

Tier A Municipal Stormwater Regulation Program

# Stormwater Pollution Prevention Team Members

Number of team members may vary.

Completed by: Dennis G. Lindsay, PE

Title: Little Falls Township Consulting Engineer

Date: March 9, 2005

Municipality: Little Falls Township

County: Passaic County

NJPDES #: NJG0148911

PI ID #: 221851

Stormwater Program Coordinator: Phillip H. Simone, CPWM

Title: Little Falls Township DPW Superintendent

Office Phone #: 973-256-0309

Emergency Phone #: \_\_\_\_\_

Public Notice Coordinator: William Wilk, RMC

Title: Little Falls Township Clerk/Administrator

Office Phone #: 973-256-0170

Emergency Phone #: \_\_\_\_\_

Post-Construction Stormwater Management Coordinator: William Cullen

Title: Construction Code Official

Office Phone #: 973-256-6182

Emergency Phone #: \_\_\_\_\_

Local Public Education Coordinator: Phillip H. Simone, CPWM

Title: Little Falls DPW Superintendent

Office Phone #: 973-256-0309

Emergency Phone #: \_\_\_\_\_

Ordinance Coordinator: Joseph Trapanese

Title: Municipal Attorney

Office Phone #: 973-785-3131

Emergency Phone #: \_\_\_\_\_

Public Works Coordinator: Phillip H. Simone, CPWM

Title: Little Falls DPW Superintendent

Office Phone #: 973-256-0309

Emergency Phone #: \_\_\_\_\_

Employee Training Coordinator: Phillip H. Simone, CPWM

Title: Little Falls DPW Superintendent

Office Phone #: 973-256-0309

Emergency Phone #: \_\_\_\_\_

Other: \_\_\_\_\_

Title: \_\_\_\_\_

Office Phone #: \_\_\_\_\_

Emergency Phone #: \_\_\_\_\_

## SPPP Form 2 - Public Notice

Municipality  
Information

Municipality: Little Falls Township

County: Passaic

NJPDES # : NJG0148911

PI ID #: 221851

Team Member/Title: William Wilk, Little Falls Township Municipal Clerk/Administrator

Effective Date of Permit Authorization (EDPA): April 1, 2004

Date of Completion: March 23, 2005 Date of most recent update: March 23, 2005

Briefly outline the principal ways in which you comply with applicable State and local public notice requirements when providing for public participation in the development and implementation of your stormwater program.

*For meetings where public notice is required under the Open Public Meetings Act ("Sunshine Law," N.J.S.A. 10:4-6 et seq.), Little Falls Township provides public notice in a manner that complies with the requirements of that Act. Also, in regard to the passage of ordinances, Little Falls Township provides public notice in a manner that complies with the requirements of N.J.S.A. 40:49-1 et seq. In addition, for municipal actions (e.g., adoption of the municipal stormwater management plan) subject to public notice requirements in the Municipal Land Use Law (N.J.S.A. 40:55-D et seq.), Little Falls Township complies with those requirements.*



# SPPP Form 3 – New Development and Redevelopment Program

Municipality Information

Municipality: Little Falls Township County: Passaic  
 NJPDES # : NJG0148911 PI ID #: 221851  
 Team Member/Title: William VanHouten, Planning Board Chairman  
 Effective Date of Permit Authorization (EDPA): April 1, 2004  
 Date of Completion: March 23, 2005 Date of most recent update: March 23, 2005

Describe in general terms your post-construction stormwater management in new development and redevelopment program (post-construction program), and how it complies with the Tier A Permit minimum standard. This description must address compliance with the Residential Site Improvement Standards for stormwater management; ensuring adequate long-term operation and maintenance of BMPs (including BMPs on property that you own or operate); design of storm drain inlets (including inlets that you install); and preparation, adoption, approval, and implementation of a municipal stormwater management plan and municipal stormwater control ordinance(s). Attach additional pages as necessary. Some additional specific information (mainly about that plan and ordinance(s)) will be provided in your annual reports.

