66.6
20-1452	REVENUE ADMIN.-O/E	39,500.00	13,851.85	921.30	14,773.15	24,726.85	37.4
20-1500	ASSESSMENTS S&W	59,939.00	39,947.80	0.00	39,947.80	19,991.20	66.6
20-1502	ASSESSMENT OF TAXES	32,900.00	26,885.08	735.00	27,620.08	5,279.92	83.9
20-1550	LEGAL SERVICES S&W	0.00	0.00	0.00	0.00	0.00	0.0
20-1551	LEGAL SERVICES O/E	0.00	0.00	0.00	0.00	0.00	0.0
20-1552	LEGAL SERVICES O/E	175,000.00	114,800.26	22,710.00	137,510.26	37,489.74	78.5
20-1651	ENGINEERING S&W	0.00	0.00	0.00	0.00	0.00	0.0
20-1652	ENGINEERING O/E	125,000.00	65,204.99	22,378.50	87,583.49	37,416.51	70.00
20-1801	PLANNING BOARD S&W	5,216.00	3,477.40	0.00	3,477.40	1,738.60	66.6
20-1802	PLANNING BOARD O/E	16,500.00	7,145.43	248.13	7,393.56	9,106.44	44.8
20-1951	CONST.CODE OFF. S&W	218,947.00	187,774.51	0.00	187,774.51	31,172.49	85.7
20-1952	CONST.CODE OFF. O/E	42,100.00	19,086.43	1,884.89	20,971.32	21,128.68	49.8
22-2001	PLUMBING INSP. S&W	24,130.00	19,146.44	0.00	19,146.44	4,983.56	79.3
22-2002	ELECTRIC INSP. S&W	28,285.00	20,818.98	0.00	20,818.98	7,466.02	73.6
23-2101	LIABILITY INSURANCE	35,000.00	6,750.00	0.00	6,750.00	28,250.00	19.2
23-2102	LIABILITY INSUR-	283,400.00	257,436.00	0.00	257,436.00	25,964.00	90.8
23-2150	LIABILITY INSUR-	0.00	0.00	0.00	0.00	0.00	0.0
23-2151	WORKERS COMP.-	0.00	23,667.22	0.00	23,667.22	-23,667.22	0.0
23-2152	WORKERS,	283,400.00	252,098.50	0.00	252,098.50	31,301.50	88.9
23-2202	NJSHBP-GROUP HEALTH	1,489,000.00	972,690.99	2,940.00	975,630.99	513,369.01	65.5
23-2252	UNEMPLOYMENT INSUR.	15,000.00	15,000.00	0.00	15,000.00	0.00	100.0
24-2401	STORM IDA EMERGENCY	0.00	0.00	0.00	0.00	0.00	0.0
24-2402	STORM IDA EMERGENCY	0.00	0.00	0.00	0.00	0.00	0.0
25-2401	POLICE S&W	4,048,529.00	2,953,872.62	1,939.70	2,955,812.32	1,092,716.68	73.0
25-2402	POLICE O/E	237,350.00	159,427.44	36,916.23	196,343.67	41,006.33	82.7
25-2403	POLICE S&W	517,100.00	359,070.16	0.00	359,070.16	158,029.84	69.4
25-2404	POLICE S&W	185,939.00	131,552.34	0.00	131,552.34	54,386.66	70.7
25-2412	ACQ. OF POLICE CARS	110,000.00	37,846.70	40,506.30	78,353.00	31,647.00	71.2
25-2521	EMERG. MGMT. S&W	15,000.00	1,249.98	0.00	1,249.98	13,750.02	8.3
25-2522	EMERG. MGMT. SERV.-	20,000.00	13,608.29	520.00	14,128.29	5,871.71	70.6
25-2651	FIRE S&W	0.00	0.00	0.00	0.00	0.00	0.0
25-2652	AID VOLUNTEER FIRE	184,865.00	82,269.22	4,629.75	87,498.97	97,366.03	47.3
25-2653	FIRE O/E- FLOOD	0.00	0.00	0.00	0.00	0.00	0.0
25-2662	FIRE HYDRANT SERV.	182,000.00	153,261.36	0.00	153,261.36	28,738.64	84.2
25-2751	PROSECUTOR S&W	21,102.00	14,068.19	0.00	14,068.19	7,033.81	66.6
25-2801	EMS/AMBULANCE EMT	560,000.00	336,911.95	0.00	336,911.95	223,088.05	60.1
25-2802	EMS/AMBULANCE	71,850.00	131,383.64	4,339.60	135,723.24	-63,873.24	188.8
25-2871	EMS/AMB ELMWOOD	0.00	0.00	0.00	0.00	0.00	0.0
25-2872	EMS/AMB ELMWOOD PK	0.00	0.00	0.00	0.00	0.00	0.0
26-2901	DPW S&W	1,104,675.00	755,051.51	0.00	755,051.51	329,623.49	70.1
26-2902	DPW-O/E	215,000.00	133,862.23	41,001.04	174,863.27	40,136.73	81.3
26-3001	SHADE TREE COMM.	1,200.00	0.00	0.00	0.00	1,200.00	0.0

