

2018 BUDGET

TOWNSHIP OF LITTLE FALLS

Budget Presentation

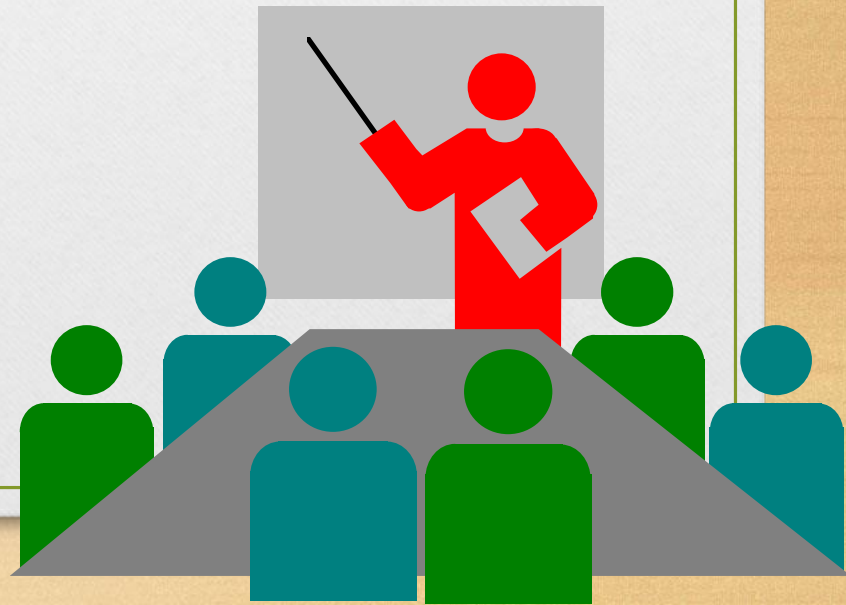
TOWNSHIP OF LITTLE FALLS

2018

Budget Presentation

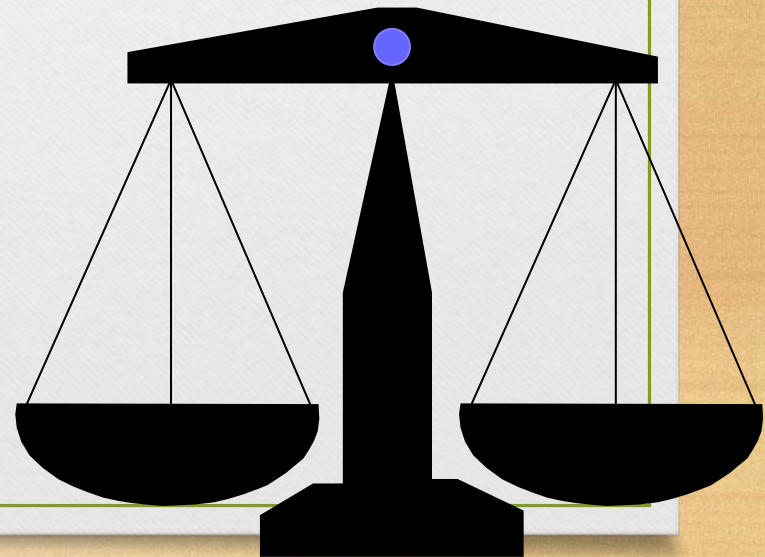
Overview

- Annual Budget Requirement
- Budget Calendar
- Budget Cap
- Revenues and Appropriations
- Transfers
- Emergencies
- Audit
- 2018 BUDGET



Annual Budget Requirement

- Each Year every New Jersey Municipality must Introduce and Adopt a Balanced Municipal Budget. N.J.S.A. 40A:4.
- Municipal Appropriations Only
- Tax Rate Established:
 - Local
 - School
 - County.



Statutory Requirements:

- Mayor's Budget to Council-Introduction and Approval
- Public Advertising
- Public Hearing
- Amendments at Public Hearing
 - **If Required**
- Adoption- 3 affirmative votes required to pass the Budget.

Proposed Budget Calendar 2018

- February 12, 2018 Mayor's Budget Presented to Council
- Council Review
- February 26, 2018 Formal Budget Introduction
- March 26, 2018 Budget Adoption
- Tax information to the
 - County Board of Taxation
 - 15 days after Adoption

Budget Cap's

- Established in 1977- 5% Cap on Appropriations
- Lots of Amendments
- 2018 Appropriations Cap- 2.5%
- 2018 Tax Levy Cap 2%

Budget Appropriations Cap Law

- N.J.S.A.40A:4-45
- Final CAP Appropriations shall be prohibited from increasing by more than 3.5% or the index rate, whichever is less over the previous year.
- 2018 CAP rate 2.5%
- Exceptions:
 - 1.0% CAP Municipal ordinance
 - Referendum

TAX LEVY CAP

- Levy Cap on Municipal Property Tax
- Chapter 44 P.L. 2010
- Property Tax Levy Caps

N.J.S.A. 40A:4-45.44 through .47

2% levy cap on municipal, county, solid waste districts, and fire district tax levies

Introduced budgets must be cap compliant

LEVY CAP

- Starting with the prior year amount to be raised by taxation for municipal purposes:
Deduct:-One-year waivers and exclusions.
Add/deduct the net cost increase or decrease for debt, pensions and health insurance.
Add 2% of the prior year amount to be raised by taxation for municipal purposes.
Add to the CAP the municipal tax value of added assessments.

