

2019 BUDGET

TOWNSHIP OF LITTLE FALLS

Budget Presentation

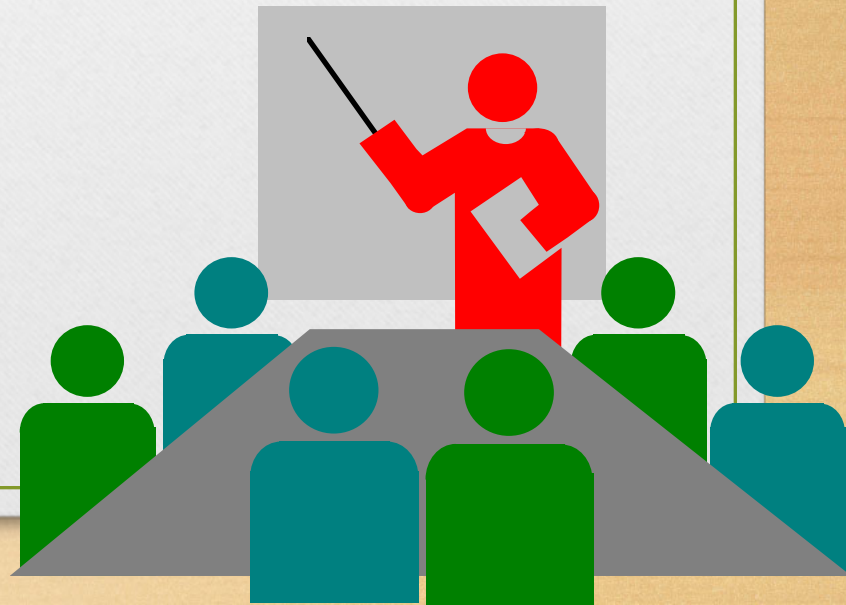
TOWNSHIP OF LITTLE FALLS

2019

Budget Presentation

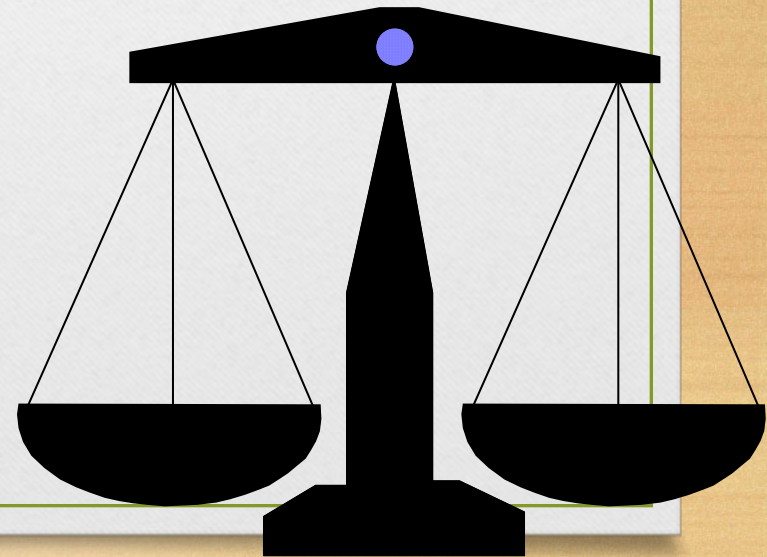
Overview

- Annual Budget Requirement
- Budget Calendar
- Budget Cap
- Revenues and Appropriations
- Transfers
- Emergencies
- Audit
- 2018 BUDGET



Annual Budget Requirement

- Each Year every New Jersey Municipality must Introduce and Adopt a Balanced Municipal Budget. N.J.S.A. 40A:4.
- Municipal Appropriations Only
- Tax Rate Established:
 - Local
 - School
 - County.



Statutory Requirements:

- Mayor's Budget to Council-Introduction and Approval
- Public Advertising
- Public Hearing
- Amendments at Public Hearing
 - **If Required**
- Adoption- 3 affirmative votes required to pass the Budget.

Proposed Budget Calendar 2019

- February 25, 2019 Mayor's Budget Presented to Council
- Council Review
- March 11, 2019 Formal Budget Introduction
- April 8, 2019 Budget Adoption
- Tax information to the
 - County Board of Taxation
 - 15 days after Adoption

Budget Cap's

- Established in 1977- 5% Cap on Appropriations
- Lots of Amendments
- 2019 Appropriations Cap- 2.5%
- 2019 Tax Levy Cap 2%

Budget Appropriations Cap Law

- N.J.S.A.40A:4-45
- Final CAP Appropriations shall be prohibited from increasing by more than 3.5% or the index rate, whichever is less over the previous year.
- 2019 CAP rate 2.5%
- Exceptions:
 - 1.0% CAP Municipal ordinance
 - Referendum