*To control stormwater from new development and redevelopment projects throughout Little Falls Township (including projects we operate) we will do the following:*

*We are already ensuring that all new residential development and redevelopment projects that are subject to the Residential Site Improvement Standards for Stormwater Management (including NJDEP Stormwater Management rules, N.J.A.C. 7:8, referenced in those standards) are in compliance with those standards. Our Municipal Land Use Board (combined Planning and Zoning Board) ensures such compliance before issuing preliminary or final subdivision or site plan approvals under the Municipal Land Use Law.*

*Since the EDPA, Little Falls Township has not constructed any new development or redevelopment projects on Township property, nor do we anticipate to complete one prior to adoption of our municipal stormwater control ordinance. We are currently requiring and will continue to require any storm drain inlets installed either by the Township or others, comply with design standards in attachment C of our permit. Once that ordinance takes effect, we will ensure such operation and maintenance for any new development or redevelopment projects on our property by complying with the maintenance requirements in that ordinance. In addition, any storm drain inlets we install for such projects will comply with that ordinance's standards for such inlets.*

*Our planning board and municipal attorneys have been provided with the Municipal Stormwater Management Plan and proposed Stormwater Control Ordinance based on the model in the NJ Stormwater BMP manual. The draft was prepared by our consulting engineer and DPW Superintendent. We are also submitting a copy to the county planning agency staff to have their input on the draft plan and ordinance. The plan and ordinance will be adopted by our Planning Board and Town Council.*

# SPPP Form 4- Local Public Education Program

Municipality  
Information

Municipality: Little Falls Township County Passaic

NJPDES # : 0148911PI ID #: 2211851

Team Member/Title: Phillip H. Simone, DPW Superintendent

Effective Date of Permit Authorization (EDPA): 4/1/04

Date of Completion: March 23, 2005 Date of most recent update: December 12, 2005

## Local Public Education Program

Describe your Local Public Education Program. Be specific on how you will distribute your educational information, and how you will conduct your annual event. Attach additional pages with the date(s) of your annual mailing and the date and location of your annual event.

*For our annual distribution, we will mail the DEP brochure to our residents and businesses. The brochure will be distributed with the Township's newsletter. Extra copies will be available at Town Hall, Township library and the Department of Public works office. New residents will receive the DEP brochure with the recycling schedule brochure that is mailed to them once the DPW is notified by the Construction Code Official's Office of a new Certificate of Occupancy being issued.*

*Our annual event will be held each year in coordination with our Township street fair. We will make the DEP brochures and educational materials available at our table. Recycling information will also be available.*

*The first annual mailing was included with the June 2005 newsletter. The first annual event was held at the Township street fair on September 11, 2005.*



# SPPP Form 5 – Storm Drain Inlet Labeling

Municipality  
Information

Municipality: Little Falls County Passaic

NJPDES # : 0148911 PI ID #: 2211851

Team Member/Title: Phillip H. Simone, DPW Superintendent

Effective Date of Permit Authorization (EDPA): 4/1/04

Date of Completion: March 23, 2005 Date of most recent update: March 23, 2005

## Storm Drain Inlet Labeling

Describe your storm drain inlet labeling program, including your labeling schedule, the details of your long-term maintenance plan, and plans on coordinating with watershed groups or other volunteer organizations.

*For our storm drain inlet labeling program we plan on coordinating with our local boy scouts and the high school.*

*Where it is practical, they will do the labeling for us. In areas where it is not safe for the volunteer groups, our Public Works Department will be doing the labeling. We will label all storm drain inlets that are along municipal streets with sidewalks and all storm drain inlets within plazas, parking areas, or maintenance yards that are operated by Little Falls Township.*

*We anticipate the use of plastic or metal labels affixed to drains with adhesive. This will reduce the future efforts of our public works department to constantly be relabeling and avoid future reliance on volunteer groups which will not always be available.*

*The Township will be split into two sections. The dividing line will be First Avenue and Paterson Avenue. These streets and east will be section one. All streets west of these locations will be section two. We will start the labeling in section two and expect to have this section completed by April, 2007. Section one will be started after the completion of section two and will be completed by April, 2009.*

*During our annual catch basin cleaning program, we will be checking these labels to ensure that they are still visible, and if they are not, we will ensure that the labels are replaced immediately.*

# SPPP Form 6 – MS4 Outfall Pipe Mapping

Municipality  
Information

Municipality: Little Falls Township County Passaic

NJPDES # : 0148911 PI ID #: 2211851

Team Member/Title: Phillip H. Simone, DPW Superintendent

Effective Date of Permit Authorization (EDPA): 4/1/04

Date of Completion: March 23, 2005 Date of most recent update: March 23, 2005

Explain how you will prepare your map (include its type and scale, and the schedule for the mapping process). Who will prepare your map (e.g., municipal employees, a consultant, etc.)?