LEVY CAP APPROPRIATIONS CAP

- Levy CAP- \$12,848,620
- 2018 Levy -\$12,665,640
- Amount Below CAP- \$182,980

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- | | |
|---------------------------|--------------|
| • Appropriation CAP- | \$13,051,671 |
| • 2018 CAP Appropriations | \$12,805,169 |
| • Amount Below CAP | \$246,502 |

Revenues and Appropriations

- Revenues:
 - Fund Balance
 - Miscellaneous Revenues
 - State and Federal Aid
 - Real Estate Taxes

Rule: Cannot anticipate any miscellaneous revenue greater than what was received in the prior year, unless new revenue is supported by proper documentation and approved by the Division of Local Government services.

Appropriations

- Appropriations are the authorizations to expend budget dollars in support of government operations.

•Rule: Expenditures can only be made through valid procedural process, authorized by the Department Heads and the Township Administrator.

Transfers

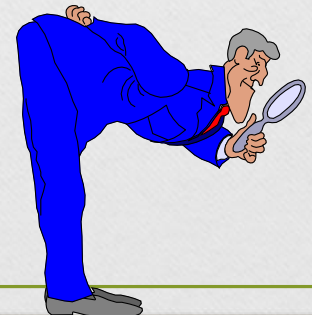
- Current Budget-November 1 to December 31 of the Budget Year

Emergencies

- Unanticipated events which require expenditures in support of the operation of government.
- Declared by the Mayor or Emergency Management Coordinator
- Funded by the Township Council, through Emergency resolution-passed by 2/3 vote
- Raised in the subsequent years Budget

Audit

- Required by N.J.S.A 40A:5-9
- Annual Audit of each Municipality is conducted by an auditor who holds an un-canceled license as a Registered Municipal Accountant of the State of New Jersey.
- Township Auditor- Steven Wielkottz-RMA



2018 MUNICIPAL BUDGET

PROPOSED FOR
INTRODUCTION

Agenda

The Annual Municipal Budget provides the Spending Authority for all Township Departments

This presentation provides an overview of our 2018 spending plan and estimates the Funding required to support that plan.

Only public information is presented herein, confidential information has been specifically excluded from this presentation.



Highlights



Revenue



Appropriations



Debt



Tax Rate

Budget Highlights

INTRODUCED BUDGET	2018	2017	
Fund Balance Utilized	\$1,075,000	\$400,000	
Anticipated Revenue	3,224,215	3,457,833	
Library Tax	536,391	537,475	
Receipts From Delinquent Taxes	623,000	700,000	
Amount to be Raised by Taxes	12,665,640	12,339,428	
Total Budget	18,124,246	17,434,736	
In Cap Appropriations	12,805,169	12,391,580	
Out of Cap Appropriations	5,319,077	5,043,156	

Budget Highlights

- Anticipated Surplus of \$1,075,000 for the 2018 Budget
- Library taxes are \$536,391 for 2018
- Appropriations have been set to reflect salary increases in the Teamsters Bargaining Unit Contract on 1.75% for 2018

Budget Highlights

- Administrative Salaries have been set to reflect a 2.00% salary increase.
- Public Employees Retirement System cost reflect cost per employee of \$8,187.47