TAX LEVY CAP

- Levy Cap on Municipal Property Tax
- Chapter 44 P.L. 2010
- Property Tax Levy Caps

N.J.S.A. 40A:4-45.44 through .47

2% levy cap on municipal, county, solid waste districts, and fire district tax levies

Introduced budgets must be cap compliant

LEVY CAP

- Starting with the prior year amount to be raised by taxation for municipal purposes:
Deduct:-One-year waivers and exclusions.
Add/deduct the net cost increase or decrease for debt, pensions and health insurance.
Add 2% of the prior year amount to be raised by taxation for municipal purposes.
Add to the CAP the municipal tax value of added assessments.

LEVY CAP APPROPRIATIONS CAP

- Levy CAP- \$13,955,055
- 2019 Levy- \$13,141,497
- Amount Below CAP- \$813,558

-

-
- | | |
|----------------------------|--------------|
| • Appropriation CAP- | \$13,615,532 |
| • 2019 CAP Appropriations- | \$13,332,886 |
| • Amount Below CAP- | \$282,646 |

Revenues and Appropriations

- Revenues:
 - Fund Balance
 - Miscellaneous Revenues
 - State and Federal Aid
 - Real Estate Taxes

Rule: Cannot anticipate any miscellaneous revenue greater than what was received in the prior year, unless new revenue is supported by proper documentation and approved by the Division of Local Government services.

Appropriations

- Appropriations are the authorizations to expend budget dollars in support of government operations.

•Rule: Expenditures can only be made through valid procedural process, authorized by the Department Heads and the Township Administrator.

Transfers

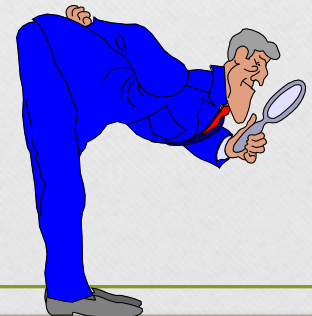
- Current Budget-November 1 to December 31 of the Budget Year

Emergencies

- Unanticipated events which require expenditures in support of the operation of government.
- Declared by the Mayor or Emergency Management Coordinator
- Funded by the Township Council, through Emergency resolution-passed by 2/3 vote
- Raised in the subsequent years Budget

Audit

- Required by N.J.S.A 40A:5-9
- Annual Audit of each Municipality is conducted by an auditor who holds an un-canceled license as a Registered Municipal Accountant of the State of New Jersey.
- Township Auditor- Steven Wielkottz-RMA



2019 MUNICIPAL BUDGET

PROPOSED FOR INTRODUCTION

Presented by

Mayor James Damiano

Agenda

The Annual Municipal Budget provides the Spending Authority for all Township Departments

This presentation provides an overview of our 2019 spending plan and estimates the Funding required to support that plan.

Only public information is presented herein, confidential information has been specifically excluded from this presentation.



Highlights



Revenue



Appropriations



Debt



Tax Rate

Budget Highlights

INTRODUCED BUDGET	2018	2019	
Fund Balance Utilized	\$1,075,000	\$1,400,000	
Anticipated Revenue	3,224,215	3,574,937	
Library Tax	536,391	545,011	
Receipts From Delinquent Taxes	623,000	399,862	
Amount to be Raised by Taxes	12,665,640	13,141,497	
Total Budget	18,124,246	19,061,307	
In Cap Appropriations	12,805,169	13,262,059	
Out of Cap Appropriations	5,319,077	5,799,248	

Budget Highlights

- Anticipated Surplus of \$1,400,000 for the 2019 Budget
- Library Taxes are \$545,011 for 2019
- Appropriations have been set to reflect salary increases in the Teamsters Bargaining Unit Contract collective Bargaining has not been completed to date.

Budget Highlights

- Administrative Salaries have been set to reflect a 2.50% salary increase.
- Public Employees Retirement System cost reflect cost per employee of \$6,837.20