*The Little Falls Township Public Works Department intends to use GPS mapping in cooperation with Passaic County to locate the outfall stormwater pipes operated by the Township of Little Falls. The Township will identify, map, and investigate each outfall pipe that is located.*

*Each outfall pipe will be investigated as required by the illicit connection elimination program and outfall pipe stream scouring remediation program.*

*The requirements for mapping involve primarily two major rivers within the Township; the Passaic River, and the Peckman River. The Township intends to map the Passaic River outfalls by April 2007 and the Peckman River outfalls by April 2009.*

*Once all outfall pipe locations are identified, a map will be developed showing the outfall pipe locations, labeling each outfall location with a specific identifier. The map will be a scaled drawing. The Peckman River and Passaic River, as well as all other waterbodies receiving discharges will be identified on the map.*



# SPPP Form 7 – Illicit Connection Elimination Program

Municipality  
Information

Municipality: Little Falls Township County Passaic

NJPDES # : 0148911 PI ID #: 2211851

Team Member/Title: Phillip H. Simone, DPW Superintendent

Effective Date of Permit Authorization (EDPA): 4/1/04

Date of Completion: March 23, 2005 Date of most recent update: March 23, 2005

Describe your Illicit Connection Elimination Program, and explain how you plan on responding to complaints and/or reports of illicit connections (e.g., hotlines, etc.). Attach additional pages as necessary.

*We will conduct an initial physical inspection of all of our outfall pipes during the mapping process. We will use the DEP Illicit Connection Inspection Report Form to conduct these inspections, and each of these forms will be kept with our SPPP records. Outfall pipes that are found to have a dry water flow or evidence of an intermittent non-stormwater flow will be rechecked again to locate the illicit connection. If we are unable to locate the illicit connection (and the connection is within Little Falls Township), we will cite the responsible party for being in violation of our Illicit Connection Ordinance and we will have the connection eliminated immediately. If, after the appropriate amount of investigation, we are unable to locate the source of the illicit connection, we will submit the Closeout Investigation Form with our Annual Inspection and Recertification. If an illicit connection is found to originate from another public entity, Little Falls Township will notify that entity and will also report the illicit connection to the Department.*

*Little Falls Township will use its police department for reporting spills and illegal dumping. The Construction Official's Office and the Department of Public Works will be the contact for reporting illicit connections.*

# SPPP Form 8 – Illicit Connection Records

Municipality Information

Municipality: Little Falls Township County Passaic

NJPDES # : 0148911 PI ID #: 2211851

Team Member/Title: Phillip H. Simone, DPW Superintendent

Effective Date of Permit Authorization (EDPA): 4/1/04

Date of Completion: March 23, 2005 Date of most recent update: March 23, 2005

**Prior to May 2, 2006**

**Note:** Attach a copy of each illicit connection report form for outfalls found to have a dry weather flow.

Total number of inspections performed this year? \_\_\_\_\_

Number of outfalls found to have a dry weather flow? \_\_\_\_\_

Number of outfalls found to have an illicit connection? \_\_\_\_\_

How many illicit connections were eliminated? \_\_\_\_\_

Of the illicit connections found, how many remain? \_\_\_\_\_

**May 2, 2006 – May 1, 2007**

**Note:** Attach a copy of each illicit connection report form for outfalls found to have a dry weather flow.

Total number of inspections performed this year? \_\_\_\_\_

Number of outfalls found to have a dry weather flow? \_\_\_\_\_

Number of outfalls found to have an illicit connection? \_\_\_\_\_

How many illicit connections were eliminated? \_\_\_\_\_

Of the illicit connections found, how many remain? \_\_\_\_\_

**May 2, 2007 – May 1, 2008**

**Note:** Attach a copy of each illicit connection report form for outfalls found to have a dry weather flow.

Total number of inspections performed this year? \_\_\_\_\_

Number of outfalls found to have a dry weather flow? \_\_\_\_\_

Number of outfalls found to have an illicit connection? \_\_\_\_\_

How many illicit connections were eliminated? \_\_\_\_\_

Of the illicit connections found, how many remain? \_\_\_\_\_

**May 2, 2008 – May 1, 2009**

**Note:** Attach a copy of each illicit connection report form for outfalls found to have a dry weather flow.

Total number of inspections performed this year? \_\_\_\_\_

Number of outfalls found to have a dry weather flow? \_\_\_\_\_

Number of outfalls found to have an illicit connection? \_\_\_\_\_

How many illicit connections were eliminated? \_\_\_\_\_

Of the illicit connections found, how many remain? \_\_\_\_\_



# SPPP Form 9 – Yard Waste Ordinance/Collection Program

Municipality Information

Municipality: Little Falls Township County Passaic

NJPDES # : 0148911 PI ID #: 2211851

Team Member/Title: Phillip H. Simone, DPW Superintendent

Effective Date of Permit Authorization (EDPA): 4/1/04

Date of Completion: December 31, 2004 Date of most recent update: March 23, 2005

Please describe your yard waste collection program. Be sure to include the collection schedule and how you will notify the residents and businesses of this schedule. Attach additional pages as necessary.