Budget Highlights

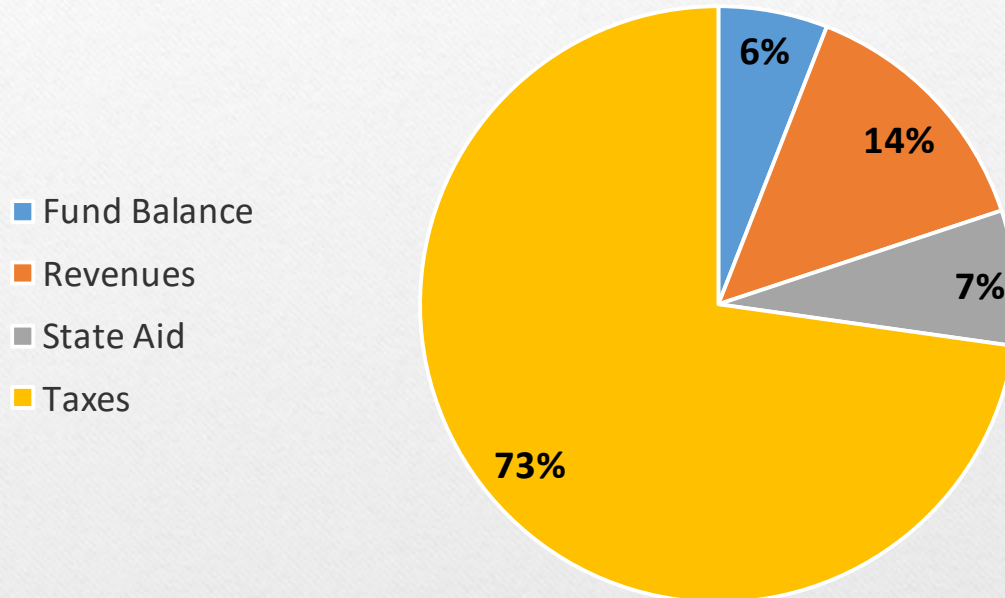
- Police collective bargaining increases have been incorporated into 2018 budget at a 1.95% increase in salary.
- Police and Fire Pension costs reflect cost per Officer of \$21,642.82
- The Budget Anticipates maintaining the current staffing level of Police at 28 and DPW at 13..
- Vehicle acquisition program for Police continues with the purchase of 2 new police cars 2018.

Budget Highlights

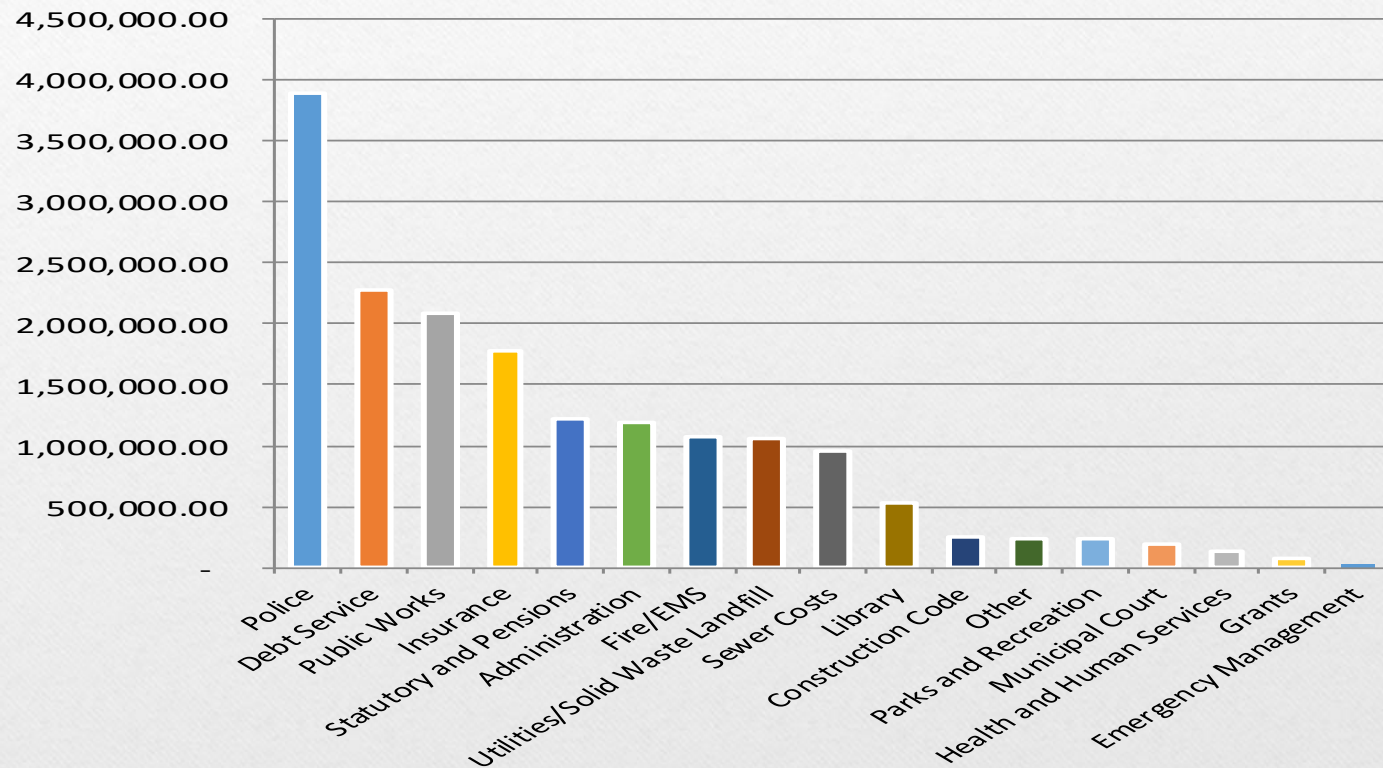
- Insurance costs are up \$53,000 over last year.
- EMS program costs are Budgeted at \$339,650 with offsetting revenue of \$250,000.
- In 2018 Debt Service costs remain flat from the prior year.
- Assessed Values have increased in 2018 by \$8,278,700