Budget Highlights

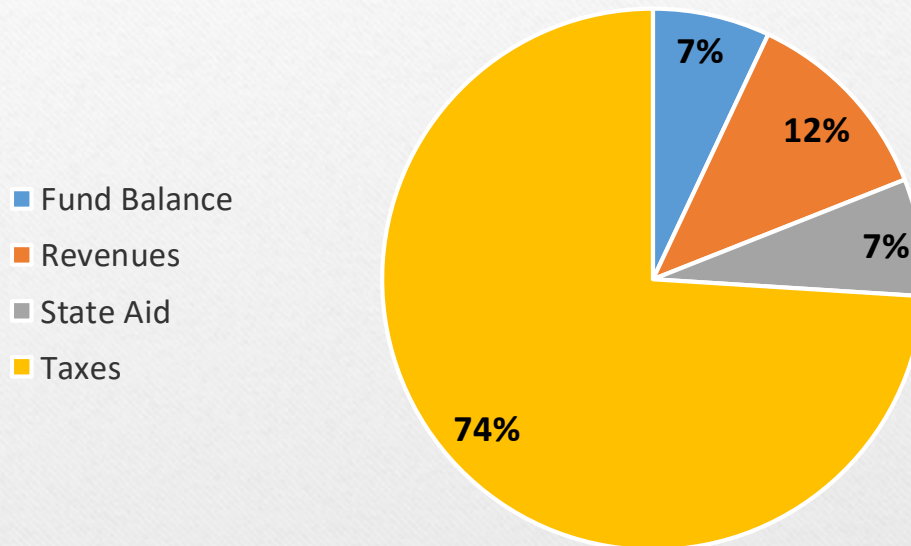
- Police collective bargaining increases have been incorporated into 2019 budget at a 2.00% increase in salary.
- Police and Fire Pension costs reflect cost per Officer of \$30,535.71
- The Budget Anticipates increasing the current staffing level of Police by 2 to 30 and DPW by 1 to 14.
- Vehicle acquisition program for Police continues with the purchase of 2 new police cars 2019.

Budget Highlights

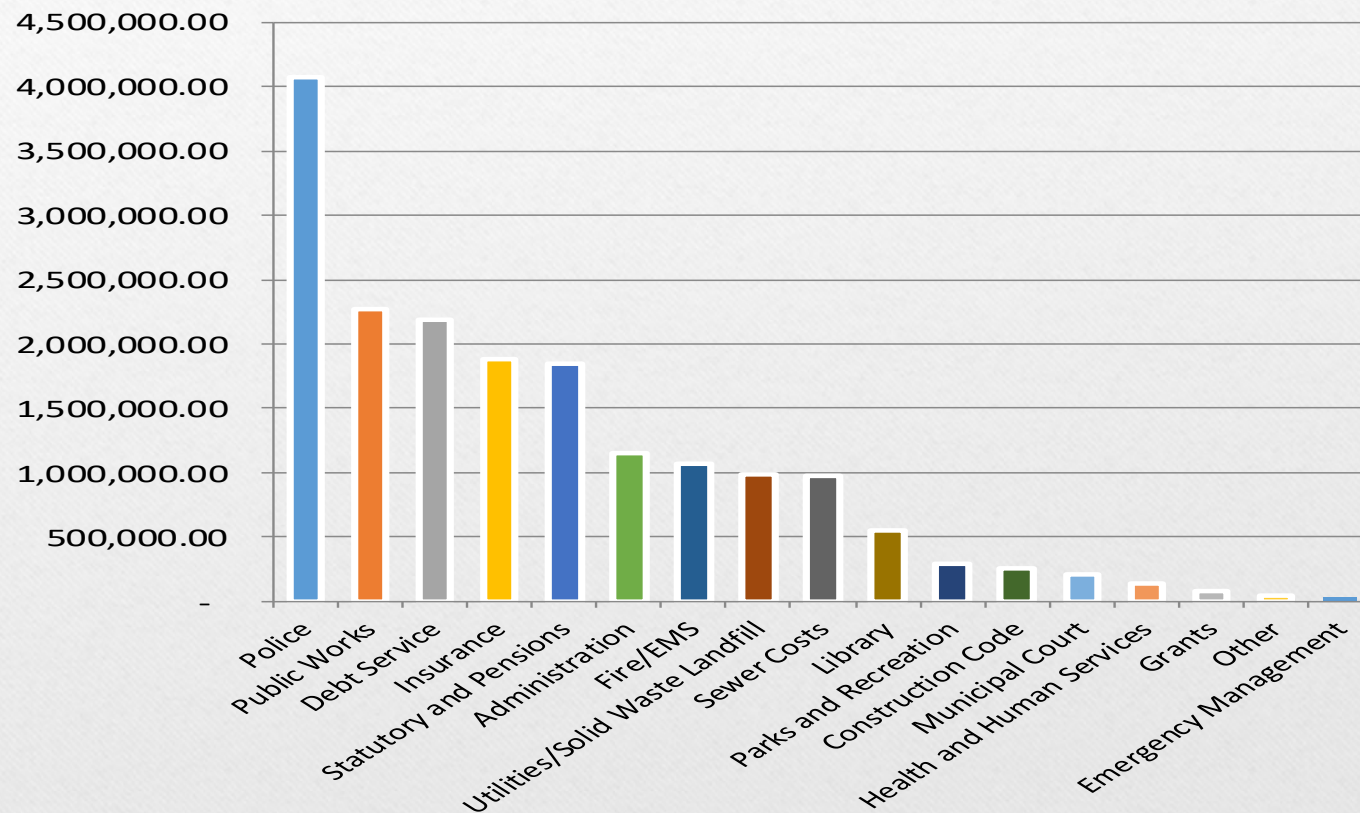
- Insurance costs are up \$91,500 over last year.
- EMS program costs are Budgeted at \$362,856 with offsetting revenue of \$260,000.
- PFRS Costs are up \$240,000 over last year.
- In 2019 Debt Service costs 98,500 less than the prior year.
- Assessed Values have increased in 2019 by \$11,823,900