*The Township has a yard waste program which has been in effect for the past few years. Yard wastes are picked up in paper bio-degradable bags once per week from around March 1<sup>st</sup> (weather permitting) until December 31<sup>st</sup> of each year (weather permitting). The Township is divided into two sections. Section one is picked up on Mondays except for holidays where that area is collected after completion of section two. Section two is picked up on Tuesdays and, if it should fall on a holiday, it is picked up the next day.*

*In the past homeowners were permitted to place loose leaves at the curb for pickup by the Township from October 15<sup>th</sup> until November 30<sup>th</sup>. Due to the new regulations and the design of the new catch basins it has been determined that, in the best interest of the Township and for the protection of its citizens, loose leaves will no longer be permitted to be placed at the cur. Leaves must be put in paper bio-degradable bags for pickup by the Township. Landscapers and contractors have always been required to remove any debris created by their work.*

*Notice to residents were sent out in the December 30<sup>th</sup> 2004 Township newsletter informing residents of this change in policy. The Township will evaluate the pickup schedule for leaves as this new program is initiated to determine if more pickups are required than the standard of one pickup per section per week.*

*Ordinance #214.3 delegates authority to establish the rules for the pickup of vegetative waste to the Recycling Coordinator and the Superintendent of Public Works.*

# SPPP Form 10 - Ordinances

Municipality  
Information

Municipality: Little Falls Township County Passaic

NJPDES # : 0148911 PI ID #: 02211851

Team Member/Title: Joseph Trapanese, Municipal Attorney & William Cullen, Code Enforcement Officer

Effective Date of Permit Authorization (EDPA): 4/1/04

Date of Completion: December 31, 2004 Date of most recent update: December 12, 2005

For each ordinance, give the date of adoption. If not adopted, explain the development status:

Pet Waste Chapter 19, Revised on 11/15/2004

Are information sheets regarding pet waste distributed with pet licenses? Y ( ) N ( )

Litter Chapter 126, Revised on 11/15/2004

Improper Waste Disposal Ordinance #972, September 12, 2005

Wildlife Feeding Ordinance #973, September 12, 2005

Yard Waste Chapter 214 revised on 11/15/2004

Illicit Connections Ordinance #974, September 12, 2005

How will these ordinances be enforced?

*Ordinances will be enforced by several departments. Among these departments are the Police Department, Health Department, Construction Officials Department and the Department of Public Works.*

*If someone is found to be in violation of an ordinance, they will most likely be issued a written warning for the first offence unless it is egregious creating significant environmental harm.*

*Penalties will most likely be issued for subsequent offences as perscribed by the ordinances.*



# SPPP Form 11 – Storm Drain Inlet Retrofitting

Municipality Information

Municipality: Little Falls Township County Passaic  
 NJPDES # :0148911 PI ID #: 2211851  
 Team Member/Title: Phillip H. Simone, DPW Superintendent  
 Effective Date of Permit Authorization (EDPA): 4/1/04  
 Date of Completion: March 23, 2005 Date of most recent update: March 23, 2005

**What type of storm drain inlet design will generally be used for retrofitting?**  
*For most projects, the Township of Little Falls will use the NJDOT bicycle safe grate style and a curb opening with a clear space no bigger than two inches across the smallest dimension.*

Repaving, repairing, reconstruction or alteration project name	Projected start date	Start date	Date of completion	# of storm drain inlets	# of storm drains w/ hydraulic exemptions
<i>Prospect Street - Stevens Avenue to Wilmore Road Reconstruction</i>		<i>Sept. 2003</i>	<i>Sept. 2004</i>	<i>18</i>	<i>0</i>
<i>Third Avenue - Prospect St.</i>		<i>July 2004</i>	<i>Sept. 2004</i>	<i>2</i>	
<i>Weaver St. - Rte. 23 to end</i>		<i>Sept. 2004</i>	<i>Dec. 2004</i>	<i>8</i>	
<i>Walnut St. - Union Ave</i>	<i>Sept. 2004</i>	<i>Oct. 2004</i>	<i>Not Finished</i>	<i>12</i>	