2018 Revenue by Source

Budget Revenue



2018 Appropriations by Source



2018 EMS Program Cost

2017 EMS Revenues	\$294,057.00
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2017 EMS Expenditures:	
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Salaries	\$256,457.03
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Other Expenses	<u>\$ 29,870.67</u>
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	<u>\$286,327.70</u>
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Net Positive Cash Flow	<u>\$ 7,729.30</u>
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Amortization of Equipment

2 new Ambulances	\$368,274.00
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10 Year Amortization	\$ 36,827.40/yr
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2018 EMS Program Cost

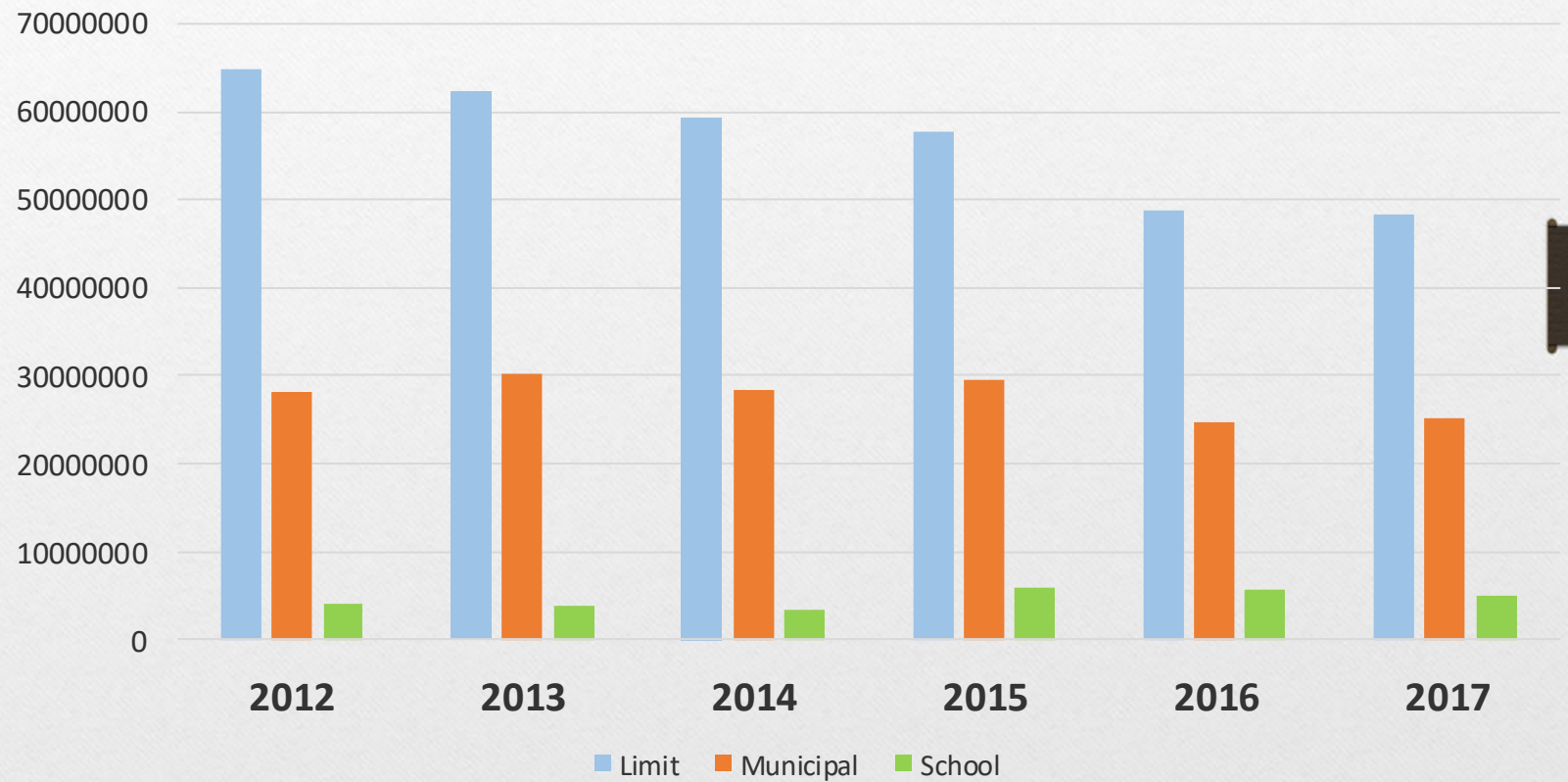
10 Year Amortization	\$ 36,827.40/yr
Less: Net Positive Cash Flow	<u>\$ 7,729.30</u>
Total Cost to Tax Payers	<u>\$ 29,098.10</u>