2019 Revenue by Source

Budget Revenue



2019 Appropriations by Source



2018 EMS Program Cost

2018 EMS Revenues	<u>\$274,533.00</u>
2018 EMS Expenditures:	
Salaries	\$290,611.46
Other Expenses	<u>\$ 48,650.00</u>
	<u>\$339,261.46</u>
Net Cash Flow	<u>\$(\$64,728.46)</u>
Amortization of Equipment	
2 new Ambulances	\$368,274.00
10 Year Amortization	\$ 36,827.40/yr

2018 EMS Program Cost

10 Year Amortization	\$ 36,827.40/yr
Less: Net Cash Flow	<u>\$ 64,728.46</u>
Total Cost to Tax Payers	<u>\$ 101,555.86</u>

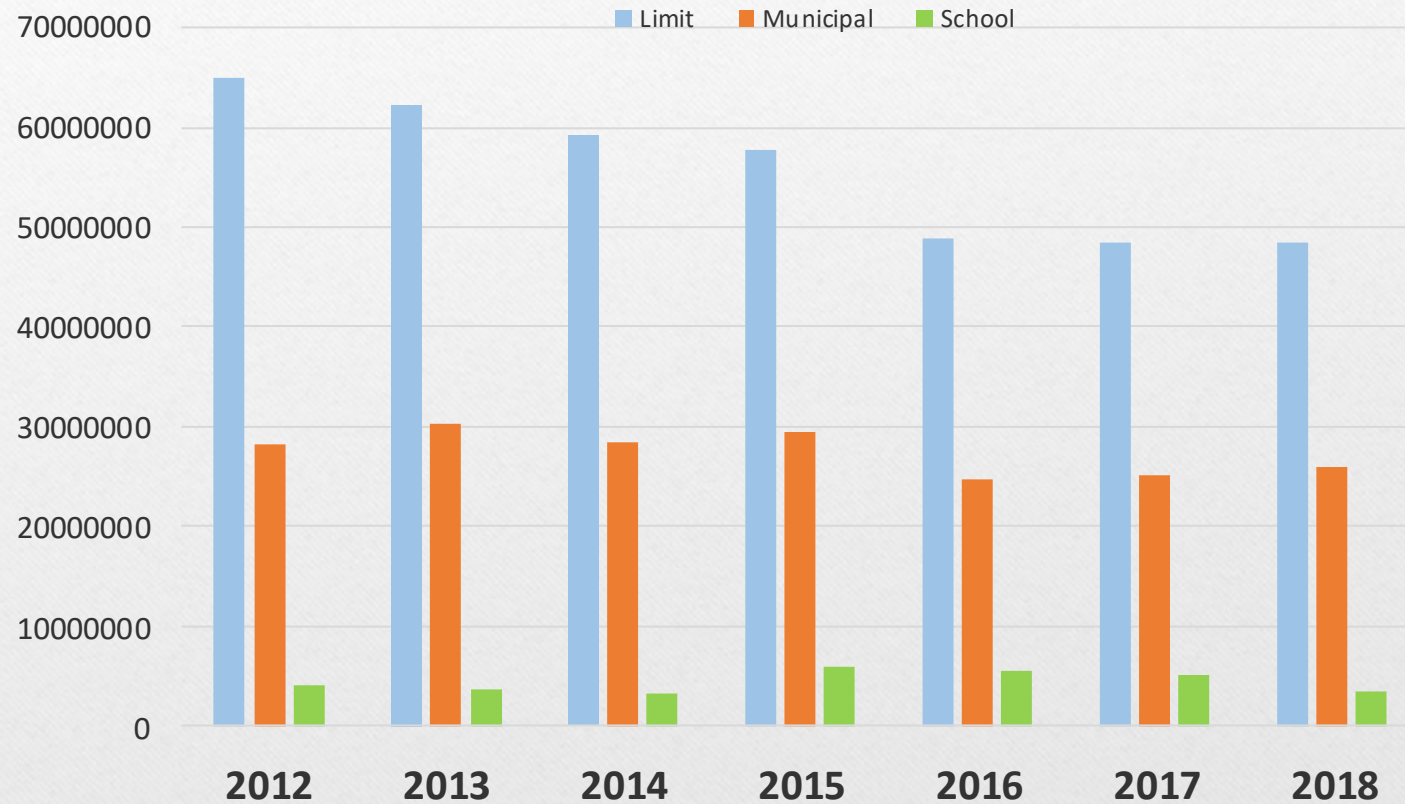
<u>Current Township Cost for Vol EMS</u>	<u>\$ 90,000.00</u>
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Current additional cost to Taxpayers	\$ <u>11,000.00</u>
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Average EMS Response Time under 5minutes