**Are you claiming any alternative device exemptions or historic place exemptions for any of the above projects? Please explain:**

*The Township of Little Falls does not operate any alternative devices within the municipality. At this time we do not plan on installing such devices for repaving, repairing, reconstruction, or alteration projects. We also do not plan on claiming any historic place exemptions.*

# SPPP Form 12 – Street Sweeping and Road Erosion Control Maintenance

Municipality Information

Municipality: Little Falls Township County: Passaic

NJPDES # :0148911PI ID #: 2211851

Team Member/Title: Phillip H. Simone, DPW Superintendent

Effective Date of Permit Authorization (EDPA):4/1/04

Date of Completion: March 23, 2005 Date of most recent update: March 23, 2005

## Street Sweeping

Please describe the street sweeping schedule that you will maintain.

(NOTE: Attach a street sweeping log containing the following information: date and area swept, # of miles swept and the total amount of materials collected.)

*The Township of Little Falls has evaluated all of its streets to determine which areas will need to be swept monthly.*

*The Township intends on maintaining its existing street-sweeping program for all other streets which includes sweeping all roads once per year.*

*There are only two areas that qualify under this section. Those streets (6 in total) will be swept once per month weather permitting.*

## Road Erosion Control Maintenance

Describe your Road Erosion Control Maintenance Program, including inspection schedules. A list of all sites of roadside erosion and the repair technique(s) you will be using for each site should be attached to this form.

(NOTE: Attach a road erosion control maintenance log containing the following information: location, repairs, date)

*The Township of Little Falls will use the public works department to monitor all their roads and streets for erosion problems during normal patrols. Additionally, the code enforcement official on his daily rounds and inspections will note any problems and report them to the public works department. All identified road erosion problems will be reported to the DPW Superintendent. During routine SPPP team meeting, identified areas of erosion will be discussed and repaired as prioritized. Maintenance personell will be assigned to the areas of concern and the areas identified to have road erosion problems will be repaired in accordance with the Standards for Soil Erosion and Sediment Control in New Jersey. All maintenance personnel will maintain an inspection log and Phil Simone will maintian a list of all repairs and the dates completed. The Status of the Road Erosion Maintenance Program will be included in the Annual Report Recertification.*



# SPPP Form 13 – Stormwater Facility Maintenance

Municipality  
Information

Municipality: Little Falls Township County: Passaic

NJPDES # :0148911PI ID #: 2211851

Team Member/Title: Phillip H. Simone, DPW Superintendent

Effective Date of Permit Authorization (EDPA):4/1/04

Date of Completion: March 23, 2005 Date of most recent update: March 23, 2005

Please describe your annual catch basin cleaning program and schedule. Attach a map/diagram or additional pages as necessary.

*Township of Little Falls will implement an annual catch basin cleaning program to maintain catch basin function and efficiency. All catch basins will be inspected once each year. If at the time of inspection no sediment trash or debris is observed in the catch basin, then that catch basin will not be cleaned. All catch basins will be inspected yearly, even if they were found to be clean the previous year. At the time of cleaning, the catch basins will also be inspected for proper function. Maintenance will be scheduled for those catch basins that are in disrepair. The annual catch basin cleaning program will begin in April of 2005.*

Please describe your stormwater facility maintenance program for cleaning and maintenance of all stormwater facilities operated by the municipality. Attach additional pages as necessary.

(NOTE: Attach a maintenance log containing information on any repairs/maintenance performed on stormwater facilities to ensure their proper function and operation.)

*Little Falls Township will implement a stormwater facility maintenance program to ensure that all stormwater facilities operated by the Township function properly. Little Falls Township operates the following:*

- catch basins*
- storm drains*
- swales*
- brooks*
- ditches*

*These stormwater facilities will be inspected annually to insure that they are functioning properly. In high risk areas preventative maintenance will be performed on all stormwater facilities to ensure that they do not begin to fail.*



# SPPP Form 14 - Outfall Pipe Stream Scouring Remediation

Municipality Information

Municipality: Little Falls Township County: Passaic

NJPDES # :0148911PI ID #: 2211851

Team Member/Title: Phillip H. Simone, DPW Superintendent

Effective Date of Permit Authorization (EDPA):4/1/04

Date of Completion: March 23, 2005 Date of most recent update: March 23, 2005

Describe your stormwater outfall pipe scouring detection, remediation and maintenance program to detect and control active, localized stream and stream bank scouring. Attach additional pages as necessary.