Original Est. Township Cost for EMS \$ 83,000.00

Current additional cost to Taxpayers \$ **53,901.90**

Municipal Debt

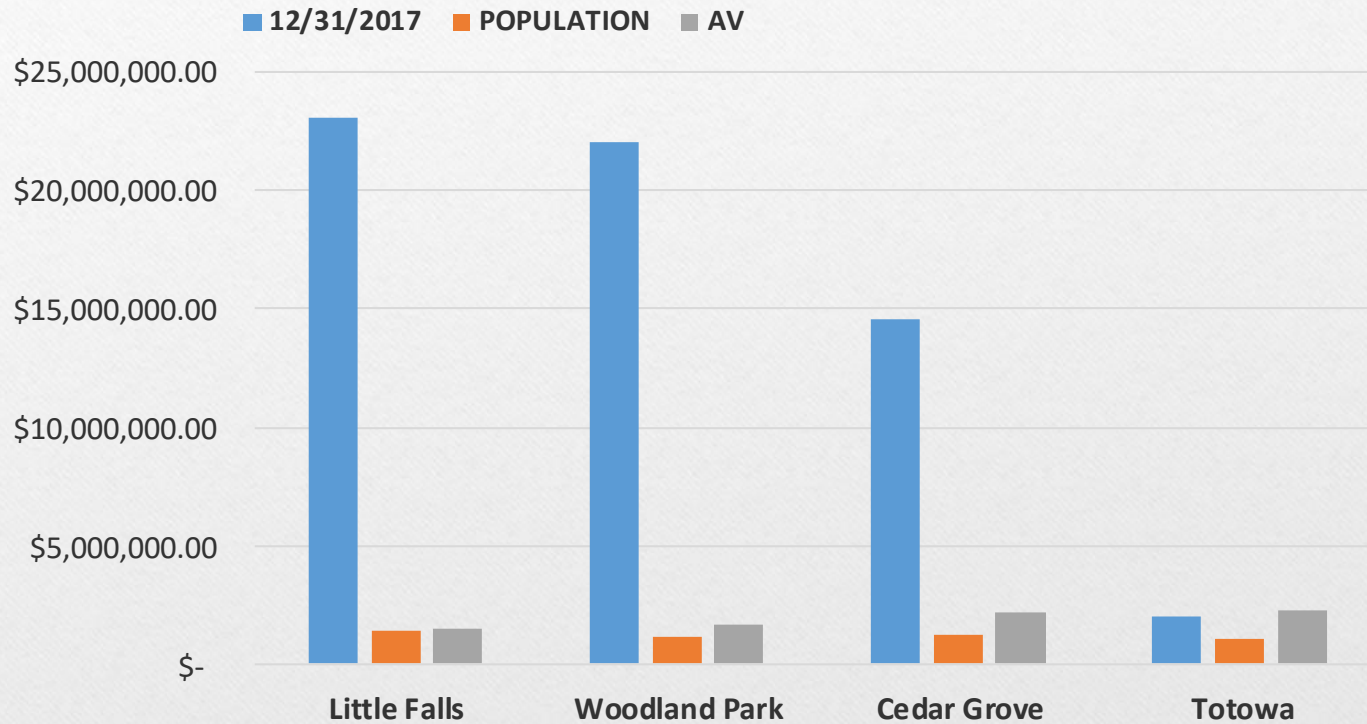
Comparison



Municipal Debt

Allowable Debt Limit	\$48,410,325.00
Issued Debt at 12/31/2017	\$23,057,743.00
Available Borrowing	\$25,352,582.00
Percentage of Debt	1.42%

Municipal Debt Comparison Surrounding Towns



TOTAL TAX RATE

TOWNSHIP OF LITTLE FALLS

2017 BUDGET

COMPARATIVE SCHEDULE OF TAX RATE INFORMATION

2011 Through 2017 Actual and 2018 Estimated

	(1)								
	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>	<u>2012</u>	<u>2011</u>	
<u>Tax Rate</u>	<u>\$3.200</u>	<u>\$3.163</u>	<u>\$3.121</u>	<u>\$3.076</u>	<u>\$2.994</u>	<u>\$2.845</u>	<u>\$2.300</u>	<u>\$2.145</u>	
<u>Apportionment of Tax Rate</u>									
Municipal	\$ 0.8480	\$ 0.82930	\$ 0.80061	\$ 0.780034	\$0.75900	0.72794	0.57284	0.5494	
Municipal Open Space	\$ 0.0050	0.00500	0.00500	0.005000	0.00500	0.00626	0.00500		
Library	\$ 0.0365	0.03610	0.03672	0.037000	0.03700	0.03930	0.03380	0.0332	
County	\$ 0.8199	0.80900	0.82957	0.844321	0.77600	0.71570	0.63604	0.5725	
Local School	\$ 0.9800	0.97335	0.95510	0.922155	0.89700	0.85050	0.66700	0.6534	
Regional High School	\$ 0.5110	0.51022	0.49400	0.487490	0.52000	0.50530	0.38532	0.3365	
<u>Assessed Valuation</u>	<u>\$ 1,497,257,100.00</u>	<u>\$ 1,488,978,400</u>	<u>\$ 1,482,180,300</u>	<u>\$ 1,482,747,500</u>	<u>\$ 1,486,752,900</u>	<u>\$ 1,507,404,960</u>	<u>\$ 1,885,661,100</u>	<u>\$ 1,912,300,600</u>	
<u>Assessed Valuation</u>									
of Average Home	\$ 306,699.00	\$ 303,700	\$ 302,000	\$ 302,000	\$ 302,000	\$ 293,600	\$ 379,000	\$ 379,071	

How much do I pay?