Municipal Debt

Comparison

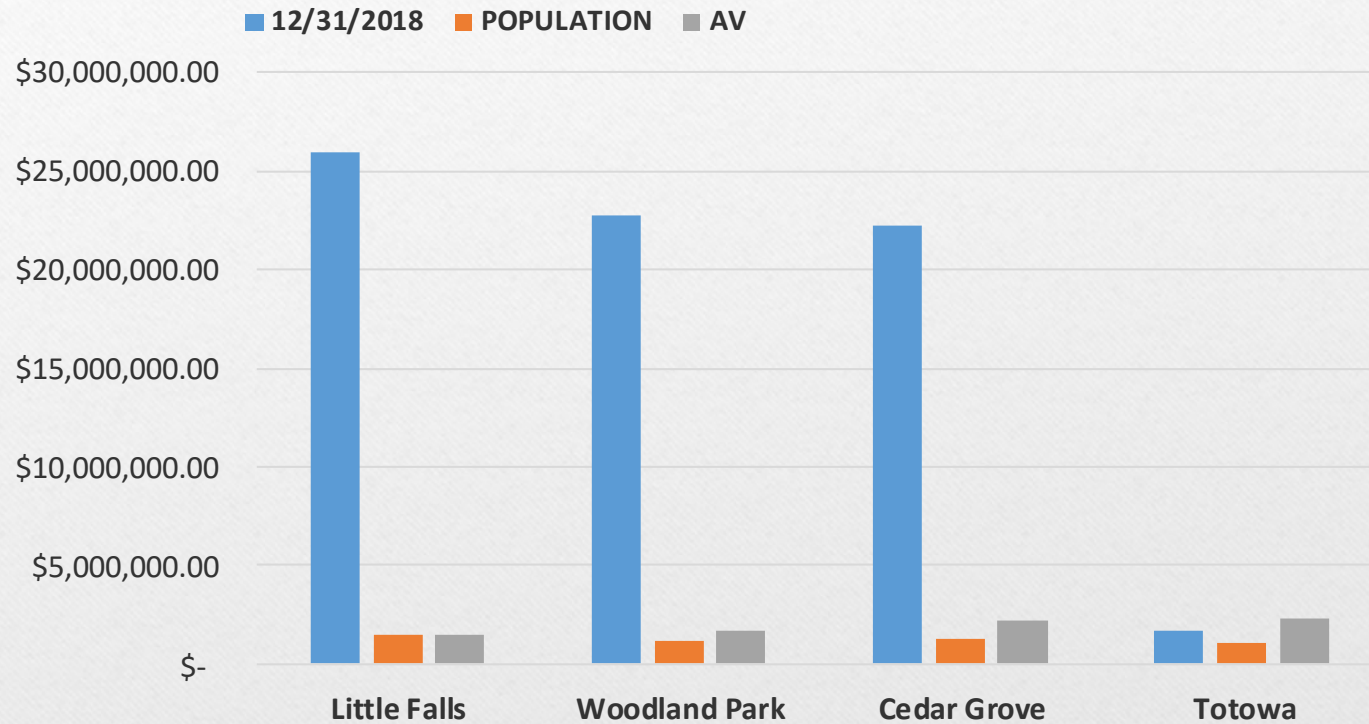


Municipal Debt

Allowable Debt Limit	\$48,432,636.44
Issued Debt at 12/31/2018	\$25,933,487.00
Available Borrowing	\$22,499,149.44
Percentage of Debt	1.60%