Meeting of September 19, 2022

ACCOUNT 01-2010	BUDGET	Budget After Modification	Paid or Charged	Encumbered	Paid or Committed	Balance	% Spent
26-3002	SHADE TREE COMM. O/E	30,370.00	15,145.00	0.00	15,145.00	15,225.00	49.8
26-3051	SOLID WASTE S&W	75,000.00	28,843.66	0.00	28,843.66	46,156.34	38.4
26-3052	SOLID WASTE O/E	406,000.00	388,108.55	78,183.86	466,292.41	-60,292.41	114.8
26-3101	BLDGS & GROUNDS S&W	0.00	0.00	0.00	0.00	0.00	0.0
26-3102	BLDGS & GROUNDS O/E	125,000.00	54,477.64	18,016.70	72,494.34	52,505.66	57.9
26-3151	VEHICLE MAINT. S&W	90,000.00	58,983.84	0.000	58,983.84	31,016.16	65.5
26-3152	VEHICLE MAINT. O/E	115,000.00	86,251.69	10,520.01	96,771.70	18,228.30	84.1
26-3252	COMMUNITY SERVICES	15,000.00	1,016.40	0.00	1,016.40	13,983.60	6.7
27-3302	BOARD OF HEALTH-	134,025.00	58,877.05	500.00	59,377.05	74,647.95	44.3
27-3332	PEOSHA - FIRE	5,000.00	0.00	0.00	0.00	5,000.00	0.0
27-3350	FLOOD BOARD O/E	500.00	0.00	0.00	0.00	500.00	0.0
27-3451	PUBLIC ASSIST. S&W	14,880.00	9,919.89	0.00	9,919.89	4,960.11	66.6
27-3452	PUBLIC ASSIST. O/E	550.00	0.00	0.00	0.00	550.00	0.0
27-3501	FIRE PREVENTION S&W	131,119.00	58,562.13	0.00	58,562.13	72,556.87	44.6
27-3502	FIRE PREVENTION O/E	13,500.00	5,140.29	274.18	5,414.17	8,085.53	40.1
27-3701	SENIOR ACTIVITIES S&W	0.00	0.00	0.00	0.00	0.00	0.0
27-3702	SENIOR ACTIVITIES O/E	6,000.00	5,054.40	0.00	5,054.40	945.60	84.2
27-3722	SR. CITIZEN TRANSPORT	2,900.00	450.00	0.00	450.00	2,450.00	15.5
28-3701	RECREATION S&W	231,634.00	147,937.13	0.00	147,937.13	83,696.87	63.8
28-3702	RECREATION O/E	178,680.00	120,359.33	33,566.72	153,926.05	24,753.95	86.1
29-3902	MAINT. PUBLIC LIBRARY	594,272.000	445,704.00	0.00	445,704.00	145,568.00	75.0
30-4102	PRIOR YEARS BILLS:	0.00	0.00	0.00	0.00	0.00	0.0
30-4202	CELEB. OF PUBLIC EVE.	10,000.00	3,975.00	300.00	4,275.00	5,725.00	42.7
30-4251	S&W ADJUSTMENT	0.00	0.00	0.00	0.00	0.00	0.0
31-4352	STREET LIGHTING	80,000.00	66,822.48	0.00	66,822.48	13,177.52	83.5
31-4402	TELEPHONE/IT	138,000.00	121,933.10	14,922.38	136,855.48	1,144.52	99.1
31-4452	WATER	35,000.00	19,517.98	0.00	19,517.98	15,482.02	55.7
31-4462	GAS & ELECTRIC	250,000.00	205,214.42	0.00	205,214.42	44,785.58	82.0
31-4472	DIESEL	30,000.00	31,038.22	25,000.00	56,038.22	-26,038.22	186.7
31-4552	LANDFILL/SOLID WASTE	400,000.00	341,945.19	46,446.94	388,392.13	11,607.87	97.0
31-4560	RECYCLING TAX	15,500.00	12,488.22	1,723.71	14,211.93	1,288.07	91.6
31-4562	PASSAIC VALLEY SEWER	1,022,059.00	766,617.90	0.00	766,617.90	255,441.10	75.0
31-4572	SECOND RIVER JOINT	15,500.00	0.00	0.00	0.00	15,500.00	0.0
31-4582	THIRD RIVER JOINT	2,500.00	2,469.00	0.00	2,469.00	31.00	98.7
31-4592	TWSP OF MONTCLAIR	25,000.00	0.00	0.00	0.00	25,000.00	0.0