	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>
LOCAL	<u>.514</u>	<u>.572</u>	<u>.549</u>	<u>.572</u>	<u>.728</u>	<u>.759</u>	<u>.780</u>
TOTAL	<u>1.933</u>	<u>2.062</u>	<u>2.145</u>	<u>2.300</u>	<u>2.845</u>	<u>2.994</u>	<u>3.076</u>

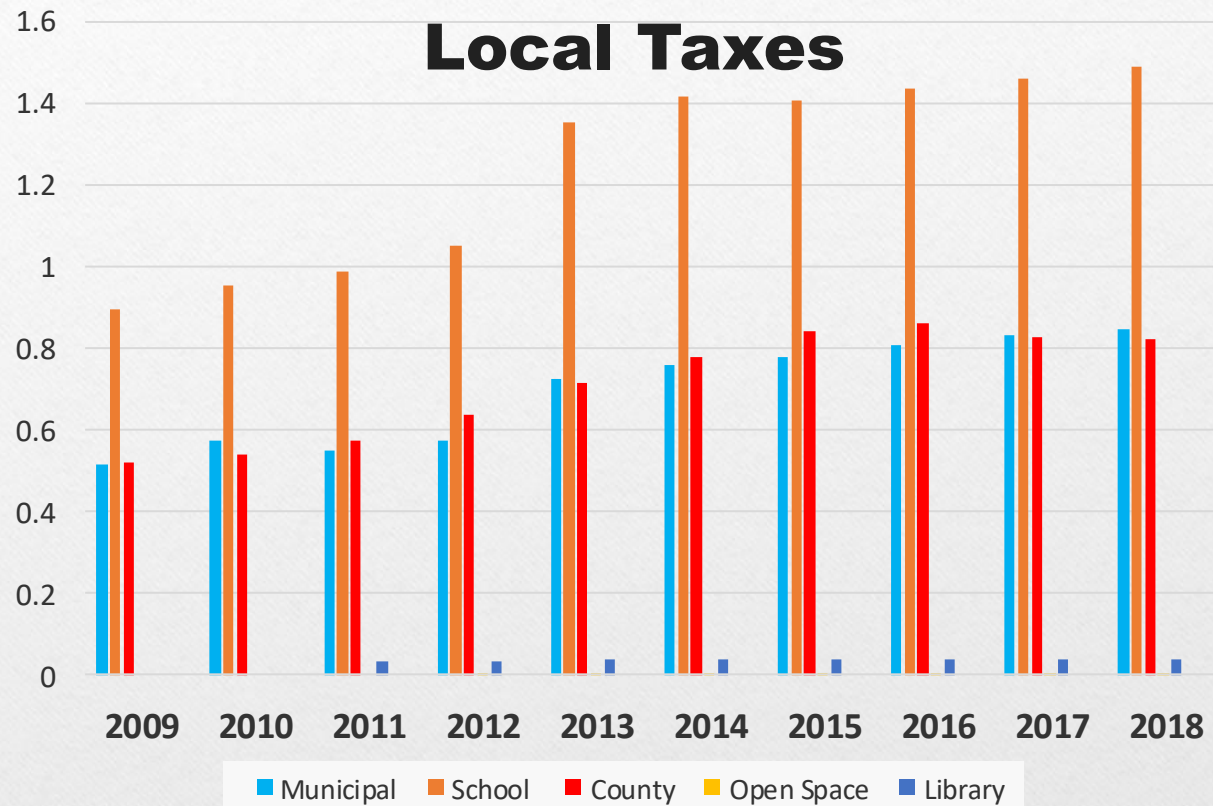
	<u>2016</u>	<u>2017</u>	<u>2018*</u>
LOCAL	<u>.810</u>	<u>.830</u>	<u>.848</u>
TOTAL	<u>3.121</u>	<u>3.160</u>	<u>3.20</u>

***Estimate/ Rounded**

How much did the average taxpayer pay?