Municipal Debt

Comparison Surrounding Towns



TOTAL TAX RATE

TOWNSHIP OF LITTLE FALLS						
2019 BUDGET						
COMPARATIVE SCHEDULE OF TAX RATE INFORMATION						
2013 Through 2018 Actual and 2019 Estimated						
			(1)			
			<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>
<u>Tax Rate</u>			<u>\$3.163</u>	<u>\$3.160</u>	<u>\$3.163</u>	<u>\$3.121</u>
<u>Apportionment of Tax Rate</u>						
Municipal			\$ 0.8710	\$ 0.84600	\$ 0.82800	\$ 0.80061
Municipal Open Space			\$ 0.0050	0.00600	0.00500	0.00500
Library			\$ 0.0037	0.03500	0.03600	0.03672
County			\$ 0.7950	0.79800	0.81000	0.82957
Local School			\$ 0.9940	0.98500	0.97400	0.95510
Regional High School			\$ 0.4940	0.49000	0.51000	0.49400
<u>Assessed Valuation</u>			<u>\$ 1,509,081,000</u>	<u>\$ 1,497,257,100</u>	<u>\$ 1,488,978,400</u>	<u>\$ 1,482,180,300</u>
Assessed Valuation						
of Average Home			\$ 309,000	\$ 306,699	\$ 303,700	\$ 302,000

How much do I pay?

	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>
LOCAL	<u>.514</u>	<u>.572</u>	<u>.549</u>	<u>.572</u>	<u>.728</u>	<u>.759</u>	<u>.780</u>
TOTAL	<u>1.933</u>	<u>2.062</u>	<u>2.145</u>	<u>2.300</u>	<u>2.845</u>	<u>2.994</u>	<u>3.076</u>

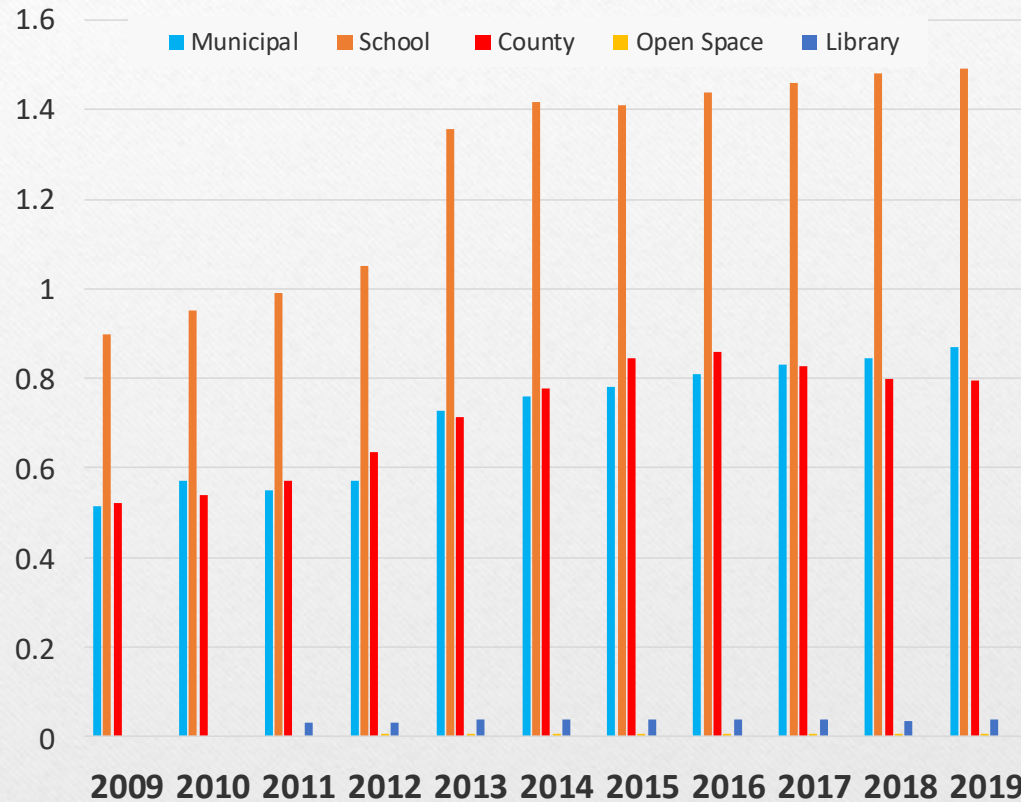
	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019*</u>
LOCAL	<u>.810</u>	<u>.830</u>	<u>.846</u>	<u>.871</u>
TOTAL	<u>3.121</u>	<u>3.163</u>	<u>3.160</u>	<u>3.163</u>