31-4602	GASOLINE	75,000.00	94,703.83	57,570.21	152,274.04	-77,274.04	203.0
31-4612	CITY OF CLIFTON	7,500.00	0.00	0.00	0.00	7,500.00	0.0
32-0000	PASSAIC CTY CARES	0.00	0.00	0.00	0.00	0.00	0.0
36-4712	PERS	457,998.00	457,998.00	0.00	457,998.00	0.00	100.0
36-4722	SOCIAL SECURITY	350,000.00	243,160.45	0.00	243,160.45	106,839.55	69.4
36-4752	PFRS	1,153,133.00	1,153,133.00	0.00	1,153,133.00	0.00	100.0
36-4762	LOSAP	105,000.00	0.00	0.00	0.00	105,000.00	0.0
36-4765		0.00	0.00	0.00	0.00	0.00	0.0
36-4770	Employer Contribution to	20,000.00	8,000.00	0.00	8,000.00	12,000.00	40.0
36-4772	PEN. VOL. FIRE WIDOWS	5,000.00	3,749.94	1,250.06	5,000.00	0.00	100.0
36-4775	DEFICIT IN	0.00	0.00	0.00	0.00	0.00	0.0
36-4776	DEFERRED CHARGES	67.92	0.00	0.00	0.00	67.92	0.0
40-7012	MUNICIPAL ALLIANCE	22,440.00	0.00	0.00	0.00	22,440.00	0.0
40-7025	N J ALCOHOL ED.	0.00	0.00	0.00	0.00	0.00	0.0
40-7030	BODY ARMOR GRANT	2,218.72	0.00	0.00	0.00	2,218.72	0.0
40-7035	BULLET PROOF VEST	0.00	0.00	0.00	0.00	0.00	0.0
40-7040	RECYCLING TONNAGE	20,813.34	0.00	0.00	0.00	20,813.34	0.0
40-7076	NEW JERSEY HWY	0.00	0.00	0.00	0.00	0.00	0.0
40-7451	DWI - DDEF	10,069.56	0.00	0.00	0.00	10,069.56	0.0
40-7533	CLICK OR TICKET	6,000.00	0.00	0.00	0.00	6,000.00	0.0
40-7535	DISTRACTED DRIVING	0.00	0.00	0.00	0.00	0.00	0.0
40-7601	FF GLOBAL PREVENTION	0.00	0.00	0.00	0.00	0.00	0.0
40-7602	NJ AMERICAN WATER FF	0.00	0.00	0.00	0.00	0.00	0.0
40-7702	CLEAN COMMUNITIES	21,814.17	1,239.80	0.00	1,239.80	20,574.37	5.6
43-4901	MUNICIPAL COURT S&W	167,962.00	110,877.69	0.00	110,877.69	57,084.31	66.0
43-4902	MUNICIPAL COURT O/E	33,600.00	6,833.92	2,247.73	9,081.65	24,518.35	27.0
43-4952	PUBLIC DEFENDER	7,500.00	3,000.00	0.00	3,000.00	4,500.00	40.0
43-4980	DEFERRED CHARGES	0.00	0.00	0.00	0.00	0.00	0.0
44-9012	COMPUTER EQUIPMENT	275,000.00	0.00	0.00	0.00	275,000.00	0.0
44-9052	ACQ. OF COMPUTERS	75,000.00	30,492.00	0.00	30,492.00	44,508.00	40.6
45-9202	BOND PRINCIPAL	1,471,000.00	1,181,000.00	0.00	1,181,000.00	290,000.00	80.2
45-9302	INTEREST ON BONDS	691,211.00	499,567.19	0.00	499,567.19	191,643.81	72.2
45-9402	INTEREST ON NOTES	15,739.00	0.00	0.00	0.00	15,739.00	0.0
45-9502	NOTE PRINCIPAL	265,000.00	0.00	0.00	0.00	265,000.00	0.0
46-8750	SPECIAL EMERGENCY	447,174.00	0.00	0.00	0.00	447,174.00	0.0
46-8883	DEFERRED CHARGES-	0.00	0.00	0.00	0.00	0.00	0.0
46-8886	DEFERRED CHARGES-	0.00	0.00	0.00	0.00	0.00	0.0
46-8889	DEFERRED CHARGES-	0.00	0.00	0.00	0.00	0.00	0.0
50-8992	RES UNCOLLECTED TAX	500,000.00	0.00	0.00	0.00	500,000.00	0.0
67-4800	JUDGEMENTS	0.00	0.00	0.00	0.00	0.00	0.0
70-1000	LIBRARY PAYROLL	0.00	178,830.00	0.00	178,830.00	-178,830.00	0.0
	GRAND TOTAL	21,595,092.71	14,923,873.04	491,061.11	15,414,934.15	6,180,158.56	71.3

