

**TOWNSHIP COUNCIL WORKSHOP AGENDA**

MONDAY, SEPTEMBER 14, 2020

7:00 P.M.

**SALUTE TO THE FLAG**

**STATEMENT OF PUBLIC NOTICE** - TAKE NOTICE THAT ADEQUATE NOTICE OF THIS MEETING HAS BEEN PROVIDED IN ACCORDANCE WITH N.J.S.A. 10:4-10 AS FOLLOWS: A NOTICE OF THE MEETING WAS PROMINENTLY POSTED ON THE BULLETIN BOARD AT THE MUNICIPAL BUILDING, LOCATED AT 225 MAIN STREET, LITTLE FALLS, NJ ON JANUARY 9, 2020. A COPY OF THE NOTICE WAS FAXED TO THE NORTH JERSEY HERALD & NEWS AND THE RECORD ON THE SAME DATE. ADDITIONALLY, A COPY OF THE NOTICE WAS FILED IN THE OFFICE OF THE TOWNSHIP CLERK ON SAID DATE.

**THIS MEETING IS BEING CONDUCTED UNDER THE CIRCUMSTANCES SURROUNDING THE COVID-19 HEALTH SITUATION. NO PUBLIC WILL BE ALLOWED TO ATTEND THE MEETING IN PERSON. A YOUTUBE LINK TO VIEW THIS MEETING CAN BE ACCESSED ON THE TOWNSHIP WEBSITE AT [WWW.LENJ.COM](http://WWW.LENJ.COM). ELECTRONIC PROVISIONS HAVE BEEN ESTABLISHED FOR THE PUBLIC TO PARTICIPATE DURING THE PUBLIC COMMENT PORTION OF THE MEETING.**

**ROLL CALL**

**DISCUSSION TO FILL COUNCIL VACANCY**

**OATH OF OFFICE ADMINISTERED by MAYOR JAMES BELFORD DAMIANO to  
COUNCILMEMBER \_\_\_\_\_.**

**PUBLIC COMMENT - ALL MATTERS**

ANYONE WISHING TO ADDRESS THE TOWNSHIP COUNCIL MAY DO SO BY SENDING AN EMAIL TO [CKRAUS@LENJ.COM](mailto:CKRAUS@LENJ.COM). THE EMAIL MUST PROVIDE YOUR NAME AND ADDRESS FOR THE RECORD. AT THIS TIME THERE WILL BE A TEN-MINUTE RECESS, WHICH WILL ALLOW THE PUBLIC TO SEND COMMENTS AND QUESTIONS VIA EMAIL. AT THE END OF THE RECESS, THE MEETING WILL RECONVENE AND ALL PROPER EMAILS WILL BE READ INTO THE RECORD. THE COUNCIL PRESIDENT WILL DETERMINE IF A RESPONSE IS NEEDED AND IF SO, SHALL DIRECT SAID RESPONSE. ONCE THE PROCESS IS COMPLETE, WE WILL RETURN TO THE REGULAR ORDER OF BUSINESS.

**ITEMS TO BE DISCUSSED:**

**MAYOR/ADMINISTRATOR:**

1. RESOLUTION APPROVING CHANGE ORDERS FOR DUVA PARK TURF FIELD

**ACTION ITEMS:**

**CORRESPONDENCE**

REQUEST FROM ENTERPRISE FIRE CO. #2 FOR PERMISSION TO HOLD A BOOT DRIVE FUNDRAISER ON FRIDAY, SEPTEMBER 18, 2020 AND SATURDAY, SEPTEMBER 19, 2020

WITH RAIN DATES ON FRIDAY, SEPTEMBER 25, 2020 AND SATURDAY, SEPTEMBER 26, 2020

**RESOLUTIONS**

RESOLUTION AUTHORIZING CHANGE ORDERS IN EXCESS OF \$155,446.40 OF CONTRACT PRICE FOR THE DUVA FIELD TURF PROJECT [A]

**NEW BUSINESS**

SECOND READING AND PUBLIC HEARING OF ORDINANCE NO. 1389, AN ORDINANCE ENTITLED, "BOND ORDINANCE TO APPROPRIATE AN ADDITIONAL SUM OF \$500,000 FOR THE INSTALLATION OF A SYNTHETIC TURF MULTIPURPOSE ATHLETIC FIELD AT DUVA FIELD IN, BY AND FOR THE TOWNSHIP OF LITTLE FALLS, IN THE COUNTY OF PASSAIC, NEW JERSEY, TO MAKE A DOWN PAYMENT, TO AUTHORIZE THE ISSUANCE OF BONDS TO FINANCE SUCH ADDITIONAL APPROPRIATION AND TO PROVIDE FOR THE ISSUANCE OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE ISSUANCE OF SUCH BONDS".