*Estimate/ Rounded

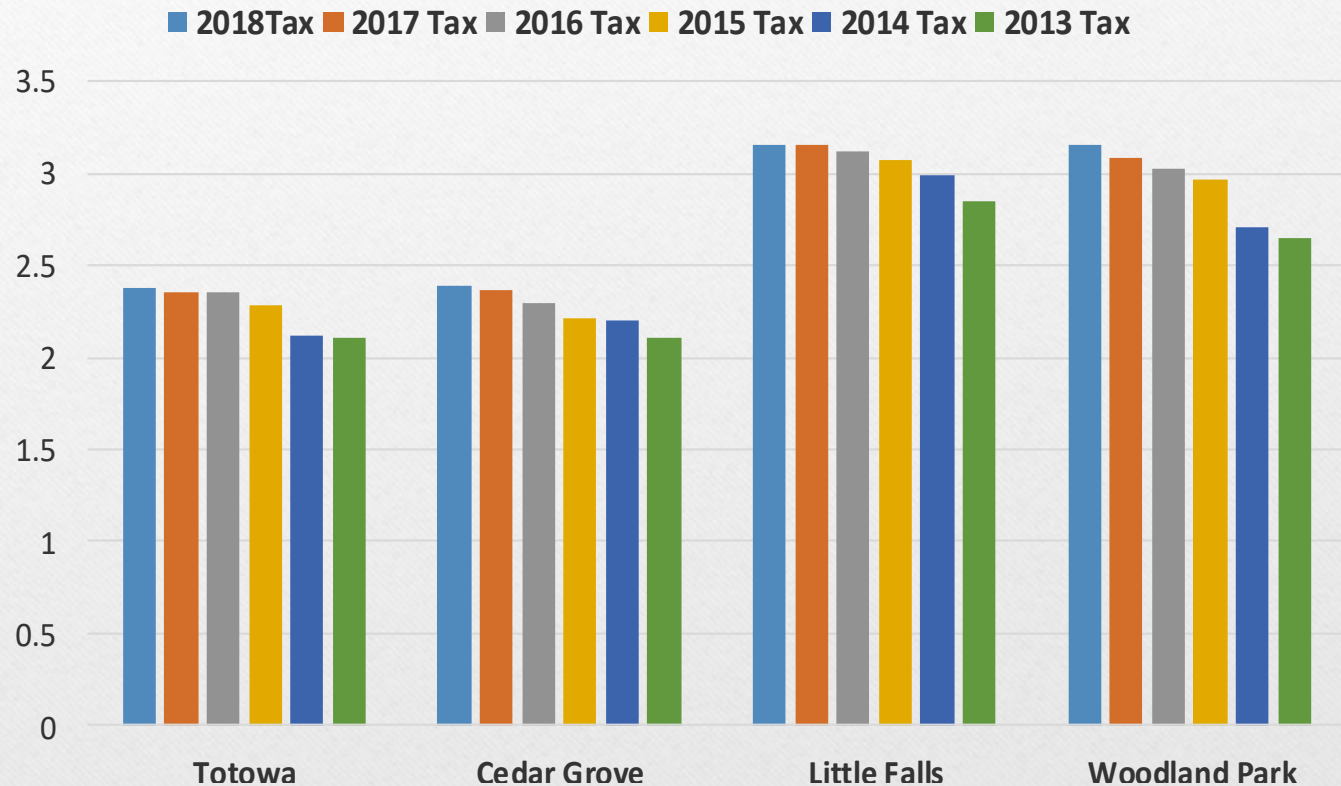
How much did the average taxpayer pay?

Year	<u>2017</u>	<u>2018</u>	<u>2019</u>
Ave. A. V.	303,700	306,699	309,000
<u>Total Tax</u>	<i>9,596</i>	<i>9,814</i>	<i>9,773</i>
<u>Municipal</u>	<i>2,520</i>	<i>2,600</i>	<i>2,691</i>