RESOLUTIONS

Award of Contract o Adamo Brothers for Municipal Building Pedestrian Plaza

**RESOLUTION [A] 22-09-19 - #1
ACCEPTING BID AND AWARDING CONTRACT FOR
MUNICIPAL BUILDING PEDESTRIAN PLAZA IMPROVEMENTS**

WHEREAS, pursuant to advertising duly made, bids were sought by the Township of Little Falls on two separate dates wherein no bidders responded to either bid advertisement for the Municipal Building Pedestrian Plaza Improvements; and

WHEREAS, according to the Local Public Contracts Law, following two unsuccessful bidding attempts, the Township is permitted to negotiate for pricing; and

WHEREAS, as a result of the negotiation process, the Township’s Special Project Engineer, Boswell Engineering, received a proposal from Adamo Brothers Construction, Inc. in the amount of \$196,300.00 and a proposal from Salomone Bros., Inc. in the amount of \$214,666.40; and

WHEREAS, the award is subject to the Availability of Funds and certification of same in the 2022 budget; and
NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Little Falls as follows:

- 1) That the proposal of

Adamo Brothers Construction, Inc.
1033 Alexander Ave.
Ridgefield, NJ 07657

in the amount of

\$196,300.00

be and the same is hereby accepted; and

- 2) That the Mayor and Clerk be and they are hereby authorized to execute a Contract in a form approved by the Township Attorney for the designated services at the bid price hereinabove cited, subject to the successful Contractor’s filing the required form of Affirmative Action compliance and Payroll Certification for Public Works Projects

Bill List

RESOLUTION [B] 22-09-19 #2

BE IT RESOLVED by the Township Council of the Township of Little Falls the Council having received the Treasurer’s certification of the availability of funds for payment of all bills presented, that payment of all bills approved by the Finance Committee be and is hereby authorized, subject to the availability of funds and subject to the appropriate and available appropriation in the line item.

It was moved by Councilmember Vancheri, seconded by Councilmember Kahwaty, that the Consent Agenda be approved as printed.

Poll: Ayes: Hablitz, Kahwaty, Seber, Vancheri, and Council President Sgobba
Nays: None

The Council President declared the motion passed.