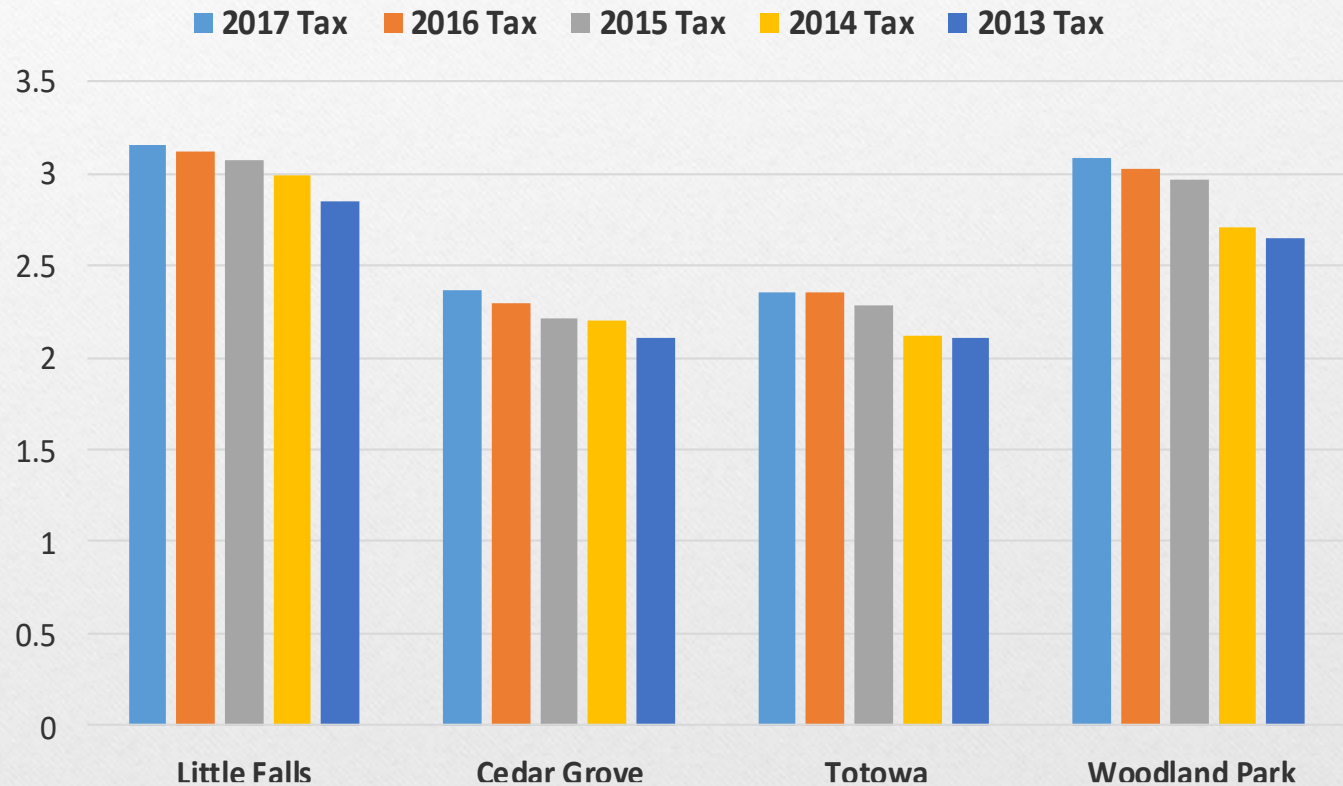
Year	<u>2016</u>	<u>2017</u>	<u>2018</u>
Ave. A. V.	302,000	303,700	306,699
<u>Total Tax</u>	<u>9,425</u>	<u>9,596</u>	<u>9,814</u>
<u>Municipal</u>	<u>2,446</u>	<u>2,520</u>	<u>2,600</u>