Municipal Tax Rate



Municipal Tax Rate Comparison Surrounding Towns



Municipal Tax Rate

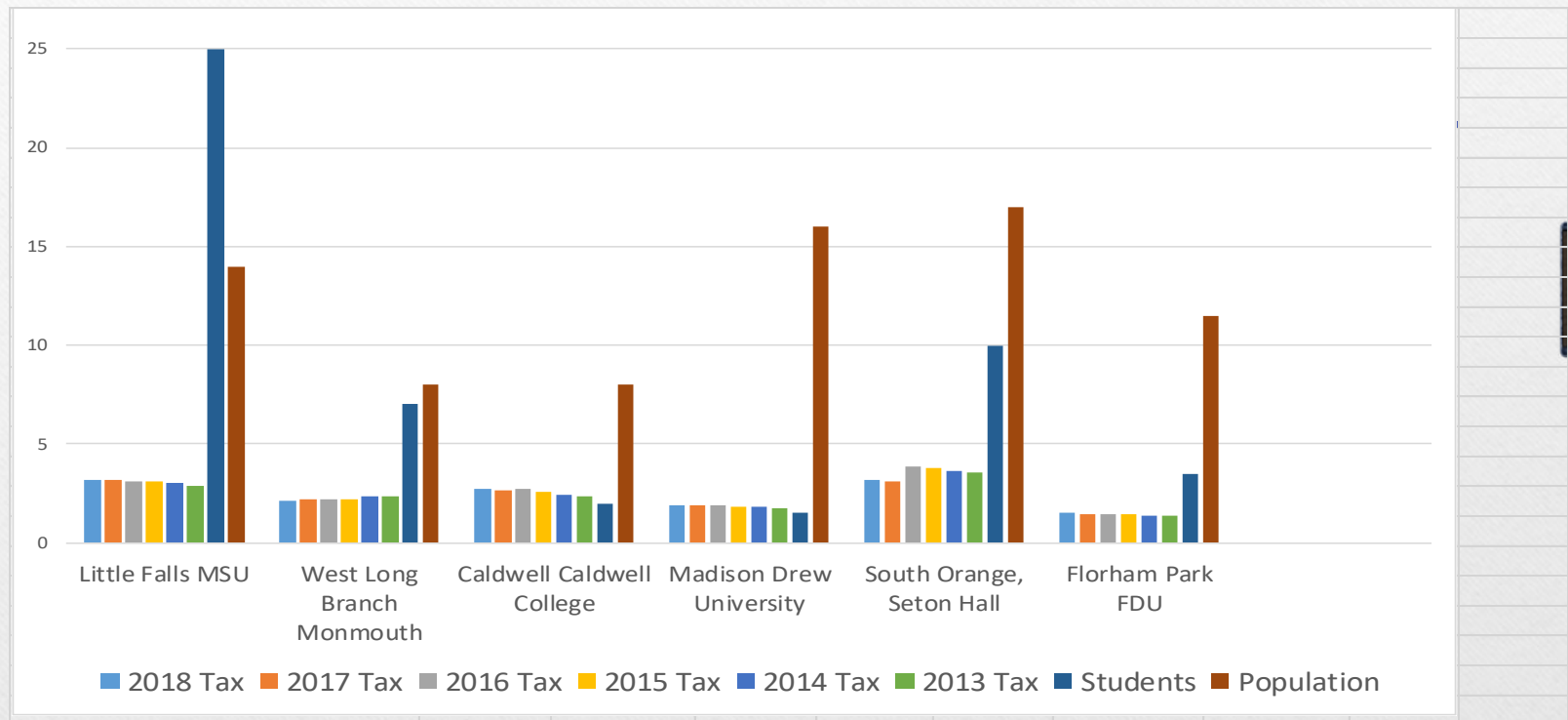
COMPAISON PASSAIC COUNTY

TAX RATE- 2018



Municipal Tax Rate

Towns with Colleges and Universities



Capital Budget Plan

2019

A Capital Budget is a required part of the Annual Budget for all Municipalities in the State of New Jersey. N.J.S.A.40A:4-43 provides that this budget is

A plan for the expenditure of public funds for Capital purposes. The Authorization to make the expenditure still requires a Capital Ordinance adopted by the Township Council for each specific project.

Budget Highlights

Capital Budget addresses the needs of the Township's infrastructure and equipment requirements and if authorized by Council will reflect an increase in current debt of \$503,000.

TOWNSHIP OF LITTLE FALLS
2019 BUDGET
CAPITAL BUDGET
Capital Project:

2019 Request

Administration:

Acq. of Property

\$1,000,000

Acq. of Security/network systems

\$50,000

TOWNSHIP OF LITTLE FALLS
2019 BUDGET
CAPITAL BUDGET
Capital Project:

2019 Request

Police:

Police equipment and training	\$25,000
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Recreation and Park

Various Park Improvements	\$500,000
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TOWNSHIP OF LITTLE FALLS

2019 BUDGET

CAPITAL BUDGET

Capital Project:

DPW:

Equipment and projects:

Acq. F350 Pickup Truck	\$38,000
Acq. Senior Citizens Bus	\$90,000
DOT Streetscapes –Main Street	\$150,000
Acq of Trachoe-Peckman River	\$200,000

TOWNSHIP OF LITTLE FALLS

2019 BUDGET

CAPITAL BUDGET

Capital Project:

DPW:

Equipment and projects:

Singac Pump Station Improvements	\$180,000
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Sanitary Sewer Improvements	\$100,000
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Road Programs	\$675,000
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Impvt. to Municipal Facilities	\$155,000
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ADA Improvements	<u>\$200,000</u>
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<u>Total Capital Requests</u>	\$2,463,000
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Capital Budget Requests address the needs of the Township and if authorized by Council will reflect an increase in current debt of \$503,000

Debt Service 2019-	\$1,370,000.00
2019 Debt Authorizations-	<u>\$1,873,000.00</u>
Net Increase in Debt	\$ 503,000.00

TOWNSHIP OF LITTLE FALLS

2019 BUDGET QUESTIONS ?