(NOTE: Attach a prioritized list of sites observed to have outfall pipe stream and stream bank scouring, date of anticipated repair, method of repair and date of completion.)

*When we are completing the illicit connection part of this program, we will be checking all of our outfall pipes for signs of scouring. All sites will be placed on a prioritized list and repairs will be made in accordance with the Standards for Soil Erosion and Sediment Control in New Jersey. In addition, repairs that do not need NJDEP permits may be done first.*

*We will follow each repair up with an annual inspection of the site to ensure that scouring has not resumed.*

# SPPP Form 15 – De-icing Material Storage

Municipality  
Information

Municipality: Little Falls Township County Passaic

NJPDES # : 0148911 PI ID #: 2211851

Team Member/Title: Phillip H. Simone, DPW Superintendent

Effective Date of Permit Authorization (EDPA): 4/1/04

Date of Completion: March 23, 2005 Date of most recent update: March 23, 2005

## De-icing Material Storage

Describe how you currently store your municipality's de-icing materials, and describe your inspection schedule for the storage area. If your current storage practices do not meet the de-icing material storage SBR describe your construction schedule and your seasonal tarping interim measures. If you plan on sharing a storage structure, please include its location, as well as a complete list of all concerned public entities. If you store sand outdoors, describe how it meets the minimum standard.

*The Township of Little Falls currently stores its de-icing salt in a covered salt storage enclosure which previously functioned as part of our Wastewater Treatment Plant on Sindle Avenue. The Township of Little Falls has been inspecting this facility and will continue to do so to ensure that stormwater does not enter the salt storage area. In addition, at the completion of loading and unloading activities, we shall inspect for spilled salt.*



# SPPP Form 67 – Standard Operating Procedures

<b>Municipality Information</b>	Municipality: <u>Little Falls Township County Passaic</u> NJPDES # : <u>0148911</u> PI ID #: <u>2211851</u> Team Member/Title: <u>Phillip H. Simone, DPW Superintendent</u> Effective Date of Permit Authorization (EDPA): <u>4/1/04</u> Date of Completion: <u>March 23, 2005</u> Date of most recent update: <u>March 23, 2005</u>
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<b>BMP</b>	<b>Date SOP went into effect</b>	<b>Describe your inspection schedule</b>
<b>Fueling Operations</b> (including the required practices listed in Attachment D of the permit)	<i>Prior to 2002</i>	<i>We only have one fueling location within our municipality; the DPW yard on Sindler Avenue. This facility will be visually inspected once a month.</i>
<b>Vehicle Maintenance</b> (including the required practices listed in Attachment D of the permit)	<i>Since 1995</i>	<i>Monthly inspections will be held to ensure that the SOP is being met.</i>
<b>Good Housekeeping Practices</b> (including the required practices listed in Attachment D of the permit)  <b>Attach inventory list required by Attachment D of the permit.</b>	<i>Since 1998</i>	<i>Monthly inspection of the maintenance yards and ancillary operations will be held.</i>

# SPPP Form 17 – Employee Training

Municipality Information

Municipality: Little Falls Township County Passaic

NJPDES # :0148911PI ID #: 221851

Team Member/Title: Phillip H. Simone, DPW Superintendent

Effective Date of Permit Authorization (EDPA):04/01/04

Date of Completion: March 23, 2005 Date of most recent update: March 23, 2005

Describe your employee training program. For each required topic, list the employees that will receive training on that topic, and the date the training will be held. Attach additional pages as necessary.

The following topics will be covered in the training program.

<u>Course</u>	<u>Who Will Attend</u>
<u>Waste Disposal Education</u>	<u>Public Works Employees &amp; Construction Code Official</u>
<u>Municipal Ordinances</u>	<u>Code Enforcement &amp; Public Works Employees</u>
<u>Yard Waste Collection Program</u>	<u>Public Works Employees</u>
<u>Street Sweeping</u>	<u>Public Works Employees</u>
<u>Stormwater Facility Maintenance</u>	<u>Public Works Employees</u>
<u>Road Erosion Control</u>	<u>Public Works Employees</u>
<u>Outfall Pipe Stream Scouring Remediation</u>	<u>Public Works Employees</u>
<u>Construction Activity/Post Construction</u>	<u>Public Works Employees &amp; Construction Code Officials</u>

Dates for the above training programs are yet to be determined