Municipal Tax Rate



Municipal Tax Rate

Comparison Surrounding Towns



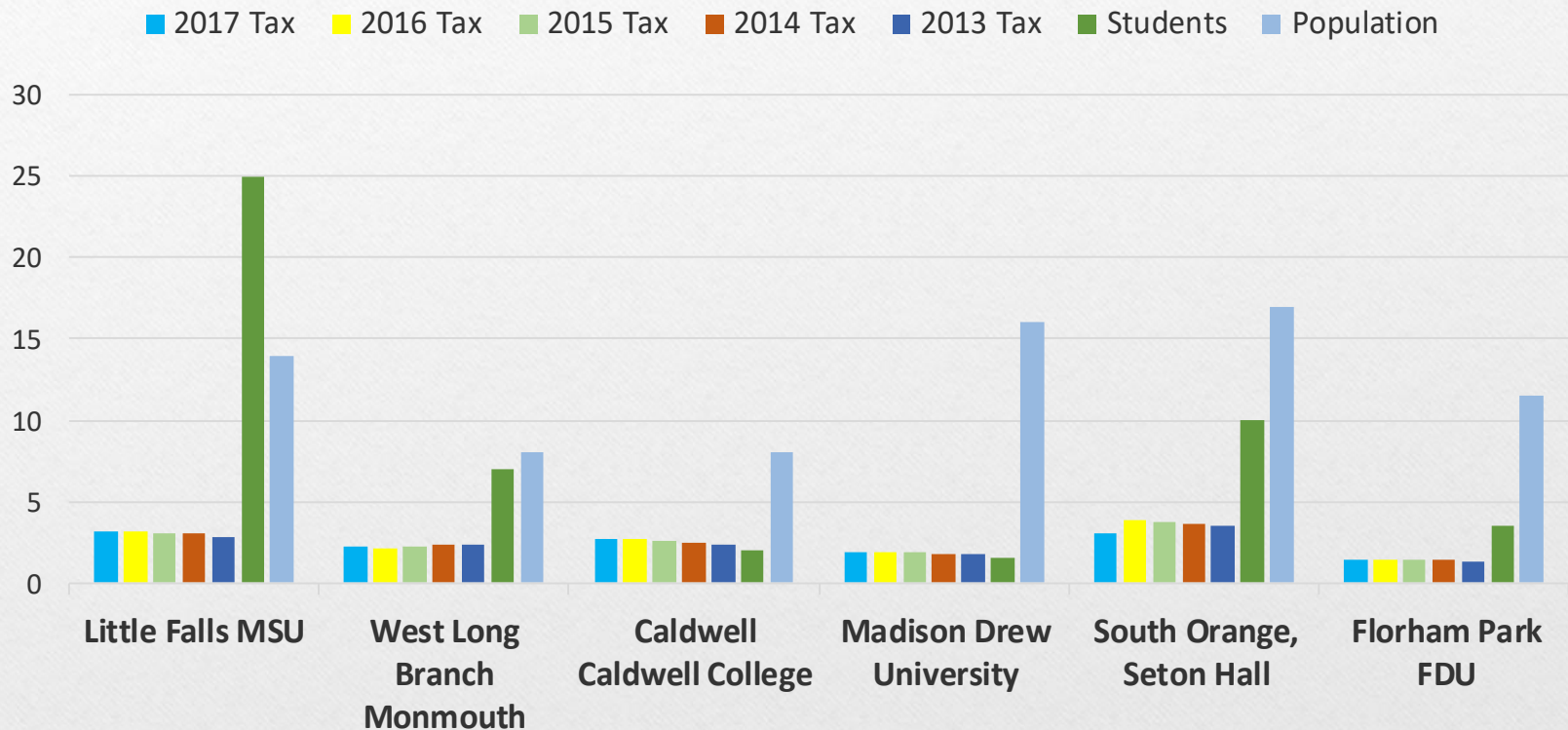
Municipal Tax Rate

COMPAISON PASSAIC COUNTY



Municipal Tax Rate

Towns with Colleges and Universities



Capital Budget Plan

2018

A Capital Budget is a required part of the Annual Budget for all Municipalities in the State of New Jersey. N.J.S.A.40A:4-43 provides that this budget is

A plan for the expenditure of public funds for Capital purposes. The Authorization to make the expenditure still requires a Capital Ordinance adopted by the Township Council for each specific project.

Budget Highlights

Capital Budget addresses the needs of the Township's infrastructure and equipment requirements and if authorized by Council will reflect an increase in current debt of \$164,250.

TOWNSHIP OF LITTLE FALLS
2018 BUDGET
CAPITAL BUDGET
Capital Project:

2018 Request

Administration:

Acq. of Property

\$500,000

Acq. of Security/network systems

\$50,000

TOWNSHIP OF LITTLE FALLS

2018 BUDGET

CAPITAL BUDGET

Capital Project:

2018 Request

Police:

Police equipment and training	\$65,000
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Fire:

Acq. Comand Vehicle	\$50,000
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Recreation and Park

Various Park Improvements	\$100,000
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TOWNSHIP OF LITTLE FALLS

2018 BUDGET

CAPITAL BUDGET

Capital Project:

DPW:

Equipment and projects:

Cardboard Compacter Truck	\$210,000
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Acq. F250 Pickup Truck	\$35,000
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Acq. Senior Citizens Bus	\$90,000
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Replace underground Fuel Tanks	\$200,000
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DOT Streetscapes –Main Street	\$150,000
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**TOWNSHIP OF LITTLE FALLS
2018 BUDGET
CAPITAL BUDGET**

Capital Project:

DPW:

Equipment and projects:

Storm Sewers Improvements	\$400,000
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Sanitary Sewer Improvements	\$100,000
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Road Programs	\$450,000
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Impvt. to Municipal Facilities	\$55,000
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ADA Improvements	<u>\$200,000</u>
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<u>Total Capital Requests</u>	\$2,655,000
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Capital Budget Requests address the needs of the Township and if authorized by Council will reflect an increase in current debt of \$164,250.

Debt Service 2018-	\$1,968,250.00
2018 Debt Authorizations-	<u>\$2,132,500.00</u>
Net Increase in Debt	\$ 164,250.00

TOWNSHIP OF LITTLE FALLS

2018 BUDGET QUESTIONS ?