**COUNCIL TOPICS FOR DISCUSSION**

**ADJOURN**

**TOWNSHIP OF LITTLE FALLS**

**RESOLUTION [A] 20-09-11 - #\_\_\_\_\_**

**AUTHORIZING CHANGE ORDERS FOR THE  
DUVA FIELD TURF PROJECT**

**WHEREAS**, the Township of Little Falls, pursuant to a cooperative purchasing contract, (#060518-S11) awarded a contract to Athletic Fields of America for the installation of a Turf Field at Duva Field 160 Paterson Avenue, Little Falls New Jersey for the original sum of \$3,631,907.00; and

**WHEREAS**, by memorandum dated September 10, 2020, the Township Engineer recommended that the contract be amended to change bid items in the base bid as follows; and

**PCO-18 – Sound System Wiring –**

The work under this change order relates to the installation of conduit and wiring under the new turf field for a new public address system at the facility. The change order increases the contract amount by \$31,348.27.

**PCO-19 – Parking Lot Curbing –**

With respect to the parking lot at the Pickleball end of the property, the original intent was to leave the existing curb in place and attach the nailer to the back of it. Following demolition, this was re-visited and decided to be not in the best way to proceed. This change order involves the work required to, instead, replace the parking lot curbing prior to attaching the nailer. The change order increases the contract amount by \$10,271.85

**PCO-20 – Bleacher Pads –**

This work involved the installation of two bleacher pads, one on either side of the pressbox, and along the first base line of the large ball field. This change order includes the labor to assemble the bleachers, but the purchase cost of the bleachers is being finalized for a future change order, or direct purchase by the Township. The change order increases the contract amount by \$73,545.69.

**PCO-21-LED Sign Trenching and Restoration-**

The trenching plan was revised after this change order was developed. A revised change order is required.

**PCO – 22 – Storage Building Apron-**

This work related to a private work agreement with the storage building contractor. Acknowledged here to avoid confusion around skipping a change order number.

**PCO – 23 – Grade Adjustments at Storage Building**

This work related to additional detail work required in the area of the new storage building to better facilitate drainage and grading. The change order increases the contract amount by \$12,441.06.

**PCO – 24 – ADA Grates and Additional Sidewalk**

This work related to additional detail work required in the area of the new storage building to better facilitate drainage and grading. The change order increases the contract amount by \$27,839.53.

**WHEREAS**, change orders total \$669,284.90, and will be used for the improvements to Duva Field Turf Project; and

**WHEREAS**, funds for the above referenced Project Change Orders #18 through #24 have been provided for as part of the Townships Capital ordinances: and

**WHEREAS**, based on the forgoing the Township Council has determined that it is necessary and appropriate to approve Change orders #18 through 24 in the amount of \$155,446.40. Total change orders represent a change of 18.42% on the original Contract amount;

**NOW THEREFORE BE IT RESOLVED** by the Council of the Township of Little Falls, in the County of Passaic, that the Mayor and the Township Clerk be, and they are authorized to execute Change Orders #18 through 24 to the contract with Athletic Fields of America. Funds for the Change Orders are to be charged to the accounts in the Capital Program or as otherwise determined by the Chief Financial Officer's pending certification of funds.

BOND ORDINANCE NO. 1389

BOND ORDINANCE TO APPROPRIATE AN ADDITIONAL SUM OF \$500,000 FOR THE INSTALLATION OF A SYNTHETIC TURF MULTIPURPOSE ATHLETIC FIELD AT DUVA FIELD IN, BY AND FOR THE TOWNSHIP OF LITTLE FALLS, IN THE COUNTY OF PASSAIC, NEW JERSEY, TO MAKE A DOWN PAYMENT, TO AUTHORIZE THE ISSUANCE OF BONDS TO FINANCE SUCH ADDITIONAL APPROPRIATION AND TO PROVIDE FOR THE ISSUANCE OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE ISSUANCE OF SUCH BONDS.

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WHEREAS, the Township Council of the Township of Little Falls has heretofore authorized the installation of a synthetic turf multipurpose athletic field at Duva Field in, by and for said Township, and appropriated the sum of \$3,000,000 therefor pursuant to ordinance no. 1383 adopted by the Township Council of said Township on May 18, 2020; and

WHEREAS, the Township Council now finds and determines that the additional sum of \$500,000 is required for such improvement, NOW, THEREFORE,

BE IT ORDAINED by the Township Council of the Township of Little Falls, in the County of Passaic, New Jersey (the "Township"), as follows:

Section 1. The additional sum of \$500,000 is hereby appropriated to the payment of the cost of the improvement authorized by ordinance no. 1383 adopted by the Township Council of the Township on May 18, 2020 (the "Prior Ordinance"). Said additional appropriation shall be met from the down payment

appropriated and from the proceeds of the sale of the bonds authorized by this ordinance. Said improvement has been and shall be made as a general improvement and no part of the cost thereof has been nor shall be assessed against property specially benefited.