REGULAR AGENDA

NEW BUSINESS

Ordinance No.1443 - It was moved by Councilmember Hablitz, seconded by Councilmember Kahwaty, that the public hearing on Ordinance No. 1443, “**AN ORDINANCE OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF LITTLE FALLS, IN THE COUNTY OF PASSAIC, STATE OF NEW JERSEY, TO AMEND CHAPTER 19 (ANIMALS) OF THE CODE OF THE TOWNSHIP OF LITTLE FALLS,**” be and it was opened.

Poll: Ayes: Hablitz, Kahwaty, Seber, Vancheri, and Council President Sgobba
Nays: None

The Council President declared the motion passed.

As no comments from the public were received, it was moved by Councilmember Kahwaty, seconded by Councilmember Seber, that the public hearing on Ordinance No. 1443 be and it was closed.

Poll: Ayes: Hablitz, Kahwaty, Seber, Vancheri, and Council President Sgobba
Nays: None

The Council President declared the motion passed.

It was moved by Councilmember Kahwaty, seconded by Councilmember Seber, that Ordinance No. 1443 be and it was adopted.

Poll: Ayes: Hablitz, Kahwaty, Seber, Vancheri, and Council President Sgobba
Nays: None

The Council President declared the motion passed.

Ordinance No.1444 - It was moved by Councilmember Kahwaty, seconded by Councilmember Vancheri, that the public hearing on Ordinance No. 1444, “**AN ORDINANCE AMENDING THE TOWNSHIP CODE BY AMENDING CHAPTER 164, ENTITLED, REGISTRATION AND MAINTENANCE OF PROPERTIES PENDING FORECLOSURE,**” be and it was opened.

Poll: Ayes: Hablitz, Kahwaty, Seber, Vancheri, and Council President Sgobba
Nays: None

The Council President declared the motion passed.

Meeting of September 19, 2022

As no comments from the public were received, it was moved by Councilmember Kahwaty, seconded by Councilmember Seber, that the public hearing on Ordinance No. 1444 be and it was closed.

Poll: Ayes: Hablitz, Kahwaty, Seber, Vancheri, and Council President Sgobba
 Nays: None

The Council President declared the motion passed.

It was moved by Councilmember Kahwaty, seconded by Councilmember Hablitz, that Ordinance No. 1444 be and it was adopted.

Poll: Ayes: Hablitz, Kahwaty, Seber, Vancheri, and Council President Sgobba
 Nays: None

The Council President declared the motion passed.

PUBLIC COMMENTS – GENERAL MATTERS

Anyone wishing to address the Township Council may do so through the Council President. Please give your name and address for the record. Comments are to be limited to three minutes, however, if appropriate, you may be granted additional time in the sole discretion of the Council President.

Members of the public who have joined the Meeting virtually and desire to provide comment shall raise their virtual hand in the Zoom application. The Meeting moderator will queue the members of the public that wish to provide comment and the Council President will recognize them in order. Members of the public who have joined the Meeting by calling in must press *6 to mute and unmute themselves and *9 to raise their hand. Members of the public who have joined the Meeting via the Zoom application must click the Reactions icon and then the Raise Hand icon. Please give your name and address for the record. Once the process is complete, we will return to the regular order of business.

It was moved by Councilmember Vancheri, seconded by Councilmember Seber, that the meeting be and it was opened to the public.

Poll: Ayes: Hablitz, Kahwaty, Seber, Vancheri, and Council President Sgobba
 Nays: None

The Council President declared the motion passed.

Resident #1 – commented on the spotted lantern fly. Mayor Damiano responded and referred to the information found on NJ.gov website, specifically the agricultural section.

No one further coming forward to be heard, it was moved by Councilmember Kahwaty, seconded by Councilmember Seber that the meeting be and it was closed to the public.

Poll: Ayes: Hablitz, Kahwaty, Seber, Vancheri, and Council President Sgobba
 Nays: None

The Council President declared the motion passed.

There being no further business to come before the meeting, it was moved by Councilmember Vancheri, seconded by Councilmember Seber, that the meeting be and it was adjourned at 7:28 p.m.

Cynthia Kraus
Municipal Clerk