Section 2. It is hereby determined and stated that (1) the making of such improvement (hereinafter referred to as "purpose") is not a current expense of said Township, and (2) it is necessary to finance said purpose by the issuance of obligations of said Township pursuant to the Local Bond Law (Chapter 2 of Title 40A of the New Jersey Statutes Annotated, as amended; the "Local Bond Law"), and (3) the estimated cost of said purpose authorized by the Prior Ordinance is \$3,500,000, including the sum of \$3,000,000 appropriated by the Prior Ordinance and the \$500,000 appropriated by this ordinance, and (4) \$750,000 of said sum is to be provided by the Green Acres grant from the New Jersey Department of Environmental Protection appropriated by the Prior Ordinance, and (5) \$150,000 of said sum is to be provided by the Open Space grant from the County of Passaic appropriated by the Prior Ordinance; and (6) \$130,000 of said sum is to be provided by the down payment, including the \$105,000 appropriated by the Prior Ordinance and the \$25,000 hereinafter appropriated to finance said purpose, and (7) the

estimated maximum amount of bonds or notes necessary to be issued for said purpose is \$2,470,000, including the \$1,995,000 authorized by the Prior Ordinance and the \$475,000 hereinafter authorized, and (8) the cost of such purpose includes the sum of \$250,000 stated in the Prior Ordinance, which is estimated to be necessary to finance the cost of such purpose, including architect's fees, accounting, engineering and inspection costs, legal expenses and other expenses, including interest on such obligations to the extent permitted by Section 20 of the Local Bond Law.

Section 3. It is hereby determined and stated that moneys exceeding \$25,000, appropriated for down payments on capital improvements or for the capital improvement fund in budgets heretofore adopted for said Township or heretofore appropriated for down payments or for the capital improvement fund by an emergency appropriation, are now available to finance said purpose. The sum of \$25,000 is hereby appropriated from such moneys to the payment of the cost of said purpose.

Section 4. To finance said purpose, bonds of said Township of an aggregate principal amount not exceeding \$475,000 are hereby authorized to be issued pursuant to the Local Bond Law. Said bonds shall bear interest at a rate per annum as may be hereafter determined within the limitations prescribed by

law. All matters with respect to said bonds not determined by this ordinance shall be determined by resolutions to be hereafter adopted.

Section 5. To finance said purpose, bond anticipation notes of said Township of an aggregate principal amount not exceeding \$475,000 are hereby authorized to be issued pursuant to the Local Bond Law in anticipation of the issuance of said bonds. In the event that bonds are issued pursuant to this ordinance, the aggregate amount of notes hereby authorized to be issued shall be reduced by an amount equal to the principal amount of the bonds so issued. If the aggregate amount of outstanding bonds and notes issued pursuant to this ordinance shall at any time exceed the sum first mentioned in this section, the moneys raised by the issuance of said bonds shall, to not less than the amount of such excess, be applied to the payment of such notes then outstanding.

Section 6. Each bond anticipation note issued pursuant to this ordinance shall be dated on or about the date of its issuance and shall be payable not more than one year from its date, shall bear interest at a rate per annum as may be hereafter determined within the limitations prescribed by law and may be renewed from time to time pursuant to and within limitations prescribed by the Local Bond Law. Each of said



notes shall be signed by the Mayor and by a financial officer and shall be under the seal of said Township and attested by the Township Clerk or Deputy Township Clerk. Said officers are hereby authorized to execute said notes in such form as they may adopt in conformity with law. The power to determine any matters with respect to said notes not determined by this ordinance and also the power to sell said notes, is hereby delegated to the Chief Financial Officer who is hereby authorized to sell said notes either at one time or from time to time in the manner provided by law.

Section 7. It is hereby determined and declared that the period of usefulness of said purpose, according to its reasonable life, is a period of ten years computed from the date of said bonds.

Section 8. It is hereby determined and stated that the Supplemental Debt Statement required by the Local Bond Law has been duly made and filed in the office of the Township Clerk of said Township, and that such statement so filed shows that the gross debt of said Township, as defined in Section 43 of the Local Bond Law, is increased by this ordinance by \$475,000 and that the issuance of the bonds and notes authorized by this ordinance will be within all debt limitations prescribed by the Local Bond Law.

Section 9. Any funds received from private parties, the County of Passaic, the State of New Jersey or any of their agencies or any funds received from the United States of America or any of its agencies in aid of such purpose (other than the State and County grants appropriated by the Prior Ordinance, which shall be applied to the cost of such purpose, but shall not be applied to the payment of outstanding bond anticipation notes and the reduction of the amount of bonds authorized), shall be applied to the payment of the cost of such purpose, or, if bond anticipation notes have been issued, to the payment of the bond anticipation notes, and the amount of bonds authorized for such purpose shall be reduced accordingly.

Section 10. The Township intends to issue the bonds or notes to finance the cost of the improvement authorized by the Prior Ordinance and described herein. If the Township incurs such costs prior to the issuance of the bonds or notes, the Township hereby states its reasonable expectation to reimburse itself for such expenditures with the proceeds of such bonds or notes in the maximum principal amount of bonds or notes authorized by this bond ordinance.

Section 11. The full faith and credit of the Township are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this

ordinance. Said obligations shall be direct, unlimited and general obligations of the Township, and the Township shall levy ad valorem taxes upon all the taxable real property within the Township for the payment of the principal of and interest on such bonds and notes, without limitation as to rate or amount.

Section 12. The capital budget is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency therewith and the resolutions promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director, Division of Local Government Services, is on file with the Township Clerk and is available for public inspection.

Section 13. This ordinance shall take effect twenty days after the first publication thereof after final passage.